



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
September 3, 2024 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. 2025 Township Budget

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. INTERIM TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes-August 20, 2024 Regular Township Board Meeting
 - C. Bills
 - D. State of Michigan Firefighter Turnout Gear Grant Approval

10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS
 - A. 2025 Township Budget

12. ACTION ITEMS
 - A. Special Use Permit #24-17-Haslett Gallery Inc-2119 A Haslett Road-Recreational Marijuana Retailer
 - B. Assistance to Firefighters Grant Approval

13. BOARD DISCUSSION ITEMS
 - A. 2025 Township Budget
 - B. Ordinance 2024-06-Rezone 4.28 Acres of Vacant Land on Dobie Road from RAA, Single Family Low Density Residential to RC, Multiple Family
 - C. Donation of Fire Equipment

14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Interim Township Manager Tim Schmitt, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

Providing a safe and welcoming, sustainable, prime community.



A PRIME COMMUNITY
meridian.mi.us



9.A

**CONSENT AGENDA
BOARD
COMMUNICATIONS**

From: V J <[REDACTED]>
Sent: Thursday, August 22, 2024 2:46 PM
To: Board <Board@meridian.mi.us>
Subject: Park Lake Road speed - resident

Dear Sir/Madam,

Good evening. My name is Shakthishree V [REDACTED], and I am a student at Michigan State University. Currently, my family and I live on Park Lake Road. I would like to submit a request to decrease the speed limit of Park Lake Road. Many times, when we are trying to back our car out of the driveway, we have to wait a long time for cars on the road to pass, and their increased speed makes it difficult to back out. Perhaps because of new retailers opening their shops, there is increased traffic on Park Lake Road. The speed limit on this road is 35 mph, but many cars on the road appear to go 40+ mph. Even on Hagadorn Road, which has considerably more traffic because of its proximity to the university, the speed limit is 30 mph. Because of this issue, not only is it difficult to back out our car, but it is also difficult to take out our mail, which is located across the street. Often, it is too dangerous to cross the road during the daylight hours. Since there is a sidewalk on only one side of the road, I have seen many older residents wait 5-10 minutes just to cross the road to take a walk. Last year, a vehicle that was likely speeding too much hit our mailbox and another neighbors box and knocked it down, causing us to have to repair the mailbox on our own. Other neighbors have also voiced their concerns regarding this issue to us. What would be the next steps regarding this issue? Please let me know. Thank you so much.

Sincerely,

Shakthi

**NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES
AND REVIEW OF APPORTIONMENTS**

DATE: September 5, 2024

TIME: 9:00 a.m. – 5:00 p.m.

LOCATION: Ingham County Drain Commissioner’s Office
707 Buhl Avenue
Mason, MI 48854

QUESTIONS: (517) 676-8395
drainoffice@ingham.org

The Day of Review is an opportunity to review the Drainage District boundaries and/or for a review of the apportionment of benefits for the Drains listed below. Maps of the current Drainage District boundaries – and the proposed Drainage District boundary revisions, if necessary – may be found on the Ingham County Drain Commissioner’s website at: drain.ingham.org.

Day of Review of Apportionments (Only)

Drain ID#	Drain Name	Municipalities
B28-02	BUTTON: PONDEROSA BRANCH DRAIN	MERIDIAN CHARTER TOWNSHIP
B31-00	BLUE-SPOTTED SALAMANDER DRAIN	ALAIEDON TOWNSHIP; DELHI CHARTER TOWNSHIP
B32-00	BELL DRAIN	AURELIUS TOWNSHIP
C17-00	CLUCKEY DRAIN	DELHI CHARTER TOWNSHIP
C32-00	COUNTRY CROSSROADS DRAIN	DELHI CHARTER TOWNSHIP
C46-00	CHERRY RIDGE NO. 2 DRAIN	WILLIAMSTOWN TOWNSHIP
E04-00	ECKHART DRAIN	AURELIUS TOWNSHIP
F31-00	FARMINGTON NO. 2 DRAIN	LANSING CHARTER TOWNSHIP
G03-08	GILBERT, CARDINAL BRANCH DRAIN	DELHI CHARTER TOWNSHIP
G03-09	GILBERT DRAIN DRAINAGE DISTRICT, HOUGHTON HEIGHTS BRANCH DRAIN	DELHI CHARTER TOWNSHIP
G03-11	GILBERT, HORSTMAYER ESTATES BRANCH DRAIN	DELHI CHARTER TOWNSHIP
G03-12	GILBERT, HOUGHTON HOLLOW BRANCH DRAIN	DELHI CHARTER TOWNSHIP
G12-13	GREEN CONSOLIDATED DRAIN	DELHI CHARTER TOWNSHIP; CITY OF LANSING
H08-00	HARTWELL DRAIN	LOCKE TOWNSHIP
H72-00	HIDEAWAY WOODS DRAIN	LOCKE TOWNSHIP; WILLIAMSTOWN TOWNSHIP
K05-00	KIERSTEAD DRAIN	CITY OF EAST LANSING; MERIDIAN CHARTER TOWNSHIP
L10-00	LEWIS DRAIN	LEROY TOWNSHIP
L21-00	LAKE O’THE HILLS DRAIN	MERIDIAN CHARTER TOWNSHIP
M06-00	MEAD DRAIN	LEROY TOWNSHIP
M42-00	MATTHEW DRAIN	DELHI CHARTER TOWNSHIP
M47-00	MEADOW DALE DRAIN	WILLIAMSTOWN TOWNSHIP; CITY OF WILLIAMSTON
N12-00	NILSON DRAIN	MERIDIAN CHARTER TOWNSHIP
P10-00	POLLIWOG MARSH DRAIN	STOCKBRIDGE TOWNSHIP; VILLAGE OF STOCKBRIDGE
P14-00	PRIMEAU DRAIN	ALAIEDON TOWNSHIP; MERIDIAN CHARTER TOWNSHIP; WHEATFIELD TOWNSHIP; WILLIAMSTOWN TOWNSHIP

P24-03	PINE LAKE OUTLET, CREST WOOD BRANCH DRAIN	MERIDIAN CHARTER TOWNSHIP
P24-04	NORTH BRANCH OF PINE LAKE OUTLET DRAIN	MERIDIAN CHARTER TOWNSHIP
P26-00	PONDEROSA DRAIN	ALAIEDON TOWNSHIP; MERIDIAN CHARTER TOWNSHIP
P48-00	PINE KNOLL ESTATES DRAIN	WILLIAMSTOWN TOWNSHIP
R01-00	RABY DRAIN	CITY OF EAST LANSING; MERIDIAN CHARTER TOWNSHIP
R11-00	REYNOLDS INTERCOUNTY DRAIN	CITY OF LANSING
S06-00	SEARLS DRAIN	LEROY TOWNSHIP
S07-00	SEYMOUR DRAIN	LEROY TOWNSHIP; VILLAGE OF WEBBERVILLE
S08-00	SHAFER EXTENSION DRAIN	ALAIEDON TOWNSHIP; CITY OF MASON; VEVAY TOWNSHIP
S09-00	SHEARER DRAIN	BUNKERHILL TOWNSHIP
S10-00	SHEPARD DRAIN	LEROY TOWNSHIP; WHEATFIELD TOWNSHIP
S13-00	SIMPSON DRAIN	AURELIUS TOWNSHIP
S16-00	SLOAN CREEK DRAIN	ALAIEDON TOWNSHIP; CITY OF LANSING; MERIDIAN CHARTER TOWNSHIP; WILLIAMSTOWN TOWNSHIP
S39-00	SWIFT DRAIN	CITY OF MASON; VEVAY TOWNSHIP
S61-00	SKYLINE DRAIN	MERIDIAN CHARTER TOWNSHIP
T21-00	TWYCKINGHAM DRAIN	MERIDIAN CHARTER TOWNSHIP
T26-00	TIMBER MEADOWS SOUTH DRAIN	MERIDIAN CHARTER TOWNSHIP
W28-00	WRIGHT & POTTER DRAIN	AURELIUS TOWNSHIP
W68-00	WOODLAND ESTATES DRAIN	DELHI CHARTER TOWNSHIP

A licensed professional engineer has recommended lands be added or removed from certain Drainage Districts listed below, and a general description of the lands by section number proposed to be added or deleted from the Drainage Districts is as follows:

Day of Review of Drainage District Boundaries and Apportionments

Drain ID#	Drain Name	Municipalities	Portions of Sections Added/Removed
E16-00	EAST GATE DRAIN	MERIDIAN CHARTER TOWNSHIP	29
H09-00	HATHAWAY DRAIN	MERIDIAN CHARTER TOWNSHIP	23, 26
I06-00	INDIAN LAKES DRAIN	MERIDIAN CHARTER TOWNSHIP	20, 28, 29
R03-00	RANKEY DRAIN	CITY OF EAST LANSING CITY OF LANSING	23, 24, 25 23, 25, 26

Day of Review of Drainage District Boundaries (Only)

Drain ID#	Drain Name	Municipalities	Portions of Sections Added/Removed
H21-00	HERRON CREEK DRAIN	ALAIEDON TOWNSHIP CITY OF EAST LANSING CITY OF LANSING MERIDIAN CHARTER TOWNSHIP	5, 6, 7, 8, 9, 16, 17 19 5, 29, 32 20, 28, 29, 30, 31, 32

The Drain Commissioner, engineers, and/or other staff members will be available to assist individuals throughout the day and make revisions where necessary. There is no need to schedule an appointment for a specific time on the Day of Review. Written statements may be mailed or emailed to the Drain Commissioner at the postal or email address listed above. Comments submitted in advance must be received by the Drain Commissioner before the date of the meeting to ensure consideration.

The computation of costs for the Drains and the tentative apportionments against the parcels and municipalities within the Drainage Districts will be available at the Day of Review. Drain assessments are collected in the same manner as property taxes and will appear on your winter tax bill. If drain assessments are being collected for more than one (1) year, you may pay the assessment in full with any interest to date at any time and avoid further interest charges. Comments on the apportionment of benefits may be submitted in writing before the date of the meeting to review the apportionment or may be submitted in writing or orally at the review.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Ingham County Drain Commissioner's Office at the phone number listed above (voice) or through the Michigan Relay Center at 7-1-1 (TTY) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

You may appeal the Drain Commissioner's decision to revise the Drainage District boundaries to the Ingham County Circuit Court within ten (10) days after the decision is entered, and you may appeal the determination of apportionments to the Ingham County Probate Court within ten (10) days after the Day of Review.

August 15, 2024

Patrick Lindemann
Ingham County Drain Commissioner



3209 W. Michigan Ave. Lansing, Michigan 48917

NOTICE OF INTENT TO PREPARE A MASTER PLAN
LANSING CHARTER TOWNSHIP, INGHAM COUNTY, MICHIGAN

August 26, 2024

On behalf of the Lansing Charter Township Planning Commission and in accordance with the requirements of the Michigan Planning Enabling Act, PA 33 of 2008, as amended, this letter is to notify you that Lansing Charter Township has begun preparations to update its Master Plan. This plan will incorporate the most recent decennial census data, up-to-date local data, and studies completed in the last 10 years that impact the relevancy of the 2010 Master Plan.

When the draft plan is approved for release, we will forward a copy to you as required by the aforementioned Act. We would appreciate your comments regarding the plan's content and how you feel it may affect planning efforts in your community or potential coordinated planning or capital improvement projects. We plan to distribute the draft electronically. Please let us know if you request a printed copy. There will also be copies available in the Township Clerk's Office for review.

Lansing Charter Township thanks you in advance for your cooperation and assistance.

Please direct any correspondence or questions to:

Daniel L. Richards
Community Development Director/
Zoning Administrator
Charter Township of Lansing

Phone: 517-485-3510
Cell: 517-599-1647
Fax: 517-482-3869

Supervisor/Assessor
485-2272

Clerk Department
485-4063

Fire Department
485-5443

Treasurer
485-7115

Planning & Community Development
485-3510

Police Department
485-1700



9.B

**CONSENT AGENDA
PROPOSED BOARD MINUTES**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of August 20, 2024 as submitted. (1)**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of August 20, 2024 with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD -DRAFT-
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
Thursday, August 20, 2024, 6:00 pm

PRESENT: Supervisor Hendrickson, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland,
Trustee Trezise, Trustee Wilson

ABSENT: Clerk Guthrie

STAFF: Interim Manager Schmitt, Chief Grillo, Director Ianni, Director Clark, Director Gebes,
Deputy Clerk Gordon, Manager Diehl

1. CALL MEETING TO ORDER

Supervisor Hendrickson called the August 20, 2024, Regular Township Board meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Hendrickson led the Pledge of Allegiance.

3. ROLL CALL

Deputy Clerk Gordon called the roll of the Board. Supervisor Hendrickson, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, and Trustee Wilson present at 6:00 pm.

Clerk Guthrie Absent.

4. PRESENTATION

A. From Granger Services – Governmental and Regulatory Affairs Manager Charles Houser and Director of Sales and Market Development Scott Truman

Scott Truman spoke about the waste management and community services Granger currently provides and can provide to Meridian Township residents and businesses. Charles Houser spoke about Granger’s environmental impact and stewardship efforts.

Trustee McCurtis asked for clarity about single stream recycling and asked about the company’s range of service. Mr. Houser gave more information about single stream recycling and clarified that the company is located in mid-Michigan and does not accept out-of-state waste.

Treasure Deschaine asked about the cameras on Granger’s vehicles. Mr. Truman clarified that it is a test project in East Lansing.

Trustee Wilson asked about the bag tag project. Mr. Truman indicated that it will continue in larger communities such as Meridian Township. Trustee Wilson also thanked the Granger representatives for supporting the Haslett-Okemos Rotary Golf Outing.

B. Meridian Township Youth Committee – Suchir Nagisetty

Suchir Nagisetty, Okemos High School Senior, and Addy Sarda, Okemos High School Junior, spoke about the services a Youth Advisory Committee could provide to Meridian Township leadership and to Meridian Township communities.

Trustee Trezise asked if they had contacted and have support from Haslett High School. Mr. Nagisetty stated that they have contacted and have support from Haslett High School students but have not made contact with Haslett High School administration.

Treasurer Deschaine asked if they have established a budget. Mr. Nagisetty indicated that they plan to start small with a minimal budget and generating money through fundraisers.

Trustee McCurtis asked how many youth are interested. Mr. Nagisetty stated that there are a significant number of students in his and Mr. Sarda's social circle that are interested, and that he thinks there would be many more interested students.

Trustee Wilson asked how the focus of this Committee would differ from the Action student group at Okemos High School. Mr. Nagisetty clarified that this would have a greater community effect than Action currently supports.

Supervisor Hendrickson thanked the students for their ideas and suggested the students contact Interim Manager Schmitt to get the process moving forward.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Hendrickson opened comments from the public at 6:44 pm.

Supervisor Hendrickson closed comments from the public at 6:44 pm.

6. INTERIM TOWNSHIP MANAGER REPORT

Interim Manager Schmitt gave updates about the following:

- Community Survey is currently at over 250 responses from the dedicated mailing, just short of 40 responses from the online version, and 9 people have utilized the visually impaired function.
- Okemos Schools will resume shortly, the building projects are underway, and the Township's agreement for building review and inspection services has been renewed.
- Invited community members to help paint the community mural during the Wednesday Farmer's Market.
- Two cadets are being sponsored through Police Academy and they will become Meridian Township Officers.
- Reminded the board that the Rotary Luncheon is coming up.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Wilson spoke about the Pride Event.

Treasurer Deschaine attended the American Public Treasurer's Association Conference and passed the Certified Public Funds Investment Manager exam.

8. APPROVAL OF AGENDA

Trustee Wilson moved to approve the Agenda. Supported by Treasurer Deschaine

VOICE VOTE: YEAS: Supervisor Hendrickson, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

9. CONSENT AGENDA

Supervisor Hendrickson listed the items on the agenda. He noted that item 12.B on the Draft Minutes from August 8th needs to be corrected to reflect that the motion to suspend rules passed.

Trustee Wilson moved to approve the Consent Agenda with one correction to 12.B indicating that the motion to suspend the rules was passed rather than failed . Supported by Treasurer Deschaine.

ROLL CALL VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

10. QUESTIONS FOR THE ATTORNEY

NONE

11. HEARINGS

NONE

12. ACTION ITEMS

- A. Text Amendment #2024-04 – Local Prosecution of Marijuana Violations Ordinance – Final Adoption

Interim Manager Schmitt gave an overview of discussions that have occurred to date. Staff recommends approval of the proposed Ordinance and has published the Notice of Intent to Adopt the Ordinance pursuant to requirements.

Trustee Sundland highlighted that the purpose of this Ordinance is to allow the Township to collect fines on Marijuana Violations, rather than the fines going to the County. Trustee

Trezise indicated his support. Supervisor Hendrickson concurred, adding that this is mirrors State Law.

Trustee Trezise moved to adopt the resolution approving Ordinance 2024-04, an ordinance to allow for local prosecution of certain marijuana violations. Supported by Trustee Wilson.

ROLL CALL VOTE YEAS: Supervisor Hendrickson, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

- B. Ordinance 2024-07 – Rezone Two Parcels at 350 Haslett Road and the Adjacent Vacant Parcel from RR, Rural Residential, to RA, Single-family Residential – Final Adoption

Interim Manager Schmitt reviewed the discussion that has occurred to date. Staff recommends approval to allow continued development of the Copper Creek subdivision.

Treasurer Deschaine gave a short history of the reasoning behind the rezoning.

Treasurer Deschaine moved to adopt the Resolution approving Ordinance 2024-07, an ordinance to rezone two parcels at 350 Haslett Road (Parcel ID# 33-02-02-1-400-003) and the adjacent vacant parcel (Parcel ID# 33-02-02-12-200-015) from RR, Rural Residential. To RA, Single-family Residential. Supported by Trustee Trezise.

ROLL CALL VOTE YEAS: Supervisor Hendrickson, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

- C. Selection of Firm for Township Manager Search

Supervisor Hendrickson gave an overview of the firms that have submitted proposals and asked the board to discuss the proposals and select a search firm this evening.

Trustee Trezise indicated that he would not consider 100K Job Hunt because it is relatively new and appears to be mainly online searches which he thinks is inappropriate for the Township’s situation. He also indicated that he would not consider Clovity Inc, because they did not provide an hourly rate which he thinks is too much risk. He suggested eliminating these from the search. Supervisor Hendrickson concurred.

Supervisor Hendrickson indicated that he would not consider Raftelis because they have little experience in Michigan and are also the most expensive. Trustee Trezise and Trustee Wilson concurred.

Trustee Wilson indicated that she would also not consider GovHR USA which does not appear to have done work in Michigan because she would prefer someone who understands how government works in Michigan. She expressed her concern about the Michigan Municipal League proposal because the lead on the project has less experience than the lead from Amy Cell Talent.

Treasurer Deschaine concurred with the previous Trustee's opinions. He indicated his support for Amy Cell Talent because they propose a broad search. Trustee Trezise concurred.

Trustee Sundland indicated her support for Michigan Municipal League because they have a reasonable price and external knowledge of FOIA and Open Meetings Act.

Trustee McCurtis indicated his support for Michigan Municipal League because of their knowledge of Meridian Township but also stated that he could support Amy Cell Talent. Supervisor Hendrickson concurred.

Treasurer Deschaine moved to approve the selection of Amy Cell Talent as the search firm to conduct a National search to fill the position of Township Manager for Meridian Charter Township. Supported by Trustee Wilson.

ROLL CALL VOTE YEAS: Supervisor Hendrickson, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

- D. Whitehills Lakes South #1 Public Streetlighting Improvement Special Assessment District #428 – Resolution #5

Interim Manager Schmitt gave an overview of the discussion that has occurred to date.

Trustee Trezise moved to approve the Whitehills Lakes South #1 Public Streetlighting Improvement Special Assessment District #428 – Resolution #5, which approves the final Special Assessment Roll, adopts the amount of \$1,580 (\$121.54/lot) as the first year assessment and the amount of \$720 (\$55.39/lot) (subject to adjustment) as the annual assessment thereafter. Supported by Trustee Wilson.

ROLL CALL VOTE YEAS: Supervisor Hendrickson, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

At 7:14 Supervisor Hendrickson called a 5-minute recess. At 7:21 the board reconvened.

13. BOARD DISCUSSION ITEMS

A. Special Use Permit #24-17 Haslett Gallery Inc-2119 A Haslett Road-Recreational Marijuana Retailer

Interim Manager Schmitt briefed the Board on information about the application and the process that has occurred thus far.

Trustee Wilson asked the applicant about the lease and their plans to proceed if the SUP is approved. The applicant's attorney spoke on the applicant's behalf and explained the structure of their lease and stated that their plan is to build out the site and get the business open as soon as possible, that the sublease will continue.

Treasurer Deschaine asked staff if the SUP limits the space or if they can expand. Interim Manager Schmitt clarified that the SUP limits the space to the 1,617 square feet for which they have applied.

Supervisor Hendrickson thanked the applicant for the completeness of their application. He noted that this item is not up for a vote at this meeting, just discussion, and that it would be up for action at the next Board meeting.

B. Initial 2025 Budget Discussion

Interim Manager Schmitt introduced the topic and briefly reviewed the summaries presented for affected funds. The proposed budget will be distributed on August 27th.

Treasurer Deschaine asked if the Green Grants would be funded. Interim Manager Schmitt clarified that the Green Grants would be funded but the Climate Sustainability Grants are on pause at this time – both are separate components of the Environmental Commission's granting program and are General Funds expenditures. Treasure Deschaine suggested asking for corporate sponsorship of the grants. Interim Manager Schmitt stated that it could be addressed after the recycling center grant has been addressed.

Treasurer Deschaine expressed his concern about low IT department staffing given the growing threats to security. Interim Manager Schmitt concurred and added that the funding for police and fire staffing have taken precedence in this budget, that the recommendation to add IT staff was not disregarded but did not make the final draft.

Treasurer Deschaine referenced water and sewer comparison analysis done in 2022 and stated that the proposed increase would help to address needed maintenance and upgrades to infrastructure. Supervisor Hendrickson concurred, adding that he would like to see a more systemic approach to utility rates and more creative solutions to address the issue.

Treasurer Wilson asked for more clarity about converting the current Environmental Coordinator position to an Environmental Engineer position. Interim Manager Schmitt stated that the position is envisioned to incorporate the current job duties into a position that also incorporates technical capabilities. This would be another Project Engineer, and the position would incorporate an environmental focus. Treasurer Deschaine concurred.

Supervisor Hendrickson asked about the difficulty of hiring someone to do the same job the current Environmental Coordinator does. Interim Manager Schmitt stated that it could likely be done but it might be difficult because of the uniqueness of the job. Supervisor Hendrickson asked if the expense of converting this job to a full-time job might be better

spent in a different department, citing the backlog of HR work that needs to be addressed. Interim Manager Schmitt stated that it would be more expensive to bring on an additional HR position than to convert the part time Environmental Coordinator position to a full time Environmental Engineer position. Trustee Trezise concurred with Supervisor Hendrickson, adding details he has noticed with HR staffing.

Trustee Wilson requested that a creative way to incorporate some of the Public Works Department needs into the proposed Environmental Engineer position. She then asked about the subscription program for Police tasers. Interim Manager Schmitt clarified that the subscription model is tough and a big cost jump, but it provides appropriate benefits to the Police Department.

Trustee Wilson asked about the increased cost of Prime Meridian Magazine. Interim Manager Schmitt clarified that it is to add eight additional pages to the magazine to provide a more robust service at a relatively modest increase to the budget.

Trustee Wilson asked if it would be realistic to wait until 2026 to add a Fire Inspector to the budget. Interim Manager Schmitt stated that the Township will continue to function, then acknowledged that the needs of the Departments currently exceed the ability to budget for all of them.

Supervisor Hendrickson asked that a review of allocation of salaries and benefits be done to ensure that they are coming from the appropriate funds, not necessarily as part of the 2025 budget, but that the review be considered for the near future. Interim Manager Schmitt concurred and stated that it is on his radar.

C. ARPA Funding Reallocation

Interim Manager Schmitt reviewed the discussion that has occurred thus far and highlighted the information in the memo. He asked the Board to consider that, if any balance will not be encumbered by June 2025, they roll it into the 2025 Road Program.

Supervisor Hendrickson observed that the funds have so far been used to fund tangible investments and suggested that, since Stryker funds have been incorporated into the budget, the ARPA funds designated for that might be used to fund the generator for the Service Center or be used to fund police equipment or furniture instead of taking from the General Fund. He stated that he doesn't like the idea of putting more ARPA funding towards roads because the amount won't provide for much more road surface, whereas the service center generator has a greater impact. Treasurer Deschaine disagreed because using it for roads is more visible and meaningful for residents than the other items Supervisor Hendrickson suggested, adding that the cost of asphalt has gone up since the millage was approved in 2019 which means that the whole project cannot be completed with those funds.

Trustee Trezise suggested the funds could be put towards the Fire Station Dorm Addition.

Interim Manager Schmitt will instruct staff to use this discussion to create a few options to bring forward to a future meeting.

D. USBGN Proposal to Change to Name of Lake Lansing to Pine Lake

Interim Manager Schmitt reviewed the information in the memo. Lake Lansing Advisory Committee is opposed, and Ingham County is likely to oppose due to costs associated with

changing name.

Trustee Sundland commented that there are many lakes called Pine Lake and that Lake Lansing is a unique name, that she would like to keep it.

Trustee Wilson stated that she wants to hear from the people who live on and use the lake before she makes a decision. She asked if there was any deadline. Interim Manager Schmitt confirmed that the USBGN provided no deadline.

Supervisor Hendrickson asked to arrange a time to meet with the Lake Lansing Property Owners Association before making a decision.

E. Manager Review Process

Supervisor Hendrickson outlined the process he has proposed and explained that he would like staff feedback and a more transparent review process.

Trustee Trezise asked for clarification regarding the manner in which the reviews will be presented to the board. Supervisor Hendrickson indicated that it would be presented in an executive summary and the individual reviews would be included in that packet.

Trustee Wilson indicated her support saying that she likes the staff review portion, particularly that different employees will be selected each year.

Trustee McCurtis expressed his support saying that he has familiarity with the process through other employers and is comfortable with it.

Treasurer Deschaine stressed that while feedback from employees is valuable, the Board should be the body that evaluates the Manager.

14. COMMENTS FROM THE PUBLIC

Supervisor Hendrickson opened comments from the public at 8:29 pm

Roger Taylor, Township resident, spoke to express his interest in applying for the Township Manager position. Supervisor Hendrickson let the resident know that the application window will likely open in October.

Supervisor Hendrickson closed comments from the public at 8:29 pm

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

NONE

16. ADJOURNMENT

Trustee Wilson moved to adjourn. Seconded by Trustee Sundland.

VOICE VOTE

YEAS: Supervisor Hendrickson, Treasurer Deschaine, Trustee McCurtis, Trustee Sundland, Trustee Trezise, Trustee Wilson

NAYS: NONE

Motion carried: 6-0

The meeting adjourned at 8:30 pm.

Scott Hendrickson
Township Supervisor

Deborah Guthrie
Township Clerk



9.C

To: Board Members
From: Dante Ianni, Finance Director
Date: September 3, 2024

Charter Township of Meridian
Board Meeting
9/3/2024

MOVED THAT THE TOWNSHIP BOARD APPROVE THE TOWNSHIP
INVOICES/EXPENSES AS FOLLOWS:

COMMON CASH	\$	4,455,261.36
PUBLIC WORKS	\$	1,269,658.11
TRUST & AGENCY	\$	-
TOTAL CHECKS:	\$	5,724,919.47

CREDIT CARD TRANSACTIONS		
08/01/2024 to 08/13/2024	\$	14,456.25

TOTAL PURCHASES: \$ 5,739,375.72

ACH PAYMENTS \$ 2,625,582.68

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 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 09/03/2024 - 09/03/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF53 - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. A T & T	JUL 28 - AUG 27 2024 - INTERNET M1	205.24	112818
	AUG 5 - SEP 4 2024 - INTERNET F3	149.00	112829
	AUG 7 - SEP 6 2024 - INTERNET F2	149.00	112829
	AUG 7 - SEP 6 2024 - INTERNET P1	195.25	112829
	AUG 9 - SEP 8 2024 - INTERNET F1 327775054	195.25	112829
	AUG 15 - SEP 14 2024 - INTERNET S1	195.25	112829
	TOTAL	1,088.99	
2. ABONMARCHE	PROF SERV THRU 7/31/2024 - CURB & GUTTER ROADS - L	24,138.98	
3. AIS CONSTRUCTION EQUIPMENT	REPAIRS TO JCB #94 BACKHOE	3,337.73	
	CEMETARY UNIT #94 - HOSE PARTS	395.66	
	TOTAL	3,733.39	
4. ALLGRAPHICS CORP	STAFF LOGO WEAR	445.00	
	DPW LOGO WEAR UNIFORM SHIRTS	736.42	
	TOTAL	1,181.42	
5. ASHLEY WINSTEAD	REIMB - ASSESSORS ASSOCIATION CONF	450.36	
6. AT & T	AUG 7 - SEP 6 2024 - TELEPHONE + INTERNET M1 83100	1,241.41	112830
	JUL 11 - AUG 10 2024 - INTERNET ASE 8310008214218	3,763.02	112830
	TOTAL	5,004.43	
7. AT & T	JUL 2 - AUG 1 2024 - TELEPHONE MALL 51734717102014	52.48	112831
	JUL 2 - AUG 1 2024 - TELEPHONE P1 51734742859240	142.04	112831
	JUL 2 - AUG 1 2024 - TELEPHONE F1-3 51734760215648	421.77	112831
	JUL 2 - AUG 1 2024 - TELEPHONE P1 51734768261735	56.69	112831
	JUL 2 - AUG 1 2024 - TELEPHONE S1 51734797052196	58.81	112831
	TOTAL	731.79	
8. AT & T MOBILITY	AUG 5 - SEP 4 2024 - WIRELESS 287252740666 517.332	76.39	112832
	JUL 7 - AUG 6 2024 - FIRSTNET 287312082574 517.331	173.00	112832
	TOTAL	249.39	
9. BARKHAM & CO	AUG 2024 - MOWING BICYCLE/PEDESTRIAN PATHWAY	5,400.00	
10. BLUE CROSS BLUE SHIELD OF MICHIGAN	9/1/24 TO 9/30/24 PPO RETIREE HEALTH INSURANCE	2,206.24	112838
11. BOUNDTREE MEDICAL	MISC MEDICAL SUPPLIES FOR AMBULANCES	1,582.21	
	FLOWMETER DIAL 0-25 LPM (QTY: 2)	111.98	
	BITRAC ED FULL FACE MASK & HEAD STRAP (QTY: 10)	266.84	
	TOTAL	1,961.03	
12. CEDAR CREEK APARTMENTS	EMERGENCY RENT ASSISTANCE	163.84	112819
13. CINDY STUMP	6429 E. REYNOLDS - EXPOSED CONC. SIDEWALK	1,500.00	
14. CINTAS CORPORATION #725	8/14/24 - MOTOR POOL - MECHANICS UNIFORMS	48.07	
	8/21/24 MOTOR POOL - MECHANICS UNIFORMS	48.07	
	8/27/24 - MECHANICS UNIFORMS	48.07	
	TOTAL	144.21	
15. CINZORI FARMS LLC	FARM MARKET VENDOR	175.00	

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Vendor Name	Description	Amount	Check #
16. CITY PULSE	JUNETEENTH AD IN CITY PULSE	205.20	
	7/31/2024 TWP NOTICES	222.00	
	8/21/2024 - TWP NOTICES	249.38	
	TOTAL	676.58	
17. COCM	2024 COCM FALL CONF - J HECKAMAN	370.00	112820
	2024 FALL CODE OFFICIAL CONF - JOHN HINES	325.00	112847
	TOTAL	695.00	
18. COMCAST	SEP 2024 - INTERNET + TV M1	538.84	112834
	AUG 29 - SEP 28 2024 - TELEPHONE + INTERNET S2	249.57	112834
	AUG 29 - SEP 28 2024 - TV P1	32.01	112834
	AUG 16 - SEP 15 2024 - INTERNET + TV F1	164.85	112821
	AUG 20 - SEP 19 2024 - TV F1	10.67	112821
	AUG 19 - SEP 18 2024 - INTERNET SCADA	257.90	112834
	TOTAL	1,253.84	
19. COMCAST	AUG 14 - SEP 13 2024 - INTERNET + TV HOMTV	463.77	112833
20. CONSUMERS ENERGY	ACCT 1030-4407-9723 - EMERGENCY UTILITY ASSISTANCE	191.37	112822
	ACCT 1030-2569-2981 - EMERGENCY UTILITY ASSISTANCE	460.68	112822
	ACCT 1000-8378-3835 - EMERGENCY UTILITY ASSISTANCE	500.00	112844
	TOTAL	1,152.05	
21. CREATIVE FINANCIAL STAFFING LLC	WK ENDING 8/18/2024 - TEMP STAFFING SERVICES - UB/	3,180.00	
	WK ENDING 8/25/2024 - TEMP STAFFING SERVICES - UB/	3,173.64	
	TOTAL	6,353.64	
22. CRYSTAL FLASH	ACCT #97833 - FLEET FUEL	16,005.70	112845
23. ELECTRICAL TERMINAL SERVICE	SHOP SUPPLIES - SAFETY LIGHTS STOCK	1,003.02	112835
24. FD HAYES ELECTRIC	REPAIR OF THE HAGADORN AND SHAW RRFB	440.00	
25. FEEDERS SUPPLY COMPANY LLC	DEC 2023 - CUST #01-0902058 - HOUSE CHARGES NEVER	72.99	
26. FIRST COMMUNICATIONS	JULY 2024 - TELEPHONE LINES 3142216	55.49	112823
27. FISHBECK, THOMPSON, CARR & HUBER	PROF SERV THRU 4/12/2024 - REVIEW UNRUH DRAIN PLAN	3,721.00	
	SILVERSTONE /WUP 18-01 MITIGATION	916.00	
	TOTAL	4,637.00	
28. FORESIGHT GROUP	WATER BILLS 8/19/2024 AND POSTAGE	564.87	
	CLERKS OFFICE - ENGRAVED NAMEPLATES	305.00	
	ENGRAVED NAMEPLATES	44.50	
	ADDRESS STICKER FOR AED BOX AT MARKETPLACE	49.31	
	TOTAL	963.68	
29. FRANK LOWDEN WALSH	SEPT 2024 PMT 1 - CONSULTING CONTRACT SERVICES	9,278.25	
30. GANNETT MEDIA CORP	JULY 1 - JULY 31, 2024 - ACCT 1186779 - LEGAL ADS	1,669.45	
31. HAMMOND FARMS	LIBRARY - BRUSH DUMP FEE	84.00	
	BRUSH DUMP FEE - PARKS AND PATHWAY MAINTENANCE SUP	42.00	
	TOTAL	126.00	

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Vendor Name	Description	Amount	Check #
32. HAWORTH INC	WORK STATIONS - CADETS/FRONT LOBBY/REPORTING	3,523.24	
	WORK STATIONS CADETS/FRONT LOBBY/REPORTING	4,479.60	
	TOTAL	8,002.84	
33. HUNTINGTON NATIONAL BANK	MERIDIANTWP22 - GENERAL OBLIGATION UNLIMITED TAX	3,674,000.00	
34. INGHAM COUNTY REGISTER OF DEEDS	FOX HOLLOW PATHWAY RECORDING FEE	30.00	
35. INGHAM COUNTY ROAD DEPARTMENT	2020 ICRD LOCAL ROAD PROGRAM - HAGADORN, BIRCH ROW	12,429.38	
	OPTICOM FOR FIRE DEPT CENTRAL PARK DR/OKEOMS RD IN	20,700.00	
	TOTAL	33,129.38	
36. J. RANCK ELECTRIC INC.	MSU TO LL PH. II RRFB	22,615.00	
37. JOHNSON SIGN COMPANY	2022 WELCOME & WAYFINDING SIGN PROJECT	5,420.00	
	ADDITIONAL INTERNAL SIGNS FOR PSB	560.00	
	TOTAL	5,980.00	
38. KCI	AUGUST 2024 ELECTION POSTAGE	81.33	
	AUGUST 2024 BALLOT MAILING	78.43	
	TOTAL	159.76	
39. KRISTINE M KING	FAMILY KARAOKE 7/18/2024 & FAMILY KARAOKE 8/22/202	300.00	112839
40. KUOLIN FUNG	EMERGENCY RENT ASSISTANCE	500.00	112836
41. LAFONTAINE AUTOMOTIVE GROUP	POLICE - REPAIRS TO 695	1,889.16	
	POLICE UNIT 671 REPAIRS	714.77	
	TOTAL	2,603.93	
42. LAKEVIEW APARTMENTS	EMERGENCY RENT ASSISTANCE	1,519.36	112824
43. LANSING SANITARY SUPPLY INC	2024 BLANET PO - JANITORIAL SUPPLIES FOR PARKS	1,340.62	
44. LANSING WELDING INC	BUILDING & GROUNDS - UNIT 713 - SNOW PLOW AND INST	7,724.16	
45. LEAK PETROLEUM EQUIPMENT INC	2024 BI-ANNUAL FILTER CHANGE	465.43	
46. LEAVITT & STARCK EXCAVATING INC	REMAINING WORK ON EXISTING CONTRACT: MSU TO LAKE L	17,930.00	
47. LOPEZ CONCRETE CONSTRUCTION	2024 CONCRETE REPAIR CONTRACT - PATHWAY, LRP, PARK	120,583.17	112843
48. LUNGHAMER FORD OF OWOSSO, LLC	WATER - 2024 FORD F350	66,247.00	
49. MACALLISTER RENTAL	FRONT END WHEEL LOADER RENTAL	2,203.12	
50. MADISON NATIONAL LIFE INS CO	SEPT 2024 LIFE/DISABILITY INSURANCE	3,944.99	112840
51. MANNIK AND SMITH	PROF SERV THRU JULY 26, 2024 - 2023 LOCAL RD PROG	15,183.58	
52. MCDANIELS SALES COMPANY	DEPOSIT FOR MAIL/BREAK ROOM COUNTERTOPS	6,238.00	
	COUNTERS FOR PSB LOBBY, LOCKER ROOMS	3,884.83	
	TOTAL	10,122.83	
53. MERIDIAN CHARTER TOWNSHIP	2024 SUMMER TAX BILL - BENNETT RD	3,203.11	
54. MFB, INC	PANCAKE BREAKFAST STICKERS, BANNERS, AND SIGNS	352.80	
55. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-24 - 2ND PMT - 7/1/2024 TO 7/1/202	36,525.51	
56. MICHIGAN PAVING	2024 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	152,608.61	

