



Charter Township of Meridian
Downtown Development Authority (DDA)
Municipal Building, 5151 Marsh Road, Okemos, MI 48864
Monday, December 1, 2025 – Minutes

Members

Present: Bill Cawood, Tom Stanko, Lexi Denovich, Srinivas Kandula, Peter Campbell, and Ron Sdao (7:41am arrival)

Members

Absent: Supervisor Hendrickson, and Angela Wright

Staff

Present: Neighborhoods & Economic Development Director Amber Clark and Executive Assistant Michelle Prinz

Others

Present: None

1. CALL MEETING TO ORDER

Member Stanko called the meeting to order and read the mission at 7:35 am.

2. APPROVAL OF THE AGENDA

MOTION BY MEMBER CAMPBELL TO APPROVE THE AGENDA. SUPPORTED BY MEMBER CAWOOD. MOTION APPROVED 5-0.

3. APPROVAL MEETING MINUTES OF NOVEMBER 4, 2025

MOTION BY MEMBER CAWOOD TO APPROVE THE MINUTES. SUPPORTED BY MEMBER CAMPBELL. MOTION APPROVED 5-0.

4. COMMUNICATIONS

None.

5. PUBLIC REMARKS

None.

6. AUTHORIZATION OF PAYMENTS

- a. Consumers Energy Bill September 2025
- b. Consumers Energy Bill October 2025
- c. Consumers Energy Bill November 2025

MOTION BY MEMBER KORREY TO AUTHORIZE THE FOLLOWING CONSUMERS ENERGY PAYMENTS: SEPTEMBER 2025 OF \$104.33, OCTOBER 2025 OF \$114.99, AND NOVEMBER 2025 OF \$116.23. SUPPORTED BY MEMBER CAMPBELL. MOTION APPROVED 5-0.

7. OLD BUSINESS

None.

8. NEW BUSINESS

a. 2026 Downtown Development Authority Meeting Schedule

Director Clark shared the draft 2026 meeting schedule. There was discussion and agreement about moving the meeting scheduled for July 6th to July 13th.

MOTION BY MEMBER KANDULA TO ADOPT THE RESOLUTION AUTHORIZING THE 2026 MEETING SCHEDULE FOR THE DOWNTOWN DEVELOPMENT AUTHORITY OF MERIDIAN TOWNSHIP AS AMENDED. SUPPORTED BY MEMBER DENOVIK. MOTION APPROVED 5-0.

b. DDA Administration Compensation Discussion

Director Clark stated that in communities where Staff manage TIF areas often a portion of the Director's salary comes from the TIF. The Meridian Township Brownfield Authority is paying 15% of Economic Development Director's salary for 2026 and there is a request for the Meridian Township Downtown Development Authority to do the same. This will help to reduce the impact of the Director's salary on the Township's General Fund.

MOTION BY MEMBER KANDULA MOVE TO APPROVE THE ALLOCATION OF 15% (\$24,915.80) OF THE ECONOMIC DEVELOPMENT DIRECTOR'S SALARY AND ASSOCIATED BENEFITS FROM THE DDA ADMINISTRATION FUND, IN SUPPORT OF TIME AND RESPONSIBILITIES DEDICATED TO THE MANAGEMENT OF THE DDA PROGRAM FOR THE 2026 CALENDAR YEAR. SUPPORTED BY MEMBER SDAO. MOTION APPROVED 5-0.

c. Meridian Township Youth Commission Beautification Project

Director Clark reported that the Youth Commission has ideas for a beautification project on the south block of the Village of Okemos. The project has been approved by developer Pat Smith and would include a perimeter fence with artwork. The DDA expressed desire to partner with the Youth Commission and suggested that the design be presented to key stakeholders in the DDA. The Youth Commission has not yet presented a budget for the project. Director Clark will work on a draft letter from the DDA to the Youth Commission to include questions and details that may need consideration.

9. OPEN DISCUSSION/BOARD COMMENTS

The Cat Hospital has moved to Jolly and Okemos Road area.

10. PUBLIC REMARKS

None.

11. NEXT MEETING DATE

a. January 5, 2026, 7:30am-Township Municipal Building, Town Hall Room, 5151 Marsh Road.

12. ADJOURNMENT

The meeting was adjourned at 8:09am without objection.