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Vendor Name	Description	Amount	Check #
57. MICHIGAN SEPTIC LLC	PUMP OUT SEPTIC AT HARTRICK PARK	478.00	
58. MICHIGAN STATE UNIVERSITY	REFUND SECURITY DEPOSIT - 07/13/2024 CENTRAL PARK	100.00	
59. MID MICHIGAN EMERGENCY EQUIPMENT	POLICE - UNIT #671 CENTER CONSOLE	505.00	
60. NIELSEN COMMERCIAL CONSTRUCTION CO	CENTRAL PARK PAVILION RENOVATION PROJECT	8,354.77	
61. OAKLAND COMMUNITY COLLEGE	PAAUG24 - ADVANCE POLICE TRAINING TUITION	400.00	
62. ODP BUSINESS SOLUTIONS LLC	BILLING ID 37186385 - EASELS	237.17	
63. PITNEY BOWES	ACCT 0012759105 - JUNE 30 2024 TO SEPT 29 2024 - P	955.47	
64. PLM LAKE & LAND MANAGEMENT	5/22/2024 HERBICIDE TREATMENT FOR LAKE LANSING SAD	30,720.00	112837
	8/1/2024 HERBICIDE TREATMENT FOR LAKE LANSING SAD	8,887.50	112837
	TOTAL	39,607.50	
65. POWER DMS	POLICE ANNUAL SUBSCRIPTION 10/28/24-12/31/24	3,222.82	
66. PRACTICAL POLITICAL DATA	MOCK BALLOT POLL SENIOR CENTER MILLAGE LANGUAGE	5,000.00	
67. PRINTING SYSTEMS INC	ACCT 3663 - I VOTED STICKERS	215.92	
	ACCT 2050 - PAYROLL CHECKS - TRANSITION TO 5/3 BAN	191.27	
	TOTAL	407.19	
68. PRO-COMM INC	RADIO REPAIRS	67.00	
	EQUIPMENT DELIVERY FEES FOR REPLACEMENT CORDS FOR	40.00	
	TOTAL	107.00	
69. PROGRESSIVE AE	PROF SERV THRU AUG 9 2024 - SENIOR COMMUNITY CENTE	3,000.00	
70. PURITY CYLINDER GASES INC	ORDER 0004520293-00 - MEDICAL OXYGEN	150.20	
71. REDWOOD LANDSCAPING	JULY 2024 - CODE ENFORCEMENT LAWN MOWING	680.00	
72. REGIONAL ALLIANCE FOR FIREFIGHTER	FIRE INSTRUCTOR I COURSE - 8 STUDENTS (COVERED BY	5,000.00	
73. RICHARD BEADERSTADT	AUG ELECTION MILEAGE REIMBURSEMENT	30.15	
74. SCHAEFFER MFG CO	MOTOR POOL - ENGINE OIL & GREASE	6,347.88	
75. SIMAR PAWAR	AUGUST ELECTION MILEAGE REIMBURSEMENT	29.88	
76. SPALDING DEDECKER ASSOCIATES	PROF SERV MAY 27 TO JUNE 30 2024 - CRUSH & SHAPE -	38,568.38	
	PROF SERV MAY 27 TO JUNE 30 2024 - DITCH ROADS - L	35,729.16	
	PROF SRV JULY 1 TO JULY 28 2024 - DITCH ROADS - LO	13,709.51	
	PROF SERV JULY 1 TO JULY 28 2024 - DITCH ROADS - L	951.00	
	TOTAL	88,958.05	
77. SPARROW OCCUPATIONAL	JULY 2024 EMPLOYEE PHYSICALS	759.50	112841
78. ST MARTHA CONFERENCE OF	EMERGENCY RENT ASSISTANCE	500.00	112825
	ACCT 1030-4591-8838 - EMERGENCY UTILITY ASSISTANCE	400.00	112846
	TOTAL	900.00	
79. ST THOMAS AQUINAS PARISH	EMERGENCY RENT ASSISTANCE	500.00	112826
80. STATE OF MICHIGAN	CUST ID 16993 - REF MI33926L1	43.25	
81. STEPHANEY KEROSON	JULY/AUG 2024 MILEAGE REIMBURSEMENT	40.40	

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EXP CHECK RUN DATES 09/03/2024 - 09/03/2024
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Vendor Name	Description	Amount	Check #
82. T MOBILE	6/21/24-7/20/24 - CELLULAR 517.980.0920	30.23	112827
83. THE CHEESE PEOPLE OF GRAND RAPIDS	FARM MARKET VENDOR	194.00	
84. THE HARKNESS LAW FIRM PLLC	AUG 2024 PROSECUTING FEES	6,783.00	
85. THE SHYFT GROUP USA, INC	FIRE - UNIT #150 PEDAL THROTTLE	496.94	
86. TOM VALLI	REIMB NATIVE PLANT RESTORATION SERAFINE PRESERVE	258.60	
87. UDDERLY MAGIC LLC	FARMERS MARKET	95.00	
	FARMERS MARKET	92.00	
	TOTAL	187.00	
88. VERIZON CONNECT	JULY 2024 - VEHICLE DATA UPLINK MERI007	1,246.63	112828
TOTAL - ALL VENDORS		4,455,261.36	

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Vendor Name	Description	Amount	Check #
1. ALLGRAPHICS CORP	DPW LOGO WEAR UNIFORM SHIRTS	886.08	
2. BLACKBURN MFG CO	FLAGS FOR STAKING WATER AND SEWER FOR MISS DIG	1,243.84	
3. CITY OF EAST LANSING	SEWER OPERATIONS BILLING - 2024 SEMI-ANNUAL	1,044,892.50	
4. E T MACKENZIE CO	2024 COUNTY PARK WEST SEWER REPLACEMENT PROJECT	131,190.00	
5. EJ USA, INC.	WATER - REPAIR PARTS INVENTORY	20,391.86	
6. ETNA SUPPLY COMPANY	WATER - 1" HARD COPPER	209.00	
7. HYDROCORP	JULY 2024 - 2023-24 CROSS CONNECTION PROGRAM SERV	2,673.00	
8. K & H CONCRETE CUTTING INC	WATER - SAW CUT MERIDIAN MALL - JCPENNY LOADING DO	633.60	
	SAW CUT MERIDIAN MALL - JCPENNY LOADING DOCK	348.80	
	TOTAL	982.40	
9. LOPEZ CONCRETE CONSTRUCTION	2024 CONCRETE REPAIR CONTRACT - WATER	5,154.76	29810
10. MACALLISTER RENTAL	FRONT END WHEEL LOADER RENTAL	734.38	
11. MADISON NATIONAL LIFE INS CO	SEPT 2024 LIFE/DISABILITY INSURANCE	547.22	29809
12. MAULDON BROTHERS CONSTRUCTION LLC	HYDRANT REPLACEMENT - CORNELL & GRAND RIVER	38,475.10	29811
13. MERIDIAN TOWNSHIP RETAINAGE	MAULDON BROTHERS - HYDRANT REPLACEMENT - CORNELL	2,330.00	
14. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-24 - 2ND PMT - 7/1/2024 TO 7/1/202	3,039.49	
15. MICHIGAN PAVING	2024 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	15,900.00	
16. SME	PROF SERV JULY 1 2024 TO AUG 4 2024 - MISC TESTING	1,008.48	
TOTAL - ALL VENDORS		1,269,658.11	

Credit Card Report 8/14/2024 - 8/27/2024

Transaction Date	Account Name	Transaction Amount	Transaction Merchant Name
8/22/2024	LAWRENCE BOBB	\$50.88	MIDWEST POWER EQUIPMENT
8/14/2024	TYLER KENNELL	\$65.65	THE HOME DEPOT #2723
8/15/2024	TYLER KENNELL	\$124.35	THE HOME DEPOT #2723
8/21/2024	TYLER KENNELL	\$97.85	MID MICHIGAN GLASSWORKS
8/21/2024	TYLER KENNELL	\$28.27	GRAINGER
8/21/2024	TYLER KENNELL	\$120.83	GRAINGER
8/20/2024	TYLER KENNELL	\$53.71	THE HOME DEPOT #2723
8/21/2024	TYLER KENNELL	\$36.64	THE HOME DEPOT #2723
8/23/2024	TYLER KENNELL	\$29.44	GRAINGER
8/23/2024	TYLER KENNELL	\$92.85	THE HOME DEPOT #2723
8/16/2024	MICHAEL HAMEL	\$759.59	NFPA NATL FIRE PROTECT
8/19/2024	MICHAEL HAMEL	\$9.50	USPS PO 2569800864
8/21/2024	MICHAEL HAMEL	\$85.47	USA CLEAN BY JON-DON
8/15/2024	DEBORAH GUTHRIE	\$50.00	WWW.MICHIGANCLERKS.ORG
8/16/2024	DEBORAH GUTHRIE	\$10.17	SEC OF STATE ESERVICES
8/21/2024	DEBORAH GUTHRIE	\$11.99	SIGNUPGENIUS
8/14/2024	ASHLEY WINSTEAD	\$491.97	SOARING EAGLE HOTEL
8/22/2024	ASHLEY WINSTEAD	\$430.00	COSTAR GROUP INC
8/20/2024	JEFFREY ROMMECK	\$279.00	THE HOME DEPOT #2723
8/19/2024	AL DIAZ	\$206.77	SIGTRONICS CORPORATION
8/22/2024	AL DIAZ	\$21.21	COMPLETE BATTERY SOURCE
8/15/2024	TIMOTHY SCHMITT	\$75.00	MSU PAYMENT ONLINE
8/15/2024	TIMOTHY SCHMITT	\$75.00	MSU PAYMENT ONLINE
8/21/2024	TIMOTHY SCHMITT	\$263.98	CRYSTAL MTN LODGING
8/22/2024	TIMOTHY SCHMITT	\$734.66	CRYSTAL MTN LODGING
8/14/2024	BRIAN PENNELL	\$300.00	STATE OF MI EMS
8/15/2024	BRIAN PENNELL	\$50.00	STATE OF MI EMS
8/16/2024	BRIAN PENNELL	\$25.00	STATE OF MI EMS
8/21/2024	BRIAN PENNELL	\$62.70	THE HOME DEPOT #2723
8/23/2024	BRIAN PENNELL	\$104.88	THE HOME DEPOT #2723
8/23/2024	MELISSA MASSIE	\$89.46	AMAZON MKTPL*R451E22M2
8/14/2024	COURTNEY WISINSKI	\$19.68	WAL-MART #2866
8/14/2024	COURTNEY WISINSKI	\$17.25	HAMMOND FARMS E LANSING
8/14/2024	COURTNEY WISINSKI	\$77.76	MEIJER # 025
8/14/2024	COURTNEY WISINSKI	\$190.88	THE HOME DEPOT #2723
8/16/2024	COURTNEY WISINSKI	\$11.13	SITEONE LANDSCAPE SUPPLY,
8/16/2024	COURTNEY WISINSKI	\$304.00	CITY PULSE
8/15/2024	COURTNEY WISINSKI	\$73.96	THE HOME DEPOT #2723
8/19/2024	COURTNEY WISINSKI	\$365.70	NEW YORK PUZZLE C
8/19/2024	COURTNEY WISINSKI	\$69.80	QUALITY DAIRY#31
8/19/2024	COURTNEY WISINSKI	\$3.98	QUALITY DAIRY#31
8/20/2024	COURTNEY WISINSKI	\$10.50	HAMMOND FARMS E LANSING
8/23/2024	COURTNEY WISINSKI	(\$5.58)	BONFIRE.COM
8/24/2024	COURTNEY WISINSKI	\$315.60	THE HOME DEPOT #2723
8/26/2024	COURTNEY WISINSKI	\$250.00	SQ *MY BUSINESS
8/20/2024	KATIE LOVE	\$1,510.00	MEIJER GC
8/22/2024	KATIE LOVE	\$34.53	AMAZON MARK* R486IOEO
8/26/2024	KATIE LOVE	\$30.46	MEIJER STORE #052
8/26/2024	KATIE LOVE	\$11.92	THE HOME DEPOT #2723
8/17/2024	STEPHEN GEBES	\$298.32	DMI* DELL K-12/GOVT
8/19/2024	STEPHEN GEBES	\$449.85	ZOOM.US 888-799-9666
8/22/2024	STEPHEN GEBES	\$9.99	ZAGG - ECOM
8/23/2024	STEPHEN GEBES	(\$96.45)	ZAGG - ECOM

8/27/2024	STEPHEN GEBES	\$155.90	AMZN MKTP US*R45Y6WO1
8/14/2024	RICHARD GRILLO	\$14.99	LANSINGSTATE JOURNAL
8/19/2024	RICHARD GRILLO	\$45.95	TOM'S FOOD
8/23/2024	RICHARD GRILLO	\$104.00	A1 DETAILING & CUSTOMS
8/26/2024	RICHARD GRILLO	\$125.00	MICHIGAN ASSOC OF CHIEFS
8/27/2024	RICHARD GRILLO	\$519.96	AMZN MKTP US*R49185IIO
8/22/2024	YOUNES ISHRAIDI	\$27.18	WALMART.COM 8009256278
8/19/2024	KEITH HEWITT	\$44.29	244 AUTO VALUE EAST LANSI
8/23/2024	KEITH HEWITT	\$272.00	MIDWEST POWER EQUIPMENT
8/14/2024	MICHELLE PRINZ	\$14.99	DETROITNEWS.COM
8/14/2024	MICHELLE PRINZ	\$114.99	AMZN MKTP US*RM5104I61
8/14/2024	MICHELLE PRINZ	\$26.00	SHEPLERS MACKINAC ISLAND
8/15/2024	MICHELLE PRINZ	\$146.88	BAYMONT INN AND SUITES
8/18/2024	MICHELLE PRINZ	\$19.99	LANSINGSTATE JOURNAL
8/18/2024	MICHELLE PRINZ	\$19.99	FREEP.COM
8/19/2024	MICHELLE PRINZ	\$74.89	AMAZON MKTPL*RU0SI78K1
8/20/2024	MICHELLE PRINZ	\$44.00	AMAZON.COM*RU4HF3UA1
8/20/2024	MICHELLE PRINZ	\$319.00	MP-*EIN FEDERAL TAX ID
8/22/2024	MICHELLE PRINZ	\$51.98	AMAZON MKTPL*R48FN3JR1
8/25/2024	MICHELLE PRINZ	\$26.98	ASANA.COM
8/24/2024	MICHELLE PRINZ	\$27.32	AMAZON.COM*R444S6R52
8/26/2024	MICHELLE PRINZ	\$119.96	AMAZON MKTPL*R43T56SBO
8/21/2024	CATHERINE ADAMS	\$712.01	ACORN NATURALISTS
8/21/2024	CATHERINE ADAMS	(\$55.20)	AMZN MKTP US
8/21/2024	CATHERINE ADAMS	\$55.20	AMZN MKTP US*RU4D25YA1
8/24/2024	CATHERINE ADAMS	\$203.99	AMAZON MKTPL*R48IY5PM1
8/27/2024	CATHERINE ADAMS	\$32.14	TOP HAT CRICKET FARM INC
8/17/2024	ED BESONEN	\$32.99	COVERT SCOUTING
8/17/2024	ED BESONEN	\$500.00	PAYPAL *NATIONALASS
8/15/2024	ED BESONEN	\$313.60	HOLIDAY INN EXPRESS
8/14/2024	BART CRANE	\$13.23	EASYKEYSCOM INC
8/20/2024	BART CRANE	\$85.40	GSL TECHNOLOGY
8/24/2024	BART CRANE	\$176.78	COMCAST
8/14/2024	PHIL DESCHAIINE	\$25.28	CIRCLE K # 23282
8/14/2024	PHIL DESCHAIINE	\$100.00	RADISSON ATLANTA AIRPO
8/14/2024	PHIL DESCHAIINE	\$382.96	HYATT REGENCY GREENVILLE
8/15/2024	PHIL DESCHAIINE	(\$100.00)	RADISSON ATLANTA AIRPO
8/15/2024	PHIL DESCHAIINE	\$114.00	METRO AIRPORT PARKING
8/26/2024	PHIL DESCHAIINE	\$54.50	TST*BUDDYS PIZZA - OKEMO
8/16/2024	DANIEL OPSOMMER	\$527.10	AMAZON MKTPL*RU7DD7TM1
8/21/2024	SAMANTHA DIEHL	\$26.49	BEST BUY 00004168
8/22/2024	SAMANTHA DIEHL	\$4.49	WALGREENS #11286
8/22/2024	SAMANTHA DIEHL	\$10.00	TEAM LANSING FNDDT
8/25/2024	SAMANTHA DIEHL	\$47.21	FACEBK *56T2W9QBJ2
8/21/2024	ALLISON GOODMAN	\$15.86	MEIJER # 025
8/26/2024	ALLISON GOODMAN	\$64.47	FEEDERS SUPPLY COMPANY #4
8/22/2024	CURT SQUIRES	\$7.41	APPLE.COM/BILL

TOTAL

\$14,456.25

ACH Transactions

Date	Payee	Amount	Purpose
8/28/2023	MERS	\$ 466,083.82	Employee Retirement
8/15/2024	Gallagher Benefit Services	\$ 3,250.00	Employee Health Insurance
8/15/2024	Blue Care Network	\$ 42,984.24	Employee Health Insurance
8/19/2024	ELAN	\$ 29,064.69	Credit Card Payment
8/22/2024	Fifth Third Bank	\$ 500,000.00	Transfer to Public Works ACH Account
8/22/2024	Fifth Third Bank	\$ 1,000,000.00	Transfer to General Fund ACH Account
8/23/2024	IRS	\$ 130,327.48	Payroll Taxes 08/23/2024
8/23/2024	Various Financial Institutions	\$ 367,068.77	Direct Deposit 08/23/2024
8/27/2024	Alerus	\$ 51,223.06	Payroll Deductions 08/23/2024
8/27/2024	Nationwide	\$ 10,157.31	Payroll Deductions 08/23/2024
8/27/2024	Blue Care Network	\$ 20,238.95	Employee Health Insurance
8/28/2024	Consumers Energy	\$ 5,184.36	Utility Transaction Fees
Total ACH Payments		<u>\$ 2,625,582.68</u>	



To: Board Members
From: Michael Hamel, Fire Chief
Date: August 28, 2024
Re: State of Michigan Firefighter Turnout Gear Grant Approval

In May 2024 Meridian Township Fire Department applied for the State of Michigan Firefighter Turnout Gear grant. This grant assists fire departments in purchasing an additional (backup) set of turnout gear for their full-time career firefighters. By maintaining an extra set of gear, firefighters can begin the cleaning and decontamination process on gear worn during a fire incident immediately after returning from the call. This prevents unnecessary exposure to hazardous chemicals. Additionally, all turnout gear – frontline and backup – has a ten-year service life.

The State of Michigan allocated \$15,000,000 for this grant and awarded 187 fire departments with funding. Meridian Township Fire Department applied for and received a \$77,000.00 grant to replace 22 sets of backup gear that will expire over the course of the grant eligibility period. There is no matching amount required to accept this grant.

Motion for Township Board Consideration:

MOVE TO AUTHORIZE THE FIRE DEPARTMENT TO ACCEPT THE STATE OF MICHIGAN FIREFIGHTER TURNOUT GEAR GRANT FOR \$77,000.00.



To: Board Members

From: Timothy R. Schmitt, *AICP*
Interim Township Manager &
Director of Community Planning and Development

Date: August 29, 2024

Re: 2025 Recommended Budget Public Hearing and Discussion

On Tuesday, August 27th, Staff provided the Board Members with a copy of the Recommended 2025 Budget. The budget absorbs the years of American Rescue Plan Act investments into our General Fund and looks forward to the investments of coming years, while still implementing the Township Board's broad goals for the year, including investing in our Infrastructure, Environmental Sustainability, and our Facilities and Parks.

We look forward to presenting the budget on Tuesday September 3rd and to the Board. In the interim, do not hesitate to contact me with any questions about the recommended budget.

Attachment:

1. 2025 Recommended Township Budget



2025

Budget

Charter Township of Meridian



Meridian Township

5151 Marsh Road
Okemos, MI 48864
517.853.4000



meridian.mi.us

RECOMMENDED
BUDGET
FOR THE
FISCAL YEAR ENDING DECEMBER 31, 2025

Presented

To

Meridian Township Board

Scott Hendrickson, Supervisor
Deborah Guthrie, Clerk
Phil Deschaine, Treasurer
James McCurtis, Jr., Trustee
Kathy Ann Sundland, Trustee
Peter Trezise, Trustee
Marna Wilson, Trustee

By:

Timothy R. Schmitt, *AICP*, Interim Township Manager and Community
Planning and Development Director

Dante Ianni
Finance Director

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Meridian Township
5151 Marsh Road
Okemos, MI 48864

P 517.853.4000
F 517.853.4096

Township Board:

Scott Hendrickson
Township Supervisor

Deborah Guthrie
Township Clerk

Phil Deschaine
Township Treasurer

James McCurtis, Jr.
Township Trustee

Kathy Ann Sundland
Township Trustee

Peter Trezise
Township Trustee

Marna Wilson
Township Trustee

Timothy R. Schmitt,
AICP
*Interim Township
Manager*

August 27, 2024

Supervisor Scott Hendrickson
Clerk Deborah Guthrie
Treasurer Phil Deschaine
Trustee James McCurtis, Jr.
Trustee Kathy Ann Sundland
Trustee Peter Trezise
Trustee Marna Wilson

The Meridian Township Leadership team is pleased to present you with the recommended \$65,145,276 2025 Meridian Township Operating Budget. At your September 3rd Board meeting, we plan to present you with a complete overview of the budget. Please do not hesitate to contact me should you have any questions leading up to the presentation. Completing the annual budget and monitoring spending are the most important tasks for all local government leaders, and I take that responsibility seriously and hope to set us on a good track for 2025.

INTRODUCTION

Our residents, current and former elected officials, appointed leaders, and current and former Staff members should take great pride in where this Community has come in the past decade. The highlights include:

- We have made substantial investments in reining in our unfunded pension liability, eliminating nearly \$20,000,000 in legacy costs.
- The fund balance of the motor pool has improved to a much more sustainable level for long term viability, allowing us to invest in vehicles and equipment as needed, as opposed to waiting for an emergency situation.
- Our buildings and grounds have seen major investments, especially in public facing spaces such as the Town Hall building and the Central Park Pavilion.
- We've supported our employees, most notably in the Police and Fire Departments, providing increased wages and quality of work life improvements where possible.
- The annual road program has been very successful and we continue to push our PASER rating up annually.
- Our Parks and Land Preservation system is expansive and beloved and we've made substantial capital improvements to make sure future generations of Meridian Township residents can enjoy them as well.
- The Police and Fire Departments are fully staffed, well trained, and have the equipment they need to serve the community.

Meridian Township residents should know that the team we have at the Township is unrivaled in local government. To a person, my colleagues at every level are able to continue to push forward the mantle of being a Prime Community under any and all circumstances and I am proud to lead them through my first budget cycle.



The 2025 Budget now needs to absorb these years of investment and recalibrate to a new baseline going forward, especially with the American Rescue Plan funding coming to an end and those costs being fully integrated into our operations. We will continue our existing commitments, but at a much more precise and targeted scale, with limited new items. The 2025 Budget is one where we will maintain needs, not add wants.

2024 YEAR IN REVIEW (SO FAR)

At this point, I am already confident in saying that 2024 has been a successful year in the Township, with a number of victories to look back upon.

- Our Police Department is on track to be fully staffed in the early part of 2025, due in large part to the Township Board's decisive action to raise wages to be more competitive.
- The Fire Department is fully staffed due to the same action and is able to start to look at long term staffing, now that we have resolved the immediate concerns.
- The wildly successful first phase of the MSU to Lake Lansing pathway was opened very late in December of 2023 and work is nearly complete on Phase II, which will bring this cross Township pathway all the way to Marsh Road, via both new and existing non-motorized pathways.
- In partnership with our colleagues at Ingham County, we were able to replace the County Park North lift station, allowing our sanitary system to continue functioning well for the residents around the lake.
- Through a broad team effort, we were able to finalize the installation of the remaining emergency warning sirens and they are currently being connected to power by Consumer's Energy. In the coming weeks, we will have emergency siren coverage for the entire Township.
- Marshall Park's playground has been replaced and further improvements to the Park are scheduled for 2025.
- The Central Park Pavilion has received a complete overhaul, readying it for decades more birthday parties, morning workout classes for seniors, and cook outs for Staff.
- The local road program in 2024 has been so successful that we have actually been able to bring forward a few pieces of the 2025 program to be completed this fall.
- Although not 100% complete, we have nearly replaced all of the entry signs to the Township and all the parks and land preserve signs, providing a long needed refresh to the Township's public image at these important locations.

On top of all of these accomplishments, 2024 will still bring us delivery of two new fire engines in December, a new solar project at the North Fire Station, the beginning of the multi-year water meter replacement project, and hopefully, the long awaited start to the redevelopment at Haslett Village Square. There are a tremendous number of other day-to-day type accomplishments that are too numerous to list here. But suffice to say, I am exceedingly proud of the work done by the Meridian Township Staff so far in 2024.

2025 CHALLENGES

We've done a very good job as an organization of working past challenge after challenge in previous years. This year's budget is no different and contains a number of major challenges that we must face head on and not postpone to another year. These include:

- We have raised Police and Fire wages to improve recruitment and retention and it has worked extremely well. Now we must absorb those payroll costs, which are just shy of \$1,000,000, into our General Fund budget going forward.
- Although we have made progress in recent years, our MERS pension payments continue to be a major financial burden. Additionally in 2024, MERS has reduced the Investment Rate Assumption going forward to 6.93%, further increasing our annual required contributions.

- Our vehicle fleet is aging and new, major equipment is still needed in some areas, but we need to not tax the motor pool fund balance in the long term.
- Infrastructure is one of the key areas of investment for most municipalities and our water and sewer systems have been historically underfunded. We are beginning to see the beginning of additional needed investment, especially for the water system, and planning for these needs is of the utmost priority.

2025 AT A GLANCE

According to Township Assessor Ashley Winstead, Meridian Township expects to see a 6.52% increase in 2024 taxable values. The Township’s 2024 tax base stands at \$2,281,850,899. We have determined that we will see a slight decrease in our millages in 2025 due to the interplay of two State Constitutional Amendments – Headlee & Proposal A. High levels of property sales in the community and their subsequent uncapping taxable values, has outpaced the Consumer Price Index, causing the rollback. The proposed Millage and Taxable Value Summary for 2025 is as follows:

<u>PURPOSE</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Charter Operating	4.1578	4.1578	4.1444	4.1444	4.1344
EMS/Fire (2020)	0.6339	0.6339	0.6318	0.6318	0.6302
Police (2020)	0.6016	0.6016	0.5996	0.5996	0.5981
Community Services (2022)	0.1483	0.1483	0.1478	0.1478	0.1474
Pedestrian/Bicycle Pathways (2016)	0.3308	0.3308	0.3297	0.3297	0.3289
CATA Redi-Ride (2019)	0.1978	0.1978	0.1971	0.1971	0.1966
Land Preservation (2020)	0.1000	0.1000	0.0996	0.0996	0.0993
Police and Fire (2017)	1.4771	1.4771	1.4723	1.4723	1.4687
Parks (2014)	0.6597	0.6597	0.6575	0.6575	0.6559
SUB-TOTAL OPERATING	8.3070	8.3070	8.2798	8.2798	8.2595
Fire Station Building Debt (2012)	0.2000	0.2000	0.2000	0.2000	0.0624*
Street Improvement Debt (2019)	1.9429	1.9429	1.9429	1.9429	1.9429
TOTAL ALL MILLAGES	10.4499	10.4499	10.4227	10.4227	10.2648
Taxable Value (000)	\$1,872,353	\$1,914,507	\$2,006,503	\$2,142,121	\$2,281,850
	2.92%	2.25%	4.80%	6.75%	6.52%

*Given the conservative assumptions made when the Fire Station Building Debt was issued, we are able to pay off the Fire Station debt well in advance of the originally anticipated deadline. The millage

being levied in 2025 is the minimum amount necessary to pay off the Debt, resulting in a tax decrease for property owners.

The following is a high level breakdown of the proposed \$65,170,276 budget for 2025 by area of expenditure. This represents approximately \$53,019,915 of the \$65,170,276 Budget.

Police and Fire Services \$18,423,460

Sewer Fund \$8,102,731

Water Fund \$8,493,440

Local Roads \$5,435,000

Pedestrian Pathways \$3,056,510

Parks & Recreation \$3,494,777

Elections \$28,000

Motor Pool \$2,027,078

Drain Assessments \$918,337

IT \$985,421

Capital Projects \$725,000

Communications \$403,561

CATA \$471,000

Fire Station Debt \$455,600

GENERAL FUND

The General Fund is the main mechanism to pay for core essential services such as police, fire, tax collection, assessing, elections, cemeteries, parks and recreation, and general administration. In 2022, the Township Board chose to delineate our Fund Balance into three separate funds: the standard general fund (GF), the capital projects fund (CPF) and the pension stabilization fund (PSF). The Board established a \$7,500,000 General Fund Balance, a \$3,500,000 Capital Projects Fund (CPF) and a \$2,000,000 Pension Stabilization Fund, for a total of \$13,000,000.

Our total established fund balance of \$13,000,000 is 46% of our proposed 2025 general fund expenses of \$28,257,414. As of December 31, 2025, we expect to have the following fund balances:

General Fund	\$11,022,934*
Capital Projects Fund	\$1,409,593
Pension Stabilization Fund	\$2,224,040
TOTAL	\$14,656,567

* IMPORTANT NOTE: This number is \$948,653.98 lower than what is currently shown in the line item budget. This due to the fact that the Board has previously discussed paying for the new fire engine this December out of the fund balance, as opposed to financing the vehicle at a higher long term cost. However, that budget amendment has not been made yet to the 2024 budget. A budget amendment will come forward in the third quarter of 2024 to make this change, lowering the fund balance in 2024, which will carry over to 2025.

This exceeds the Board's established policy by over \$1,600,000, providing us with a solid cushion as we move forward with additional conversations regarding a potential senior/community center. It should also be noted that although it was discussed in the 2024 budget message, an additional transfer to the Capital Projects Fund of \$1,362,694 was not actually included in the line item budget and therefore the transfer was never made.

Staff is proposing the following new investments out of the General Fund in the 2025 budget.

- An increase in the Township Board's Communication line item to allow for annual listening session mailings. These have been very successful the past two years and it allows the Board an opportunity to hear directly from constituents annually. (\$6,000) This is a one-time cost.
- Our investment advisory services are being accounted for in the Treasurer's budget. (\$25,000) This is an ongoing cost.
- A part time Human Resources staff person is proposed to be hired, to help in a number of areas. (\$26,000) This is an ongoing cost.
- In light of a pending retirement, we are proposing to convert the current 32 hour a week, full time, Environmental Programs Coordinator, to a 40 hour a week, full time, Project Engineer with an environmental focus. (\$30,162) This is an ongoing cost.
- The fencing at the Glendale Cemetery needs to be replaced. (\$1,600). Additionally, design for a potential columbarium at the Cemetery is included in the budget, as more and more people move to cremation in their final wishes. (\$12,500) These are one-time costs.
- The addition of a second Lieutenant in the Police Department will provide for a number of operational enhancements, now that the Department is nearing full staffing. (\$5,348) This is an ongoing cost.
- A large amount of Police Equipment needs to be replaced this year, including ballistic vests and shields, speed signs, and ear protection to name a few. (\$41,100). These are one-time costs, but do recur after varying periods of time.
- Taser is moving to a subscription based model, changing the way we pay for this equipment, but allowing us to outfit each officer with equipment of their own. (\$33,000) This is an ongoing cost.
- There are four Police Department offices with extremely outdated furniture that needs to be replaced. (\$20,000) This is a one-time cost.
- The Stryker contract approved by the Township Board in 2023 is a ten year contract for replacement of ambulance equipment, including monitors, CPR machines, power cots, stair chairs, and community AEDs. This payment was previously paid for by the Township's American Rescue Plan Act dollars. It now will be paid for by the General Fund. (\$214,677) This is an ongoing cost.
- Communications is proposing a modest change to the Prime Meridian magazine, a well-loved and well-read publication that is put out annually, to increase the size from 16 to 24 pages. (\$5,263) This would increase the annual cost, but could be modified in the future.
- Staff is proposing an across the Board increase of 10% to the individual Department's motor pool contributions, to further stabilize the motor pool fund. (\$126,647) This is an ongoing cost.

Staff is proposing small cuts throughout the General Fund to tighten our belts in this difficult budget year. The only substantive cuts being proposed are:

- The Climate Sustainability Grants are being put on hold, as the 2024 grants have not gone through yet. We'd like to see how one round of grants goes before opening another round. (\$30,000)
- The Police overtime budget is being reduced, as the department is expected to be fully staffed and overtime should stabilize this year, after a few years where it has been very high. This will be one of the main areas to watch throughout 2025 to see if additional funding is necessary, or if we have full stabilized after years of higher than normal overtime due to lower staffing levels. (\$25,000)
- We are proposing to not make an additional MERS payment beyond the \$1,500,000 additional paid for the Police and Fire Departments. (\$850,000 approximately)

- The General Fund transfer for the road program is being put on pause in 2025. The road program is still expected to function as expected. (\$280,000)

MERS PENSION DEBT

The 2025 Budget maintains our additional Municipal Employees’ Retirement System (MERS) annual payment of \$1,500,000 to offset the historical underinvestment in the Township’s retirement funds. This payment, from the Police and Fire millage approved by the voters in 2017, is helping us make substantial progress on getting our retirement accounts fully funded. Staff’s recommendation is to pay our Annual Required Contribution (ARC) to MERS, with the additional \$1,500,000, for a total contribution of \$5,450,220. According to MERS, our ARC, based on the newly revised 6.93% rate of return, is \$3,950,220. Since 2017, with the additional payment to MERS, our funding level has increased from 56% to 74%.

Our current unfunded MERS pension liability is as follows:

Fire Department \$14,157,127 (accounting for surplus fund)
 Police Department \$7,041,360 (accounting for surplus fund)
 Department of Public Works \$1,093,882 (accounting for surplus fund)
 Administrative Professionals and Inactive Divisions \$1,803,841

MOTOR POOL

The Motor Pool Fund is an internal service fund used to account for the purchases and maintenance of the Township fleet. It is a critical fund, as many of the Police, Fire, Parks, and DPW services we provide to our residents require the use of specialized vehicles and equipment. The Motor Pool is funded by rent charges from the various Township Departments based on the department’s use of the fleet and future replacement costs, repairs and fuel consumption and pricing. The 2025 budget includes a 10% increase in those rent charges, across the Board, to account for higher costs and to stabilize the motor pool fund balance in the long term.

For the 2025 Motor Pool budget, we are recommending the purchase of the following vehicles and equipment:

Community Planning and Development	Ford Explorer	\$48,000
Public Works	Mowers (X2)	\$20,000 each
Public Works	Tracked Skid Steer	\$100,000
Engineering Dept.	Ford Explorer	\$48,000
Police Department	F-150 (Chief Vehicle)	\$60,000
Police Department	Ford Explorer, K-9 Unit	\$60,000
Police Department	Ford Explorer (X2)	\$60,000 each
Fire Department	Ambulance	\$259,000
Parks Department	Dodge Ram	\$69,000
Water Department	Ford F-250	\$65,000
Water Department	Ford F-350	\$65,000

Sewer Department	F-250	\$65,000
Sewer Department	F-450	\$100,000

TOTAL: \$1,099,000

We are planning to order both a new Water Department Backhoe (\$150,000) and Public Works Vactor Truck (\$650,000) in 2025 for delivery in 2026. These are the last two ‘major’ purchases for some time and once we address them, we will be able to take a holistic review of the Motor Pool and work on building fund balance back up, in anticipation for the eventual replacement of our fleet of emergency vehicles in the 2030s.

At the end of 2025, we anticipate that we will have an unrestricted fund balance of \$791,360 in the Motor Pool Fund.

CAPITAL PROJECT FUND

The Capital Project Fund was established for intensive maintenance and renovations of our facilities. Staff is proposing four projects for 2025 to be paid for out of the Capital Project Fund. The fire dorm project, which is currently in design, is not proposed for funding at this time. Staff is preparing to pursue grant opportunities in 2025 that will take the burden off of the Capital Project Fund. If we are unsuccessful, a funding source for this project will need to be identified. The current cost estimate for the project is around \$1,000,000 for the basic project, with additional costs for providing necessary storage space as part of the project. The projects proposed for funding are:

- The Service Center generator is due for replacement, in order to continue operations in the event of a power outage. (\$300,000)
- Continuing our commitment to environmental sustainability, our next solar installation is proposed for the Historic Village complex. Not only will this help offset the costs to run the Village, it also represents an excellent educational opportunity for the public, given the proposed location. (\$80,000)
- The bathrooms at the municipal building were not renovated in the overall building project that occurred in 2023. This work is proposed to be completed in the 2025 budget year. (\$320,000)
- One of the last items to complete the renovation of the Public Safety building is painting in some areas, which is proposed to be completed in 2025. (\$30,000)

It is possible that some of these costs can be shifted to American Rescue Plan Act funding, which is still being analyzed at the time of writing. With these four projects funded, we anticipate that we will have an unrestricted fund balance at the end of 2025 of \$1,409,593 in the Capital Project Fund. If any of these projects are funded with ARPA dollars, the fund balance will be higher.

PENSION STABILIZATION FUND

Staff is proposing no changes to the Pension Stabilization Fund in 2025. At the end of 2025, we anticipate that we will have an unrestricted fund balance of \$2,224,040 in the Pension Stabilization Fund.

FEES AND CHARGES FOR SERVICES

In our 2025 Budget, we are recommending a series of changes to the fee schedule. The specific details of all of the changes are listed in red in our summary of fees on pages 17-24. The main changes are as follows:

- Liquor licensing fees were established in the recent liquor license ordinance update. On premises applications are \$1,500 for a new or transferred license, while off-premises are \$1,000 for either scenario. All renewals are \$250.
- We are proposing to increase a number of cemetery related fees, to cover increasing costs.
- The Building Department is adding a series of fees for missed/canceled rental inspections. The fees range from \$125 to the full inspection fee, depending on the size of the complex and how early the cancellation was requested.
- Wetland verification/delineation/permit fees are increasing slightly across the board, to cover increasing costs.
- Parks and Recreation is clarifying pavilion deposits and formally adding a dog park membership fee.
- The Police Department is proposing parking ticket fines and some registration fees.
- Water rates are proposed to increase by 20%, with sewer rates increasing by 5%. Additionally, we are proposing to restructure the ready to serve charge, depending on the size of the meter being served. This will range from \$24 - \$1,200 for our largest commercial meters.
- Other water and sewer fees that are less common are increasing to cover costs.

LOCAL ROADS

The fifth year of the 10-year voter-approved program has gone well and we expect to continue this momentum into next year. As a reminder, the long term goal of the program is to raise the average Pavement Surface Evaluation and Rating (PASER) rating of our 153 mile local road system to a “good” condition (8/10 on the PASER rating) by the end of the decade-long program. Given the cost increases that we have experienced since the Covid-19 pandemic, this is a daunting task, but we are making excellent progress annually. In 2019, when we proposed the new road millage, our average PASER rating was 4.48. At the end of 2024, our average PASER rating is projected to be 5.7, over a 27% increase in the first five years of the 10-year local road program.

The 2024 road program is nearing completion, earlier in the season than in years past, due to the excellent contractors, engineers, and Staff leadership involved with the program. Work in 2024 occurred on 32.75 miles of road.

- Asphalt Rejuvenator Spray Treatment – 13.04 miles – This is a maintenance treatment that is applied to the road 1-3 years after it is repaved. It helps extended the useful life of the asphalt, allowing the road to last longer and not require repaving as soon.
 - Crack Fill – 13.39 miles – This is another part of our road maintenance plan. For roads that are in fair to good shape, but are not yet candidates for repaving, crack filling is an excellent way to extend the life of the road at a reasonable cost.
 - Reconstruction of Roads without Curb & Gutter – 2.05 miles
 - Reconstruction of Roads with Curb & Gutter – 4.27 miles
- These two categories of work are the heart of the local road program and what people think of when they think of our local road program. Reconstruction occurs on roads that are in poor condition per our PASER ratings. We separate the reconstruction between roads with curb and gutter and those without, as there are major differences in cost between the types of roads and different contractors that work on them.

By the end of 2024, we will have reconstructed 38 miles of our poorest condition roads and will have completed over 73 miles of preventative maintenance road work. We are in the process of engineering the Township’s 2025 local road program, and have already begun work on some of the 2025 roads as of August 2024. The 2025 local road program is expected to include 6.33 miles of

reconstruction and 13-14 miles of asphalt rejuvenator treatments. The full 2025 local road program list will be announced in January or February.

PATHWAY AND TRAIL PROJECTS

In 2023, the Township completed Phase I of the long planned and hoped for Michigan State University to Lake Lansing trail, running from Hagadorn Road, near the MSU School of Music, to the intersection of Park Lake Road and Grand River Avenue. The pathway, running along and over the Red Cedar River, has been a resounding success and work on Phase II started shortly thereafter in 2024. Phase II, running from the Grand River Avenue/Campus Hill Drive intersection and concluding near the Okemos Road/Gaylord C. Smith Court intersection, will be completed in fall of 2024.

The final phase of this ambitious project will take the trail network from the end of the Interurban pathway at Marsh and Haslett Roads to the northeast, ending at Lake Lansing Park North. This will give residents and regional partners an opportunity to traverse the entirety of the Township on a non-motorized pathway. Surveying and design work on Phase III have started and if that work is done in time, work on the pathway will commence in 2025. The total cost is currently estimated to be \$2,700,000 and is entirely grant funded. If design takes longer than anticipated, construction will be deferred to 2026.

PUBLIC WORKS – SEWER FUND

The Sewer Fund's primary revenue source is the charge of service to collect, transport and treat the sanitary waste generated by our customers each day. Of the two main enterprise funds in the Department of Public Works, the sewer fund is in better shape, as replacement/rehabilitation of sewer line is much easier to plan for in the long run. There are three proposed new expenditures from the fund in the 2025 budget.

- Continuing our work on replacing the Township's 31 lift stations in a timely manner, before they fail, 2025 will bring the replacement of the Forest Hills lift station. We are likely to continue replacing lift stations semi-regularly to ensure proper function of our system.
- The main sanitary sewer rehabilitation project for this budget cycle is proposed in the Towar Gardens neighborhood.
- Staff is proposing to add one utility worker under the sewer fund, bringing us back up to previous levels of funding.

A 5% rate increase is proposed to bring the sewer rates closer to being in line with our regional partners. We will continue to have the lowest rates in the region.

PUBLIC WORKS – WATER FUND

The Water Fund is in a more challenging financial position than the sewer fund. The primary revenue source is the sale of water to our nearly 15,000 customer accounts. However, between conservation efforts and our aging water meters, some of the rate increases we have had over the last 20 years have not resulted in new revenue to maintain the system. Additionally, we have water main that is nearing 70 years old and the older the system gets, the more issues we are prone to having. We need to act decisively, now, to stabilize our water system. The water meter replacement project will help this and we are proposing to continue that in 2025, at a cost of \$1,000,000. Due to the level of revenue not meeting projections in 2024, we are proposing no capital projects in 2025.

Staff is proposing a 20% rate increase for our water rates. Although this is a large increase, it is necessary to provide some stability to the water fund. The Township will continue to have the lowest rates in the Greater Lansing Region by a wide margin.

Additionally, affecting both the water and sewer funds, we are proposing to overhaul our ready to serve charge. This is a charge that on every account, whether or not they use the service or not, as there is a cost of actually servicing an address. Staff is proposing to move from a flat rate, to a graduated one, based on the size of the meter at the address being served. This will increase rates across the board, with a larger increase going towards the larger meters, which are more expensive in the long run to serve. We will continue to have the lowest ready to serve fee in the region.

PARKS AND RECREATION

The Township's Parks and Recreation facilities and activities are often the main point of contact many residents have with the Township and Staff does an excellent job at providing a good experience for each and every visitor to our parks, facilities, and events. Our Parks and Recreation Department is funded by both General Fund dollars and a dedicated parks millage that has been renewed over the years, allowing the Township to grow our Parks system into the crown jewel of the region that it is.

With that said, there are always new and interesting things to bring to the community in an effort to stay vibrant and forward thinking. The 2025 budget proposes several of those unique investments, along with some more traditional ones in our facilities to further continue generational interest in Meridian Township's Parks. Staff is pleased to work with the Parks Commission to make these things happen in 2025.

- Cricket as a sport is growing quickly in the United States and we have been approached several times in recent years to find a place for a cricket field in the Township's park system. We are proposing to begin study on that in 2025 to determine once and for all if we can actually fit this into our parks portfolio. (\$100,000)
- The baseball fields at Towner Road Park are in need of restoration, as they have been well used for many years. This restoration will allow them to remain available for use, without worrying about safety issues. (\$30,000)
- The Township was able to acquire the property along Okemos Road, in front of the Service Center, with an eye towards integrating it into our trail and pathway system. With Phase II of the MSU to Lake Lansing trail coming online soon, the time is now to begin that work. This project is a good candidate to pursue State funding to accomplish, which we will do in 2025. (\$150,000)
- After the successful replacement of the Marshall Park playground in 2024, there are several other items at the park that would improve the overall visitor experience. (\$50,000)
- Inclusive playgrounds are places where people of all ages and abilities are able to use a single playground space. This concept is growing rapidly and is extremely popular, as seen in other installations regionally. The time is right to bring this to Meridian Township and Towner Road Park is the perfect candidate. This project may set the standard for playgrounds moving forward in the Township. (\$300,000)
- Ottawa Hills Park is a small, neighborhood park that is an excellent amenity for the surrounding residences. The playground is in need of replacement and it is scheduled for 2025. (\$50,000)
- The Red Cedar River is quickly becoming a quality paddling destination, buoyed by increased interest in paddle sports and the river clean up that has been occurring in the region for the last decade. We are proposing to continue investment in cleaning up log jams and debris in the river so as to not fall behind and continue to improve this regional gem. (\$10,000)

SUMMARY

I want to thank the entire MTeam for their assistance in creating the draft 2025 Budget, with a special thank you to Carol Hasse, the Township's Human Resources Administrator, who was an invaluable

source of information. As a team, we work hard to fulfill the Township Board's vision for the community on a daily basis and this budget sets us up for another year of doing just that.

Meridian Township has made significant community investments over the last decade and the proposed 2025 budget is slightly less aggressive than years past in terms of investments, giving us an opportunity to take a breath and prepare for the next decade. With some smaller, targeted investments in 2025, we can plan for larger items, such as a potential senior/community center and the fire department dorm project. The General Fund's fund balance is projected to be \$1.6 million over the 25% target amount at the end of 2025. The proposed budget - which includes further investment in Parks, Police, Fire, our Motor Pool, and our people - continues to provide Meridian Township residents the high level of service they expect and Township staff with the resources they need to make it possible.

In summary, the proposed 2025 Budget highlights the Board's long running visions to:

- Pay down our legacy debt at an accelerated pace
- Continue to enhance our PASER rating by investing in local roads
- Further our deep commitment to public safety
- Enhance our environmental sustainability wherever we can
- Maintain and enhance the best parks and open space system in mid-Michigan

Thank you for your service to the residents of Meridian Township and stewardship of their tax dollars. We look forward to the discussion on September 3rd.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy R. Schmitt". The signature is fluid and cursive, with a long horizontal line extending from the end.

Timothy R. Schmitt, *AICP*
Interim Township Manager and
Community Development Director

2025 Budget Resolution

At a meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, Michigan 48864-1198, on the 17th day of September 2024, at 6:00 pm local time.

PRESENT: _____

ABSENT: _____

The following budget resolution was offered by _____ and supported by _____.

WHEREAS, the Township Clerk and Board received the proposed 2025 Township Budgets on August 27, 2024, submitted in conformance with 1947 PA 359 Sections 42.24 and 42.25; and

WHEREAS, the Township Board conducted a public hearing and deliberated over the 2025 Township Budgets on September 3, 2024; and

WHEREAS, this resolution serves as the general appropriations act for the Township;

WHEREAS, this resolution authorizes the Summary of Fees for 2025 as presented in the budget document for all Township Department and Funds, including utility commodity charges;

NOW THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN hereby adopts the 2025 Budget shown below and on the attached Summaries of Special Revenue Funds, Debt Service Funds, Capital Projects Fund, Public Works Funds, Internal Service Fund, and Component Unit Funds. These budgets are supported by the budget document, and subject to all Township policies regarding the expenditure of funds and technical or typographical corrections to the narrative.

2025 REVENUE SUMMARY

	GENERAL FUND	PENSION STABLIZATION FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUND*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND
REVENUES							
Taxes	\$16,677,153	\$0	\$3,040,207	\$4,471,702	\$0	\$0	\$0
Licenses & Permits	856,250	0	0	0	0	0	0
Intergovernmental	5,685,367	0	2,917,786	12100	0	0	0
Charges For Services	4,540,875	0	314,500	0	0	17,651,366	1,520,463
Interest	450,000	50,000	476,755	10,200	222,000	360,000	26,500
Special Assessments	0	0	0	0	322,000	0	0
Other	142,160	0	10,355,851	0	0	71,473	65,000
SUBTOTAL	28,351,805	50,000	17,105,099	4,494,002	544,000	18,082,839	1,611,963
OTHER FINANCING SOURCES							
Operating Transfers In	0	0	0	0	0	0	0
TOTAL REVENUES	\$28,351,805	\$50,000	\$17,105,099	\$4,494,002	\$544,000	\$18,082,839	\$1,611,963

2025 EXPENDITURE SUMMARY

	GENERAL FUND	PENSION STABLIZATION FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUND*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND
EXPENDITURES							
Legislative	\$106,387	\$0	\$0	\$0	\$0	\$0	\$0
General Government	7,872,959	0	0	0	0	0	0
Public Safety	18,423,460	0	11,000	0	0	0	925,578
Public Works	0	0	991,510	0	0	12,446,171	0
Health & Welfare	77,094	0	196,550	0	0	0	0
Community & Economic Development	0	0	0	0	0	0	0
Recreation & Culture	1,497,514	0	1,997,263	0	0	0	0
Capital Outlay	153,000	0	8,738,893	0	885,000	3,300,000	1,101,500
Debt Service	0	0	0	4,427,850	0	850,000	0
SUBTOTAL	28,130,414	0	11,935,216	4,427,850	885,000	16,596,171	2,027,078
OTHER FINANCING USES							
Operating Transfers Out	127,000	0	0	0	0	0	0
TOTAL EXPENDITURES	\$28,257,414	\$0	\$11,935,216	\$4,427,850	\$885,000	\$16,596,171	\$2,027,078

* See attached Summary of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds

BE IT FURTHER RESOLVED that the following millage is ordered to be levied on December 1, 2024, for the purpose of funding the 2025 Township budget with the monies raised to be paid into the appropriate funds:

<u>PURPOSE</u>	<u>2025</u>
CHARTER OPERATING	4.1344
VOTED OPERATING	
CATA Redi-Ride Service (2019)	0.1966
Community Services (2022)	0.1474
Fire (2020)	0.6302
Land Preservation (2020)	0.0993
Parks & Recreation (2014)	0.6559
Pedestrian/Bicycle Pathways (2016)	0.3289
Police (2020)	0.5981
Police & Fire Protection (2017)	1.4687
TOTAL VOTED OPERATING	<u>4.1251</u>
SUB-TOTAL ALL OPERATING	<u>8.2595</u>
VOTED DEBT SERVICE	
Fire Station Building Debt (2012)	0.0624
Local Roads (2019)	1.9429
TOTAL ALL MILLAGES	<u><u>10.2648</u></u>

ADOPTED: YEAS: _____
 NAYS: _____

STATE OF MICHIGAN)
) ss
 COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at the Township Board meeting held on the 17th day of September, 2024.

 Deborah Guthrie
 Township Clerk

2025 BUDGET

SUMMARY OF SPECIAL REVENUE FUNDS

	SPECIAL REVENUE FUNDS	Local Roads	Park Millage	Park Restricted/ Designated	Fire Restricted/ Designated	Pedestrian/Bicycle Pathway	Land Preservation Millage	Land Preservation Reserve	Senior Center Millage	Cable Television	Police Restricted/ Designated	Library Restricted	Community Needs	Energy Grant	Law Enforcement Grants	Opioid Settlement Fund	American Rescue Plan Act	CATA Redi-Ride Millage
REVENUES																		
Taxes	\$3,040,207	\$1,010	\$1,462,536	\$0	\$0	\$732,952	\$221,483	\$0	\$184,126	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$438,100
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intergovernmental	2,917,786	335,000	0	0	0	2,028,750	1,000	0	1,050	0	47,000	0	0	0	0	0	503,486	1,500
Charges For Services	314,500	0	119,500	70,000	0	0	0	0	0	125,000	0	0	0	0	0	0	0	0
Interest	476,755	200,000	0	3,000	5	75,000	100,000	60,000	15,000	3,000	500	250	1,000	1,500	1,500	750	15,000	250
Special Assessments	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	10,355,851	10,239,532	0	74,500	0	0	0	0	0	0	5,000	0	20,950	0	0	15,869	0	0
SUBTOTAL	17,105,099	10,775,542	1,582,036	147,500	5	2,836,702	322,483	60,000	200,176	128,000	52,500	250	21,950	1,500	1,500	16,619	518,486	439,850
OTHER FINANCING SOURCES																		
Operating Transfers In	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUES	\$17,105,099	\$10,775,542	\$1,582,036	\$147,500	\$5	\$2,836,702	\$322,483	\$60,000	\$200,176	\$128,000	\$52,500	\$250	\$21,950	\$1,500	\$1,500	\$16,619	\$518,486	\$439,850
	\$ 5,169,883	\$ 5,340,542	\$ (107,694)	\$ 12,425	\$ 5	\$ (219,808)	\$ 61,425	\$ 59,600	\$ 45,176	\$ 116,000	\$ 41,500	\$ 250	\$ (34,600)	\$ (3,500)	\$ 1,500	\$ 16,619	\$ (128,407)	\$ (31,150)
EXPENDITURES																		
Public Safety	11,000	0	0	0	0	0	0	0	0	0	11,000	0	0	0	0	0	0	0
Public Works	991,510	635,000	0	0	0	356,510	0	0	0	0	0	0	0	0	0	0	0	0
Health & Welfare	196,550	0	0	0	0	0	0	0	140,000	0	0	0	56,550	0	0	0	0	0
Recreation & Culture	1,997,263	0	1,129,730	135,075	0	0	261,058	400	0	0	0	0	0	0	0	0	0	471,000
Capital Outlay	8,738,893	4,800,000	560,000	0	0	2,700,000	0	0	15,000	12,000	0	0	5,000	0	0	646,893	0	0
Debt Service	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	11,935,216	5,435,000	1,689,730	135,075	0	3,056,510	261,058	400	155,000	12,000	11,000	0	56,550	5,000	0	646,893	471,000	
OTHER FINANCING USES																		
Operating Transfers Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	\$11,935,216	\$5,435,000	\$1,689,730	\$135,075	\$0	\$3,056,510	\$261,058	\$400	\$155,000	\$12,000	\$11,000	\$0	\$56,550	\$5,000	\$0	\$646,893	\$471,000	

SUMMARY OF DEBT SERVICE FUNDS

	DEBT SERVICE FUNDS	Road Construction Debt	Fire Station Debt Service
REVENUES			
Taxes	\$4,471,702	\$4,332,569	\$139,133
Intergovernmental	\$12,100	\$11,000	\$1,100
Interest	10,200	10,000	200
	<u>\$4,494,002</u>	<u>\$4,353,569</u>	<u>\$140,433</u>
EXPENDITURES			
Debt Service	<u>\$4,427,850</u>	<u>\$3,972,250</u>	<u>\$455,600</u>

SUMMARY OF CAPITAL PROJECTS FUND

	CAPITAL PROJECT FUNDS	Capital Projects Fund	TIRF
REVENUES			
Interest	\$222,000	\$50,000	\$172,000
Special Assessments	322,000	0	322,000
SUBTOTAL	544,000	50,000	494,000
OTHER FINANCING USES			
Operating Transfers In	0	0	0
TOTAL REVENUES	\$544,000	\$50,000	\$494,000
EXPENDITURES			
Capital Outlay	<u>\$885,000</u>	<u>\$725,000</u>	<u>\$160,000</u>

SUMMARY OF COMPONENT UNIT FUNDS

	COMPONENT UNIT FUNDS	BROWNFIELD REDEVELOPMENT AUTHORITY	LOCAL BROWNFIELD REVOLVING FUND	CORRIDOR IMPROVEMENT AUTHORITY	ECONOMIC DEVELOPMENT CORPORATION	DOWNTOWN DEVELOPMENT AUTHORITY
REVENUES						
Taxes	\$1,006,249	\$951,314	\$0	\$54,935	\$0	\$52,281
Interest	0	0	0	0	100	0
Other	0	0	0	0	10,000	25,000
OTHER FINANCING USES						
Operating Transfers In	39,691	0	39,691	0	0	0
TOTAL REVENUES	\$1,133,321	\$951,314	\$39,691	\$54,935	\$10,100	\$77,281
EXPENDITURES						
Community & Economic Development	\$899,431	\$879,431	\$0	\$20,000	\$25,000	\$52,425
OTHER FINANCING USES						
Operating Transfers Out	39,691	39,691	0	0	0	0
TOTAL EXPENDITURES	\$1,016,547	\$919,122	\$0	\$20,000	\$25,000	\$52,425

Budget Process Policy
Charter Township of Meridian

Legal Requirements

**State of Michigan
Charter Township Act
Act 359 of 1947**

Section 42.24. On or before 150 days prior to the commencement of the fiscal year, each township officer shall submit to the supervisor, or to the township superintendent if such officer has been appointed, an itemized estimate of the anticipated expenditures of the township for the next fiscal year for the township activities under his or her charge. The supervisor, or township superintendent, as the case may be, shall prepare a complete itemized budget proposal for the next fiscal year and shall submit it to the township board not later than 120 days prior to the commencement of the fiscal year.

Section 42.25. The budget proposal shall present a complete financial plan for the ensuing fiscal year, which shall commence on January 1 of each year and end on the following December 31, or in the alternative shall commence on April 1 of each year and end on the following March 31. In no event shall any fiscal year of a township be extended beyond 12 months. It shall include at least all of the following information:

- (a) Detailed estimates of all proposed expenditures for each function and office of the township, showing the expenditures for corresponding items for the current and last preceding fiscal years, with reasons for increases and decreases recommended, as compared with appropriations for the current year.
- (b) Statements of the bonded and other indebtedness of the township, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any.
- (c) Detailed estimates of all anticipated income of the township from sources other than taxes and borrowing, with a comparative statement of the amounts received by the township from each of the same or similar sources for the last preceding and current fiscal years.
- (d) A statement of the estimated balance or deficit, as the case may be, from the end of the current fiscal year.
- (e) An estimate of the amount of money to be raised by taxation and from delinquent taxes and the amount to be raised from bond issues which, together with income from other sources, will be necessary to meet the proposed expenditures.
- (f) Such other supporting schedules as the township board considers necessary.

Section 42.26. A public hearing on the budget shall be held before its final adoption, at such time and place as the township board shall direct, and notice of such public hearing shall be published at least 1 week in advance by the township clerk. A copy of the proposed budget shall be on file and available to the public for inspection during office hours at the office of the township clerk for a period of not less than 1 week prior to such public hearing.

Section 42.27.

- (1) Except as otherwise provided by this subsection, prior to the commencement of the fiscal year, the township board shall, by resolution, adopt the budget for the next fiscal

year, make an appropriation of the money needed for township purposes, and provide for a levy of taxes upon real and personal property. If a township operates on a calendar year budget cycle, a public hearing on the proposed budget shall be held not later than December 15 and adopted not later than December 31, in the year proceeding the calendar year covered by the budget.

- (2) The levy allowed under subsection (1) shall not exceed 1/10 of 1% of the assessed valuation of all real and personal property subject to taxation within the limits of a village located within the township and 1/2 of 1% of the assessed valuation of all real and personal property subject to taxation in the balance of the township. The electors of a charter township may increase the tax levy limitation not to exceed a total of 1% of the assessed valuation of all real and personal property in the township for a period not to exceed 20 years at 1 time.
- (3) If a township has 1 or more villages that maintain either or both a fire department or a police department, the expense of a township fire department or police department shall be appropriated separately from the other expenses of the township and a tax levy for these expenses shall not spread upon the township assessment roll against the property, either real or personal, located in these villages.
- (4) The adoption of the resolution under this section is the final authority for the township supervisor to spread any approved levies upon the tax roll for the current year and to include the amount of each levy in his or her warrant to the township treasurer. The township treasurer shall collect and return the warrant as provided under the general property tax act, 1893 PA 206, MCL 211.1 to 211.157.
- (5) Within 60 days after the incorporation of a township as a charter township under this act, the township board shall, by resolution, adopt an interim budget until the commencement of the next fiscal year and make an appropriation from the funds and asset of the township available for these purposes.

Section 42.28. No money shall be drawn from the treasury of the township nor shall any obligation for the expenditure of money be incurred, except pursuant to the budget appropriation, or pursuant to any supplemental appropriation which may be made from surplus received. The township board may transfer any unencumbered appropriation balance, or any portion thereof, from 1 fund or agency to another. The balance in any appropriation, which has not been encumbered, at the end of the fiscal year shall revert to the general fund and be reappropriated during the next fiscal year.

2025 Budget Timeline
Meridian Township

June 28	ALL Budgets Due to Finance Director
July 8-July 26	Management Review of Requests and Individual Discussions
July 29	Directors Discussion
August 5	Board Meeting-Notice for Budget Public Hearing Recommended
August 27	Budget Distributed to Board
September 3	Board Meeting – Budget Deliberations and Public Hearing
September 17	Board Meeting -Final Adoption of Budget
September 24	Special Board Meeting (if needed)-Final Adoption of Budget
Quarterly	Review and Approve Budget Amendments

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2025

<u>Department</u>	<u>Fee Description</u>	2024 Rate	Proposed 2025 Rate
Administration	Liquor Licenses		
	On-Premises Application Fee	N/A	\$1,500
	Off-Premises Application Fee	N/A	\$1,000
	On-Premises Transfer Application Fee	N/A	\$1,500
	Off-Premises Transfer Application Fee	N/A	\$1,000
	On-Premises Renewal Application Fee	N/A	\$250
	Telecommunications Rights-of-Way Permit Application Fee	\$500	\$500
	Copies - for all Departments unless otherwise noted	\$1.00 1st page & \$0.25 each add'l page, per document	\$1.00 1st page & \$0.25 each add'l page, per document
	Outdoor Assembly License	\$300.00	\$300.00
Communications/HOMTV	Video Copies		
	Flat rate per order	\$15	\$15
	Per hour running time on order, or any increment thereof	\$10	\$10
	HOMTV supplied DVD to copy	\$6	\$6
	Shipping and Handling Charge	\$6	\$6
	Audio Copies		
	Flat rate per copy	\$10	\$10
	Per hour running time on order, or any increment thereof	\$10	\$10
	HOMTV supplied DVD to copy	\$4	\$4
	Shipping and Handling Charge	\$6	\$6
Clerk's Office	FOIA Requests/Election Data Request	Lowest hourly rate per report, per hour allowable by FIOA Rules and Standards	Lowest hourly rate per report, per hour allowable by FIOA Rules and Standards
	Zoning Ordinance Book/Recodified	\$40 + \$7.50 shipping	\$40 + \$7.50 shipping
	Precinct Maps - large (24 inches x 36 inches)	bw=\$25; color=\$40	bw=\$25; color=\$40
	Cemetery Deed Buy Back	Price of purchase	Price of purchase
	Voter Registration Information	Lowest hourly rate per report, per hour allowable by FIOA Rules and Standards	Lowest hourly rate per report, per hour allowable by FIOA Rules and Standards
	Notary Fee	N/A	\$5.00
	Publications for Resale (at cost)		
	History of Meridian Township Book	\$22	\$22
	History of Haslett and Lake Lansing	\$22	\$22
	Cemetery Rates		
	Burial space - 1 adult	\$1,000 resident; \$1,300 non-res	\$1,100 resident; \$1,430 non-res
	Burial space - 1 infant	\$400 resident; \$600 non-res	\$440 resident; \$660 non-res
	Burial space transfer fee (the plot owner can only transfer the plot deed to relatives)	Flat Fee=\$250	Flat Fee=\$275
	Services		
	Grave opening resident (adult)-Mon-Fri., 8:00 am-3:00 pm	Flat Fee= \$750	Flat Fee= \$825
	Grave opening resident (adult)-Mon-Fri., after 3:00 pm	Flat Fee = \$1,125	Flat Fee = \$1,250
	Grave opening non-res (adult)-Mon-Fri., 8:00 am-3:00 pm	Flat Fee = \$1,000	Flat Fee = \$1,100
	Grave opening non-res (adult)-Mon-Fri., after 3:00 pm	Flat Fee = \$1,500	Flat Fee = \$1,650
	Grave opening (infant/cremations)-Mon-Fri., 8:00 am-3:00 pm	Flat Fee = \$400	Flat Fee = \$440
	Grave opening (infant/cremations)-Mon-Fri., after 3:00 pm	Flat Fee = \$600	Flat Fee = \$660
	Grave opening non-res (infant/cremations)-Mon-Fri., 8:00 am-3:00 pm	Flat Fee= \$500	Flat Fee= \$550

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2025

Department	Fee Description	2024 Rate	Proposed 2025 Rate
	Grave opening non-res (infant/cre)-Mon-Fri., after 3:00 pm	Flat Fee= \$750	Flat Fee= \$825
	Body removal; re-interment December-March	Flat Fee= \$2,000	Flat Fee= \$2,200
	Body removal; re-interment April-November	Flat Fee = \$1,600	Flat Fee = \$1,760
	Fee for all work on Saturdays and holidays (resident)	Additional Fee = \$500	Additional Fee = \$550
	Fee for all work on Saturdays and holidays (non-resident)	Additional Fee = \$750	Additional Fee = \$825
Community Development	Rental Housing Fee Schedule		
Building Division	Initial Registration Fee	\$800	\$800
	Annual Renewal Fee (if no inspection is needed)	\$30	\$30
	Inspection Fees (Rental)		
	One and Two Family - Inspected annually	\$150	\$150
	Building or complex of three or more units	\$150 + \$3 per bedroom	\$150 + \$3 per bedroom
	Missed Appointment Fee (no more than 8 dwelling units)	\$150	\$250
	Missed Appointment Fee (more than 8 dwelling units)	N/A	Full Inspection Fee
	Safety Complaint Inspection Fee	\$150	\$150
	Cancellation/Rescheduling Fees		
	21-11 days in advance for structures no more than 8 dwelling units	N/A	\$125
	10 or fewer days in advance for structures no more than 8 dwelling units	N/A	\$250
	21-11 days in advance for structures more than 8 dwelling units	N/A	\$125 Plus 50% of the Full Inspection Fee
	10 or fewer days in advance for structures more than 8 dwelling units	N/A	Full Inspection Fee
	Re-inspection Fees		
	One and Two Family - Inspected annually	\$100	\$100
	Building or complex of three or more units	\$100 + \$3 per bedroom	\$100 + \$3 per bedroom
	Vacant or Abandoned Building		
	Initial Registration	\$150	\$150
	Annual Renewal	\$75	\$75
	Inspection or Re-Inspection	\$75	\$75
	Building Permits		
	Plan Review	25% of permit fee for projects; plan review applied to building permit fee when project moves forward. Fire plan review fees to be paid at same time.	25% of permit fee for projects; plan review applied to building permit fee when project moves forward. Fire plan review fees to be paid at same time.
	New Construction, additions, structural alterations, remodeling and swimming pools		
	Expenditures up to and including \$5,000	\$100	\$100
	Each \$1,000 or fraction thereof above \$5,000	\$10	\$10
	Reinspection Fee	\$100	\$100
	Construction Bond for exterior residential construction (refundable)	\$2,500	\$2,500
	Free Standing Signs & Wall Signs:		
	Wall signs up to 100 sq. feet	\$150	\$150
	Free standing signs up to 25 sq. ft.	\$150	\$150
	Temporary Grand Opening Signs	\$75	\$75
	Swimming Pools		
	Single family home pools	Based on valuation of improvement	Based on valuation of improvement

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2025

<u>Department</u>	<u>Fee Description</u>	2024 Rate	Proposed 2025 Rate
	All other pools	Based on valuation of improvement	Based on valuation of improvement
	Moving Buildings		
	Buildings up to 500 sq. ft.	\$100	\$100
	Buildings over 500 sq. ft.	\$200	\$200
	Demolition of Buildings		
	Dwellings, garages, sheds, swimming pools	\$150	\$150
	Warehouses, factories, stores & office buildings	\$250	\$250
	Residing of Buildings		
	Single family homes and garages	\$150	\$150
	All other structures	\$250	\$250
	Reroofing of Buildings		
	Single family homes and garages	\$150	\$150
	All other structures	\$250	\$250
	Work started before permit is issued	Double permit fee	Double permit fee
	Extra Inspection/Reinspection	\$100	\$100
	Temporary or Seasonal Sales	\$100	\$100
	Tent Inspection	\$100	\$100
	New Business Inspection	\$100	\$100
	Mechanical/Electrical/Plumbing (MEP)	\$50 base fee + per fixture fees + inspection fees	\$50 base fee + per fixture fees + inspection fees
	Tall Grass Violation	\$75 (residential) \$125 (non-residential)+ cost of mowing	\$75 (residential) \$125 (non-residential)+ cost of mowing
	Building Board of Appeals	\$250	\$250
Community Development Planning Division	Rezoning		
	3 acres or less	\$750	\$750
	More than 3 acres	\$750 + \$50/acre	\$750 + \$50/acre
	Zoning Text Amendment		
	Request by property owner	\$500	\$500
	Special Use Permit		
	All Special Use Permit Review	\$1,000	\$1,000
	Minor, Major Amendments	\$500	\$500
	Site Plan Review		
	Initial Application	\$1,000 + \$10 per dwelling unit	\$1,000 + \$10 per dwelling unit
	Modification to Approved Plan	\$500	\$500
	Medical Marihuana		
	Initial Application	\$5,000	\$5,000
	Annual/Renewal Application	\$5,000	\$5,000
	Recreational Marihuana		
	Initial Application	\$5,000	\$5,000
	Annual/Renewal Application	\$5,000	\$5,000
	Brownfield		
	Application Fee	Total Project \$0-\$5 million=\$3,000	Total Project \$0-\$5 million=\$3,000
		\$5 million-\$10 million=\$4,000	\$5 million-\$10 million=\$4,000
		\$10 million and over=\$5,000	\$10 million and over=\$5,000

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2025

Department	Fee Description	2024 Rate	Proposed 2025 Rate
	Planned Unit Development (PUD) Mixed Use PUD Commercial PUD		
	Initial application	\$1,000	\$1,000
	Major amendment to approved PUD, MUPUD and CPUD	\$1,000	\$1,000
	Minor amendment to approved PUD, MUPUD and CPUD	\$500	\$500
	Land Division Review		
	Prepreliminary Plat	\$100	\$100
	Tentative Preliminary Plat	\$600 + \$10 per lot	\$600 + \$10 per lot
	Final Preliminary Plat	\$300 + \$5 per lot	\$300 + \$5 per lot
	Final Plat	\$500 + \$5 per lot	\$500 + \$5 per lot
	Plat Extension	\$200	\$200
	Land Division	\$200 + \$50 per new lot or parcel	\$200 + \$50 per new lot or parcel
	All Other Commission Review	\$500	\$500
	Zoning - Letter of Compliance	\$200	\$200
	Land Clearing Permit	\$250	\$250
	Variances		
	Applicants request to postpone or table	1/2 of application fee	1/2 of application fee
	Any Variance Request	\$350	\$350
	Mobile Food Vending		
	30 Consecutive Days- Minimum	\$60	\$60
	120 Consecutive Days-Maximum	\$240	\$240
	Wetland Fees		
	Application Fee-Verification	\$250	\$250
	Application Fee-Delineation	\$250	\$250
	Application Fee-Wetland Use Permit	\$500	\$500
	Amendments to a Wetland use Permit	\$500	\$500
	Annual Review of Mitigation Area	\$250	\$250
	Acreage Fee-Verification	\$1,750-\$3,750 + \$500 per 20 acres over 100	\$1,925-\$4,125 + \$550 per 20 acres over 100
	Acreage Fee-Delineation	\$2,500-\$4,750 + \$500 per 20 acres over 100	\$2,750-\$5,225 + \$550 per 20 acres over 100
	Acreage Fee-Wetland Use Permit	\$3,500-\$7,250 + \$1,000 per 20 acres over 100	\$3,850-\$7,975 + \$1,100 per 20 acres over 100
Engineering	Engineering Review - Review of Plans		
	Water main, sanitary sewer, paving, grading, sidewalk & pathway construction	1.5% of construction cost minus \$250 deposit	1.5% of construction cost minus \$250 deposit
	After second review in unapprovable condition	reviewer(s) hourly wage x 2.5	reviewer(s) hourly wage x 2.5
	Additional fee for unaddressed items in third review	reviewer(s) hourly wage x 2.5	reviewer(s) hourly wage x 2.5
	Performance Guarantees	Varies by project, subject to Ord. 86-283	Varies by project, subject to Ord. 86-283
	Public Inspection		
	Water main, sanitary sewer, paving, grading, sidewalk & pathway construction	Actual cost (internal costs computed @ 2.5 x wages) Includes new service line permit fee	Actual cost (internal costs computed @ 2.5 x wages) Includes new service line permit fee
	Recording of Easements	Actual cost (County Clerk Fees)	Actual cost (County Clerk Fees)
	Administrative Charge		
	Construction commencement prior to site plan approval	engineering review fee	engineering review fee
	Blueprints		

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2025

Department	Fee Description	2024 Rate	Proposed 2025 Rate
	Small Township maps	\$10	\$10
	Large Township maps	\$15	\$15
	Small Section maps (1"=400')	\$10	\$10
	Large Section maps (1"=200')	\$15	\$15
	As-Builts	\$1.50	\$1.50
	Aerial photography	\$15	\$15
	Aerial superimposed property lines	\$20	\$20
	Permits		
	Sidewalk repair/construction permit	\$45 (Repairs < 50 SF-no charge)	\$45 (Repairs < 50 SF-no charge)
	Water service line-Inspection fee only	\$65	\$65
	Sewer service line-Inspection fee only	\$65	\$65
	Water service line repair permit	\$65	\$65
	Sewer service line repair permit	\$65	\$65
	Soil Erosion and Sedimentation SESC Permit		
	Residential		
	Six Month Permit	\$185	\$185
	Twelve Month Permit	\$245	\$245
	Permit Renewal	\$95	\$95
	Minor Disturbance Permit	\$45	\$45
	Transfer	\$25	\$25
	Commercial-Industrial		
	First Acre	\$430	\$430
	Additional Acre	\$45	\$45
	Minor Disturbance Permit	\$255	\$255
	Transfer	\$95	\$95
	Inspection Fees Based on Acres	\$500-\$2,500	\$500-\$2,500
	Violation of Notice	\$250	\$250
	Cease and Desist Follow-Up Inspection	\$250	\$250
Fire/EMS	Copies		
	Reports	\$25.06 Initial; \$1.25 per page for 1st 20 pages; \$0.63 per page from 21 to 50 pages; \$0.25 per page from 51 and over pages	\$25.06 Initial; \$1.25 per page for 1st 20 pages; \$0.63 per page from 21 to 50 pages; \$0.25 per page from 51 and over pages
	Pictures	Processing cost + \$5	Processing cost + \$5
	Disc of Pictures	\$25	\$25
	Ambulance Fees		
	ALS Emergency	\$800	\$800
	ALS II Emergency (monitoring/drugs, etc)	\$800	\$800
	ALS Non-Emergency	\$800	\$800
	BLS Emergency	\$800	\$800
	BLS Non-Emergency	\$800	\$800
	Mileage (per loaded mile)	\$13.75	\$13.75
	Response and Treatment-No Transport	\$500.00	\$500.00
	Hospital Transfer Patient Requests	\$800.00	\$800.00
	Private Ambulance Turnover Fee (non-emergency)	\$800.00	\$800.00
	Hospital Wall Time after 30 Minutes	\$50 per half hour after 30 minutes	\$50 per half hour after 30 minutes
	Medical Facility Lift Assists	\$400.00	\$400.00
	Hazmat Clean Up Car Accidents	\$500.00	\$500.00
	Personnel Costs	Employee Rate + Benefits	Employee Rate + Benefits

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2025

<u>Department</u>	<u>Fee Description</u>	2024 Rate	Proposed 2025 Rate
	Down Wires and Gas Leak Standby	\$200	\$200
	Fire Lane Parking Violation	\$25	\$25
	False Fire Alarm (2 per calendar year no charge)	\$0	\$0
	3rd False Alarm	\$25	\$25
	4th or More False Alarm	\$100	\$100
	Emergency Response Cost Recovery		
	Engine	\$250	\$250
	Ladder	\$250	\$250
	Ambulance	\$125	\$125
	Command Vehicle	\$125	\$125
	Plan Review/Final Inspection:		
		\$100	\$100
	Expenditures \$100,000 plus	\$200	\$200
	Additional Fees		
	w/fire alarm system	\$100	\$100
	w/hood suppression system	\$100	\$100
	w/fire suppression system	\$200	\$200
	Homeowners Insurance Claims for Fire Suppression	Amount allowed by Insurance Co.	Amount allowed by Insurance Co.
	Hazmat and Homeland Security Responses	Reimbursement of cost (personel and equipment)	Reimbursement of cost (personel and equipment)
Parks & Recreation	Usage Fees		
	Pavilions	\$100/4 hrs.res; \$200/4 hrs.non-res	\$100/time slot (8am-3pm and 4pm-dusk).res; \$200/time slot (8am-3pm and 4pm-dusk.non-res; \$100 deposit/time slot
	Field Usage	\$20/hr res; \$40/hr non-res	\$20/hr res; \$40/hr non-res
	Marketplace on the Green Event Fee	\$500/resident; \$1,000/ non-res	\$500/resident; \$1,000/ non-res; \$100 deposit
	Dog Park Membership	N/A	\$20/year residents; \$35/year non-resident
Police	Reports		
	Crash Reports	Charged per the FOIA Act	Charged per the FOIA Act
	Criminal and investigative reports - up to five pages	Charged per the FOIA Act	Charged per the FOIA Act
	each additional page	Charged per the FOIA Act	Charged per the FOIA Act
	Precious metal/gem license	\$50	\$50
	Vendor Fees	\$500 deposit, \$20/wk, \$60/mo	\$500 deposit, \$20/wk, \$60/mo
	Diversion Program Participation	\$400	\$400
	Fingerprinting	\$5 per card	\$5 per card
	Fingerprint VIP	\$30	\$30
	Finger Prints-Court Ordered	\$16	\$16
	Snapshot of "Logged" incident	Charged per the FOIA Act	Charged per the FOIA Act
	Private Property Accident Reports (PPPD Accidents)	\$0	\$0
	Copy of Vehicle Code	\$0	\$0
	Background Checks	\$5	\$5
	Court Order-Preliminary Breath Test (PBT)	\$5	\$5
	Notary fee-pistol purchase permits	\$5	\$5
	False Alarm Fees	\$25 for 2nd & 3rd occurrence, \$100 for subsequent occurrences	\$25 for 2nd & 3rd occurrence, \$100 for subsequent occurrences
	False Alarm Late Fees	\$25 (30, 60 & 90 day intervals)	\$50 (30, 60 & 90 day intervals)

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2025

<u>Department</u>	<u>Fee Description</u>	2024 Rate	Proposed 2025 Rate
	Impound Lot Storage Fees	\$10.00 per day	\$10.00 per day
	Body Worn Camera/Fleet Video	Charged per the FOIA Act	Charged per the FOIA Act
	Parking		If paid in 10 days / If paid after 10 days
	No Parking Zone	N/A	\$30 / \$40
	Parking on Sidewalk	N/A	\$40 / \$50
	Parking within 20 feet of the crosswalk	N/A	\$30 / \$40
	Parking within 15 feet of a fire hydrant	N/A	\$50 / \$60
	Fire Lane Violation	N/A	\$50 / \$60
	Obstructing Traffic	N/A	\$50 / \$60
	Double Parking	N/A	\$30 / \$40
	Handicap Parking Violation	N/A	\$110 / \$150
	Parking too close to an intersection	N/A	\$30 / \$40
	Blocking a driveway	N/A	\$50 / \$60
	Traffic Hazard	N/A	\$50 / \$60
	Parked Wrong Way to Curb	N/A	\$30 / \$40
	Parked Blocking a Mailbox	N/A	\$30 / \$40
	Other	N/A	\$30 / \$40
	Miscellaneous		
	Bicycle License	N/A	\$0.50 per license
	Sex Offender Registration	N/A	\$50 - \$30 to the State of Michigan and \$20 to MT
Public Works	Utility Rates		
	Ready-to-Serve Charge (sewer only customers are charged 1/2 of this fee)	\$12.00	\$24-\$1,200
	Water	\$5.96 per 1000 gallons	\$7.15 per 1000 gallons
	Sewer	\$7.58 per 1000 gallons	\$7.96 per 1000 gallons
	Sewer only (Sewer rate x 12,000 gal usage estimate.)	\$90.96 per quarter	\$95.51 per quarter
	Sewer only, with metered well water	\$7.58 per 1000 gallons	\$7.96 per 1000 gallons
	Penalty on past due utility bills	5% of current billing cycle charges	5% of current billing cycle charges
	Capital Charge-Water	Varies (based on location & extension agreements)	Varies (based on location & extension agreements)
	Capital Charge - Sewer	Varies (based on location & extension agreements)	Varies (based on location & extension agreements)
	Connection Charge - Water	\$2,335.00 minimum (based on meter size)	\$2,685.00 minimum (based on meter size)
	Connection Charge - Sewer	\$3,645.00 minimum (based on meter size)	\$4,190.00 minimum (based on meter size)
	Temporary Water Service Charge	\$2,410	\$2,650
	Temporary Sewer Service Charge	\$3,610	\$3,917
	Swimming Pool Fill	\$60 per hour plus water usage	\$70 per hour plus water usage
	Service Center Bulk Water Fill	\$20 per load (under 2,500 gallons)	\$25 per load (under 2,500 gallons)
	Construction (hydrant) Meter	\$90 plus water usage, \$1,300 Deposit	\$100 plus water usage, \$1,300 Deposit
	Regular Meter Charge (5/8 x 3/4 to 2" compound) Non-Pit	\$515-\$2,444 (based on size, type & location)	\$567-\$2,688 (based on size, type & location)
	Meters in Pit (5/8" x 3/4" to 2" compound) Non-Pit	\$1,359-\$3,946 (based on size, type & location)	\$1,495-\$4,341 (based on size, type & location)
	Curb Stop	\$1,756-\$3,444 (based on service size and width of right-of-way)	\$1,932-\$3,788 (based on service size and width of right-of-way)
	Water Turn-on Charge	\$40 (\$20 surcharge for after hrs turn-on)	\$120 (\$80 surcharge for after hrs turn-on)
	Missed Appointment charge	\$40	\$50
	Scheduled Meter Read Out of the Normal Meter Read Cycle	N/A	\$100
	Water meter testing at customer request	\$70 (waived if meter found defective) based on size, type & location)	\$125 (waived if meter found defective) based on size, type & location)
	Repairs	Time and Material	Time and Material
	Utility Construction Permit	\$60 if structure required	\$75 if structure required

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2025

<u>Department</u>	<u>Fee Description</u>	2024 Rate	Proposed 2025 Rate
	Sidewalk Obstruction Violation	\$30 + cost of abatement	\$50 + cost of abatement
Treasurer's Office	Tax Collection Admin Fee	1% of tax bill	1% of tax bill
	Failure to notify assessing office of property transfer required under MCL 211.27a(10)	Penalty levied under MCL 211.27b(1)(c) or (d) waived	Penalty levied under MCL 211.27b(1)(c) or (d) waived
	Interest charge/penalty for late tax payments	1% per month	1% per month
	Duplicate tax bill fee	\$5.00	\$5.00
	Non-Sufficient funds fee	\$20.00	\$20.00
	Enhanced Access to Public Records:		
	Summer Tax Roll	\$600.00	\$600.00
	Winter Tax Roll	\$600.00	\$600.00
	Annual Assessment Roll	\$1,200.00	\$1,200.00

NOTE: * Valuation of all construction shall be based on "Building Valuation Data" published in Building Safety Journal by the International Conference of Building Officials, automatically adjusted on an annual basis when the revised list is published and reviewed by the Township Board.

Bold items indicate a change in 2025.

Project Title	Department	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years
Buildings							
General Building Maintenance							
Multiple Buildings - LED Conversion	Public Works						
Replace 2013 F250 (Unit 71)	Public Works		\$ 55,000				
Replacement of Motor Pool Items	Public Works	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Other Facilities							
Okemos Library Parking Lot Seal Coating and Line Marking	Public Works					\$ 7,000	
Glendale Driveway Seal Coating	Public Works					\$ 15,000	
Parking Lot Seal Coating and Line Marking	Public Works				\$ 50,000		\$ 60,000
Municipal Building							
Municipal Parking Lot Seal Coating and Line Marking	Public Works					\$ 25,000	
Municipal Building Renovations	Public Works	\$ 320,000					
Electronic Door Control Systems	Public Works			\$ 400,000			
Safety Enhancements	Public Works				\$ 1,500,000		
Panic Buttons in Town Hall Building	Public Works		\$ 25,000				
Public Safety Building							
Fire Station 91 (Central)							
Dorm Addition	Fire		\$ 1,250,000				
Central Fire Storage Building	Outlay-General Fund		\$ 800,000				
Fire Station 92 (North)							
North Fire Parking Lot Seal Coating and Line Marking	Public Works					\$ 2,000	
Fire Station 93 (South)							
South Fire Parking Lot Seal Coating and Line Marking	Public Works					\$ 2,500	
Service Center							
Service Center Parking Lot Seal Coating and Line Marking	Public Works					\$ 7,500	
Service Center - Generator	Public Works	\$ 300,000					
Service Center Expansion Design and Engineering	Public Works			\$ 300,000			
Service Center Expansion Construction	Public Works				\$ 3,000,000		
Recycling Center							
Recycling Center behind the Service Center	Public Works		\$ 600,000				
Marketplace On The Green							
Bathroom Expansion	Parks and Recreation						\$ 100,000
Snell-Towar Recreation Center							
Snell-Towar Recreation Center	Parks and Recreation						\$ 250,000
Harris Nature Center							
Information Technology							

Storage Area Network Devices	Information Technology						\$ 140,000
Firewall and Software Defined Wide Area Network (SD Wan)	Information Technology						\$ 170,000
Network Switches	Information Technology						\$ 255,000
End User Devices	Information Technology	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 750,000
Vulnerability Management Server	Information Technology						\$ 42,000
Data backup and Protection Servers	Information Technology	\$ 35,000					

Parks and Recreation

Robotic Mower	Parks and Recreation						\$ 15,000
22' Landscaping Trailer	Parks and Recreation						\$ 7,500
Two Zero Turn Mowers	Parks and Recreation	\$ 40,000					\$ 40,000
Ford F-350 Truck (Replacing the current 2008 F-250 Standard Cab)	Parks and Recreation						\$ 70,000
Chevy Colorado 4x4 (Replacing the 2008 GMC Canyon)	Parks and Recreation						\$ 60,000
Ford F-250	Parks and Recreation						\$ 65,000
Trailers 1 large 1 small (2004 Felling and 2002 Load Rite)	Parks and Recreation			\$ 20,000			
Side by Side	Parks and Recreation		\$ 50,000				
Escape Supervisor	Parks and Recreation				\$ 40,000		
F350 Flatbed Dump	Parks and Recreation		\$ 50,000				
F 350 (Replace 2005 Dodge 3500)	Parks and Recreation	\$ 69,000					
Repalce 2008 Canyon (Unit 48)	Parks and Recreation			\$ 31,000			
Replace 2007 Batwing Toro	Parks and Recreation		\$ 75,000				
Replace 2006 Rec Van (Unit 60)	Parks and Recreation			\$ 30,000			
Replace 2007 felling trailer	Parks and Recreation				\$ 20,000		
Replace 2007 Dodge 3500	Parks and Recreation				\$ 60,000		
Replacement of Motor Pool Items	Parks and Recreation						\$ 175,000
Central Park - Pavilion	Parks and Recreation						\$ 500,000
Ferguson Park - Canoe Launch	Parks and Recreation		\$ 150,000				
Wonch Park - Canoe Launch	Parks and Recreation						\$ 150,000
Harris Nature Center - Canoe launch	Parks and Recreation		\$ 150,000				
Towner Road Playground	Parks and Recreation	\$ 300,000					
Okemos Road Park - Bike Trail Hub	Parks and Recreation	\$ 150,000					
Ottawa Hills Park - Playground	Parks and Recreation	\$ 50,000					
Marshall Park - Playground	Parks and Recreation	\$ 50,000					\$ 200,000
Nancy Moore Park - Playground	Parks and Recreation			\$ 175,000			
Hillbrook Park - Restrooms	Parks and Recreation			\$ 250,000			
Nancy Moore Park - Pavilion	Parks and Recreation				\$ 200,000		
Nancy Moore Park - Loop Trail	Parks and Recreation				\$ 100,000		
Central Park - Splashpad	Parks and Recreation						\$ 500,000
Meridian Riverfront Park - Trail	Parks and Recreation						\$ 1,000,000
Wonch Park - General Improvements	Parks and Recreation						\$ 500,000
Hartrick Park Parking Lot Expansion	Parks and Recreation						\$ 300,000
Barrier Free Playground	Parks and Recreation		\$ 600,000				
Cricket Grounds	Parks and Recreation	\$ 100,000					TBD

Underground Infrastructure

Water							
Ford Explorer (Engineering Department)	Public Works	\$ 48,000					
Ford F-250	Public Works	\$ 62,000					
Ford F-250	Public Works	\$ 62,000					
Ford F-350	Public Works		\$ 62,000				
Ford F-350 Truck	Public Works						\$ 55,000
Replace 2002 5 Yard Dump Truck (Unit 24)	Public Works		\$ 110,000				
Replace 2011 F350 (Unit 13)	Public Works		\$ 62,000				
Replace 2012 F250 (Unit 8)	Public Works		\$ 62,000				
Replace 2003 Job Trailer and upfit (Unit 672)	Public Works			\$ 20,000			
Replace 2007 Backhoe (Unit 18)	Public Works	\$ 150,000					
Replace 2017 F250 (Unit 5)	Public Works					\$ 65,000	
Replacement of Motor Pool Items	Public Works						\$ 175,000
Replace 16" water main valve at Grand River Ave and Marsh Rd intersection and 16" valve near RR tracks, east of Park Lake Rd	Public Works		\$ 350,000				
New 16" mid-block gate valve between Okemos Rd and Marsh Rd on Grand River Ave	Public Works		\$ 100,000				
New 16" mid-block gate valve between Marsh Rd and Dobie Rd on Grand River Ave	Public Works		\$ 100,000				
New 20" gate valve	Public Works		\$ 400,000				
Replace 8" gate val	Public Works		\$ 80,000				
Replace 16" water main valves	Public Works		\$ 160,000	\$ 172,000	\$ 185,000	\$ 195,000	\$ 200,000
Replace Hydrants that are not Storz capatable (start with Traverse City Hydrants)	Public Works	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
NW quad of Haslett / Marsh water main replacement (750 feet)	Public Works		\$ 150,000				
Blue Haven - Linden to Raphael water main replacement (1,300 feet)	Public Works		\$ 400,000				
Water Meter Replacement Program	Public Works	\$ 825,000	\$ 1,300,000	\$ 1,450,000			
Kinawa Water Main Replacement	Public Works		\$ 550,000				
Replace 16" water main valves	Public Works			\$ 320,000			
South Water Tower Exterior Maintenance	Public Works			\$ 250,000			
Okemos Road- Tamarack to Shawnee Water Main Replacement	Public Works				\$ 1,500,000		
Replace large water main valves (12" & 16")	Public Works					\$ 300,000	
Replace large water main valves (12" & 16")	Public Works						\$ 300,000
Sewer							
Ford F-350	Public Works						\$ 55,000
Ford F-450	Public Works	\$ 100,000					
F250 Replace 2011 F350 (Unit 38)	Public Works		\$ 65,000				
Replace 2013 F250 (Unit 28)	Public Works	\$ 65,000					
Replacement of Motor Pool Items	Public Works			\$ 130,000	\$ 140,000	\$ 150,000	\$ 160,000
Lift station Rehab: Replace Panel for the Cornell Lift Station	Public Works		\$ 25,000				
Lift station Rehab: Generator Replacement	Public Works		\$ 110,000				
Misc. sanitary sewer rehab - Towar area, Carlton, Tacoma	Public Works		\$ 500,000				

Misc. sanitary sewer rehab - Northwest interceptor, Indian Lakes, Riverwood, Small Acres FM,(for Central LS)	Public Works			\$ 500,000			
Onsite back up generator- Grand River/ Dobie & Woodhill Lift Station	Public Works			\$ 150,000			
Vactor	Public Works		\$ 650,000				
Forest Hills Lift Station Replacement	Public Works	\$ 1,300,000					
Onsite back up generator- LS to be determined	Public Works					\$ 125,000	
Onsite back up generator- LS to be determined	Public Works						\$ 125,000

Aboveground Infrastructure

Roads

Local Road Program (LRP) Reconstruction	Public Works	\$ 4,250,000	\$ 4,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
LRP Preventative Maintenance & Engineering	Public Works	\$ 600,000	\$ 610,000	\$ 620,000	\$ 630,000	\$ 640,000	\$ 650,000

Pathways

Tool Cat Attachments	Parks and Recreation			\$ 10,000			
Tool Cat (Replace 2006 Tool Cat)	Parks and Recreation		\$ 100,000				
Replace 2008 Tool Cat	Parks and Pathways		\$ 75,000				
Tool Cat Attachments	Parks and Pathways			\$ 10,000			
Replacement of Motor Pool Items	Parks and Pathways				\$ 40,000	\$ 40,000	\$ 40,000
MSU to Lake Lansing Pathway Phase III	Public Works	\$ 2,500,000					
Carlton St Pathway	Public Works		\$ 75,000				
Rootcutting and Sealcoating	Public Works		\$ 100,000				
Gap Projects	Parks and Pathways		\$ 310,000				
Eastern Third Regional Trail phase 1	Parks and Pathways			\$ 1,200,000			
4619 Okemos Rd Retaining Wall Replacement	Public Works			\$ 50,000			
2364 Mount Hope Retaining Wall Replacement	Public Works			\$ 50,000			
Haslett Rd Copper Creek Pathway Gap	Public Works		\$ 25,000				
Blondie's Barn Pathway Gap	Public Works		\$ 25,000				
Meridian East Lansing North Trail Connector	Public Works		\$ 650,000				
Pathway Maintenance and Expansion	Public Works			\$ 650,000	\$ 650,000		\$ 650,000
CMS Energy ROW Trail from Haslett Rd to Okemos Rd	Public Works					\$ 1,750,000	

Sidewalks

Annual Order to Maintain	Public Works	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
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Cemetery

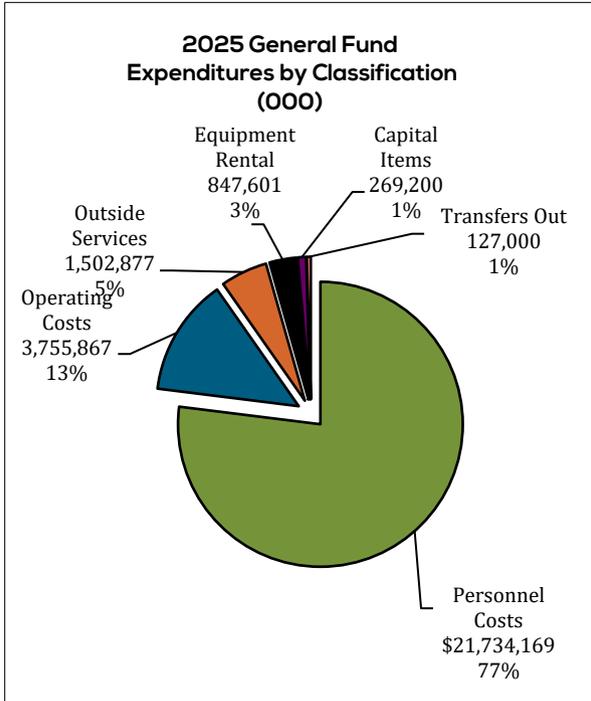
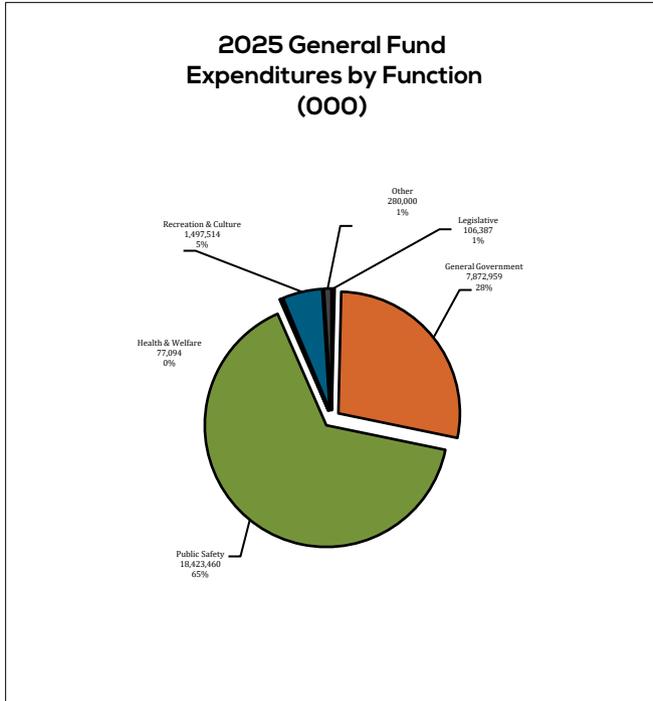
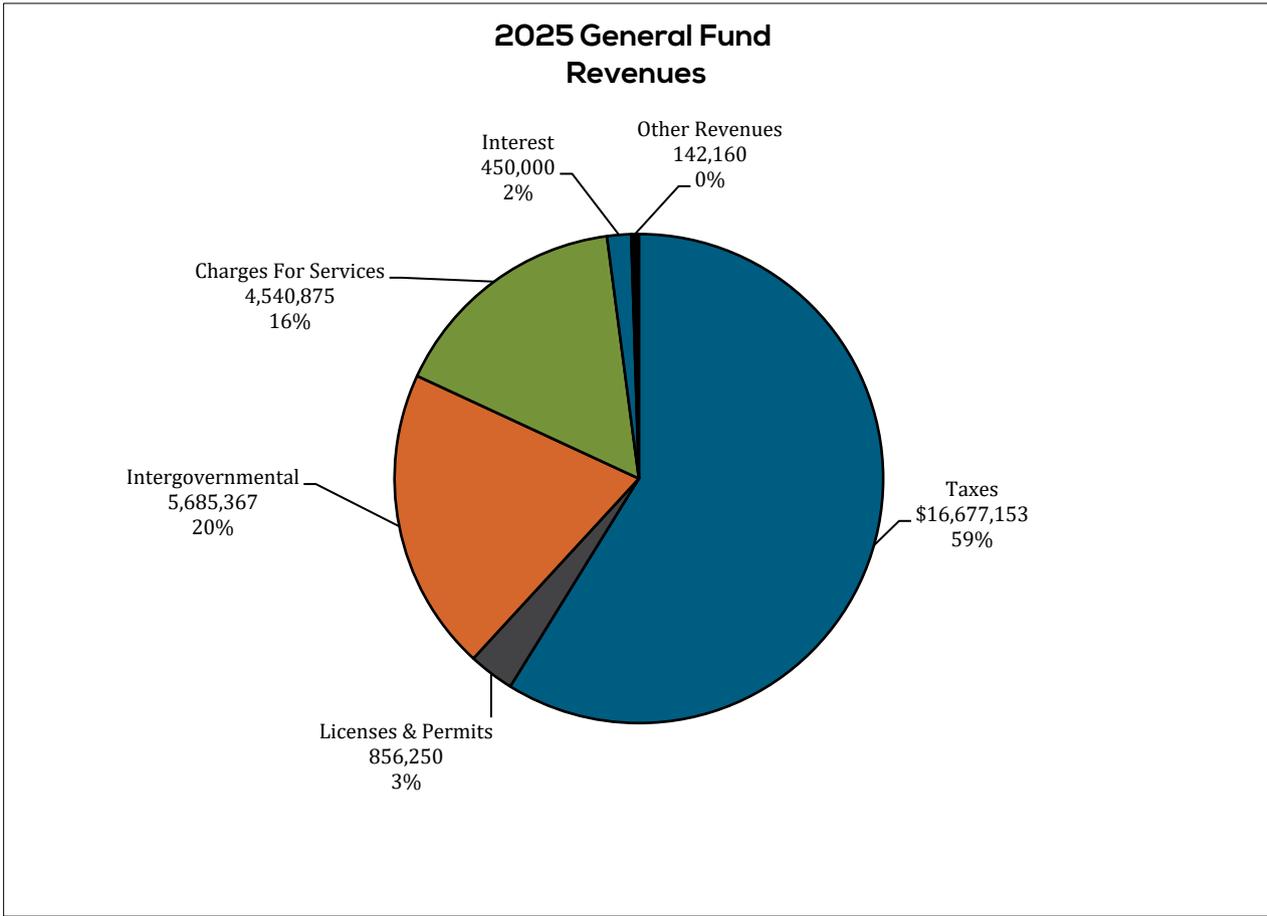
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Sustainability Infrastructure

Installation of EV stations at the municipal complex	Public Works		\$ 150,000				
Central Fire Station Solar Project	Public Works		\$ 260,000				

Public Safety Building Solar Project	Public Works			\$ 600,000			
Historical Village Solar Project	Public Works	\$ 80,000					
Harris Nature Center Solar Project	Public Works					\$ 125,000	
Municipal Building Solar Project	Public Works						\$ 650,000
Elections							
Dedicated Camera System for Election Drop Boxes	Elections		\$ 50,000				
Police							
Police Interceptor	Police	\$ 55,000	\$ 60,000	\$ 65,000	\$ 70,000	\$ 75,000	\$ 80,000
Police Interceptor	Police	\$ 55,000	\$ 60,000	\$ 65,000	\$ 70,000	\$ 75,000	\$ 80,000
Police Interceptor	Police	\$ 55,000	\$ 60,000	\$ 65,000	\$ 70,000	\$ 75,000	\$ 80,000
Police - DB - Escape	Police		\$ 30,000				
Primary Weapons	Police						\$ 30,000
Secondary Weapons	Police						\$ 10,000
Police Ipads	Police					\$ 50,000	
Fire							
Self Contained Breathing Apparatus (SCBA) - Harnesses, Bottles, Masks	Fire		\$ 350,000				
Cascade air filler system	Fire	\$ 80,000					
Boat, Inflatable	Fire						\$ 25,000
Command Vehicle	Fire						\$ 56,000
Fire Marshal Vehicle	Fire						\$ 60,000
Ladder Truck #93	Fire						\$ 1,000,000
Ambulance Replacement (Unit ###)	Fire	\$ 259,000					
Ambulance Re-chassis (Unit 911)	Fire				\$ 300,000		
Replace 2010 Training Officer Escape	Fire		\$ 40,000				
Ambulance Re-chassis (Unit 93)	Fire					\$ 225,000	
Ambulance Re-chassis (Unit 92)	Fire						\$ 250,000
Ambulance Re-chassis (Unit 91)	Fire						\$ 275,000
Engine, Pumper (Sutphen) #93	Fire						\$ 1,000,000
Engine, Pumper (Pierce) #92	Fire						\$ 750,000
Engine, Pumper (Spartan Metro Star) #91	Fire						\$ 750,000
Replacement of Motor Pool Items for Fire Department	Fire						\$ 250,000
AEDs, 12 lead monitors, Power Cots, Lucas Machine, Stairchairs	Fire	\$ 216,000	\$ 216,000	\$ 216,000	\$ 216,000	\$ 216,000	\$ 1,080,000
UTV Trailer	Fire		\$ 5,000				
Access Readers	Fire		\$ 25,000				
Tornado Sirens	Fire						\$ 595,000
Communications							
HOMTV Studio Upgrades	Communications		\$ 20,000				

Field Camera System	Communications	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
MAC editing computers	Communications	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
Broadcast Audio Mixer	Communications		\$ 5,000				
UltraNexus-HD Flex encoder	Communications	\$ 9,000					
Remote Townhall Camera System	Communications		\$ 50,000				
UltraNexus-HD X2 encoder	Communications			\$ 13,000			
Editshare File System	Communications		\$ 70,000				
NewTek Broadcast Switcher	Communications				\$ 30,000		
Historical Village							
Ongoing Building Repair, Historical Village	Parks and Recreation	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000



GENERAL FUND
FINANCIAL SUMMARY
2025

Summary of 2025 Operating Activity:

Estimated Revenues & Financing Sources:

Taxes	\$16,677,153	58.82%
Licenses & Permits	856,250	3.02%
Intergovernmental	5,685,367	20.05%
Charges For Services	4,540,875	16.02%
Interest	450,000	1.59%
Other Revenues	<u>142,160</u>	0.50%

Total Estimated Revenues & Financing Sources		\$28,351,805
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Estimated Expenditures & Financing Uses:

Legislative	106,387	0.38%
General Government	7,872,959	27.86%
Public Safety	18,423,460	65.20%
Health & Welfare	77,094	0.27%
Recreation & Culture	1,497,514	5.30%
Other	<u>280,000</u>	0.99%

Total Estimated Expenditures & Financing Uses		<u>28,257,414</u>
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Anticipated Surplus (Deficit) for 2025		<u><u>\$94,391</u></u>
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Statement of Fund Balance

Fund Balance as of December 31, 2023 (per audited financial statements)	\$12,352,520
Anticipated Surplus (Deficit) for 2024	<u>(475,326)</u>
Estimated Available Fund Balance as of December 31, 2024	11,877,194
Anticipated Surplus (Deficit) for 2025	<u>94,391</u>
Estimated Available Fund Balance as of December 31, 2025	<u><u>\$11,971,585</u></u>
Fund Balance/Average Monthly Expenditures	<u><u>5.43</u></u>

**GENERAL FUND
DETAILED REVENUE SUMMARY BY SOURCE**

ACTIVITY	2023 Actual	2024 Original Budget	2024 Projected Total	2025 BUDGET	% of Total	% Chg v. 2024 Budget
TAXES						
Current Tax Collections	\$8,248,208	\$8,830,000	\$8,830,000	\$9,217,375	32.51%	4.39%
Payment in Lieu of Taxes	7,448	7,200	9,012	9,000	0.03%	25.00%
MUNICIPAL SERVICES AGREEMENT	0	0	9,000	9,000	0.03%	
Police Millage 1998	1,193,190	1,277,000	1,277,000	1,333,425	4.70%	4.42%
Fire Millage 1998	1,257,270	1,346,000	1,377,529	1,404,990	4.96%	4.38%
Police/Fire Millage 2018	2,923,914	3,136,000	3,136,000	3,274,371	11.55%	4.41%
Trailer Park Collections	796	200	200	200	0.00%	0.00%
Community Services Millage 2002	129,298	138,700	138,700	144,592	0.51%	4.25%
Delinquent Tax Collection	23,572	13,000	24,722	20,000	0.07%	53.85%
Tax Administration Fee	1,160,555	1,204,000	1,204,000	1,264,200	4.46%	5.00%
TOTAL TAXES	<u>14,944,251</u>	<u>15,952,100</u>	<u>16,006,163</u>	<u>16,677,153</u>	58.83%	4.55%
LICENSES & PERMITS						
Building Permits	784,095	600,000	700,000	600,000	2.11%	0.00%
Other Permits	269,884	285,650	288,055	256,250	0.90%	-10.29%
TOTAL LICENSES & PERMITS	<u>1,053,979</u>	<u>885,650</u>	<u>988,055</u>	<u>856,250</u>	3.01%	-3.32%
INTERGOVERNMENTAL						
Federal Revenue	62,265	0	31,385	0	0.00%	n/a
Local Community Stabilization Share	50,280	50,000	62,094	63,000	0.22%	n/a
State Revenue Sharing	4,918,987	4,850,000	4,850,000	4,864,367	17.16%	0.30%
Liquor Tax Refund	33,012	25,000	25,000	30,000	0.11%	20.00%
METRO Act Fees	36,026	20,000	30,000	30,000	0.11%	50.00%
Local Revenue Sharing Agreements	534,214	540,000	606,366	615,000	2.17%	13.89%
Other	216,416	81,000	151,556	83,000	0.29%	2.47%
TOTAL INTERGOVERNMENTAL	<u>5,851,200</u>	<u>5,566,000</u>	<u>5,756,401</u>	<u>5,685,367</u>	20.06%	2.14%
CHARGES FOR SERVICES						
Administration - Public Works Services	1,050,000	1,050,000	1,050,000	1,050,000	3.70%	0.00%
Administration - Pedestrian Bikepath				59,175	0.21%	
Administration - Cable T.V.	515,539	595,000	600,000	425,000	1.50%	-28.57%
Cemetery Revenue	67,820	40,000	42,500	42,500	0.15%	6.25%
Planning Department	25,840	25,000	30,000	30,000	0.11%	20.00%
Street Lights	409,335	395,000	419,253	425,000	1.50%	7.59%
Ambulance Fees	1,951,885	1,500,000	1,500,000	1,700,000	6.00%	13.33%
Police Services-Williamstown Twp.	165,305	160,000	160,000	160,000	0.56%	0.00%
Reimbursement - Fire & Police	100,998	17,000	93,500	65,000	0.23%	282.35%
Reimbursement - Crossing Guard	12,604	15,000	15,000	15,000	0.05%	0.00%
Reimbursement - School Security	15,735	36,000	36,000	36,000	0.13%	0.00%
Recreation Program Rev	205,917	172,700	204,545	194,700	0.69%	12.74%
Franchise Fees - BWL	171,691	160,000	160,000	172,000	0.61%	7.50%
Code Inspection & Registration Fees	199,457	121,500	154,000	166,500	0.59%	37.04%
TOTAL CHARGES FOR SERVICES	<u>4,892,126</u>	<u>4,287,200</u>	<u>4,464,798</u>	<u>4,540,875</u>	16.01%	5.92%
INTEREST						
Interest Income - General Fund	766,330	400,000	450,000	450,000	1.59%	12.50%
TOTAL INTEREST	<u>766,330</u>	<u>400,000</u>	<u>450,000</u>	<u>450,000</u>	1.59%	12.50%
OTHER REVENUES						
Reimbursement	28,300	30,000	30,000	30,000	0.11%	0.00%
Donations	18,830	6,500	10,914	11,000	0.04%	69.23%
Rentals	6,960	6,960	6,960	6,960	0.02%	0.00%
Miscellaneous	22,894	15,950	15,971	16,200	0.06%	1.57%
Court Restitution	15,511	10,000	10,000	10,000	0.04%	0.00%
Vehicle & Surplus Property Sales	0	0	0	0	0.00%	n/a
Fines & Tickets	50,776	65,500	76,500	68,000	0.24%	3.82%
Issuance of Debt	0	0	0	0	0.00%	n/a
Transfer In from ARPA Funds	300,000	0	0	0	0.00%	n/a
TOTAL OTHER REVENUE	<u>443,271</u>	<u>134,910</u>	<u>150,345</u>	<u>142,160</u>	0.50%	5.37%
TOTAL REVENUES	<u><u>27,951,157</u></u>	<u><u>27,225,860</u></u>	<u><u>27,815,762</u></u>	<u><u>28,351,805</u></u>	100.00%	4.14%

**GENERAL FUND
DEPARTMENT EXPENDITURE SUMMARY**

Expenditures by Function

FUNCTION	2023 Actual	2024 Original Budget	2024 Projected Total	2025 BUDGET	% of Total	% Chg v. 23 Budget
LEGISLATIVE						
Township Board	\$104,539	\$101,860	\$269,299	\$106,387	0.38%	4.44%
TOTAL LEGISLATIVE	<u>104,539</u>	<u>101,860</u>	<u>269,299</u>	<u>106,387</u>	0.38%	4.44%
GENERAL GOVERNMENT						
Administrative Services	1,732,838	1,881,700	1,947,132	1,868,376	6.61%	-0.71%
Accounting & Budgeting	514,997	528,148	564,785	555,251	1.96%	5.13%
Clerk - Administration	327,042	407,870	436,454	451,130	1.60%	10.61%
Information Technology	815,240	860,675	876,170	985,421	3.49%	14.49%
Assessing	456,201	533,590	531,805	558,828	1.98%	4.73%
Treasurer	345,666	372,536	395,419	392,648	1.39%	5.40%
Clerk - Elections	82,137	308,176	463,373	28,000	0.10%	-90.91%
Building Maintenance	448,850	499,834	500,514	517,014	1.83%	3.44%
Township Manager/Personnel	900,076	966,673	963,358	992,893	3.51%	2.71%
Grounds Maintenance	205,280	259,112	254,782	252,071	0.89%	-2.72%
Recycling Center	105,928	165,438	164,658	170,722	0.60%	3.19%
Watershed Management	927,837	1,046,524	980,875	918,337	3.25%	-12.25%
Cemetery	102,874	113,674	113,909	125,918	0.45%	10.77%
Associations/Authorities	53,364	55,200	56,063	56,350	0.20%	2.08%
TOTAL GENERAL GOVERNMENT	<u>7,018,330</u>	<u>7,999,150</u>	<u>8,249,297</u>	<u>7,872,959</u>	27.86%	-1.58%
PUBLIC SAFETY						
Police	7,018,857	7,525,858	7,910,455	8,233,633	29.14%	9.40%
EMS/Fire	7,622,582	7,765,959	8,148,337	8,823,464	31.23%	13.62%
Community Planning & Dev - Planning	580,967	620,155	625,105	617,312	2.18%	-0.46%
Community Planning & Dev - Building	670,340	733,905	727,405	749,051	2.65%	2.06%
TOTAL PUBLIC SAFETY	<u>15,892,746</u>	<u>16,645,877</u>	<u>17,411,302</u>	<u>18,423,460</u>	65.20%	10.68%
HEALTH & WELFARE						
Human Services	62,086	62,936	70,035	77,094	0.27%	22.50%
TOTAL HEALTH & WELFARE	<u>62,086</u>	<u>62,936</u>	<u>70,035</u>	<u>77,094</u>	0.27%	22.50%
COMMUNITY AND ECONOMIC DEVELOPMENT						
Meridian Revevelopment	0	0	0	0	0.00%	#DIV/0!
TOTAL COMMUNITY AND ECON. DEV.	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
RECREATION & CULTURAL						
Park Commission	2,776	6,850	6,850	7,244	0.03%	5.75%
Park & Recreation Administration	173,652	271,035	268,705	225,178	0.80%	-16.92%
Recreation	241,345	328,898	310,898	333,119	1.18%	1.28%
Parks Maintenance	433,096	497,693	516,597	520,412	1.84%	4.56%
Community Activities	61,083	24,000	20,000	20,000	0.07%	-16.67%
Communications	359,082	394,491	394,028	391,561	1.39%	-0.74%
TOTAL RECREATION & CULTURAL	<u>1,271,034</u>	<u>1,522,967</u>	<u>1,517,078</u>	<u>1,497,514</u>	5.30%	-1.67%
OTHER						
Capital Outlay	493,310	369,700	368,800	153,000	0.54%	-58.62%
Operating Transfers Out	6,030,000	407,000	407,000	127,000	0.45%	-68.80%
TOTAL OTHER	<u>6,523,310</u>	<u>776,700</u>	<u>775,800</u>	<u>280,000</u>	0.99%	-63.95%
TOTAL EXPENDITURES	<u><u>\$30,872,045</u></u>	<u><u>\$27,109,490</u></u>	<u><u>\$28,292,811</u></u>	<u><u>\$28,257,414</u></u>	100.00%	4.23%

Expenditures by Account Classification

ACCOUNT CLASSIFICATION	2023 Actual	2024 Original Budget	2024 Projected Total	2025 BUDGET	% of Total	% Chg v. 23 Budget
Personnel Costs	\$18,842,909	\$20,183,180	\$21,020,787	\$21,734,169	76.97%	7.68%
Operating Costs	3,505,644	3,861,874	3,965,679	3,755,867	13.30%	-2.74%
Outside Services	1,145,820	1,329,690	1,574,614	1,502,877	5.32%	13.02%
Equipment Rental	700,495	770,546	770,546	847,601	3.00%	10.00%
Capital Items	611,397	506,500	503,485	269,200	0.95%	-46.85%
Transfers Out	6,030,000	407,000	407,000	127,000	0.45%	-68.80%
TOTAL EXPENDITURES	<u><u>\$30,836,265</u></u>	<u><u>\$27,058,790</u></u>	<u><u>\$28,242,111</u></u>	<u><u>\$28,236,714</u></u>	100.00%	4.35%

GENERAL FUND

DEPARTMENT:
Township Board

FUNCTION:
Legislative

Activity Description:

The Township Board consists of seven members who serve as the legislative and policy-making body of Township government. Two of its members, the Clerk and Treasurer, are also full-time Officers, whose duties are set forth by statute. The Supervisor is the chief elected official of the Board and chairs its meetings.

BUDGET SUMMARY

<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$82,360	\$87,360	\$87,360	\$86,387
Operating Costs	21,179	12,500	16,939	18,000
Outside Services	<u>1,000</u>	<u>2,000</u>	<u>165,000</u>	<u>2,000</u>
TOTAL	<u><u>\$104,539</u></u>	<u><u>\$101,860</u></u>	<u><u>\$269,299</u></u>	<u><u>\$106,387</u></u>

Personnel Costs: Compensation for all Board members is determined by the Elected Official Compensation Commission.

Operating Costs: Includes communications (\$8,000), conferences (\$7,000), operating supplies (\$1,000), and employee recognition (\$2,000).

Outside Services: Education programs, training, media relations services, and Board initiatives.

PERSONNEL SUMMARY

<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Supervisor	1.0	1.0	1.0
Trustees	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
	5.0	5.0	5.0
Clerk - See Clerk Activity			
Treasurer - See Treasurer Activity			

GENERAL FUND

DEPARTMENT:
Administrative Services

FUNCTION:
General Government

Activity Description:

This activity represents general administrative expenses that have not been allocated by department or activity, including insurance, utilities, legal expenses, retiree health care, advertising, general equipment maintenance, and office supplies.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$208,156	\$252,700	\$257,700	\$264,876
Operating Costs	1,218,535	1,236,000	1,224,432	1,223,500
Outside Services	<u>306,147</u>	<u>393,000</u>	<u>465,000</u>	<u>380,000</u>
	<u>\$1,732,838</u>	<u>\$1,881,700</u>	<u>\$1,947,132</u>	<u>\$1,868,376</u>

Personnel Costs: Represents the Township’s 50% share of police/fire retiree health care coverage and the actuarially-determined contribution necessary to fund the current and unfunded liability for these post retirement benefits; and reimbursements to the State for unemployment compensation paid to employees who terminate employment with the Township and are not employed elsewhere.

Operating Costs: Include cost of insurance, postage, ambulance billing, printers/copiers, operating supplies, computer network lease and utilities.

Outside Services: Include all legal fees and advertising for the Township.

PERSONNEL SUMMARY
(Not Applicable)

GENERAL FUND

DEPARTMENT:
Accounting/Budgeting

FUNCTION:
General Government

Activity Description:

The Department of Accounting & Budgeting is responsible for the accounting functions of the Township. This department performs accounts payable, pension, and purchasing functions; utility billing functions; financial reporting functions; budget development, execution, and monitoring; as well as oversight of external audit and review of internal procedures and controls.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$436,253	\$456,048	\$481,481	\$477,151
Operating Costs	39,149	42,100	45,402	43,100
Outside Services	39,595	30,000	37,902	35,000
Capital Items	0	0	0	0
	<u>\$514,997</u>	<u>\$528,148</u>	<u>\$564,785</u>	<u>\$555,251</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes operating costs for utility billing. These costs are recovered in the administrative fee charged to the Public Works Funds.

Outside Services: Represents the General Fund cost of the annual financial audit.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Finance Director	1.0	1.0	1.0
Accountant	1.0	1.0	1.0
Administrative Assistant I	0.0	0.5	0.5
Bookkeeper	2.50	2.50	2.50
	<u>4.50</u>	<u>5.00</u>	<u>5.00</u>

GENERAL FUND

DEPARTMENT:
Clerk-Administration

FUNCTION:
General Government

Activity Description:

An elected full-time Township Clerk heads the administrative division of the Township Clerk’s Office, with responsibilities largely set by state statute. These responsibilities include: Custodian of certain Township records, Township Board and Zoning Board of Appeals minute preparation; annual codification of ordinances; legal notices; oversight of Township cemeteries; and a multitude of other administrative and clerical responsibilities. The Township Clerk’s Office also maintains the Township mailroom operations.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$295,807	\$383,000	\$398,320	\$424,530
Operating Costs	11,765	7,600	18,134	9,100
Outside Services	19,470	17,270	20,000	17,500
	<u>\$327,042</u>	<u>\$407,870</u>	<u>\$436,454</u>	<u>\$451,130</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes costs for supplies, conferences, and training.

Outside Services: Includes record shredding and cost to amend and maintain codified ordinance books.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Township Clerk	1.0	1.0	1.0
Assistant to the Clerk	1.0	1.0	0.0
Deputy Clerk/Election Administrator	0.0	0.0	1.0
Administrative Assistant II	1.0	1.0	1.0
Records Technician II	1.0	1.0	1.0
	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Temporary Election Help	5.0	5.0	5.0

GENERAL FUND

DEPARTMENT:
Information Technology

FUNCTION:
General Government

Activity Description:

Provides support services for all technology infrastructures employed by the Township. The operation also supplies end-user departments and users with proven technology that enhances their ability to function and perform their duties to further promote the enhancements of Board Goals and Objectives. Primary attention is given to operations and overall reliability to the end users.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$352,884	\$371,225	\$371,220	\$385,771
Operating Costs	385,494	427,850	439,450	523,250
Outside Services	55,843	55,200	51,000	73,400
Capital Items	21,019	6,400	14,500	3,000
	<u>\$815,240</u>	<u>\$860,675</u>	<u>\$876,170</u>	<u>\$985,421</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes computer supplies for all users, hardware and software licenses, hardware maintenance, and employee computer training.

Outside Services: Includes Telephone Work (\$7,200), Electronic recycling services (\$7,500), Brightline Subscriptions (\$25,000), and Network Engineering (\$24,000).

Capital Items: Field OPS Software for Fire (\$3,000)

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Director of Information Technology	1.0	1.0	1.0
IT Technician	2.0	2.0	2.0
GIS Specialist	0.4	0.0	0.0
DPW Records Manager/GIS Specialist	0.0	0.3	0.3
	<u>3.4</u>	<u>3.3</u>	<u>3.3</u>

GENERAL FUND

DEPARTMENT:
Assessing

FUNCTION:
General Government

Activity Description:

The Assessing Department is responsible for determining the value of all taxable real and personal property in the Township. This department assists the Board of Review in its deliberations, and it defends the Township in cases before the Michigan Tax Tribunal, the Michigan Court of Appeals, and the Michigan Supreme Court.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$448,784	\$492,590	\$492,805	\$507,628
Operating Costs	6,557	9,500	10,500	10,700
Outside Services	860	28,500	28,500	40,500
Capital Items	<u>0</u>	<u>3,000</u>	<u>0</u>	<u>0</u>
	<u>\$456,201</u>	<u>\$533,590</u>	<u>\$531,805</u>	<u>\$558,828</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes costs for supplies, conferences, and training.

Outside Services: Includes outside appraisals and expert witnesses.

Capital Items: Field work application and devices

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Assessor	1.0	1.0	1.0
Appraiser II	2.0	2.0	2.0
Assessing Clerk	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
	4.0	4.0	4.0
Intern	2.0	2.0	2.0

GENERAL FUND

DEPARTMENT:
Treasurer

FUNCTION:
General Government

Activity Description:

The elected full-time Treasurer is required by State Statute to receive and take charge of all monies collected by the Township. This office pays and accounts for all monies according to state law and Township Board requirements.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$311,002	\$345,096	\$349,096	\$338,648
Operating Costs	34,611	27,440	46,223	54,000
Capital Items	53	0	100	0
	<u>\$345,666</u>	<u>\$372,536</u>	<u>\$395,419</u>	<u>\$392,648</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Include the cost of printing and postage for tax bills, professional conferences and on-line payment processing fees.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Treasurer	1.0	1.0	1.0
Assistant to the Treasurer	1.0	1.0	1.0
Bookkeeper	1.0	1.0	1.0
	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>

GENERAL FUND

DEPARTMENT:
Clerk-Elections

FUNCTION:
General Government

Activity Description:

The Elections Division of the Office of the Township Clerk is responsible for all voter registration and election activities. The Department performs voter registration activities through the State Qualified Voter File, as well as on-site and off-site voter registration initiatives. The Department administers federal, state, county, and local elections. Election consolidation legislation has eliminated elections held exclusively for schools, and while Meridian Township continues to administer elections for the Okemos, Haslett, and part of the East Lansing School Districts, federal, state, county, or local election issues may also appear on those ballots.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$26,465	\$165,576	\$278,676	\$0
Operating Costs	51,972	127,600	164,512	23,000
Outside Services	3,700	5,000	10,000	5,000
Capital Items	0	10,000	10,185	0
	<u>\$82,137</u>	<u>\$308,176</u>	<u>\$463,373</u>	<u>\$28,000</u>

Personnel Costs: Includes the cost for workers at the anticipated elections.

Operating Costs: Includes election supplies, postage and required state equipment maintenance.

Outside Services: Includes cost for election facilities and moving/hauling of election equipment.

PERSONNEL SUMMARY
(See summary for Clerk's Office)

GENERAL FUND

DEPARTMENT:
Public Works
Building Maintenance

FUNCTION:
General Government

Activity Description:

The office of Building Maintenance oversees the operation and maintenance of all municipal buildings. Maintenance personnel provide repair services and preventive maintenance. The Township owns and maintains over 9 separate buildings/structures.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$106,810	\$116,878	\$118,458	\$133,862
Operating Costs	63,926	36,500	51,100	51,050
Outside Services	262,656	327,500	312,000	312,000
Equipment Rental	14,960	16,456	16,456	18,102
Capital Items	498	2,500	2,500	2,000
	<u>\$448,850</u>	<u>\$499,834</u>	<u>\$500,514</u>	<u>\$517,014</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes materials and supplies for maintaining the buildings.

Outside Services: Includes the maintenance for the HVAC system, emergency generator maintenance, tree service, electrician services, and maintenance & custodial service.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement equipment and tools.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Lead Worker	1.0	1.0	1.0

GENERAL FUND

DEPARTMENT:
Administration/Human Resources

FUNCTION:
General Government

Activity Description:

The Human Resources Director is responsible for the following: employee recruitment and hiring, payroll, employee relations, legal compliance, benefits administration, labor relations, and collective bargaining. In addition, the Human Resources Director manages loss prevention programs, workers' compensation insurance claims, and coordinating employee wellness programs.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$782,964	\$820,748	\$819,883	\$864,325
Operating Costs	64,487	92,000	90,800	73,500
Outside Services	30,875	30,000	28,750	28,750
Equipment Rental (Motor Pool)	21,750	23,925	23,925	26,318
	<u>\$900,076</u>	<u>\$966,673</u>	<u>\$963,358</u>	<u>\$992,893</u>

Personnel Costs: Added an additional half time payroll clerk to assist in HR payroll processing.

Operating Costs: Includes hiring costs, all employee physicals including, annual physicals, pre-employment physicals, and DOT physicals, employee wellness program, and professional conferences and training.

Outside Services: Includes CARES (Employee Assistance Program), actuarial, and legal expenses.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Township Manager	1.0	1.0	1.0
Human Resources Director	1.0	1.0	1.0
Human Resources Administrator	1.0	1.0	1.0
Payroll Clerk	0.0	0.0	0.5
Executive Assistant	1.0	1.0	1.0
Director of Projects & Operations	1.0	1.0	1.0
Security/Information Officer	1.0	1.0	1.0
	<u>6.0</u>	<u>6.0</u>	<u>6.5</u>

GENERAL FUND

DEPARTMENT:
Public Works
Grounds Maintenance

FUNCTION:
General Government

Activity Description:

This activity is responsible for the maintenance of all public grounds (excluding parks) and parking lots including mowing, trimming, and snow removal. Work is directed by the Public Works Superintendent, reporting to the Assistant Township Manager/Director of Public Works.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$96,525	\$116,308	\$114,728	\$115,401
Operating Costs	41,167	50,650	47,900	42,900
Outside Services	7,448	25,000	25,000	20,000
Equipment Rental	60,140	66,154	66,154	72,770
Capital Items	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	<u><u>\$205,280</u></u>	<u><u>\$259,112</u></u>	<u><u>\$254,782</u></u>	<u><u>\$252,071</u></u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes materials and supplies for maintaining grounds.

Outside Services: Includes contract for tree maintenance, mosquito control, and sweeping.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement of equipment.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Utility Worker	1.0	1.0	1.0
Seasonal Workers	2.0	2.0	2.0

GENERAL FUND

DEPARTMENT:
Public Works and Eng. -
Recycling Center

FUNCTION:
General Government

Activity Description:

This activity maintains the Township's Solid Waste Transfer Station and Recycling Center in its Environmental Program. This activity is under the supervision of the Assistant Township Manager/Director of Public Works. The transfer station activities were contracted in 2012.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$60,260	\$69,338	\$69,558	\$98,622
Operating Costs	21,623	22,100	21,100	28,100
Environmental Grants	0	50,000	50,000	20,000
Outside Services	24,045	24,000	24,000	24,000
	<u>\$105,928</u>	<u>\$165,438</u>	<u>\$164,658</u>	<u>\$170,722</u>

Personnel Costs: For 2025, converted the Environmental Program Coordinator Position to a Project Manager who will also perform engineering services.

Operating Costs: Materials and supplies for maintaining the Recycling Center.

Environmental Grants: Includes green grants.

Outside Services: Contract with outside management company.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Environmental Programs Coordinator	0.8	0.8	0.0
Environmental Project Engineer	0.0	0.0	1.0

GENERAL FUND

DEPARTMENT:
Watershed Management

FUNCTION:
General Government

Activity Description:

This activity was established in 2007 to account for the increasing costs of stormwater project assessments from the County Drain Commissioner and regional planning and implementation of federally mandated clean water regulations.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Operating Costs	\$902,474	\$1,026,524	\$960,875	\$898,337
Outside Services	<u>25,363</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
	<u>\$927,837</u>	<u>\$1,046,524</u>	<u>\$980,875</u>	<u>\$918,337</u>

Operating Costs: Includes charges from Ingham County Drain Commissioner for Drains at Large (\$430,274) and Special Project Drains (\$468,063).

Outside Services: Regional Committee and State of Michigan fees for Phase II Stormwater activities and wetland education.

PERSONNEL SUMMARY
(Not Applicable)

GENERAL FUND

DEPARTMENT:
Public Works
Cemetery

FUNCTION:
General Government

Activity Description:

This activity maintains Glendale and Riverside Cemeteries, including lawn mowing, trimming, snow removal, lot sales, and interments. The record keeping is done in conjunction with the Clerk's Office. This activity is under the supervision of the Public Works Superintendent, reporting to the Assistant Township Manager/Director of Public Works.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$37,751	\$44,808	\$45,048	\$40,488
Operating Costs	3,043	4,780	4,775	4,575
Outside Services	37,660	36,400	36,400	48,900
Equipment Rental	24,260	26,686	26,686	29,355
Capital Items	160	1,000	1,000	2,600
	<u>\$102,874</u>	<u>\$113,674</u>	<u>\$113,909</u>	<u>\$125,918</u>

Personnel Costs: Includes a portion of the Public Works Superintendent's cost to oversee operations. Cost of maintenance of the grounds is included in grounds maintenance activity.

Operating Costs: Materials and supplies for maintaining the cemeteries.

Outside Services: Includes cost of landscaping contract for Glendale Cemetery, fence repairs, pavement preventative maintenance, garage repairs, and tree maintenance when needed.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Small equipment.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Public Works Superintendent	0.25	0.25	0.25
Seasonal Workers	2.0	2.0	2.0

GENERAL FUND

DEPARTMENT:
Police

FUNCTION:
Public Safety

Activity Description:

The Meridian Township Police Department is committed to establishing and maintaining partnerships in the community; and with understanding, cooperation and equality, strive to enhance the quality of life and protect the rights of the community. This activity is partially funded by a special millage. Began providing road patrol service (80 hours per week) to Williamstown Township in 2011.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$6,591,652	\$7,058,770	\$7,393,825	\$7,702,497
Operating Costs	179,423	175,700	226,742	196,900
Outside Services	10,023	17,500	23,500	18,700
Equipment Rental	208,625	229,488	229,488	252,436
Capital Items	29,134	44,400	36,900	63,100
	<u>\$7,018,857</u>	<u>\$7,525,858</u>	<u>\$7,910,455</u>	<u>\$8,233,633</u>

Personnel Costs: Includes wages and benefits for 41 sworn officers, 5 civilians, and 15 part-time cadets and crossing guards.

Operating Costs: Includes supplies, uniforms, equipment, equipment maintenance and training for the department.

Outside Services: Includes services such as 911 legacy costs, legal fees, towing charges for abandoned vehicles, and printing services.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Purchase of ballistic shields, speed signs, radars, and LED flares for patrol vehicles.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Chief of Police	1.0	1.0	1.0
Captain	1.0	2.0	1.0
Lieutenant	1.0	0.0	2.0
Sergeant	7.0	7.0	7.0
Officer	31.0	31.0	31.0
Records Supervisor	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0
Records Technician II	2.5	2.5	2.5
	<u>45.5</u>	<u>45.5</u>	<u>46.5</u>
Cadets/Crossing Guards, PT	9.0/6.0	9.0/6.0	9.0/6.0

GENERAL FUND

DEPARTMENT:
EMS/Fire

FUNCTION:
Public Safety

Activity Description:

The purpose of the Meridian Township EMS/Fire Department is mitigation of all emergencies, both man-made and natural. This includes fire prevention, fire suppression, emergency medical care, special rescue, and public education to residents, businesses, and visitors in the community. This activity is partially funded by a special millage.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$6,998,814	\$7,168,227	\$7,511,602	\$8,006,726
Operating Costs	268,389	242,100	281,103	233,350
Outside Services	27,551	29,530	29,530	226,177
Equipment Rental	282,820	311,102	311,102	342,211
Capital Items	45,008	15,000	15,000	15,000
	<u>\$7,622,582</u>	<u>\$7,765,959</u>	<u>\$8,148,337</u>	<u>\$8,823,464</u>

Personnel Costs: Includes wages and benefits for 40 full-time positions and up to 10 part-time positions.

Operating Costs: Includes supplies and special equipment for the fire stations, administration office, ambulance supplies, training, conferences, physicals, equipment maintenance, etc.

Outside Services: Various maintenance contracts.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement of obsolete equipment.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
EMS/Fire Chief	1.0	1.0	1.0
Fire Marshall	1.0	1.0	1.0
Training/EMS Chief	1.0	1.0	1.0
Battalion Chief	2.0	2.0	2.0
Captain	3.0	3.0	3.0
Lieutenant	7.0	7.0	7.0
Paramedic/Firefighter	22.0	24.0	24.0
Administrative Assistant II	1.0	1.0	1.0
	<u>38.0</u>	<u>40.0</u>	<u>40.0</u>
Part-time Firefighters	5.0	5.0	5.0

GENERAL FUND

DEPARTMENT:
Administration -
Human Services

FUNCTION:
Health and Welfare

Activity Description:

The Human Services Program functions to ensure that the human infrastructure within the community remains strong and vital. To that end, the program strives to develop, coordinate, and promote local resources so that each Township resident may live within an acceptable standard. Beginning in 2003, this activity is funded through a portion of a special millage. The millage was renewed in 2022 for 10 years through 2031 at 0.1474 mills.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$62,025	\$62,236	\$69,335	\$76,394
Operating Costs	<u>61</u>	<u>700</u>	<u>700</u>	<u>700</u>
	<u><u>\$62,086</u></u>	<u><u>\$62,936</u></u>	<u><u>\$70,035</u></u>	<u><u>\$77,094</u></u>

Personnel Costs: Includes per meeting compensation for the Community Resources Commission members and one full-time staff person who works a reduced schedule.

Operating Costs: Supplies related to operations and grant applications.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Human Services Specialist	<u>0.8</u>	<u>0.8</u>	<u>0.8</u>

GENERAL FUND

DEPARTMENT:
Community Planning and Development -
Planning Division

FUNCTION:
Public Safety

Activity Description:

The Planning Division provides staff support to the Planning Commission, Zoning Board of Appeals, and Environmental Commission which administers the Township Land development regulations and develops planning solutions to improve the quality of life in the community and economic development activities including the Okemos DDA.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$515,865	\$563,506	\$555,006	\$591,703
Operating Costs	2,929	11,550	10,000	10,000
Outside Services	21,819	40,000	55,000	10,000
Equipment Rental	4,635	5,099	5,099	5,609
Grant Expenditures	35,719	0	0	0
	<u>\$580,967</u>	<u>\$620,155</u>	<u>\$625,105</u>	<u>\$617,312</u>

Personnel Costs: Includes payment for Planning Commission and ZBA meetings.

Outside Services: Cost of a digitization project, consultants for wetland, floodplain, forestry, and traffic issues.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Community Planning & Development Director	0.75	0.75	0.75
Director of Neighborhoods & Economic Development	1.0	1.0	1.0
Principal Planner	1.0	0.0	1.0
Senior Planner	0.0	1.0	0.0
Associate Planner	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0
	<u>4.75</u>	<u>4.75</u>	<u>4.75</u>
Intern, part-time	0.5	1.0	1.0

GENERAL FUND

DEPARTMENT:
Community Planning and Development -
Building Division

FUNCTION:
Public Safety

Activity Description:

The Building Division is responsible for reviewing building plans, issuing permits, conducting building inspections, code enforcement activities, and administering the rental housing program.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$641,138	\$683,684	\$677,434	\$698,033
Operating Costs	6,047	9,750	9,500	8,000
Equipment Rental	23,155	25,471	25,471	28,018
Capital Items	0	15,000	15,000	15,000
	<u>\$670,340</u>	<u>\$733,905</u>	<u>\$727,405</u>	<u>\$749,051</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes supplies and professional conferences/dues

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: BS&A Software Improvements

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Community Planning & Development Director	0.25	0.25	0.25
Township Building Official	1.0	1.0	1.0
Senior Building Inspector	0.0	2.0	2.0
Building Inspector	2.0	0.0	0.0
Rental Housing Inspector	1.63	1.63	1.63
Senior Code Enforcement Officer	0.0	1.0	1.0
Code Enforcement Officer	1.0	0.0	0.0
Administrative Assistant II	0.0	0.0	1.0
Administrative Assistant I	1.0	1.0	0.0
	<u>6.9</u>	<u>6.9</u>	<u>6.9</u>
Intern, part-time	1.0	1.0	1.0

GENERAL FUND

DEPARTMENT:
Parks and Recreation -
Park Commission

FUNCTION:
Recreation and Culture

Activity Description:

The Township Park Commission is an elected body of five members created under MSA 5.2445(11) to acquire and manage parks and recreation facilities on behalf of the Township.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$1,621	\$4,050	\$4,050	\$4,044
Operating Costs	<u>1,155</u>	<u>2,800</u>	<u>2,800</u>	<u>3,200</u>
	<u><u>\$2,776</u></u>	<u><u>\$6,850</u></u>	<u><u>\$6,850</u></u>	<u><u>\$7,244</u></u>

Personnel Costs: Includes per meeting compensation for Park Commission members.

Operating Costs: Includes professional conferences for Commission members.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Park Commissioner	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>

GENERAL FUND

DEPARTMENT:
Parks and Recreation -
Administration

FUNCTION:
Recreation and Culture

Activity Description:

The Department of Parks and Recreation is responsible for the overall operation of Meridian Township's 904 acres of parkland, community recreation programs, special events and festivals, the Harris Nature Center, Snell Towar Recreation Center, the Farmers' Market, the Artisan's Market, the Meridian Senior Center, Parks and Grounds Maintenance, Cemeteries, and nearly 800 acres of Land Preservation properties. This department also serves as the liaison to Friends of Historic Meridian and Nokomis Native American Cultural Center. Beginning in 2015, the General Fund supports administration and maintenance of parks in existence prior to 1984. The Park Millage will support administration and maintenance of all parks acquired from 1984 to present, and development costs for all parks.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$131,327	\$190,735	\$194,905	\$151,378
Operating Costs	40,272	73,800	73,800	73,800
Outside Services	2,053	6,500	0	0
	<u>\$173,652</u>	<u>\$271,035</u>	<u>\$268,705</u>	<u>\$225,178</u>

Personnel Costs: Includes 50% of Parks & Recreation Director and 50% of Administrative Assistant II time, communications support, 1 intern, and seasonal help.

Operating Costs: For supplies, community promotion, conferences and deer management supplies

Outside Services: RecPro recreation software fee

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Director of Parks and Recreation	0.5	0.5	0.5
Administrative Assistant II	0.5	0.5	0.5
	1.0	1.0	1.0
Intern/Seasonal	2.0	2.0	2.0

GENERAL FUND

DEPARTMENT:
**Parks and Recreation-
 Recreation**

FUNCTION:
Recreation and Culture

Activity Description:

The Recreation Division focuses on developing positive relationships with individuals, families, service groups, volunteers, and local businesses through the provision of parks and recreation services. The recreation division is funded with participant fees and a portion of a special millage which was renewed in 2021 for 10 years through 2031 at .1478 mills. The Recreation Division also contractually administers youth sports programs for the City of Williamston.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$166,657	\$188,198	\$188,198	\$201,719
Operating Costs	56,885	120,700	102,700	111,400
Outside Services	17,803	20,000	20,000	20,000
	<u>\$241,345</u>	<u>\$328,898</u>	<u>\$310,898</u>	<u>\$333,119</u>

Personnel Costs: Includes two full-time Recreation Specialist and temporary/seasonal help.

Operating Costs: Materials and supplies required for the recreation programs.

Outside Services: Card Connect (online payment) fees

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Park/Rec Specialist	1.0	2.0	2.0
Park Ranger-Summer	0.5	0.5	0.5
Interns	1.5	1.5	1.5
	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>

* Tentative - Staffing dependent on grant/donations revenue received.

GENERAL FUND

DEPARTMENT:
Parks and Recreation -
Park Maintenance

FUNCTION:
Recreation and Culture

Activity Description:

This activity is responsible for the maintenance of approximately 406 acres of General Fund (pre-millage) parklands. This activity is under the direct supervision of the Parks & Land Superintendent, reporting to the Director of Parks and Recreation.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$246,341	\$271,168	\$271,168	\$284,275
Operating Costs	59,316	66,360	81,385	76,355
Outside Services	60,218	68,000	71,879	73,000
Equipment Rental	60,150	66,165	66,165	72,782
Capital Items	7,071	26,000	26,000	14,000
	<u>\$433,096</u>	<u>\$497,693</u>	<u>\$516,597</u>	<u>\$520,412</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Athletic field supplies, park site furnishings, irrigation maintenance, restroom and cleaning supplies.

Outside Services: Fertilizing and weed control for playing fields, mosquito spray, porta johns, historical village safety system repairs and tree/stump work.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Maintenance Tools and Equipment (\$12,000) and Parking Lot Striper for Lots and Courts (\$2,000)

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Lead Worker	0.5	0.5	0.5
Utility Worker	2.0	2.0	2.0
Parks & Land Superintendent	0.20	0.20	0.20
	<u>2.70</u>	<u>2.70</u>	<u>2.70</u>
Part-time Seasonal Worker	1.0	1.0	1.0

GENERAL FUND

DEPARTMENT:
Administration -
Community Activities

FUNCTION:
Recreation and Culture

Activity Description:

Funds activities in Meridian Township that provide a benefit to the community-at-large.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Professional Services	\$29,324	\$0	\$0	\$0
Community Promotion	20,059	7,300	8,300	8,300
Fundraiser	0	0	0	0
Meals on Wheels	0	5,000	0	0
Community Band	1,700	1,700	1,700	1,700
Lake Lansing Watershed Mgt	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
	<u>\$61,083</u>	<u>\$24,000</u>	<u>\$20,000</u>	<u>\$20,000</u>

Community Promotion: Flags over Meridian (\$800), Community Gardens (\$5,000) and Pride Event (\$2,500).

Fundraiser: None planned.

Meals on Wheels: Costs to operate the program to provide services to Township residents.

Community Band: Contribution to the Community Band.

Lake Lansing Watershed Management: Represents the Township's portion of the cost to monitor and maintain the quality of Lake Lansing for recreational purposes.

PERSONNEL SUMMARY	
(Not Applicable)	

GENERAL FUND

DEPARTMENT:
Associations and Authorities

FUNCTION:
General Government

Activity Description:

This activity allocates payments and membership dues made by the Township to maintain an active role within the Mid-Michigan region.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Convention/Visitors Bureau	\$130	\$150	\$150	\$150
Tri-County Reg. Plng. Comm.	20,185	22,000	22,000	22,000
Chamber of Commerce	446	450	450	450
Michigan Townships Assoc.	8,378	8,500	8,777	9,000
Michigan Municipal League	9,225	9,100	9,686	9,750
LEAP Inc.	15,000	15,000	15,000	15,000
	<u>\$53,364</u>	<u>\$55,200</u>	<u>\$56,063</u>	<u>\$56,350</u>

PERSONNEL SUMMARY
(Not Applicable)

Narrative: The Communications Department is responsible for coordinating a strategic and comprehensive message to inform the public of the Township’s goals, plans, activities and events through various multimedia platforms including web, digital, and print. The Department provides timely and accurate information, promotes community events and programs to the residents, neighboring communities, and visitors to Meridian Township. The Department is responsible for managing public and media relations, the Township’s website, social media, internal and external communication services, graphic design, Township publications and video production of programs, and official Township meetings on HOMTV.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$241,448	\$270,931	\$270,931	\$279,711
Operating Costs	25,246	35,970	35,507	39,750
Outside Services	65,867	75,090	75,090	71,600
Capital Items	26,521	12,500	12,500	500
	<u>\$359,082</u>	<u>\$394,491</u>	<u>\$394,028</u>	<u>\$391,561</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Materials and supplies required for the department, conferences/dues and community promotion materials.

Outside Services: Prime Meridian Magazine publication, software subscriptions/maintenance

Capital Items: Office shelf replacements and furniture (\$500)

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Communications Manager	1.0	1.0	1.0
Marketing & Public Relations Specialist	1.0	1.0	1.0
Multimedia Specialist	1.0	1.0	1.0
	3.0	3.0	3.0
Interns/Freelance Journalists	5.25	5.25	5.25

GENERAL FUND

DEPARTMENT:
Capital Outlay

FUNCTION:
Other

Activity Description:

This activity identifies major building projects and capital items financed by the General Fund.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Outside Services	\$11,377	\$0	\$0	\$0
Capital Items	<u>481,933</u>	<u>369,700</u>	<u>368,800</u>	<u>153,000</u>
	<u><u>\$493,310</u></u>	<u><u>\$369,700</u></u>	<u><u>\$368,800</u></u>	<u><u>\$153,000</u></u>

Outside Services: Green grants.

Capital Items: Includes all General Fund capital acquisitions of \$5,000 or greater.

2024 BUDGET

Information Services	New Computer Workstations	\$6,000
	Node Replacement	75,000
	Virtual Operating System Upgrade	12,900
	Server upgrades	28,000
	Mobile Data Units	22,300
	Session Initiated Protocol Service	5,500
	Total Information Services	<u>\$149,700</u>
Construction/Improvements	Public Safety Building - Generator Installation	\$115,000
	Portion of the Installation of New Park Signs	10,000
	Solar Project	95,000
	Total Construction/Improvements	<u>\$220,000</u>

2024 TOTAL CAPITAL OUTLAY BUDGETED \$369,700

2025 BUDGET

Information Services	New Computer Workstations	\$9,000
	Node Replacement	75,000
	Virtual Operating System Upgrade	12,000
	Server upgrades	27,500
	Mobile Data Units	22,000
	Session Initiated Protocol Service	7,500
	Total Information Services	<u>\$153,000</u>

2025 TOTAL CAPITAL OUTLAY BUDGETED \$153,000

PERSONNEL SUMMARY

(Not Applicable)

GENERAL FUND

DEPARTMENT:
Operating Transfers Out

FUNCTION:
Other

Activity Description:

These are transfers from the General Fund to other funds for debt payments and purchases.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Transfer Out/Local Roads	\$280,000	\$280,000	\$280,000	\$0
Transfer Out to MP - Police/Fire	250,000	127,000	127,000	127,000
Transfer Out to Pension Stabilization Fund	2,000,000	0	0	0
Transfer Out to Capital Project Fund	3,500,000	0	0	0
	<u>\$6,030,000</u>	<u>\$407,000</u>	<u>\$407,000</u>	<u>\$127,000</u>

Transfer Out to MP - Police/Fire: The 2025 projections include \$127,000 to the Motor Pool for future purchases of vehicles and equipment for the Police and Fire departments.

PERSONNEL SUMMARY
(Not Applicable)

PENSION STABILIZATION FUND

Narrative: This fund was created to fully prepare the township to meet our goal of paying our MERS Annual Required Contribution (ARC) at an anticipated 5% rate of return

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Interest	\$99,040	\$50,000	\$75,000	\$50,000
Transfer In from General Fund	2,000,000	0	0	0
	<u>\$2,099,040</u>	<u>\$50,000</u>	<u>\$75,000</u>	<u>\$50,000</u>

STATEMENT OF ASSIGNED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$2,099,040
Anticipated Operating Surplus (Deficit) for 2024	<u>75,000</u>
Estimated Available Fund Balance as of December 31, 2024	2,174,040
Anticipated Operating Surplus (Deficit) for 2025	<u>50,000</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$2,224,040</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>Original Budget</u>	<u>Projected Total</u>	<u>2025 Budget</u>
Transfer out to General Fund	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

PERSONNEL SUMMARY

(Not Applicable)

SUMMARY OF SPECIAL REVENUE FUNDS

REVENUE SUMMARY				
FUND	2023 Actual	2024 Original Budget	2024 Projected Total	2025 Budget
Local Roads	\$948,146	\$916,010	\$830,372	\$10,775,542
Park Millage	1,481,234	1,523,750	1,517,567	1,582,036
Park Restricted/Designated	166,279	115,200	131,500	147,500
Fire Restricted/Designated	1,346	5	289,263	5
Pedestrian/Bicycle Pathways	1,562,358	1,308,327	765,215	2,836,702
Land Preservation Millage	404,771	266,608	314,698	322,483
Land Preservation Reserve	133,324	40,000	50,000	60,000
Senior Center Millage	189,620	189,533	193,203	200,176
Cable Television	6,967	2,000	4,000	128,000
Police Restricted/Designated	22,642	13,500	31,219	52,500
Library Restricted	674	100	400	250
Community Needs	53,245	17,200	30,330	21,950
Energy Grant	2,662	1,000	1,500	1,500
Law Enforcement Grant Funds	3,740	1,000	2,696	1,500
Opioid Settlement Fund	31,725	600	41,158	16,619
American Rescue Plan Act	1,590,652	662,903	690,396	518,486
CATA Redi-Ride Millage	406,770	422,600	420,903	439,850
TOTAL ADOPTED REVENUES	\$7,006,155	\$5,480,336	\$5,314,420	\$17,105,099

FUND BALANCE USAGE:

Local Roads Fund	\$4,782,840	\$4,443,990	\$5,029,628	\$0
Park Millage	0	48,922	96,442	107,694
Park Restricted/Designated	0	0	0	0
Fire Restricted/Designated	0	0	0	0
Pedestrian/Bicycle Pathways	0	0	273,880	219,808
Land Preservation Millage	0	0	0	0
Land Preservation Reserve	0	0	0	0
Senior Center Millage	0	0	0	0
Cable Television	12,809	0	28,434	0
Police Restricted/Designated	10,295	40,500	4,990	0
Library Restricted	0	0	0	0
Community Needs	8,466	24,000	29,956	34,600
Energy Grant	0	4,000	3,500	3,500
Law Enforcement Grant Funds	0	0	0	0
Opioid Settlement Fund	0	0	0	0
American Rescue Plan Act	0	0	0	128,407
CATA Redi-Ride Millage	0	0	0	31,150
TOTAL	\$4,814,410	\$4,561,412	\$5,466,830	\$525,159

EXPENDITURE SUMMARY				
FUND	2023 Actual	2024 Original Budget	2024 Projected Total	2025 Budget
Local Roads	\$5,730,986	\$5,360,000	\$5,860,000	\$5,435,000
Park Millage:				
Parks & Recreation Administration	130,081	214,876	215,641	268,912
Harris Nature Center	218,349	244,777	245,097	235,984
Parks Maintenance	475,486	620,519	649,559	624,834
Park Development	293,202	492,500	503,712	560,000
Total Park Millage	1,117,118	1,572,672	1,614,009	1,689,730
Park Restricted/Designated	104,248	103,351	123,351	135,075
Fire Restricted/Designated	955	0	288,290	0
Pedestrian/Bicycle Pathways	1,463,482	694,512	1,039,095	3,056,510
Land Preservation Millage	211,906	235,321	249,751	261,058
Land Preservation Reserve	361	0	400	400
Senior Center Millage	123,102	148,000	155,000	155,000
Cable Television	19,776	0	32,434	12,000
Police Restricted/Designated	32,937	54,000	36,209	11,000
Library Restricted	0	0	0	0
Community Needs	61,711	41,200	60,286	56,550
Energy Grant	0	5,000	5,000	5,000
Law Enforcement Grant Funds	749	0	1,489	0
Opioid Settlement Fund	0	0	2,000	0
American Rescue Plan Act	1,499,660	612,903	666,698	646,893
CATA Redi-Ride Millage	385,000	420,000	420,000	471,000
TOTAL EXPENDITURES	\$10,751,991	\$9,246,959	\$10,554,012	\$11,935,216

LOCAL ROADS FUND

Narrative: This fund manages the preservation and maintenance of the Township's local road system and is funded by a special millage passed in August 2019 for 10 years. This millage allows the Township to issue 3 separate bonds to upgrade the roads. The Deputy Township Manager/Director of Public Works oversees this fund.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Property Taxes	\$1,010	\$1,010	\$1,010	\$1,010
Local Community Stabilization Share	\$0	\$0	\$0	\$0
Interest	332,136	300,000	214,362	200,000
Bond Proceeds	0	0	0	10,239,532
Other Intergovernmental revenue	335,000	335,000	335,000	335,000
Operating Transfer In	280,000	280,000	280,000	
	<u>\$948,146</u>	<u>\$916,010</u>	<u>\$830,372</u>	<u>\$10,775,542</u>

STATEMENT OF UNASSIGNED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$9,791,263
Anticipated Operating Surplus (Deficit) for 2024	<u>(5,029,628)</u>
Estimated Available Fund Balance as of December 31, 2024	4,761,635
Anticipated Operating Surplus (Deficit) for 2025	<u>6,606,610</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$11,368,245</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Professional Services	\$699,141	\$595,000	\$745,000	\$635,000
Capital Items	5,031,845	4,765,000	5,115,000	4,800,000
	<u>\$5,730,986</u>	<u>\$5,360,000</u>	<u>\$5,860,000</u>	<u>\$5,435,000</u>

Capital Items: Local road construction/improvements and sidewalk ramps required by American Disabilities Act.

PERSONNEL SUMMARY	
(Not Applicable)	

PARK MILLAGE FUND

Narrative: This activity is funded by a .6559 mill levy that was authorized for twelve years beginning in 2015. The Director of Parks and Recreation oversees this fund with guidance from the Park Commission.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Park Millage	\$1,308,209	\$1,404,650	\$1,391,205	\$1,462,536
Harris Center	56,995	55,000	55,000	55,000
Investment Income	76,405	35,000	35,000	35,000
Rentals and other	32,534	23,500	28,000	23,000
Grant Revenue	0	0	0	0
Local Community Stabilization Share	7,091	5,600	8,362	6,500
	<u>\$1,481,234</u>	<u>\$1,523,750</u>	<u>\$1,517,567</u>	<u>\$1,582,036</u>

STATEMENT OF FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$1,235,847
Anticipated Operating Surplus (Deficit) for 2024	<u>(96,442)</u>
Estimated Available Fund Balance as of December 31, 2024	1,139,405
Anticipated Operating Surplus (Deficit) for 2025	<u>(107,694)</u>
Estimated Available Fund Balance as of December 31, 2025	<u><u>\$1,031,711</u></u>

PARK MILLAGE FUND

DEPARTMENT:
Parks and Recreation -
Administration

FUNCTION:
Recreation and Culture

Activity Description:

This division oversees expenditures of the Park Millage budget for park maintenance, development and acquisition, Harris Nature Center operations, and selected programs of the Park Commission.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$125,608	\$183,476	\$183,583	\$159,012
Operating Costs	2,420	8,900	8,900	6,900
Outside Services	<u>2,053</u>	<u>22,500</u>	<u>23,158</u>	<u>103,000</u>
	<u>\$130,081</u>	<u>\$214,876</u>	<u>\$215,641</u>	<u>\$268,912</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Operating supplies, community promotions and professional conferences/dues.

Outside Services: Consulting fees and a portion of audit costs.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Director of Parks & Recreation	0.5	0.5	0.5
Sr. Park & Land Mgt. Coordinator	0.5	0.0	0.0
Park Naturalist	0.2	0.0	0.0
Administrative Assistant II	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>
	1.7	1.0	1.0

PARK MILLAGE FUND

DEPARTMENT:
Parks and Recreation -
Harris Nature Center

FUNCTION:
Recreation and Culture

Activity Description:

This activity offers environmental activities, outdoor recreation opportunities and special events focusing on protecting, promoting, and interpreting our environment. The Nature Center is open to the public 40 hours per week plus special outreach programs, events, and building rentals. The Director of Parks & Recreation oversees this activity.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$163,107	\$188,777	\$188,777	\$189,484
Operating Costs	29,549	31,000	31,000	31,500
Outside Services	13,273	15,000	15,000	15,000
Capital Items	12,420	10,000	10,320	0
	<u>\$218,349</u>	<u>\$244,777</u>	<u>\$245,097</u>	<u>\$235,984</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Materials and supplies for the Nature Center.

Outside Services: Annual generator, tree and restroom maintenance, Trash and recycling services at the Nature Center.

Capital Items: Exterior maintenance.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Parks & Land Superintendent	0.4	0.4	0.4
Sr. Park Naturalist	0.0	0.0	0.0
Park Naturalist	1.0	1.0	1.0
	1.4	1.4	1.4
Interns - part time	6.0	6.0	6.0

PARK MILLAGE FUND

DEPARTMENT:
Parks and Recreation -
Park Maintenance

FUNCTION:
Recreation and Culture

Activity Description:

This activity is responsible for maintenance of approximately 500 acres of Park Millage park land. This division is under the supervision of the Parks & Land Superintendent, reporting directly to the Director of Parks & Recreation.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$283,237	\$303,776	\$303,776	\$322,422
Operating Costs	73,187	106,050	122,090	100,450
Outside Services	32,272	102,000	115,000	97,000
Equipment Rental	75,175	82,693	82,693	90,962
Capital Items	11,615	26,000	26,000	14,000
	<u>\$475,486</u>	<u>\$620,519</u>	<u>\$649,559</u>	<u>\$624,834</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Stone dust, sand, tables, trash containers, benches, bases, field paint, trail maintenance, nets, playground repair supplies, topsoil, seed, trees, shrubs, and safety surface.

Outside Services: Mosquito spray, weed control, tree removal, porta johns, wastewater treatment contract, pest control, and parking lot maintenance

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Maintenance Tools and Equipment (12,000), Parking Lot Striper (2,000)

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Facilities Superintendent	0.20	0.2	0.2
Utility Worker	3.0	3.0	3.0
	<u>3.20</u>	<u>3.20</u>	<u>3.20</u>
Seasonal Worker	1.0	1.0	1.0

PARK MILLAGE FUND

DEPARTMENT:
Parks and Recreation -
Park Development

FUNCTION:
Recreation and Culture

Activity Description:
 This activity funds renovation and development of all Township parks.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Capital Items	<u>\$293,202</u>	<u>\$492,500</u>	<u>\$503,712</u>	<u>\$560,000</u>
	<u><u>\$293,202</u></u>	<u><u>\$492,500</u></u>	<u><u>\$503,712</u></u>	<u><u>\$560,000</u></u>

Capital Items: Okemos Trailhead Construction (150,000), Marshall Park Amenities (50,000), Towner Road Inclusive Play (300,000), Ottawa Hills Playground (50,000) and Red Cedar Waterway (10,000)

PERSONNEL SUMMARY
(See Park Millage Parks Administration activity)

PARK RESTRICTED/DESIGNATED FUND

Narrative: These funds are designed for special purposes for Meridian Township park activities. The Director of Parks & Recreation oversees these funds.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Interest	7,840	2,000	3,000	3,000
Market Revenue	59,530	45,000	45,000	50,000
SNAP Reimbursement	41,925	20,000	20,000	20,000
Donations/Park Revenue	56,984	48,200	63,500	74,500
	<u>\$166,279</u>	<u>\$115,200</u>	<u>\$131,500</u>	<u>\$147,500</u>

Market Revenues: Farmers' Market administered by the Department of Parks & Recreation with the daily operations overseen by the Market Manager. Revenues are generated through stall rental fees from vendors.

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$263,142
Anticipated Operating Surplus (Deficit) for 2024	<u>8,149</u>
Estimated Available Fund Balance as of December 31, 2024	271,291
Anticipated Operating Surplus (Deficit) for 2025	<u>12,425</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$283,716</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Market Expense	60,706	51,351	69,351	74,075
Recreation Expense	14,030	12,000	14,000	16,000
Celebrate Downtown Expense	27,480	25,000	25,000	30,000
Park Development	2,032	15,000	15,000	15,000
	<u>\$104,248</u>	<u>\$103,351</u>	<u>\$123,351</u>	<u>\$135,075</u>

Market Expense: Market Manager stipend, advertising expenses and food assistance reimbursements.

Recreation Expense: Summer concert series and native plant sale expenses.

Park Development: Park and Field Improvements.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Recreation Staff-Summer*	2.0	2.0	2.0

* Tentative - Staffing dependent on grant/donations revenue received.

FIRE RESTRICTED/DESIGNATED FUND

Narrative: The Fire Chief oversees this fund. It is used to account for restricted gifts and grants.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Grant Revenue	\$1,298	\$0	\$262,946	\$0
Interest	19	5	15	5
Donations	29	0	0	0
Operating Transfers In	<u>0</u>	<u>0</u>	<u>26,302</u>	<u>0</u>
	<u>\$1,346</u>	<u>\$5</u>	<u>\$289,263</u>	<u>\$5</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$2,068
Anticipated Operating Surplus (Deficit) for 2024	<u>973</u>
Estimated Available Fund Balance as of December 31, 2024	3,041
Anticipated Operating Surplus (Deficit) for 2025	<u>5</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$3,046</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Capital Items	<u>\$955</u>	<u>\$0</u>	<u>\$288,290</u>	<u>\$0</u>
	<u>\$955</u>	<u>\$0</u>	<u>\$288,290</u>	<u>\$0</u>

PERSONNEL SUMMARY	
(Not Applicable)	

PEDESTRIAN/BICYCLE PATHWAY MILLAGE FUND

Narrative: This fund manages the design, construction, and maintenance of the Township's millage-supported pedestrian/bicycle pathway system. This millage was renewed and increased to .3289 effective 2017 through 2028. The Deputy Township Manager/Director of Public Works oversees this fund.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Tax Collections	\$656,250	\$704,827	\$697,967	\$732,952
Local Community Stabilization Share	3,556	3,500	4,193	3,750
Reimbursements/Other	779,500	540,000	3,055	2,025,000
Interest	<u>123,052</u>	<u>60,000</u>	<u>60,000</u>	<u>75,000</u>
	<u>\$1,562,358</u>	<u>\$1,308,327</u>	<u>\$765,215</u>	<u>\$2,836,702</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$2,506,357
Anticipated Operating Surplus (Deficit) for 2024	<u>(273,880)</u>
Estimated Available Fund Balance as of December 31, 2024	2,232,477
Anticipated Operating Surplus (Deficit) for 2025	<u>(219,808)</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$2,012,669</u>

PEDESTRIAN/BICYCLE PATHWAY MILLAGE FUND

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$93,454	\$108,694	\$114,394	\$115,288
Operating Costs	41,540	43,275	41,500	100,675
Outside Services	45,863	62,500	63,158	63,500
Equipment Rental	63,675	70,043	70,043	77,047
Capital Items	<u>1,218,950</u>	<u>410,000</u>	<u>750,000</u>	<u>2,700,000</u>
	<u>\$1,463,482</u>	<u>\$694,512</u>	<u>\$1,039,095</u>	<u>\$3,056,510</u>

Personnel Costs: No changes in staffing levels.

Operating Costs: Includes administrative cost paid to Water/Sewer Fund for engineering work (\$40,000) and cost sharing for general fund project management engineering (\$59,175).

Outside Services: Mowing, tree trimming, and snow removal as needed (\$30,000) and a portion of audit costs.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Pathway construction/improvements, MSU to Lake Lansing Trail, Phase III

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Parks & Land Superintendent	0.15	0.15	0.15
Lead Worker	0.50	0.50	0.50

LAND PRESERVATION MILLAGE FUND

Narrative: In November 2000, voters approved a ten-year, 0.75 millage for the purpose of purchasing land and land easements for conservation purposes. 25% of the millage collected is reserved and invested, with interest earned used for the purpose of maintaining the properties. Recommendations for purchase are brought forward by the Land Preservation Advisory Board. A reduced renewal (.33 mills) was approved in November 2010 for maintenance, stewardship, and acquisition. In November of 2020, the voters approved a millage reduction of .0993 mills. The activity is managed by the Parks and Recreation Department.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Land Preservation Millage Collections	\$200,815	\$215,608	\$213,431	\$221,483
Local Community Stabilization Share	1,075	\$1,000	\$1,267	\$1,000
Investment Income (Loss)	202,881	50,000	100,000	100,000
	<u>\$404,771</u>	<u>\$266,608</u>	<u>\$314,698</u>	<u>\$322,483</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$4,210,793
Anticipated Operating Surplus (Deficit) for 2024	<u>64,947</u>
Estimated Available Fund Balance as of December 31, 2024	4,275,740
Anticipated Operating Surplus (Deficit) for 2025	<u>61,425</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$4,337,165</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$90,242	\$115,021	\$133,793	\$139,400
Operating Costs	28,731	46,800	46,800	47,000
Outside Services	19,912	73,500	69,158	74,158
Land Acquisitions, Operations & Maintenance	<u>73,021</u>	<u>0</u>	<u>0</u>	<u>500</u>
	<u>\$211,906</u>	<u>\$235,321</u>	<u>\$249,751</u>	<u>\$261,058</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes signs, maintenance supplies, grounds maintenance, small greenhouse, and accessible bird-viewing platform at Davis Farm.

Outside Services: Legal fees relating to land acquisition, stewardship plan and controlled burns.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Sr. Parks & Land Management Coordinator	0.5	0.5	0.0
Park and Land Superintendent	0.05	0.05	0.05
Land Stewardship Coordinator	0.8	0.8	0.8

LAND PRESERVATION RESERVE FUND

Narrative: In November 2000, voters approved a ten-year 0.75 millage for the purpose of purchasing land and land easements for conservation purposes. 25% of the millage collected has been set aside in an endowment fund and invested for future management activities of the properties.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Donations	\$0	\$0	\$0	\$0
Investment Income (Loss)	<u>\$133,324</u>	<u>\$40,000</u>	<u>\$50,000</u>	<u>\$60,000</u>
	<u><u>\$133,324</u></u>	<u><u>\$40,000</u></u>	<u><u>\$50,000</u></u>	<u><u>\$60,000</u></u>

STATEMENT OF FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$3,269,238
Anticipated Operating Surplus (Deficit) for 2024	<u>49,600</u>
Estimated Available Fund Balance as of December 31, 2024	3,318,838
Anticipated Operating Surplus (Deficit) for 2025	<u>59,600</u>
Estimated Available Fund Balance as of December 31, 2025	<u><u>\$3,378,438</u></u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Operating Costs	<u>\$361</u>	<u>\$400</u>	<u>\$400</u>	<u>\$400</u>
	<u><u>\$361</u></u>	<u><u>\$400</u></u>	<u><u>\$400</u></u>	<u><u>\$400</u></u>

PERSONNEL SUMMARY	
(Not Applicable)	

SENIOR CENTER MILLAGE FUND

Narrative: This activity is operated in partnership with Okemos Public Schools and provides activities for older adults throughout the community. The Center is located at Chippewa Middle School with operations funded through a portion of the Community Services Millage. The staff are employed by Okemos Schools, but report to the Director of Parks and Recreation.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Taxes	\$164,665	\$176,733	\$175,150	\$184,126
Local Community Stabilization Share	\$893	\$800	\$1,053	\$1,050
Interest	24,062	12,000	17,000	15,000
	<u>\$189,620</u>	<u>\$189,533</u>	<u>\$193,203</u>	<u>\$200,176</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$460,595
Anticipated Operating Surplus (Deficit) for 2024	<u>38,203</u>
Estimated Available Fund Balance as of December 31, 2024	498,798
Anticipated Operating Surplus (Deficit) for 2025	<u>45,176</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$543,974</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Operating Costs	\$0	\$0	\$0	\$0
Outside Services	114,269	133,000	140,000	140,000
Capital Items	8,833	15,000	15,000	15,000
	<u>\$123,102</u>	<u>\$148,000</u>	<u>\$155,000</u>	<u>\$155,000</u>

Outside Services: Contractual staffing costs.

Capital Items: Tables, chairs, and lighting improvements.

PERSONNEL SUMMARY	
(Not Applicable)	

CABLE TV FUND

Narrative: This fund previously supported the operations of the Communications Department and was primarily generated from Franchise Fees and PEG Fees derived from cable service providers according to Public Act 480. The Communications Department serves at the Local Franchise Authority for nine Public, Educational and Governmental (PEG) Channels in Meridian Township which includes the operations and production of HOMTV (Government Access Channel) and CAMTV (Public Access Channel).

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Interest	\$6,967	\$2,000	\$4,000	\$3,000
Cable PEG Fees	<u>0</u>	<u>0</u>	<u>0</u>	<u>125,000</u>
	<u>\$6,967</u>	<u>\$2,000</u>	<u>\$4,000</u>	<u>\$128,000</u>

STATEMENT OF FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$140,861
Anticipated Operating Surplus (Deficit) for 2024	<u>(28,434)</u>
Estimated Available Fund Balance as of December 31, 2024	112,427
Anticipated Operating Surplus (Deficit) for 2025	<u>116,000</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$228,427</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Capital Items	<u>19,773</u>	<u>0</u>	<u>32,434</u>	<u>12,000</u>
	<u>\$19,776</u>	<u>\$0</u>	<u>\$32,434</u>	<u>\$12,000</u>

PERSONNEL SUMMARY	
(Not Applicable)	

POLICE RESTRICTED/DESIGNATED FUND

Narrative: The Police Chief oversees this fund. It is used to account for restricted gifts and grants.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Grant Revenue	\$6,683	\$5,000	\$5,000	\$4,000
Interest	1,990	500	750	500
Forfeiture Revenue	0	0	0	0
Donations	2,000	1,000	1,000	1,000
MCOLES CPE PA 1	0	0	16,500	40,000
Training Fund PA 302	<u>11,969</u>	<u>7,000</u>	<u>7,969</u>	<u>7,000</u>
	<u>\$22,642</u>	<u>\$13,500</u>	<u>\$31,219</u>	<u>\$52,500</u>

Grant Revenue: Grant revenue to cover 50% of the cost of bullet proof vests.

Forfeiture Revenue: Money from the confiscation or sale of forfeited property and cash.

Training Fund PA 302: Funds from the State of Michigan based on the State funding formula.

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$55,009
Anticipated Operating Surplus (Deficit) for 2024	<u>(4,990)</u>
Estimated Available Fund Balance as of December 31, 2024	50,019
Anticipated Operating Surplus (Deficit) for 2025	<u>41,500</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$91,519</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Miscellaneous - Police Designated	\$ -	\$ -	\$ 2,384	\$ -
Operating costs	3,651	5000	5000	4000
Training Fund PA 302	12,599	7,000	7,969	7,000
Capital Items	<u>16,687</u>	<u>42,000</u>	<u>20,856</u>	<u>0</u>
	<u>\$32,937</u>	<u>\$54,000</u>	<u>\$36,209</u>	<u>\$11,000</u>

Operating Costs: Includes the 50% of the cost of replacement bullet proof vests.

Training Fund PA 302: Restricted funds for law enforcement training.

Capital Items: iPad for each individual officer for use in the field and in the office.

PERSONNEL SUMMARY	
(Not Applicable)	

LIBRARY RESTRICTED FUND

Narrative: This fund is used to account for donations for improvements to the local libraries.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Interest	\$674	\$100	\$400	\$250
	<u>\$674</u>	<u>\$100</u>	<u>\$400</u>	<u>\$250</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$14,277
Anticipated Operating Surplus (Deficit) for 2024	<u>400</u>
Estimated Available Fund Balance as of December 31, 2024	14,677
Anticipated Operating Surplus (Deficit) for 2025	<u>250</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$14,927</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

PERSONNEL SUMMARY	
(Not Applicable)	

COMMUNITY NEEDS FUND

Narrative: The Community Resources Commission functions to promote a better community for all residents through its focus on existing or potential human concerns. Funds are donated for distribution to needy Township residents through the Community Resources Commission, who oversees the fund with the Human Services Specialist.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Donations	\$48,676	\$15,000	\$28,102	\$19,750
Redi-Ride	1,548	1,200	1,200	1,200
Interest	3,021	1,000	1,028	1,000
	<u>\$53,245</u>	<u>\$17,200</u>	<u>\$30,330</u>	<u>\$21,950</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$87,397
Anticipated Operating Surplus (Deficit) for 2024	<u>(29,956)</u>
Estimated Available Fund Balance as of December 31, 2024	57,441
Anticipated Operating Surplus (Deficit) for 2025	<u>(34,600)</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$22,841</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Emergency Fund	\$45,932	\$40,000	\$42,895	\$40,000
Redi-Ride	1,200	1,200	1,700	1,700
Special Events	14,579	0	15,691	14,850
	<u>\$61,711</u>	<u>\$41,200</u>	<u>\$60,286</u>	<u>\$56,550</u>

PERSONNEL SUMMARY	
(Not Applicable)	

ENERGY GRANT FUND

Narrative: This fund accounts for federal and state grants received for energy conservation programs. The Deputy Township Manager/Director of Public Works oversees this fund. Grants are sought to reduce the energy costs of the Township and purchase energy-saving equipment.

REVENUE SUMMARY

<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Interest	\$2,662	\$1,000	\$1,500	\$1,500
	<u>\$2,662</u>	<u>\$1,000</u>	<u>\$1,500</u>	<u>\$1,500</u>

STATEMENT OF RESTRICTED FUND BALANCE

Fund Balance as of December 31, 2023 (per audit)	\$56,583
Anticipated Operating Surplus (Deficit) for 2024	<u>(3,500.00)</u>
Estimated Available Fund Balance as of December 31, 2024	53,083
Anticipated Operating Surplus (Deficit) for 2025	<u>(3,500.00)</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$49,583</u>

EXPENDITURE SUMMARY

<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Outside Services	\$0	\$5,000	\$5,000	\$5,000
	<u>\$0</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$5,000</u>

PERSONNEL SUMMARY

(Not Applicable)

LAW ENFORCEMENT GRANTS FUND

Narrative: This fund accounts for federal and state grants received for law enforcement programs. The Police Chief oversees this fund. The Office of Highway Safety Planning funds programs that reimburse salaries and benefits associated with the Michigan Safe Community Grant.

REVENUE SUMMARY

<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Interest	\$3,740	\$1,000	\$2,000	\$1,500
Grants	0	0	696	0
	<u>\$3,740</u>	<u>\$1,000</u>	<u>\$2,696</u>	<u>\$1,500</u>

STATEMENT OF RESTRICTED FUND BALANCE

Fund Balance as of December 31, 2023 (per audit)	\$79,774
Anticipated Operating Surplus (Deficit) for 2024	<u>1,207</u>
Estimated Available Fund Balance as of December 31, 2024	80,981
Anticipated Operating Surplus (Deficit) for 2025	<u>1,500</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$82,481</u>

EXPENDITURE SUMMARY

<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	<u>\$749</u>	<u>\$0</u>	<u>\$1,489</u>	<u>\$0</u>

PERSONNEL SUMMARY

(Not Applicable)

OPIOID SETTLEMENT FUND

Narrative: In 2021, a \$26 billion nationwide settlement was reached to resolve all Opioids litigation brought by states and local political subdivisions against the three largest pharmaceutical distributors: McKesson, Cardinal Health and AmerisourceBergen (“Distributors”), and manufacturer Janssen Pharmaceuticals, Inc. and its parent company Johnson & Johnson (collectively, “J&J”). The state of Michigan is slated to receive nearly \$800 million over 18 years. Fifty percent (50%) of the settlement amount will be sent directly to county and local governments. The funds received must be spent on opioid remediation.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Interest	\$1,164	\$600	\$750	\$750
Opioid Settlement Revenue	30,561	0	40,408	15,869
	<u>\$31,725</u>	<u>\$600</u>	<u>\$41,158</u>	<u>\$16,619</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$31,725
Anticipated Operating Surplus (Deficit) for 2024	<u>39,158</u>
Estimated Available Fund Balance as of December 31, 2024	70,883
Anticipated Operating Surplus (Deficit) for 2025	<u>16,619</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$87,502</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Uniforms	<u>\$0</u>	<u>\$0</u>	<u>\$2,000</u>	<u>\$0</u>

PERSONNEL SUMMARY

(Not Applicable)

AMERICAN RESCUE PLAN ACT FUND

Narrative: This fund accounts for the American Rescue Plan Act (ARPA) federal grant received for Coronavirus local fiscal recovery. The Deputy Township Manager/Director of Public Works oversees this fund.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Grants	\$1,499,660	\$612,903	\$640,396	\$503,486
Interest	90,992	50,000	50,000	15,000
	<u>\$1,590,652</u>	<u>\$662,903</u>	<u>\$690,396</u>	<u>\$518,486</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$104,709
Anticipated Operating Surplus (Deficit) for 2024	<u>23,698</u>
Estimated Available Fund Balance as of December 31, 2024	128,407
Anticipated Operating Surplus (Deficit) for 2025	<u>-128,407</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$0</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Transfer out to General Fund	\$300,000	\$0	\$0	\$0
Transfer Out to Fire Restricted	\$0	\$0	\$26,302	\$0
Capital Items	\$1,199,660	\$612,903	\$640,396	\$646,893
	<u>\$1,499,660</u>	<u>\$612,903</u>	<u>\$666,698</u>	<u>\$646,893</u>

PERSONNEL SUMMARY	
(Not Applicable)	

CATA REDI-RIDE MILLAGE FUND

Narrative: In 1999, voters approved a 0.1966 millage for increased public transportation including a redi-ride service. The levy was renewed in November 2009 for 10 years and renewed again in 2019 for 10 years. All funds collected are transferred to the Capital Area Transportation Authority.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Millage Collections	\$392,402	\$420,100	\$417,396	\$438,100
Local Community Stabilization Share	\$2,126	\$1,500	\$2,507	\$1,500
Interest	12,242	1,000	1,000	250
	<u>\$406,770</u>	<u>\$422,600</u>	<u>\$420,903</u>	<u>\$439,850</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$30,306
Anticipated Operating Surplus (Deficit) for 2024	<u>903</u>
Estimated Available Fund Balance as of December 31, 2024	31,209
Anticipated Operating Surplus (Deficit) for 2025	<u>(31,150)</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$59</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Redi-Ride Services	\$385,000	\$420,000	\$420,000	\$471,000
	<u>\$385,000</u>	<u>\$420,000</u>	<u>\$420,000</u>	<u>\$471,000</u>

PERSONNEL SUMMARY	
(Not Applicable)	

ROAD CONSTRUCTION DEBT FUND

Narrative: In August 2019, voters approved the issuance of \$35,000,000 in general obligation unlimited tax bonds for the purpose of repairing the local roads. The bonds will be issued in 3 separate issuances over the next 10 years. The estimated average millage rate to retire the bonds is 0.19429 mill (\$0.19429 per \$1,000 of taxable value).

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Millage Collections	\$3,883,652	\$4,147,309	\$4,138,351	\$4,332,569
Local Community Stabilization Share	\$20,885	\$11,000	\$24,710	\$11,000
Interest	85,259	10,000	10,000	10,000
	<u>\$3,989,796</u>	<u>\$4,168,309</u>	<u>\$4,173,061</u>	<u>\$4,353,569</u>

STATEMENT OF ASSIGNED FUND BALANCE	
Fund Balance (Deficit) as of December 31, 2023 (per audit)	\$2,216,068
Anticipated Operating Surplus (Deficit) for 2024	<u>240,061</u>
Estimated Available Fund Balance as of December 31, 2024	2,456,129
Anticipated Operating Surplus (Deficit) for 2024	<u>381,319</u>
Estimated Available Fund Balance as of December 31, 2024	<u>\$2,837,448</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Debt Service - Principal	\$3,165,000	\$3,415,000	\$3,415,000	\$3,625,000
Debt Service - Interest	727,917	518,000	518,000	347,250
Bond Issuance Costs	-	-	-	-
	<u>\$3,892,917</u>	<u>\$3,933,000</u>	<u>\$3,933,000</u>	<u>\$3,972,250</u>

PERSONNEL SUMMARY	
(Not Applicable)	

FIRE STATION DEBT RETIREMENT FUND

Narrative: In November 2012, voters approved the issuance of \$3,500,000 in general obligation unlimited tax bonds for the purpose of erecting, furnishing, and equipping a new central fire station on a site located at the southeast corner of Okemos Road and Central Park Drive. The bonds are payable in a period not to exceed fifteen (15) years from the date of issue. The estimated average millage rate to retire the bonds is 0.0624 mill (\$0.0624 per \$1,000 of taxable value). The bonds have been issued, and the Township has received the proceeds from the bonds. Millage collections began in 2014.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Millage Collections	\$399,726	\$426,916	\$425,969	\$139,133
Local Community Stabilization Share	\$1,238	\$1,100	\$1,571	\$1,100
Interest	3,865	500	600	200
	<u>\$404,829</u>	<u>\$428,516</u>	<u>\$428,140</u>	<u>\$140,433</u>

STATEMENT OF ASSIGNED FUND BALANCE	
Fund Balance (Deficit) as of December 31, 2023 (per audit)	\$147,447
Anticipated Operating Surplus (Deficit) for 2024	<u>169,180</u>
Estimated Available Fund Balance as of December 31, 2024	316,627
Anticipated Operating Surplus (Deficit) for 2025	<u>(315,167)</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$1,460</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Debt Service - Principal	\$240,000	\$245,000	\$245,000	\$450,000
Debt Service - Interest	19,233	13,960	13,960	5,600
	<u>\$259,233</u>	<u>\$258,960</u>	<u>\$258,960</u>	<u>\$455,600</u>

PERSONNEL SUMMARY	
(Not Applicable)	

CAPITAL PROJECTS FUND

Narrative: This fund was created for the acquisition or construction of capital facilities. These include land, improvements to land, buildings and building improvements and infrastructure.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Interest	\$126,494	\$60,000	\$75,000	\$50,000
Transfer In from General Fund	\$3,500,000	\$0		\$0
	<u>\$3,626,494</u>	<u>\$60,000</u>	<u>\$75,000</u>	<u>\$50,000</u>

STATEMENT OF ASSIGNED FUND BALANCE	
Fund Balance (Deficit) as of December 31, 2023 (per audit)	\$2,549,038
Anticipated Operating Surplus (Deficit) for 2024	<u>(464,445)</u>
Estimated Available Fund Balance as of December 31, 2024	2,084,593
Anticipated Operating Surplus (Deficit) for 2025	<u>(675,000)</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$1,409,593</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Capital Items	\$1,077,456	\$188,445	\$539,445	\$725,000
	<u>\$1,077,456</u>	<u>\$188,445</u>	<u>\$539,445</u>	<u>\$725,000</u>

PERSONNEL SUMMARY-(Not Applicable)

TOWNSHIP IMPROVEMENT REVOLVING FUND

Narrative: This fund is used to account for public improvement projects paid in advance and reimbursed through special assessments.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Interest	\$90,744	\$35,000	\$84,000	\$84,000
Interest - Special Assessments	58,243	55,000	88,000	88,000
Special Assessments	<u>322,279</u>	<u>750,000</u>	<u>322,026</u>	<u>322,000</u>
	<u>\$471,266</u>	<u>\$840,000</u>	<u>\$494,026</u>	<u>\$494,000</u>

STATEMENT OF ASSIGNED FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$2,174,634
Anticipated Operating Surplus (Deficit) for 2024	<u>404,017</u>
Estimated Available Fund Balance as of December 31, 2024	2,578,651
Anticipated Operating Surplus (Deficit) for 2025	<u>334,000</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$2,912,651</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Construction/Improvements	<u>\$148,610</u>	<u>\$150,000</u>	<u>\$90,009</u>	<u>\$160,000</u>
	<u>\$148,610</u>	<u>\$150,000</u>	<u>\$90,009</u>	<u>\$160,000</u>

Construction/Improvements: Lake Lansing Watershed and sidewalk repair

PERSONNEL SUMMARY	
(Not Applicable)	

PUBLIC WORKS AND ENGINEERING FUNDS COMBINED STATEMENT

REVENUE SUMMARY				
<u>ACTIVITY</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
REVENUES				
CHARGES FOR SERVICES				
Sewer Fund	\$6,863,643	\$7,747,125	\$7,283,466	\$8,677,966
Water Fund	<u>6,485,403</u>	<u>7,193,500</u>	<u>6,692,000</u>	<u>8,973,400</u>
Total Charges for Services	13,349,046	14,940,625	13,975,466	17,651,366
OTHER REVENUES				
Sewer Fund	348,422	150,500	276,500	251,500
Water Fund	<u>213,358</u>	<u>166,074</u>	<u>245,163</u>	<u>179,973</u>
Total Other Revenues	561,780	316,574	521,663	431,473
OTHER FINANCING SOURCES				
Sewer Fund	307,598	0	0	0
Water Fund	<u>518,733</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Other Financing Sources	<u>826,331</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u><u>\$14,737,157</u></u>	<u><u>\$15,257,199</u></u>	<u><u>\$14,497,129</u></u>	<u><u>\$18,082,839</u></u>

EXPENSE SUMMARY				
<u>ACTIVITY</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Sewer Fund	\$6,124,687	\$8,581,801	\$8,042,001	\$8,102,731
Water Fund	<u>6,975,177</u>	<u>8,409,018</u>	<u>8,037,300</u>	<u>8,493,440</u>
TOTAL EXPENSES	<u><u>\$13,099,864</u></u>	<u><u>\$16,990,819</u></u>	<u><u>\$16,079,301</u></u>	<u><u>\$16,596,171</u></u>

SEWER FUND Summary

REVENUE SUMMARY				
<u>ACTIVITY</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
CHARGES FOR SERVICES				
Sewer Charges	\$6,290,735	\$7,090,000	\$6,550,000	\$7,500,000
Lift Station Fees	6,966	5,500	6,966	6,966
Billing Charges	326,070	390,000	330,000	855,000
Penalties	35,863	26,000	40,000	35,000
Sewer Benefits	3,090	8,000	3,300	3,300
Sewer Licenses/Inspections	47,262	52,625	53,200	52,700
Connection Fees	108,992	130,000	150,000	150,000
Charges for Services	<u>44,665</u>	<u>45,000</u>	<u>150,000</u>	<u>75,000</u>
Total Charges for Services	<u>6,863,643</u>	<u>7,747,125</u>	<u>7,283,466</u>	<u>8,677,966</u>
OTHER REVENUES				
Interest	347,094	150,000	275,000	250,000
Miscellaneous	<u>1,328</u>	<u>500</u>	<u>1,500</u>	<u>1,500</u>
Total Other Revenues	<u>348,422</u>	<u>150,500</u>	<u>276,500</u>	<u>251,500</u>
OTHER FINANCING SOURCES				
Capital Contributions	<u>307,598</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Other Financing Sources	<u>307,598</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u><u>\$7,519,663</u></u>	<u><u>\$7,897,625</u></u>	<u><u>\$7,559,966</u></u>	<u><u>\$8,929,466</u></u>

Sewer Charges: Sewer charges revenue is based on 2025 rates of \$7.96 per 1000 gallons of metered water, increased from \$7.58 per 1000 gallons in 2024. The estimate is conservative in relation to new customers and weather factors.

Billing Charges: Represents 50% of the cost of reading meters and processing utility bills. The 2025 charge is \$24.00 to \$1,200 dependant on the size of the meter.

EXPENSE SUMMARY				
<u>ACTIVITY</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Administration	\$791,371	\$807,820	\$811,057	\$815,353
Engineering	330,364	354,772	355,135	375,237
Sewage Treatment	1,964,095	2,500,000	2,500,000	2,500,000
Sewer System Maintenance	2,234,825	1,019,209	1,025,809	1,262,141
Capital Outlay	0	3,200,000	2,500,000	2,300,000
Pension	-9,066	0	0	0
Fixed Obligations	<u>813,098</u>	<u>700,000</u>	<u>850,000</u>	<u>850,000</u>
TOTAL EXPENSES	<u><u>\$6,124,687</u></u>	<u><u>\$8,581,801</u></u>	<u><u>\$8,042,001</u></u>	<u><u>\$8,102,731</u></u>

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Administration

FUNCTION:
Public Works

Activity Description:

Personnel are responsible for coordinating all activities of the Department of Public Works & Engineering to ensure that goals and objectives of the Township Board are carried out. Administrative expenses are split between the Water Fund and the Sewer Fund.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$167,586	\$182,820	\$182,950	\$185,853
Operating Costs	76,157	76,000	77,000	77,000
Outside Services	22,628	24,000	26,107	27,500
Administrative	525,000	525,000	525,000	525,000
	<u>\$791,371</u>	<u>\$807,820</u>	<u>\$811,057</u>	<u>\$815,353</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes supplies, professional conferences/dues, training and mileage

Outside Services: Includes online payment fees and a share of audit costs.

Administrative: Amount paid to General Fund for administrative expenses.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Asst. Twp. Mgr. & Dir of P.W.	0.5	0.5	0.5
Administrative Assistant II	1.0	1.0	1.0
	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>

SEWER FUND

DEPARTMENT
Public Works and Engineering -
Engineering

FUNCTION:
Public Works

Activity Description:

The office of Engineering is responsible for coordinating all engineering activities regarding sewer, water, sidewalk, pathway, street lights, and road paving systems. Department personnel review all public and private development for conformance to current standards and practices. Costs for this activity are split equally between the Water and Sewer Funds.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$314,069	\$315,653	\$315,666	\$333,431
Operating Costs	960	2,250	2,600	3,250
Outside Services	0	20,000	20,000	20,000
Equipment Rental	15,335	16,869	16,869	18,556
	<u>\$330,364</u>	<u>\$354,772</u>	<u>\$355,135</u>	<u>\$375,237</u>

Personnel Costs: No change in staffing levels.

Outside Services: Engineering consulting, as needed.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Township Engineer & Deputy Director of PW&E	0.5	0.5	0.5
Chief Engineer	0.0	0.0	0.0
Sr. Project Engineer	0.5	0.5	0.5
Project Engineer	0.5	0.5	0.5
DPW Records Manager/GIS Specialist	0.0	0.4	0.4
DPW Records Manager	0.5	0.0	0.0
GIS Specialist	0.3	0.0	0.0
Engineering Tech	1.0	1.0	1.0
	<u>3.3</u>	<u>2.9</u>	<u>2.9</u>
Intern	1.0	1.0	1.0

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Sewage Treatment

CLASSIFICATION:
Public Works

Activity Description:

Meridian Township purchases sewage treatment services from the City of East Lansing, owner and operator of the treatment plant, paid on a monthly basis.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Contractual Services	<u>\$1,964,095</u>	<u>\$2,500,000</u>	<u>\$2,500,000</u>	<u>\$2,500,000</u>
	<u><u>\$1,964,095</u></u>	<u><u>\$2,500,000</u></u>	<u><u>\$2,500,000</u></u>	<u><u>\$2,500,000</u></u>

Contractual Services: Estimated expenses by the East Lansing Waste Water Treatment Plant.

PERSONNEL SUMMARY
(Not Applicable)

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Sewer Maintenance

CLASSIFICATION:
Public Works

Activity Description:

The Sewer System Maintenance activity operates and maintains the Township's sewer system which includes: 28 lift stations, over 150 miles of sanitary sewer, manhole and Township-owned storm sewers/catch basins and detention basins. Maintenance personnel are responsible for emergency repairs to the sewer system and coordinate with other public safety offices during times of need.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$419,089	\$459,869	\$459,869	\$531,194
Operating Costs	170,881	321,775	195,375	347,325
Outside Services	83,829	82,000	230,000	230,000
Equipment Rental	118,695	130,565	130,565	143,622
Depreciation	1,436,138	0	0	0
Capital Items	6,193	25,000	10,000	10,000
	<u>\$2,234,825</u>	<u>\$1,019,209</u>	<u>\$1,025,809</u>	<u>\$1,262,141</u>

Personnel Costs: Proposed addition of 1 utility worker in 2025.

Operating Costs: Includes utilities, operating supplies, and costs for lift station repairs.

Outside Services: Root cleaning project, concrete/asphalt repairs, annual lift station cleaning, and generator maintenance.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Safety equipment and tools.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
DPW Superintendent	0.25	0.25	0.25
Lead Worker	1.0	1.0	1.0
Utility Worker	3.0	3.0	4.0
	<u>4.25</u>	<u>4.25</u>	<u>5.25</u>

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Capital Outlay

CLASSIFICATION:
Public Works

Activity Description:

These are major projects and special equipment used for the Sewer Fund.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Capital Items	<u>\$0</u>	<u>\$3,200,000</u>	<u>\$2,500,000</u>	<u>\$2,300,000</u>
	<u><u>\$0</u></u>	<u><u>\$3,200,000</u></u>	<u><u>\$2,500,000</u></u>	<u><u>\$2,300,000</u></u>

Capital Items: Forest Hills lift station replacement (\$1,300,000) and sanitary sewer rehab project (\$1,000,000).

PERSONNEL SUMMARY
(Not Applicable)

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Fixed Obligations

CLASSIFICATION:
Public Works

Activity Description:

This section lists those debt obligations that are included in water and sewage usage rates. The cash flow for payments is budgeted; however, the payment is actually a reduction of the debt rather than an expense and is reflected as such during the audit process.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Wastewater Optimization	<u>\$813,098</u>	<u>\$700,000</u>	<u>\$850,000</u>	<u>\$850,000</u>
	<u>\$813,098</u>	<u>\$700,000</u>	<u>\$850,000</u>	<u>\$850,000</u>

Wastewater optimization: Township share of improvements to the East Lansing Plant.

PERSONNEL SUMMARY
(Not Applicable)

WATER FUND Summary

REVENUE SUMMARY				
ACTIVITY	2023 Actual	2024 Original Budget	2024 Projected Total	2025 Budget
CHARGES FOR SERVICES				
Water Sales	\$5,917,680	\$6,547,000	\$6,000,000	\$7,856,400
Billing Charges	330,960	385,000	331,000	855,000
Water Penalties	30,184	27,500	35,000	33,000
Customer Installation	44,170	50,000	50,000	50,000
Water Benefits	6,131	15,000	7,000	10,000
Connection Fees	69,626	75,000	90,000	75,000
Engineering & Inspection Fees	86,652	94,000	179,000	94,000
Total Charges for Services	<u>6,485,403</u>	<u>7,193,500</u>	<u>6,692,000</u>	<u>8,973,400</u>
OTHER REVENUES				
Rental Income	31,797	30,574	32,000	32,000
Interest	142,175	110,000	120,000	110,000
Miscellaneous	39,386	25,500	93,163	37,973
Total Other Revenues	<u>213,358</u>	<u>166,074</u>	<u>245,163</u>	<u>179,973</u>
OTHER FINANCING SOURCES				
Capital Contributions	<u>518,733</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Other Financing Sources	<u>518,733</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u><u>\$7,217,494</u></u>	<u><u>\$7,359,574</u></u>	<u><u>\$6,937,163</u></u>	<u><u>\$9,153,373</u></u>

Water Sales: Water sales revenue is based on 2025 rates of \$7.15/1000 gal, compared to \$5.96 in 2024. The estimate is conservative in relation to new customers and weather factors.

Billing Charges: Represents 50% of the cost of reading meters and processing utility bills. The 2025 charge is \$24 to \$1,200 dependant on the size of the meter.

EXPENSE SUMMARY				
ACTIVITY	2023 Actual	2024 Original Budget	2024 Projected Total	2025 Budget
Administration	\$1,573,671	\$765,063	\$769,170	\$775,253
Engineering	315,583	337,519	314,484	357,287
Water Supply	3,660,475	4,253,753	4,306,538	4,759,535
Water Distribution Maintenance	1,398,734	1,802,683	1,397,108	1,601,365
Pension	26,714	0	0	0
Capital Outlay	<u>0</u>	<u>1,250,000</u>	<u>1,250,000</u>	<u>1,000,000</u>
TOTAL EXPENSES	<u><u>\$6,975,177</u></u>	<u><u>\$8,409,018</u></u>	<u><u>\$8,037,300</u></u>	<u><u>\$8,493,440</u></u>

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Administration

FUNCTION:
Public Works

Activity Description:

Personnel are responsible for coordinating all activities of the Department of Public Works & Engineering to ensure that goals and objectives of the Township Board are carried out. Administrative expenses are split between the Water Fund and the Sewer Fund.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$166,659	\$182,913	\$182,913	\$188,103
Operating Costs	34,767	35,150	35,150	35,150
Outside Services	23,251	22,000	26,107	27,000
Administrative	525,000	525,000	525,000	525,000
Depreciation	823,994	0	0	0
TOTAL	<u><u>\$1,573,671</u></u>	<u><u>\$765,063</u></u>	<u><u>\$769,170</u></u>	<u><u>\$775,253</u></u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes supplies, professional conferences/dues, training and mileage

Outside Services: Contractual services and share of audit costs.

Administrative: Amount paid to General Fund for Administrative expenses.

Depreciation: Year-end adjustment performed at audit time to record non-cash items. All capital assets are depreciated over their useful lives rather than expensed at time of purchase.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Asst. Twp. Mgr. & Dir of P.W.	0.5	0.5	0.5
Administrative Assistant II	1.0	1.0	1.0
	1.5	1.5	1.5

WATER FUND

DEPARTMENT:
**Public Works and Engineering -
 Engineering**

FUNCTION:
Public Works

Activity Description:

The office of Engineering is responsible for coordinating all engineering activities regarding sewer, water, sidewalk, pathway, street lights, and road paving systems. Department personnel review all public and private developments for conformance to current standards and practices. Costs for this activity are split equally between the Water and Sewer Funds.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$297,772	\$315,350	\$292,315	\$333,431
Operating Costs	2,477	5,300	5,300	5,300
Equipment Rental	15,334	16,869	16,869	18,556
	<u>\$315,583</u>	<u>\$337,519</u>	<u>\$314,484</u>	<u>\$357,287</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes supplies, professional conferences/dues and training

Outside Services: Engineering consulting, as needed.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Township Engineer & Deputy Director of PW&E	0	0.5	0.5
Chief Engineer	0.5	0.0	0.0
Sr. Project Engineer	0.5	0.5	0.5
Project Engineer	0.5	0.5	0.5
DPW Records Manager/GIS Specialist	0.0	0.3	0.3
DPW Records Manager	0.5	0.0	0.0
GIS Specialist	0.3	0.0	0.0
Administrative Assistant I	0.0	0.0	0.0
	<u>3.3</u>	<u>2.8</u>	<u>2.8</u>
Intern	0.50	1.00	1.00

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Water Supply

CLASSIFICATION:
Public Works

Activity Description:

Meridian Township purchases treated water from the Board of Water and Light as well as the East Lansing-Meridian Water and Sewer Authority (which operates the treatment plant and well fields as a separate corporation). The Deputy Manager/Director of Public Works is a member of the Authority Board.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Outside Services	\$3,660,475	\$4,253,753	\$4,306,538	\$4,759,535
	<u>\$3,660,475</u>	<u>\$4,253,753</u>	<u>\$4,306,538</u>	<u>\$4,759,535</u>

Outside Services: Cost of water from East Lansing-Meridian Water and Sewer Authority and Lansing Board of Water & Light.

PERSONNEL SUMMARY
(Not Applicable)

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Water Maintenance

CLASSIFICATION:
Public Works

Activity Description:

The Water Distribution Maintenance activity oversees the maintenance of the Township's water system which includes two 0.5 million gallon water towers, a booster station, over 165 miles of water mains, 1,900 fire hydrants, and 13,700 meters and services. Maintenance personnel are responsible for emergency repairs to the water system and coordinate with other public safety offices during times of need. This activity is under the supervision of the Deputy Manager/Director of Public Works.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$874,392	\$917,976	\$902,976	\$981,520
Operating Costs	146,214	155,825	80,250	133,075
Outside Services	291,935	160,000	160,000	180,000
Equipment Rental	162,620	178,882	178,882	196,770
Customer Install-Water Meters	-87,259	350,000	70,000	70,000
Capital Items	10,832	40,000	5,000	40,000
	<u>\$1,398,734</u>	<u>\$1,802,683</u>	<u>\$1,397,108</u>	<u>\$1,601,365</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes utilities, operating supplies and equipment maintenance.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Safety equipment and tools

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
DPW Superintendent	0.25	0.25	0.25
Lead Worker	1.0	1.0	1.0
Utility Worker	7.0	7.0	7.0
	8.25	8.25	8.25
Seasonal Staff	2.0	2.0	2.0

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Capital Outlay

FUNCTION:
Public Works

Activity Description:

These are major projects and special equipment used for the Water Fund.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Capital Items	\$0	\$1,250,000	\$1,250,000	\$1,000,000
	<u>\$0</u>	<u>\$1,250,000</u>	<u>\$1,250,000</u>	<u>\$1,000,000</u>

Capital Items: Year 2 of 3 water meter replacement project (\$1,000,000)

PERSONNEL SUMMARY
(Not Applicable)

MOTOR POOL

Narrative: The Motor Pool is responsible for all routine maintenance, emergency repairs, and purchase of new and replacement vehicles and major pieces of equipment in the Township's fleet. The Motor Pool vehicle and equipment fleet contains over 130 vehicles and major pieces of equipment with a cost over \$5.0 million. Maintenance personnel also oversee the record keeping and specifications of all vehicles and equipment. The Motor Pool Fund is managed directly by the Public Works Superintendent under the direction of the Deputy Township Manager/Director of Public Works.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Grants	\$0	\$0	\$0	\$0
Interest	39,464	20,000	26,500	26,500
Rentals	1,401,330	1,393,467	1,393,467	1,520,114
Gain (Loss) on Vehicle Sales	55,248	0	74,877	65,000
	<u>\$1,496,042</u>	<u>\$1,413,467</u>	<u>\$1,494,844</u>	<u>\$1,611,614</u>

Rentals: Represents the charges to other Departments for use of Township vehicles and equipment. The charge is based on depreciation, gas usage, and maintenance of specific vehicles used by each department.

Vehicle Sales: Sales from vehicles being rotated out and sold.

STATEMENT OF NET POSITION		
	<u>Invested in Capital Assets</u>	<u>Unrestricted</u>
Net Position as of December 31, 2023 (per audit)	\$3,012,940	\$1,228,682
Anticipated Operating Surplus (Deficit) for 2024		(21,858)
Estimated Available Net Position as of December 31, 2024	3,012,940	1,206,824
Anticipated Operating Surplus (Deficit) for 2025		(415,464)
Estimated Available Net Position as of December 31, 2024	<u>\$3,012,940</u>	<u>\$791,360</u>

MOTOR POOL

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$177,595	\$275,710	\$275,490	\$292,253
Operating Costs	507,515	449,000	424,554	474,825
Outside Services	58,818	152,500	158,158	158,500
Depreciation	698,350	0	0	0
Capital Items		1,023,000	658,500	1,101,500
TOTAL	<u>\$1,442,278</u>	<u>\$1,900,210</u>	<u>\$1,516,702</u>	<u>\$2,027,078</u>

Personnel Costs: No change in staffing levels.

Operating Costs: Includes repair parts, tools, gasoline, vehicle insurance, and equipment maintenance.

Outside Services: Includes outside vendors for firetruck and other vehicle repairs, towing, and vehicle alignment services.

Depreciation: Year-end adjustment performed during the audit to record non-cash items. All capital assets are depreciated over their useful lives rather than expensed at time of purchase.

Capital Items: Represents the cash outlay requirements for new capital items. These items are budgeted as expenditures, then capitalized at year-end. Includes the following vehicles: 2 Police Explorers (\$180,000), Police Escape (\$60,000), Parks Dodge Ram 3500 (\$69,000), Engineering Ford Explorer (\$48,000), Sewer F-250 (\$65,000), Sewer F-450 (\$100,000), Water F-250 (\$65,000), Water F-350 (\$65,000), Public Works Track Skid Steer (\$100,000), and Fire Medic 931 (\$259,000).

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
DPW Superintendent	0.25	0.25	0.25
Lead Mechanic	1.0	1.0	1.0
Mechanic	1.0	1.0	1.0
	<u>2.25</u>	<u>2.25</u>	<u>2.25</u>

LOCAL BROWNFIELD REVOLVING FUND

Narrative: The Meridian Township Local Brownfield Revolving Fund (LBRF) has a separate legal identity but operates in conformity with many of the Township's policies and procedures. The LBRF is reported in the Township's financial statements as a discreetly presented component unit. The LBRF was created to finance loans through the Brownfield Redevelopment Authority (BRA) for environmental cleanup within the boundaries of the Township. The BRA's governing body includes the Township Manager, a member of each of the Planning Commission, Economic Development Corporation, and Environmental Commission, and 3 other members approved by the Township Board.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Adopted Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Transfer in from BRA Fund	\$ 34,029	\$0	\$23,595	\$39,691
	<u>\$34,029</u>	<u>\$0</u>	<u>\$23,595</u>	<u>\$39,691</u>

Transfer in from BRA: The LBRF generates revenue by transfers in from tax capture in Township brownfields. Funds are transferred in from the BRA as a percentage of capture.

STATEMENT OF FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$34,029
Anticipated Operating Surplus (Deficit) for 2024	<u>23,595</u>
Estimated Available Fund Balance as of December 31, 2024	57,624
Anticipated Operating Surplus (Deficit) for 2025	<u>39,691</u>
Estimated Available Fund Balance as of December 31, 2025	<u><u>\$97,315</u></u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Adopted Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
None	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

BROWNFIELD REDEVELOPMENT AUTHORITY

Narrative: The Meridian Township Brownfield Redevelopment Authority (BRA) has a separate legal identity but operates in conformity with many of the Township's policies and procedures. The BRA is reported in the Township's financial statements as a discreetly presented component unit. The BRA was created to finance environmental cleanup within the boundaries of the Township. The BRA's governing body includes the Township Manager, a member of each of the Planning Commission, Economic Development Corporation, and Environmental Commission, and 3 other members approved by the Township Board.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Adopted Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Property Taxes	\$420,216	\$350,000	\$625,701	\$951,314
State Grants	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>\$420,216</u>	<u>\$350,000</u>	<u>\$625,701</u>	<u>\$951,314</u>

Property Tax: The BRA's tax increment revenue is generated when the current taxable valuation of all real and personal properties within the Development Area exceeds the initial value of the base year.

STATEMENT OF FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$66,761
Anticipated Operating Surplus (Deficit) for 2024	<u>16,095</u>
Estimated Available Fund Balance as of December 31, 2024	82,856
Anticipated Operating Surplus (Deficit) for 2025	<u>32,192</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$115,048</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Adopted Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Outside Service	\$527,732	\$315,000	\$586,011	\$879,431
Transfer out to LBRF	<u>34,029</u>	<u>0</u>	<u>23,595</u>	<u>39,691</u>
	<u>\$561,761</u>	<u>\$315,000</u>	<u>\$609,606</u>	<u>\$919,122</u>

Outside Services: Expenses are incurred when the developer submits documentation to the Township for reimbursement.

CORRIDOR IMPROVEMENT AUTHORITY

Narrative: The Meridian Township Corridor Improvement Authority (CIA) has a separate legal identity but operates in conformity with many of the Township's policies and procedures. The CIA is reported in the Township's financial statements as a discreetly presented component unit. The CIA was created to carry out those purposes and exercise those purposes conferred upon it by the Michigan Corridor Improvement Authority, Act 280 of the Michigan Public Act of 2005, as amended. A Board of Directors, including the Township Supervisor and other directors appointed by the Township Supervisor, governs the CIA.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Adopted Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Current Property Taxes	\$0	\$0	\$27,196	\$54,935
	<u>\$0</u>	<u>\$0</u>	<u>\$27,196</u>	<u>\$54,935</u>

STATEMENT OF FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$0
Anticipated Operating Surplus (Deficit) for 2024	<u>7,196</u>
Estimated Available Fund Balance as of December 31, 2024	7,196
Anticipated Operating Surplus (Deficit) for 2025	<u>34,935</u>
Estimated Available Fund Balance as of December 31, 2025	<u><u>\$42,131</u></u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Adopted Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Outside Services	\$0	\$0	\$20,000	\$20,000
	<u>\$0</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$20,000</u>

ECONOMIC DEVELOPMENT CORPORATION

Narrative: The Meridian Township Economic Development Corporation (EDC) has a separate legal identity but operates in conformity with many of the Township's policies and procedures. The EDC is reported in the Township's financial statements as a discreetly presented component unit. The EDC was created to provide means and methods for the encouragement and assistance of industrial and commercial enterprises in relocating, purchasing, constructing, improving, or expanding within the Township, so as to provide needed services and facilities of such enterprises to the residents of the Township. A Board of Directors, appointed by the Township Board, governs the EDC.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Adopted Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Sponsorships & Donations	\$5,256	\$0	\$0	\$0
Interest	206	100	116	100
Miscellaneous	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
	<u>\$15,462</u>	<u>\$10,100</u>	<u>\$10,116</u>	<u>\$10,100</u>

STATEMENT OF FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$58,937
Anticipated Operating Surplus (Deficit) for 2024	<u>(14,484)</u>
Estimated Available Fund Balance as of December 31, 2024	44,453
Anticipated Operating Surplus (Deficit) for 2025	<u>(14,900)</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$29,553</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Adopted Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Operating Costs	\$0	\$0	\$0	\$0
Community Promotion	<u>11,804</u>	<u>24,600</u>	<u>24,600</u>	<u>25,000</u>
	<u>\$11,804</u>	<u>\$24,600</u>	<u>\$24,600</u>	<u>\$25,000</u>

DOWNTOWN DEVELOPMENT AUTHORITY

Narrative: The Meridian Township Downtown Development Authority (DDA) has a separate legal identity but operates in conformity with many of the Township's policies and procedures. The DDA is reported in the Township's financial statements as a discreetly presented component unit. The DDA was organized pursuant to Township Ordinance No. 2005-12 and Act 197 of the Public Acts of 1975, as amended. This DDA's mission is as follows: to beautify and revitalize downtown Okemos as a very desirable place to shop, live and do business. It is a commitment to promoting an improved quality of life by creating a friendly, walkable community embracing natural aesthetics of the river and parks. A Board of Directors, appointed by the Township Board, governs the DDA.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Adopted Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Property Taxes	\$57,753	\$38,000	\$33,770	\$52,281
Grant Revenue	25,000	0	0	25,000
Interest	2,127	0	0	0
	<u>\$84,880</u>	<u>\$38,000</u>	<u>\$33,770</u>	<u>\$77,281</u>

Property Tax: The DDA's tax increment revenue is generated when the current taxable valuation of all real and personal properties within the Development Area exceeds the initial value of the 2005 base year.

STATEMENT OF FUND BALANCE	
Fund Balance as of December 31, 2023 (per audit)	\$160,047
Anticipated Operating Surplus (Deficit) for 2024	<u>11,345</u>
Estimated Available Fund Balance as of December 31, 2024	171,393
Anticipated Operating Surplus (Deficit) for 2025	<u>24,856</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$196,249</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Adopted Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Operating Costs	\$436	\$29,925	\$9,925	\$9,925
Grant Expenditures	27,500	5,000	5,000	35,000
Outside Services	0	7,500	7,500	7,500
	<u>\$27,936</u>	<u>\$42,425</u>	<u>\$5,500</u>	<u>\$52,425</u>

Operating Costs: Includes expenses such as streetlight electricity, water for flowers and small business grant programs.

Outside Services: Expenses incurred for construction/design/improvements.

Glossary of Terms

Accrual	The accrual basis of accounting is used for the proprietary fund types and non-expendable trust funds. Under the accrual method, revenues are recognized in the accounting period in which they are earned while expenses are recognized when the related liability is incurred.
Appropriation	A legal authorization granted by the Township Board to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in dollar amount and as to the time frame in which it may be expended.
Approved Budget	The approved budget represents the original appropriation for the fiscal year plus any supplemental appropriations, inter-unit budget adjustments or reappropriation of prior year encumbrances as authorized by the Township Board.
Budget	A plan for the accomplishment of programs related to objectives and goals within a definite time period. It includes an estimate of resources required, and an estimate of resources available to finance such a plan.
Carry-over Funds	Carry-over funds are the result of the unspent appropriations in the prior year, new growth, the expansion of the tax base beyond what was projected and increased revenues over estimated amounts. They are brought forward from the preceding fiscal year to become part of the "beginning fund balance".
Debt Service Fund	A fund established to account for the accumulation of resources for, and the payment of general long-term debt, principal and interest.
Department	Is a separate functional and accounting entity within a certain fund type.
Encumbrance	Commitments related to unperformed (executory) contracts for goods or services.
Expenditures	Decreases in assets or net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service, or capital outlays.
Fiscal Year	The 12-month period to which the annual operating budget applies (January 1 to December 31).
Fund	A fiscal and accounting entity with a self-balancing set of accounts which is segregated for the purpose of carrying or specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.
Mills	Refers to amount per \$1,000 of SEV in real estate taxes. For example 70 mills applied to an SEV of \$100,000 would yield \$7,000.
Revenue	Revenue is an increase in financial resources.
SEV	State Equalized Value equal to 50 percent of the assessed value.
Taxable Value	The SEV reduced to the limitations required by the Headley Amendment to property tax laws and to which millage rate is applied to yield real property tax revenue.
TIRF	Township Improvement Revolving Fund. This is a state authorized fund used to finance public improvements such as utility projects, township construction programs, public safety purchases, and other capital outlays. The Township Board may order transfers from this fund to the General Fund or Capital Projects Fund for those purposes.

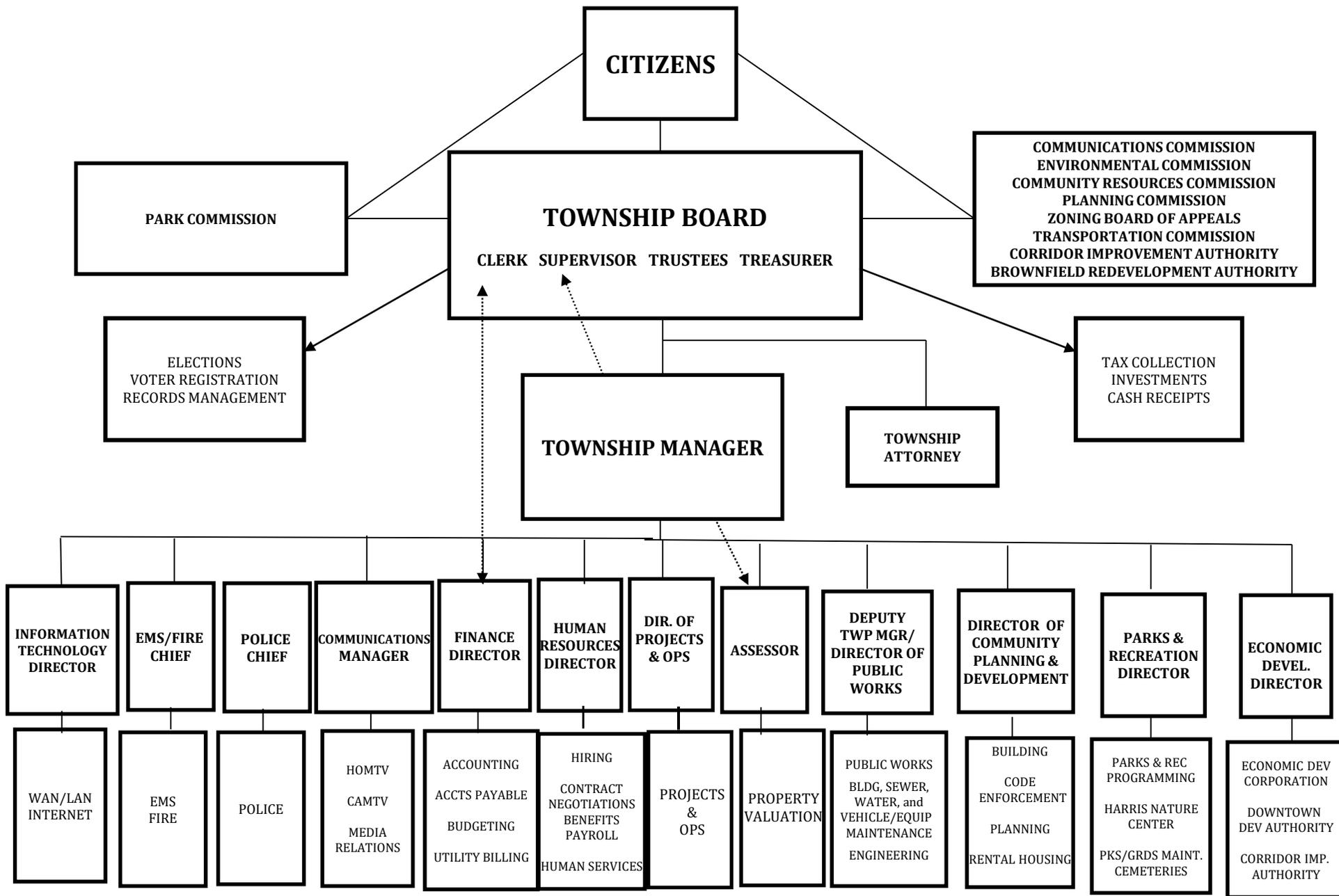
CHARTER TOWNSHIP OF MERIDIAN

AREA and LOCATION

The Charter Township of Meridian encompasses approximately 32 square miles and is located in the south-central area of lower Michigan. Meridian Township is largely residential, part of the Lansing Metropolitan Area, east of the State Capital, and immediately adjacent to East Lansing - home of Michigan State University. The Township was originally organized in 1842 and became a charter township on December 14, 1959.

FORM of GOVERNMENT

The Charter Township of Meridian was established pursuant to Act 359, Public Acts of Michigan, 1947, as amended. The Township is governed by a Township Board that is composed of a part-time Supervisor, full-time Clerk and Treasurer, and four Trustees serving four-year terms. The chief administrative officer is the Township Manager who is appointed by the Township Board and serves at its pleasure. The Board is vested with all legislative powers, except those otherwise provided by law.



Dotted Lines – Denotes Relationship defined by State Statute

INVESTMENT GOALS

Purpose

It is the policy of Meridian Township to invest its funds in a manner which will ensure the preservation of principal and provide the highest investment return with the maximum security while meeting the daily cash flow needs of the township and complying with all state statutes governing the investment of public funds.

Objectives

The primary objectives of the Township's investment activities in priority order shall be:

Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

Diversification – The investments will be diversified by security type and institution in order to reduce overall portfolio risk while obtaining market average rates of return.

Liquidity – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return of Investment – The investment portfolio shall be designed with the objective of obtaining a reasonable rate of return throughout the budgetary and economic cycles, while taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

STAFFING PLAN

	2024	2025	
	<u>BUDGET</u>	<u>BUDGET</u>	<u>Chg</u>
GENERAL FUND			
<u>TOWNSHIP BOARD</u>			
Supervisor	1	1	
Trustee	4	4	
TOTAL	<u>5</u>	<u>5</u>	
 <u>ACCOUNTING AND BUDGETING</u>			
Director of Finance	1	1	
Accountant	1	1	
Bookkeeper	2.5	2.5	
TOTAL	<u>4.5</u>	<u>4.5</u>	
 <u>ASSESSING</u>			
Assessor	1	1	
Appraiser II	2	2	
Assessing Clerk	1	1	
TOTAL	<u>4</u>	<u>4</u>	
Intern (part time)	2	2	
 <u>CLERK'S OFFICE</u>			
Clerk	1	1	
Assistant to the Clerk	0	0	
Deputy Clerk/Election Administrator	1	1	
Administrative Assistant II	1	1	
Records Technician III	1	1	
TOTAL	<u>4</u>	<u>4</u>	
Temporary Election Help	5	5	
 <u>ADMINISTRATION/HUMAN RESOURCES</u>			
Township Manager	1	1	
Executive Assistant	1	1	
Human Resources Director	1	1	
Human Resources Administrator	1	1	
Part-Time Payroll Clerk	0	0.5	0.500
Director of Projects & Operations	1	1	
Security/Information Officer (2 @ .5)	1	1	
TOTAL	<u>6</u>	<u>6.5</u>	
 <u>INFORMATION TECHNOLOGY</u>			
Director of Information Technology	1	1	
IT Technician	2	2	
DPW Records Manager/GIS Specialist	0.3	0.3	
GIS Specialist	0	0	
TOTAL	<u>3.3</u>	<u>3.3</u>	
 <u>TREASURER'S OFFICE</u>			
Treasurer	1	1	
Assistant to the Treasurer	1	1	
Bookkeeper	1	1	
TOTAL	<u>3</u>	<u>3</u>	
 <u>BUILDING MAINTENANCE</u>			
Lead Worker	1	1	

	2024 <u>BUDGET</u>	2025 <u>BUDGET</u>	<u>Chg</u>
<u>GROUNDS MAINTENANCE</u>			
Utility Worker	1	1	
Seasonal Workers	2	2	
<u>CEMETERY</u>			
DPW Superintendent	0.25	0.25	
Seasonal Workers	2	2	
<u>RECYCLING CENTER-ENGINEERING</u>			
Environmental Engineer	0.8	1	0.20
<u>POLICE DEPARTMENT</u>			
Chief of Police	1	1	
Captain	2	1	(1.00)
Lieutenant	0	2	2.00
Sergeant	7	7	
Officer	31	31	
Records Supervisor	1	1	
Administrative Assistant II	1	1	
Records Technician II	2.5	2.5	
TOTAL	45.5	46.5	
Cadets (part-time)	9	9	
Crossing Guards (part time)	6	6	
<u>EMS/FIRE DEPARTMENT</u>			
EMS/Fire Chief	1	1	
Fire Marshal	1	1	
Training/EMS Chief	1	1	
Battalion Chief	2	2	
Captain	3	3	
Lieutenant	7	7	
Paramedic/Firefighter	24	24	
Administrative Assistant II	1	1	
TOTAL	40	40	
Part-Time Firefighters	5	5	
<u>COMMUNITY PLANNING & DEVELOPMENT</u>			
Community Planning & Development Director	1	1	
Dir. of Neighborhoods & Economic Development	1	1	
Township Building Official	1	1	
Senior Building Inspector	2	2	
Rental Housing Inspector	1.625	1.625	
Sr. Code Enforcement Officer	1	1	
Senior Planner	1	1	
Assistant Planner	1	1	
Administrative Assistant II	2	2	
Administrative Assistant I	0	0	
TOTAL	11.625	11.625	
Intern/Seasonal (part time)	2	2	
<u>CABLE TV</u>			

	2024	2025	Chg
	BUDGET	BUDGET	
Communications Manager	1	1	
Marketing & Public Relations Specialist	1	1	
Multimedia Specialist	1	1	
TOTAL	3	3	
Freelance Journalists	5.25	5.25	
Unpaid Interns	0	0	
<u>HUMAN SERVICES</u>			
Human Services Specialist	0.8	0.8	
<u>PARKS & RECREATION ADMINISTRATION</u>			
Director of Parks & Recreation	0.5	0.5	
Administrative Assistant II	0.5	0.5	
TOTAL	1	1	
Intern/Seasonal	2	2	
<u>RECREATION</u>			
Parks & Recreation Specialist	2	2	
Seasonal Workers	2	2	
<u>PARKS MAINTENANCE</u>			
Parks & Land Superintendent	0.2	0.2	
Lead Worker	0.5	0.5	
Utility Worker	2	2	
TOTAL	2.7	2.7	
Seasonal Workers	1	1	
TOTAL - GENERAL FUND - Regular	139.48	141.18	
TOTAL - GENERAL FUND - Temporary	43.25	43.25	

SPECIAL REVENUE FUNDS

PEDESTRIAN/BICYCLE PATHWAY MILLAGE

Parks & Land Superintendent	0.15	0.15	
Lead Worker	0.5	0.5	
TOTAL	0.65	0.65	

PARK MILLAGE

Director of Parks & Recreation	0.5	0.5	
Administrative Assistant II	0.5	0.5	
Parks & Land Superintendent	0.6	0.6	
Park Naturalist	1	1	
Sr. Park & Land Management Coordinator	0	0	
Land Stewardship Coordinator	0.2	0.2	
Utility Worker	3	3	
TOTAL	5.8	5.8	
HNC/Part Time/Irregular Staff	6	6	

LAND PRESERVATION MILLAGE FUND

Parks & Land Superintendent	0.05	0.05	
Sr. Park & Land Management Coordinator	0	0	
Land Stewardship Coordinator	0.8	0.8	
TOTAL	0.85	0.85	

	2024 BUDGET	2025 BUDGET	Chg
TOTAL SPECIAL REVENUE FUND - Regular	7.30	7.30	
TOTAL SPECIAL REVENUE FUND - Temporary	6.0	6.0	
<u>PUBLIC WORKS - ADMINISTRATION</u>			
Deputy Twp. Manager/Director of Public Works	1	1	
Administrative Assistant II	2	2	
TOTAL	3	3	
<u>ENGINEERING</u>			
Township Engineer & Deputy Director of PW&E	1	1	
Sr. Project Engineer	1	1	
Project Engineer	1	1	
DPW Records Manager/GIS Specialist	0.7	0.7	
DPW Records Manager	0	0	
GIS Specialist	0	0	
Engineering Technician	2	2	
TOTAL	5.7	5.7	
Interns	2	2	
<u>WATER DISTRIBUTION MAINTENANCE</u>			
DPW Superintendent	0.25	0.25	
Lead Worker	1	1	
Utility Worker	7	7	
TOTAL	8.25	8.25	
<u>SEWER SYSTEM MAINTENANCE</u>			
DPW Superintendent	0.25	0.25	
Lead Worker	1	1	
Utility Worker	3	4	1.00
TOTAL	4.25	5.25	
TOTAL PUBLIC WORKS FUND - Regular	21.20	22.20	
TOTAL PUBLIC WORKS FUND - Temporary	2	2	
<u>MOTOR POOL</u>			
DPW Superintendent	0.25	0.25	
Lead Mechanic	1	1	
Mechanic	1	1	
TOTAL	2.25	2.25	
TOTAL INTERNAL SERVICES FUND - Regular	2.25	2.25	
GRAND TOTAL - ALL FUNDS - Regular	170.23	172.93	
GRAND TOTAL - ALL FUNDS - Temporary	51.25	51.25	

CAPITAL OUTLAY/IMPROVEMENT SUMMARY

2025 BUDGET

DEPARTMENT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	BUDGET AMOUNT
GENERAL FUND:				
Police	979.000	Machinery & Equipment	Replacement of worn equipment- Ear Protection (\$3,000), 2 Rifle Rated Ballistic Shields (\$11,000), 10 Pistol Rated Ballistic Shields (10,000), 2 Speed Signs with Survey Capability (11,000). 2 Radars (3,600) and LED Flares for Patrol Vehicles (3,500)	41,100
	980.000	Office Ewupment & Furniture	Office Furniture Needs	22,000
Building Division	826.000	Computer Services/Supplies	BS&A Improvements	15,000
Park Maintenance	979.000	Machinery & Equipment	Maintenance Tools and Equipment (12,000), Parking Lot Striper (2,000)	14,000
				<u>\$ 92,100</u>
Capital Outlay	980.015	New Computer Workstations	New Computer Workstations	9,000
	980.020	Hardware	Brightline Node replacement	75,000
	980.030	Computer Upgrades	Virtual Operating System Upgrades	12,000
	980.050	Server Upgrades	SQL Server replacement (\$22,500) and Encryption Hardware for HIPPA (\$5,000)	27,500
	980.070	Mobile Data Units	Replacement of ambulance computers x 2 (\$10,000) and a additional fire/pd computer (\$12,000)	22,000
	980.080	Phone System	Depricate Emulated PRI (4,000) and Phone System Hardware (3,500)	7,500
				<u>\$ 153,000</u>
TOTAL-GENERAL FUND				\$245,100
SPECIAL REVENUE FUNDS:				
Local Roads Fund	974.000	Construction/Improvements	Local Street Maintenance	\$4,800,000
Park Millage				
Park Maintenance	979.000	Machinery & Equipment	Maintenance Tools and Equipment (12,000), Parking Lot Striper (2,000)	14,000
				<u>\$14,000</u>
Park Development	974.000	Construction/Improvement	Okemos Trailhead Construction (150,000), Marshall Park Amenities (50,000), Towner Road Inclusive Play (300,000), Ottawa Hills Playground (50,000) and Red Cedar Waterway (10,000)	\$560,000
Pathway Millage	974.000	Construction/Improvements	MSU to Lake Lansing Trail, Phase III	\$2,700,000
Cable TV	980.010	Video Production Equipment	MacBook Editing Laptops (\$6,000) and Camera Accessories (\$6,000)	12,000
American Rescue Plan Act	974.000	Construction/Improvements	Local Street Maintenance	\$646,893
TOTAL-SPECIAL REVENUE FUNDS				\$8,732,893
CONSTRUCTION FUND:				
TIRF	972.020	Lake Lansing Watershed	Lake Lansing management	\$ 90,000
	974.000	Construction/Improvements	Sidewalk maintenance	70,000
Capital Project Fund	974.000	Construction/Improvements	Service Center Generator (\$300,000), Historic Village Solar Project (\$80,000), Renovation of Municipal Building Bathrooms (\$320,000), and Finish Interior Painting of Public Saftery Building (\$25,000)	725,000
				<u>885,000</u>
TOTAL-CONSTRUCTION FUND				\$885,000

CAPITAL OUTLAY/IMPROVEMENT SUMMARY

2025

BUDGET

DEPARTMENT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	BUDGET AMOUNT
PUBLIC WORKS FUNDS:				
Capital Outlay-Sewer	974.000	Construction/Improvements	Forest Hills Lift Station (1,300,000) and 2025 Sanitary Rehab Project (1,000,000)	\$2,300,000
Capital Outlay-Water	974.000	Construction/Improvements	Water Meter Replacement Project Yr 2 of 3 (\$1,000,000)	\$1,000,000
				\$3,300,000
TOTAL-PUBLIC WORKS FUNDS				\$3,300,000
Motor Pool	981.000	Vehicles	2 Police Explorers (\$180,000), Police Escape (\$60,000), Parks Dodge Ram 3500 (\$69,000), Engineering Ford Explorer (\$48,000), Sewer F-250 (\$65,000), Sewer F-450 (\$100,000), Water F-250 (\$65,000), Water F-350 (\$65,000), Public Works Track Skid Steer (\$100,000), and Fire Medic 931 (\$259,000)	1,099,000
Total Motor Pool				\$1,099,000
TOTAL - ALL FUNDS				\$14,261,993

Department	ID	Year	Manufacturer	Model	Description	Purchase Date	Purchase Cost	Upfitting Cost	Total Cost
Administration	677	2020	Ford	Escape	Pool Auto	7/9/2020	\$ 24,040.00		\$ 24,040.00
Administration	676	2020	Ford	Escape	Pool Auto	7/9/2020	\$ 24,040.00		\$ 24,040.00
Administration	658	2019	Ford	Escape	Assessing auto	4/3/2019	\$ 21,899.00		\$ 21,899.00
Building Maintenance	58	1997	Trackless	MT5	Multi-purpose Utility Plow	1/1/1997	\$ 36,905.00		\$ 36,905.00
Building Maintenance	71	2013	Ford	F250	Pickup Truck	2/21/2013	\$ 24,661.00	\$ 9,000.00	\$ 33,661.00
Building Maintenance	73	2013	Western	Tornado		1/1/2013	\$ 6,000.00		\$ 6,000.00
Building Maintenance	612	2017	Ford	Transit	Facility maintenance van	1/1/2017	\$ 25,782.00	\$ 5,000.00	\$ 30,782.00
Building Maintenance	664	2019	Toro	4100D	Batwing Mower	4/10/2019	\$ 62,000.00		\$ 62,000.00
Building Maintenance	649	2003	Johnston	3000	Street Sweeper	7/1/2019	\$ 19,000.00		\$ 19,000.00
Building Maintenance	703	2022	Big Tex	14ET-20	Trailer	11/2/2022	\$ 8,005.00		\$ 8,005.00
Cemetery	96	2012	Exmark	Lazer	Zero Turn Mower	3/13/2012	\$ 7,478.00		\$ 7,478.00
Cemetery	98	2002	Exmark	Lazer	Zero Turn Mower	1/1/2002	\$ 11,255.00		\$ 11,255.00
Cemetery	95	2002	Cushman	Truckster	Utility Vehicle	1/1/2002	\$ 12,700.00		\$ 12,700.00
Cemetery	94	1995	JCB	210-S	Backhoe	1/1/1995	\$ 45,000.00		\$ 45,000.00
Cemetery	97	2012	Exmark	Lazer	Zero Turn Mower	3/13/2012	\$ 7,478.00		\$ 7,478.00
Community Planning & Develk	124	2016	Ford	Escape	Code Enforcement (Joe Wade)	4/4/2016	\$ 26,661.00		\$ 26,661.00
Community Planning & Develk	680	2020	Ford	Explorer	Rental Inspection	9/10/2020	\$ 32,709.00	\$ 10,000.00	\$ 42,709.00
Community Planning & Develk	129	2018	Ford	Explorer	Rental Inspection (Frank)	3/26/2018	\$ 27,885.00	\$ 8,000.00	\$ 35,885.00
Community Planning & Develk	130	2018	Ford	Explorer	Inspection	3/26/2018	\$ 27,885.00	\$ 8,000.00	\$ 35,885.00
Community Planning & Develk	678	2020	Ford	Explorer	Ron Rau	9/10/2020	\$ 32,709.00	\$ 10,000.00	\$ 42,709.00
Community Planning & Develk	660	2019	Ford	Escape	Building Inspector	4/11/2019	\$ 21,899.00		\$ 21,899.00
Engineering	719	2024	Ford	Explorer	Field Inspection	2/15/2024	\$ 45,676.00		\$ 45,676.00
Engineering	126	2017	Ford	Explorer	Field Inspection	1/1/2017	\$ 36,000.00	\$ 8,000.00	\$ 44,000.00
Engineering	127	2017	Ford	Explorer	Field Inspection	1/1/2017	\$ 36,000.00	\$ 8,000.00	\$ 44,000.00
Engineering	128	2017	Ford	Utility	Field Inspection	1/1/2017	\$ 36,000.00	\$ 8,000.00	\$ 44,000.00
Engineering	679	2020	Ford	Explorer	Field Inspection	9/10/2020	\$ 32,709.00	\$ 10,000.00	\$ 42,709.00
Engineering	653	2018	Ford	Utility	Field Inspection	1/1/2018	\$ 36,000.00	\$ 9,000.00	\$ 45,000.00
Fire Department	133	2013	Chevrolet	G4500	931 Ambulance was Medic 92	6/10/2013	\$ 164,155.00	\$ 35,845.00	\$ 200,000.00
Fire Department	134	2015	Chevrolet	G4500	Ambulance Medic 911	6/24/2015	\$ 179,555.00	\$ 20,445.00	\$ 200,000.00
Fire Department	135	2017	Chevrolet	G4500	Ambulance Medic 91	11/13/2017	\$ 177,390.00	\$ 22,610.00	\$ 200,000.00
Fire Department	138	1999	Pierce	Contender	Engine 93	1/1/1999	\$ 165,000.00	\$ 235,000.00	\$ 400,000.00
Fire Department	139		Viper	Single	Rescue Boat Trailer		\$ -		\$ -
Fire Department	140	2008	Spartan	Metro Star	Engine 92	1/30/2009	\$ 373,700.00	\$ 76,300.00	\$ 450,000.00
Fire Department	149	2003	Mobile Concepts	Fire Safety	Fire Safety Trailer		\$ -		\$ -
Fire Department	150	2016	Spartan	Metro Star	Engine 91	11/7/2016	\$ 425,000.00	\$ 75,000.00	\$ 500,000.00
Fire Department	663	2018	Chevrolet	Brawn	Ambulance Medic 92	5/1/2019	\$ 179,540.00		\$ 179,540.00
Fire Department	670	2020	Ford	Explorer	Training	8/26/2019	\$ 33,154.00	\$ 9,300.00	\$ 42,454.00
Fire Department	671	2020	Ford	Explorer	Chief	8/26/2019	\$ 33,154.00	\$ 9,000.00	\$ 42,154.00
Fire Department	691	2020	Polaris	2000G PRO XD	Side by Side	5/20/2021	\$ 16,065.00		\$ 16,065.00
Fire Department	700	2022	Ford	Expedition	BC Vehicle	9/6/2022	\$ 40,534.00	\$ 1,500.00	\$ 42,034.00
Fire Department	701	2022	Braun	Kodiak	Medic 93	10/6/2022	\$ 202,987.00	\$ 10,000.00	\$ 212,987.00
Fire Department	704	2022	E ONE	AERM-TYPN-0788L	Ladder Truck	10/31/2022	\$ 898,598.00	\$ 2,000.00	\$ 900,598.00
Fire Department		2024	Ford	F150	Fire Inspector		\$ 48,873.00	\$ 2,000.00	\$ 50,873.00
Parks	15	1992	Wells Cargo	EW	Special Events Trailer	1/1/1992	\$ 3,000.00		\$ 3,000.00
Parks	152	2008	Ford	E150		4/8/2008	\$ 13,720.00		\$ 13,720.00
Parks	55	2016	Bobcat		5600 Tool Cat	3/24/2016	\$ 59,139.00		\$ 59,139.00
Parks	60	2006	Chevrolet	Express		5/6/2006	\$ 10,000.00		\$ 10,000.00
Parks	61	2005	Dodge	Ram	3500	3/7/2005	\$ 28,628.78	\$ 8,000.00	\$ 36,628.78
Parks	62	2017	Cargo Express		Trailer Prow 7X16 TE2	4/19/2017	\$ 5,000.00		\$ 5,000.00
Parks	63	1999	Ford	F350	Flat Bed Dump Truck	1/1/1999	\$ 27,448.00		\$ 27,448.00
Parks	67	2005	Ferris	IS5000	Zero Turn Mower	2/17/2005	\$ 13,624.00		\$ 13,624.00
Parks	68	2008	Western	Tornado		2/19/2008	\$ 4,275.00		\$ 4,275.00
Parks	70	2013	Toro	4100D	Batwing Mower	2/18/2013	\$ 52,000.00		\$ 52,000.00
Parks	72	2016	John Deer	1600 Turbo Series 2	Batwing Mower	1/1/2016	\$ 48,000.00		\$ 48,000.00
Parks	74	2006	Bobcat	Brushcat	Rotary Brush Cutter	1/1/2006	\$ 4,823.00		\$ 4,823.00
Parks	75	2006	Bobcat	68 Angle Broom	Angel Power Broom	5/6/2006	\$ 4,597.00		\$ 4,597.00
Parks	76	2018	Ford	F250		1/1/2018	\$ 26,000.00	\$ 8,000.00	\$ 34,000.00
Parks	77	2007	Felling	2 axle		5/6/2007	\$ 8,000.00		\$ 8,000.00
Parks	79	2007	Toro	455D	Batwing mower	2/13/2009	\$ 44,850.00		\$ 44,850.00

Parks	85	2004	Felling	2 axle		3/22/2005	\$	8,000.00	\$	8,000.00		
Parks	87	2007	Dodge	Ram	1 ton dually pickup truck	4/17/2007	\$	30,413.30	\$	8,000.00	\$	38,413.30
Parks	89	1989	Eager	Beaver 4-26165	Chipper	1/1/1989	\$	10,000.00	\$	10,000.00		
Parks	91	2013	John Deer	XVV 825I		1/31/2013	\$	12,644.68	\$	12,644.68		
Parks	92	2013	John Deer	XVV 825I		1/31/2013	\$	12,644.68	\$	12,644.68		
Parks	93	1994	John Deer		970 Tractor	1/1/1994	\$	20,000.00	\$	20,000.00		
Parks	635	2017	Chubbs	Dump Trailer	Tri-axle dump	4/19/2017	\$	9,500.00	\$	9,500.00		
Parks	652	2018	Sullair		185 Portable Air Compressor	2/22/2018	\$	19,590.00	\$	19,590.00		
Parks	659	2018	Dodge	3500	Dump Truck	4/11/2019	\$	41,117.00	\$	41,117.00		
Parks	667	2020	Ford	Utility	Patrol 120	8/1/2019	\$	33,154.00	\$	9,000.00	\$	42,154.00
Parks	689	2021	Toro	4100D	Batwing Mower	3/5/2021	\$	65,773.40	\$	65,773.40		
Parks	698	2022	Ford	F150	Land Preservation Pickup Truck	5/6/2022	\$	32,044.00	\$	32,044.00		
Parks	707	2023	Bobcat		5600 Tool Cat	4/19/2023	\$	71,310.00	\$	2,800.00	\$	74,110.00
Parks	708	2023	Toro	72968 Myride 72"3	Mower	5/9/2023	\$	16,717.00	\$	16,717.00		
Parks	709	2023	Toro	72968 Myride 72"3	Mower	5/9/2023	\$	16,717.00	\$	16,717.00		
Parks	710	2023	BNM	BNM8220LT7	Trailer	7/20/2023	\$	5,555.00	\$	5,555.00		
Parks	711	2022	GMC	Canyon		7/21/2023	\$	31,794.00	\$	31,794.00		
Parks	712	2023	Ford	F150	Standard Cab	8/10/2023	\$	43,278.23	\$	6,500.00	\$	49,778.23
Parks	724	2024	Ford	F250	4 door	3/6/2024	\$	52,516.00	\$	8,000.00	\$	60,516.00

Pathway Maintenance	53	2012		MD Companies M-B	Multi-purpose utility plow	2/25/2013	\$	103,600.00	\$	103,600.00		
Pathway Maintenance	54	2012		MD Companies MB60	Snow blower for MB Utility #53	2/25/2013	\$	9,500.00	\$	9,500.00		
Pathway Maintenance	56	2006	Bobcat	5600	Tool Cat	6/2/2006	\$	40,300.00	\$	40,300.00		
Pathway Maintenance	57	2002	Toro	345	Groundsmaster Tractor with Blow	1/1/2002	\$	20,000.00	\$	20,000.00		
Pathway Maintenance	686	2021	Bobcat	5600	Tool Cat	1/19/2021	\$	59,401.00	\$	1,000.00	\$	60,401.00
Pathway Maintenance	687	2020	Eterra	ET-SB-84-100	Sickle Bar Mower	6/4/2020	\$	8,940.00	\$	8,940.00		
Pathway Maintenance	688	2017	Bobcat	SB 200	Snow Blower	12/4/2017	\$	4,200.00	\$	4,200.00		
Pathway Maintenance	692	2021	Bobcat	S2066	Snowblower	4/1/2021	\$	4,822.00	\$	4,822.00		
Pathway Maintenance	699	2022	Bobcat	UW56	Tool Cat	6/27/2022	\$	61,109.00	\$	2,750.00	\$	63,859.00
Pathway Maintenance	706	2023	Bobcat	Snowblower		10/10/2022	\$	5,097.00	\$	5,097.00		
Pathway Maintenance	718	2024	Bobcat	UW56	Tool Cat	1/3/2024	\$	74,275.00	\$	2,000.00	\$	76,275.00

Police Department	106	2009	Harley Davidson	FLHTPI	Motorcycle Patrol M9	1/12/2009	\$	13,300.00	\$	5,000.00	\$	18,300.00	
Police Department	49	2010	Ford	Escape	DB Gold	5/10/2010	\$	17,367.00	\$	17,367.00			
Police Department	107	2009	Harley Davidson	FLHTPI	Motorcycle Patrol M10	1/12/2009	\$	13,300.00	\$	5,000.00	\$	18,300.00	
Police Department	108			Trailer	Enclosed trailer	5/6/2000	\$	2,000.00	\$	2,000.00			
Police Department	119	2015	Ford	Utility	Parking Enforcement	1/1/2015	\$	36,000.00	\$	36,000.00			
Police Department	120	2015	Ford	Utility	Patrol 108 (K9)	1/1/2015	\$	36,000.00	\$	9,743.00	\$	45,743.00	
Police Department	131	2016	RU2	Fast-870 RE9013	Speed Radar Trailer	1/1/2016	\$	5,000.00	\$	5,000.00			
Police Department	661	2019	Ford	Escape	DB Black Escape	4/23/2019	\$	21,899.00	\$	21,899.00			
Police Department	666	2019	Ford	Ranger	DB Gray	5/17/2019	\$	28,882.00	\$	2,500.00	\$	31,382.00	
Police Department	684	2021	Ford	Explorer		1/5/2021	\$	32,709.00	\$	10,000.00	\$	42,709.00	
Police Department	685	2021	Ford	Explorer		1/5/2021	\$	32,709.00	\$	10,000.00	\$	42,709.00	
Police Department	694	2022	Ford	Explorer	Chief	3/29/2022	\$	33,369.00	\$	2,500.00	\$	35,869.00	
Police Department	695	2022	Ford	Explorer		131	3/29/2022	\$	32,754.00	\$	13,000.00	\$	45,754.00
Police Department	696	2022	Ford	Explorer		130	3/29/2022	\$	32,754.00	\$	13,000.00	\$	45,754.00
Police Department	697	2022	Ford	Escape	DB	4/28/2022	\$	25,630.00	\$	1,000.00	\$	26,630.00	
Police Department	702	2022	Ford	Explorer	K9	8/31/2022	\$	33,604.00	\$	18,179.15	\$	51,783.15	
Police Department	715	2023	Ford	Explorer		12/14/2023	\$	42,820.00	\$	10,000.00	\$	52,820.00	
Police Department	716	2023	Ford	Explorer		12/18/2023	\$	42,820.00	\$	10,000.00	\$	52,820.00	
Police Department	717	2023	Ford	Explorer		12/21/2023	\$	42,820.00	\$	10,000.00	\$	52,820.00	
Police Department	720	2024	Ford	Explorer		2/15/2024	\$	45,676.00	\$	10,000.00	\$	55,676.00	
Police Department	721	2024	Ford	Explorer		2/15/2024	\$	45,676.00	\$	10,000.00	\$	55,676.00	
Police Department	723	2024	Ford	Explorer		2/26/2024	\$	45,676.00	\$	10,000.00	\$	55,676.00	
Police Department	725	2024	Ford	Explorer		3/12/2024	\$	45,676.00	\$	10,000.00	\$	55,676.00	

Sewer Maintenance	28	2013	Ford	F250	Pickup Truck (Extended cab)	2/21/2013	\$	23,811.00	\$	9,000.00	\$	32,811.00
Sewer Maintenance	693	2022	Intrnational	HV607	Vactor Truck (complete unit)	8/30/2021	\$	446,659.26	\$	446,659.26		
Sewer Maintenance	31	2016	Ford	E450	Sewer Camera Truck	1/23/2018	\$	202,606.37	\$	202,606.37		
Sewer Maintenance	37	1990	Onan 80		Green Portable Generator	1/1/1990	\$	10,000.00	\$	10,000.00		
Sewer Maintenance	38	2011	Ford	F350	Pickup Truck (Crew cab)	5/19/2011	\$	27,085.00	\$	27,085.00		
Sewer Maintenance	39	2011	Ford	F450	Service Truck	5/19/2010	\$	55,176.00	\$	55,176.00		
Sewer Maintenance	41	1999	Spectrum	Trailer Spectrum	Gray Portable Generator	1/1/1999	\$	10,000.00	\$	10,000.00		
Sewer Maintenance	42	2003	Hallmark	1 Axle	Confined Space Trailer	1/1/2003	\$	2,729.00	\$	2,729.00		
Sewer Maintenance	84	2002	Load	1 Axle		5/6/2002	\$	1,200.00	\$	1,200.00		

Sewer Maintenance	99	2002	Exmark	Lazer	Zero Turn Mower	1/1/2002	\$	11,255.00	\$	11,255.00
Sewer Maintenance	674	2020	Ford	F250	Pickup Truck (Crew cab)	3/20/2020	\$	30,583.00	\$ 9,000.00	\$ 39,583.00
Sewer Maintenance	705	2022	Ford	F250		12/6/2022	\$	32,509.00	\$ 9,000.00	\$ 41,509.00
Sewer Maintenance	713	2023	Ford	F350		10/11/2023	\$	53,765.00	\$ 9,000.00	\$ 62,765.00
Vehicle Maintenance	151	2013	Ford	F150		3/15/2013	\$	17,509.00	\$	17,509.00
Vehicle Maintenance	116	2012	Ford	Explorer	Gray	1/1/2012	\$	32,000.00	\$ 5,000.00	\$ 37,000.00
Vehicle Maintenance	105	2010	Ford	Escape	Loaner	6/24/2010	\$	17,606.00	\$	17,606.00
Vehicle Maintenance	668	2020	Ford	Explorer	Black	8/8/2019	\$	33,154.00	\$ 9,300.00	\$ 42,454.00
Water Maintenance	30	2013	Navistar	7500 SBA 6X	Vactor Truck (complete unit)	10/21/2013	\$	390,000.00	\$	390,000.00
Water Maintenance	3	2000		Trailer	Homemade 1 Axle	5/6/2000			\$	-
Water Maintenance	4	2017	Wacker	Neuson	Light Tower	1/1/2017	\$	9,000.00	\$	9,000.00
Water Maintenance	5	2017	Ford	F250	Pickup Truck (Standard cab)	1/1/2017	\$	26,000.00	\$	26,000.00
Water Maintenance	6	2017	Caterpillar	Backhoe	Backhoe	1/1/2017	\$	96,000.00	\$ 5,000.00	\$ 101,000.00
Water Maintenance	7	2018	Ford	Utility	Stake and Locate Vehicle	1/1/2018	\$	28,000.00	\$	28,000.00
Water Maintenance	8	2012	Ford	F350	Service Truck	4/10/2012	\$	25,203.00	\$	25,203.00
Water Maintenance	11	2002	Wacker	DPU	Compactor	1/1/2002	\$	7,000.00	\$	7,000.00
Water Maintenance	13	2012	Ford	F250	Pickup Truck	4/4/2012	\$	25,614.00	\$	25,614.00
Water Maintenance	14	2005	Eager	Beaver	Tandem Dually Trailer	3/30/2005	\$	13,952.00	\$	13,952.00
Water Maintenance	16		Kobota	ARX6500	Service Trailer Generator		\$	1,000.00	\$	1,000.00
Water Maintenance	18	2007	Case	580K super M	Backhoe (Yard)	3/21/2007	\$	65,000.00	\$	65,000.00
Water Maintenance	19	1996		Arrow Board Arrow M:	Traffic Arrow Board	1/1/1996	\$	5,000.00	\$	5,000.00
Water Maintenance	20	1994		Arrow Board Arrow M:	Traffic Arrow Board		\$	-	\$	-
Water Maintenance	21	2007	Mitsubishi	FG30N-LP	Fork Lift	2/2/2007	\$	24,878.70	\$	24,878.70
Water Maintenance	24	2002	Ford	F750	Dump Truck (5 yard)	1/1/2002	\$	50,877.00	\$	50,877.00
Water Maintenance	40	1998		May 2 Axle	Traffic Control- Sign Trailer	1/1/2003	\$	1,000.00	\$	1,000.00
Water Maintenance	672	2003	South West	2 Axle	Air Trailer	1/1/2003	\$	8,000.00	\$	8,000.00
Water Maintenance	675	2020	Ford	F250	Pickup Truck (Extended Cab)	3/20/2020	\$	30,583.00	\$ 9,000.00	\$ 39,583.00
Water Maintenance	690	2021	Western Star	4700 SB	10 Yard Dump	5/11/2021	\$	140,957.00	\$ -	\$ 140,957.00
Water Maintenance	714	2023	Ford	F350	Single Rear wheel	10/24/2023	\$	54,960.00	\$ 8,000.00	\$ 62,960.00
Water Maintenance	722	2024	Ford	F250	Crew Cab	2/26/2024	\$	52,705.00	\$ 8,000.00	\$ 60,705.00

GL NUMBER	DESCRIPTION	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 REQUESTED BUDGET
Dept 000.000					
101-000.000-402.000	CURRENT PROPERTY TAXES	8,248,208	8,830,000	8,830,000	9,217,375
101-000.000-402.100	Payment in Lieu of Taxes	7,448	7,200	9,012	9,000
101-000.000-402.200	MUNICIPAL SERVICES AGREEMENT			9,000	9,000
101-000.000-404.030	POLICE MILLAGE 98/04	1,193,190	1,277,000	1,277,000	1,333,425
101-000.000-405.050	FIRE MILLAGE - 98/04	1,257,270	1,346,000	1,377,529	1,404,990
101-000.000-405.080	POLICE/FIRE MILLAGE - 18	2,923,914	3,136,000	3,136,000	3,274,371
101-000.000-406.000	TRAILER PARK COLLECTIONS	796	200	200	200
101-000.000-409.000	Community Services Millage	129,298	138,700	138,700	144,592
101-000.000-412.000	DELINQUENT PROPERTY TAXES	8,730	5,000	7,125	5,000
101-000.000-428.000	STREET LIGHTS	409,335	395,000	419,253	425,000
101-000.000-445.000	TAX PENALTIES	14,842	8,000	17,597	15,000
101-000.000-447.000	TAX ADMINISTRATION FEE	1,160,555	1,204,000	1,204,000	1,264,200
101-000.000-476.000	BUILDING PERMITS	784,095	600,000	700,000	600,000
101-000.000-476.100	MECHANICAL PERMITS	87,681	90,000	90,000	90,000
101-000.000-476.200	ELECTRICAL PERMITS	77,463	75,000	75,000	75,000
101-000.000-476.300	PLUMBING PERMITS	45,053	75,000	75,000	50,000
101-000.000-476.400	MEP REGISTRATION FEES			1,805	
101-000.000-476.500	LIQUOR LICENSE APPLICATION FEE	500		250	
101-000.000-477.000	FRANCHISE FEES - CABLE TV	424,311	475,000	475,000	425,000
101-000.000-477.500	CABLE PEG FEES	91,228	120,000	125,000	
101-000.000-478.000	Other Permits	23,997	20,000	20,000	20,000
101-000.000-479.000	MOBILE FOOD VENDOR PERMITS	565	500	1,000	1,000
101-000.000-481.000	MARIHUANA APPLICATION FEES	35,000	25,000	25,000	20,000
101-000.000-491.000	PAVEMENT SEALANT LICENSE	125	150	250	250
101-000.000-502.000	GRANT REVENUE - FEDERAL	62,265		31,385	
101-000.000-540.100	State Grant Revenue	118,865		68,000	
101-000.000-542.500	METRO Act Fees	36,026	20,000	30,000	30,000
101-000.000-568.000	LIQUOR TAX REFUND	33,012	25,000	25,000	30,000
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHA	50,280	50,000	62,094	63,000
101-000.000-574.000	STATE REVENUE SHARING	4,918,987	4,850,000	4,850,000	4,864,367
101-000.000-574.010	STATE REVENUE SHARING - PUBLIC SAF	1,002		1,503	
101-000.000-581.000	OTHER INTRGOVTL REVENUE	81,550	80,000	82,556	82,000
101-000.000-582.000	Local Revenue Sharing Agreements	534,214	540,000	606,366	615,000
101-000.000-605.000	FIRE INSPECTION CHARGES	7,400	8,000	8,000	8,000
101-000.000-606.500	RECREATION PROGRAM REV	21,098	15,000	15,000	15,000
101-000.000-606.501	Sporties for Shorties	24,510	20,000	20,000	20,000
101-000.000-606.502	Sand Volleyball	2,125	2,400	2,400	2,400
101-000.000-606.503	Adult Softball	3,190	4,000	4,000	4,000
101-000.000-606.505	Special Events	8,715	7,000	5,000	5,000
101-000.000-606.510	RECREATION - BASEBALL	19,565		23,595	24,000
101-000.000-606.601	Oaks Soccer	4,235			
101-000.000-606.604	SOCCER		53,000	53,000	53,000
101-000.000-606.605	BASEBALL/SOFTBALL		27,000	27,000	27,000
101-000.000-606.606	FOOTBALL		12,000	12,000	12,000
101-000.000-606.700	Contract Programs		1,300	1,300	1,300
101-000.000-606.801	HYRA Basketball	22,097	14,000	14,000	14,000
101-000.000-606.802	HYRA T-BALL	3,685		3,520	
101-000.000-606.803	HYRA Flag Football	13,377			
101-000.000-606.804	HYRA Soccer	61,935		6,730	
101-000.000-606.850	HBL REVENUE	5,320	3,000	3,000	3,000
101-000.000-606.900	OBSC Revenue		2,000	2,000	2,000
101-000.000-606.950	WILLIAMSTON REC REVENUE	16,065	12,000	12,000	12,000
101-000.000-607.000	SOR FEES	440	500	500	500
101-000.000-615.000	FRANCHISE FEES - BWL	171,691	160,000	160,000	172,000
101-000.000-616.000	PLANNING DEPARTMENT	25,840	25,000	30,000	30,000
101-000.000-617.000	PUBLIC WORKS SERVICES	1,050,000	1,050,000	1,050,000	1,050,000
101-000.000-618.000	PEDESTRIAN BIKEPATH ADMINITRATIVE				59,175
101-000.000-619.000	CEMETERY REVENUE	27,350	20,000	22,500	22,500
101-000.000-627.000	ANNUAL RENTAL INSPECTION FEES	115,467	85,000	85,000	110,000
101-000.000-627.010	RENTAL HOUSG REINSPECTION FEES	17,025	5,000	15,000	15,000
101-000.000-627.015	RENTAL REGISTRATION	47,600	20,000	42,500	30,000
101-000.000-627.016	Rental Registration Renewal	10,390	2,500	2,500	2,500
101-000.000-627.017	VACANT/ABANDONED REGISTRATION	1,575	1,000	1,000	1,000
101-000.000-628.000	VENDOR FEES	1,060	200	200	200
101-000.000-637.000	COPIES	1,354	1,000	1,300	1,000
101-000.000-637.010	POLICE DESK REVENUE	1,411	750	1,000	1,000
101-000.000-637.020	FOIA REQUESTS - COPIES	8,042	3,500	3,500	3,500
101-000.000-637.500	ELECTRONIC COPIES	2,100	1,500	1,500	1,500

101-000.000-638.000	AMBULANCE FEE COLLECTIONS	1,951,885	1,500,000	1,500,000	1,700,000
101-000.000-643.000	CEMETERY LOT SALES	40,470	20,000	20,000	20,000
101-000.000-647.040	RECYCLING REVENUE	5,650	7,000	5,000	7,000
101-000.000-647.050	SPONSOR REVENUE	7,000	5,000	5,000	5,000
101-000.000-647.110	SPONSOR REVENUE - PRIDE EVENT	6,684		3,414	3,500
101-000.000-647.120	SPONSOR REVENUE-PANCAKE BREAKF.	2,726		1,000	1,000
101-000.000-656.000	PARKING TICKETS	3,565	4,000	6,000	5,000
101-000.000-657.000	ORDINANCE FINES	2,202	6,000	15,000	7,500
101-000.000-657.010	FINES-UTC ENFORCEMENT	39,219	50,000	50,000	50,000
101-000.000-657.020	FINES-RETAIL FRAUD ORDINANCE	1,200	1,000	1,000	1,000
101-000.000-657.030	POLICE SERVICES-WILLIAMSTOWN TWP	165,305	160,000	160,000	160,000
101-000.000-658.000	FALSE ALARM FEES	4,150	4,000	4,000	4,000
101-000.000-660.000	COURT RESTITUTION	15,511	10,000	10,000	10,000
101-000.000-660.500	TCPS REVENUE SHARING	1,001	1,000	1,000	1,000
101-000.000-665.000	INTEREST	497,298	400,000	450,000	450,000
101-000.000-667.200	Rent-School Street	6,960	6,960	6,960	6,960
101-000.000-669.000	Unrealized invest gain/loss	269,032			
101-000.000-674.175	DONATIONS - SHOP WITH A COP	2,420	1,500	1,500	1,500
101-000.000-674.500	LOCAL GRANTS	15,000			
101-000.000-675.000	MISCELLANEOUS	3,277	2,000	3,471	2,000
101-000.000-676.000	REIMBURSEMENTS	28,300	30,000	30,000	30,000
101-000.000-676.020	REIMBURSEMENTS-POLICE	8,855	12,000	38,500	15,000
101-000.000-676.030	REIMBURSEMENTS-FIRE	92,143	5,000	55,000	50,000
101-000.000-676.050	REIMBURSEMENTS-CROSSING GUARDS	12,604	15,000	15,000	15,000
101-000.000-676.300	REIMBURSEMENTS-SCHOOL SECURITY	15,735	36,000	36,000	36,000
101-000.000-693.000	SALE OF FIXED ASSETS	1,000			
101-000.000-699.285	TRANSFER IN FROM ARPA FUND	300,000			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		27,953,659	27,225,860	27,817,515	28,351,805
Dept 100.101 - TOWNSHIP BOARD					
101-100.101-701.000	SALARIES	76,423	81,000	81,000	80,107
101-100.101-714.000	FICA	5,846	6,200	6,200	6,128
101-100.101-718.000	WORKERS COMPENSATION	91	160	160	152
101-100.101-728.000	OPERATING SUPPLIES	1,611	1,000	1,000	1,000
101-100.101-821.000	PROFESSIONAL SERVICES	1,000	2,000	165,000	2,000
101-100.101-822.010	EMPLOYEE RECOGNITION	568	2,000	1,000	2,000
101-100.101-825.000	PROFESSIONAL CONFERENCES/DUES	7,401	7,000	7,000	7,000
101-100.101-851.000	COMMUNICATIONS	11,599	2,000	7,939	8,000
101-100.101-870.000	MILEAGE		500		
NET OF REVENUES/APPROPRIATIONS - 100.101 - TOWNSHIP BOARD		(104,539)	(101,860)	(269,299)	(106,387)
Dept 170.173 - ADMINISTRATIVE SERVICES					
101-170.173-708.000	PCOR FEDERAL FEE	1,045	1,200	1,200	1,200
101-170.173-715.000	HEALTH INSURANCE	11,423	15,000	20,000	20,000
101-170.173-715.100	RETIREE HEALTH INS - OPEB	178,336	210,000	210,000	210,000
101-170.173-717.000	PENSION	17,352	25,500	25,500	32,676
101-170.173-724.000	UNEMPLOYMENT COMPENSATION		1,000	1,000	1,000
101-170.173-728.000	OPERATING SUPPLIES	20,423	20,000	20,000	15,000
101-170.173-730.000	POSTAGE	37,698	50,000	45,000	45,000
101-170.173-806.000	CLAIM REIMBURSEMENT		10,000	10,000	10,000
101-170.173-808.000	LEGAL FEES	183,871	250,000	275,000	250,000
101-170.173-808.100	LEGAL FEES - UTC	81,325	85,000	75,000	75,000
101-170.173-808.200	LEGAL FEES - LABOR RELATIONS	36,735	50,000	110,000	50,000
101-170.173-810.000	ADVERTISING	605			
101-170.173-812.000	INSURANCE	213,649	220,000	233,022	230,000
101-170.173-820.000	CONTRACTUAL SERVICES	3,611	8,000	5,000	5,000
101-170.173-821.000	PROFESSIONAL SERVICES			5,410	2,500
101-170.173-836.000	AMBULANCE BILLING	109,322	85,000	85,000	95,000
101-170.173-920.000	UTILITIES-ELECTRIC/GAS/WATER	197,879	240,000	200,000	200,000
101-170.173-921.000	UTILITIES-TELEPHONE & DATA SERVICE	160,358	165,000	165,000	165,000
101-170.173-921.500	UTILITIES-CELL PHONE REIMB	22,787	25,000	25,000	25,000
101-170.173-922.000	UTILITIES-STREET LIGHTS	414,261	385,000	400,000	400,000
101-170.173-936.000	EQUIPMENT MAINTENANCE	32,681	35,000	35,000	35,000
101-170.173-965.000	Property Taxes	905	1,000	1,000	1,000
101-170.173-980.000	OFFICE EQUIPMENT & FURNITURE	8,572			
NET OF REVENUES/APPROPRIATIONS - 170.173 - ADMINISTRATIVE SERVICES		(1,732,838)	(1,881,700)	(1,947,132)	(1,868,376)
Dept 170.191 - ACCOUNTING					
101-170.191-701.000	SALARIES	306,771	317,500	336,250	354,273
101-170.191-701.080	SALARIES - TEMPORARY	4,888	5,000	10,000	5,000
101-170.191-706.000	OVERTIME	402	500	1,000	1,000
101-170.191-709.000	MERS 457 CONTRIBUTION	232	250	250	250
101-170.191-710.000	LONGEVITY		320		
101-170.191-714.000	FICA	23,382	24,350	25,784	27,121
101-170.191-715.000	HEALTH INSURANCE	71,396	70,000	70,000	61,911

101-170.191-716.000	LIFE/DISABILITY INSURANCE	1,172	1,730	1,730	1,766
101-170.191-717.000	PENSION	21,668	29,218	29,218	18,628
101-170.191-717.500	HEALTH CARE SAVINGS PLAN	5,512	6,000	6,000	5,961
101-170.191-718.000	WORKERS COMPENSATION	830	1,180	1,249	1,241
101-170.191-728.000	OPERATING SUPPLIES	10,402	11,000	11,000	11,000
101-170.191-730.000	POSTAGE	16,867	20,000	18,000	18,000
101-170.191-807.000	AUDIT	39,595	30,000	37,902	35,000
101-170.191-821.000	PROFESSIONAL SERVICES	4,850	5,000	10,000	7,500
101-170.191-825.000	PROFESSIONAL CONFERENCES/DUES	5,776	6,000	6,302	6,500
101-170.191-870.000	MILEAGE	254	100	100	100
NET OF REVENUES/APPROPRIATIONS - 170.191 - ACCOUNTING		(513,997)	(528,148)	(564,785)	(555,251)
Dept 170.215 - CLERK					
101-170.215-701.000	SALARIES	217,946	260,290	260,290	274,927
101-170.215-706.000	OVERTIME	1,909	10,000	25,000	2,000
101-170.215-709.000	MERS 457 CONTRIBUTION	464	500	500	500
101-170.215-710.000	LONGEVITY	320	320	640	640
101-170.215-714.000	FICA	16,415	20,000	20,000	21,272
101-170.215-715.000	HEALTH INSURANCE	30,150	48,850	48,850	56,632
101-170.215-716.000	LIFE/DISABILITY INSURANCE	1,025	1,540	1,540	1,650
101-170.215-717.000	PENSION	25,434	35,470	35,470	60,540
101-170.215-717.500	HEALTH CARE SAVINGS PLAN	1,591	5,210	5,210	5,539
101-170.215-718.000	WORKERS COMPENSATION	553	820	820	830
101-170.215-728.000	OPERATING SUPPLIES	2,299	1,500	1,500	1,500
101-170.215-750.000	PUBLICATIONS		500	500	500
101-170.215-820.000	CONTRACTUAL SERVICES	19,470	16,770	20,000	17,500
101-170.215-825.000	PROFESSIONAL CONFERENCES/DUES	6,410	3,600	4,946	4,600
101-170.215-826.000	COMPUTER SERVICES/SUPPLIES	976	2,000	2,000	2,000
101-170.215-870.000	MILEAGE	821	500	500	500
101-170.215-980.000	OFFICE EQUIPMENT & FURNITURE	1,259		8,688	
NET OF REVENUES/APPROPRIATIONS - 170.215 - CLERK		(327,042)	(407,870)	(436,454)	(451,130)
Dept 170.228 - INFORMATION TECHNOLOGY					
101-170.228-701.000	SALARIES	261,435	270,560	270,560	286,254
101-170.228-706.000	OVERTIME	1,005			
101-170.228-709.000	MERS 457 CONTRIBUTION	766	830	825	825
101-170.228-710.000	LONGEVITY	2,560	2,560	2,560	2,880
101-170.228-714.000	FICA	20,408	20,960	20,960	22,182
101-170.228-715.000	HEALTH INSURANCE	29,035	30,770	30,770	32,070
101-170.228-715.010	INSURANCE OPT OUT	4,500	4,500	4,500	4,500
101-170.228-716.000	LIFE/DISABILITY INSURANCE	1,099	1,580	1,580	1,695
101-170.228-717.000	PENSION	26,129	33,025	33,025	28,625
101-170.228-717.500	HEALTH CARE SAVINGS PLAN	5,226	5,420	5,420	5,725
101-170.228-718.000	WORKERS COMPENSATION	721	1,020	1,020	1,015
101-170.228-728.000	OPERATING SUPPLIES	12	500	500	1,000
101-170.228-819.000	TRAINING	19,562	32,600	22,000	37,400
101-170.228-820.000	CONTRACTUAL SERVICES	42,343	30,200	26,000	21,900
101-170.228-821.000	PROFESSIONAL SERVICES	13,500	25,000	25,000	51,500
101-170.228-825.000	PROFESSIONAL CONFERENCES/DUES		2,400	2,400	5,500
101-170.228-826.000	COMPUTER SERVICES/SUPPLIES	5,913	12,000	11,550	14,000
101-170.228-826.010	Existing Software License Agreements	334,256	348,000	348,000	415,000
101-170.228-826.020	Existing Hardware Licenses	25,751	32,350	55,000	50,350
101-170.228-978.000	SOFTWARE	21,019	6,400	14,500	3,000
NET OF REVENUES/APPROPRIATIONS - 170.228 - INFORMATION TECHNOLOGY		(815,240)	(860,675)	(876,170)	(985,421)
Dept 170.243 - ASSESSING					
101-170.243-701.000	SALARIES	308,275	318,000	318,000	329,403
101-170.243-701.080	SALARIES - TEMPORARY		9,900	9,900	11,520
101-170.243-704.000	BOARD OF REVIEW	3,217	4,200	4,415	4,750
101-170.243-709.000	MERS 457 CONTRIBUTION	696	750	750	750
101-170.243-710.000	LONGEVITY	1,920	1,920	1,920	1,920
101-170.243-714.000	FICA	22,967	25,610	25,610	26,648
101-170.243-715.000	HEALTH INSURANCE	63,541	73,340	73,340	70,762
101-170.243-716.000	LIFE/DISABILITY INSURANCE	1,249	1,860	1,860	1,954
101-170.243-717.000	PENSION	39,332	48,770	48,770	51,531
101-170.243-717.500	HEALTH CARE SAVINGS PLAN	6,158	6,360	6,360	6,588
101-170.243-718.000	WORKERS COMPENSATION	1,429	1,880	1,880	1,802
101-170.243-728.000	OPERATING SUPPLIES	3,331	5,000	6,000	6,000
101-170.243-819.000	TRAINING	1,592	920	920	1,000
101-170.243-821.000	PROFESSIONAL SERVICES	860	28,500	28,500	40,500
101-170.243-825.000	PROFESSIONAL CONFERENCES/DUES	1,562	3,180	3,180	3,300
101-170.243-826.000	COMPUTER SERVICES/SUPPLIES		3,000		
101-170.243-870.000	MILEAGE	72	400	400	400
NET OF REVENUES/APPROPRIATIONS - 170.243 - ASSESSING		(456,201)	(533,590)	(531,805)	(558,828)

Dept 170.253 - TREASURER					
101-170.253-701.000	SALARIES	196,316	206,000	206,000	209,560
101-170.253-701.080	SALARIES - TEMPORARY	1,736	5,000	10,000	5,000
101-170.253-706.000	OVERTIME	2,268	2,000	1,000	2,000
101-170.253-709.000	MERS 457 CONTRIBUTION	464	500	500	500
101-170.253-710.000	LONGEVITY	1,600	1,600	1,600	1,600
101-170.253-714.000	FICA	14,841	16,100	16,100	16,345
101-170.253-715.000	HEALTH INSURANCE	52,361	60,000	60,000	62,564
101-170.253-716.000	LIFE/DISABILITY INSURANCE	806	1,100	1,100	1,230
101-170.253-717.000	PENSION	36,256	48,118	48,118	35,146
101-170.253-717.500	HEALTH CARE SAVINGS PLAN	3,898	4,050	4,050	4,099
101-170.253-718.000	WORKERS COMPENSATION	456	628	628	604
101-170.253-728.000	OPERATING SUPPLIES	599	400	450	500
101-170.253-730.000	POSTAGE	19,226	12,500	12,500	12,500
101-170.253-731.000	INVESTMENT CHARGES	4		20	
101-170.253-808.000	LEGAL FEES			750	750
101-170.253-820.000	CONTRACTUAL SERVICES	4,547	4,200	22,250	30,000
101-170.253-825.000	PROFESSIONAL CONFERENCES/DUES	4,328	4,000	4,000	4,000
101-170.253-870.000	MILEAGE	1,376	840	750	750
101-170.253-900.000	PRINTING/PUBLISHING	4,194	5,000	5,003	5,000
101-170.253-955.000	MISCELLANEOUS	337	500	500	500
101-170.253-980.000	OFFICE EQUIPMENT & FURNITURE	53		100	
NET OF REVENUES/APPROPRIATIONS - 170.253 - TREASURER		(345,666)	(372,536)	(395,419)	(392,648)
Dept 170.262 - ELECTIONS					
101-170.262-701.080	SALARIES - TEMPORARY	24,176	30,000	115,000	
101-170.262-701.130	SALARIES-AUGUST PRIMARY		30,000	30,000	
101-170.262-701.140	SALARIES-NOVEMBER ELECTION	59	30,000	30,000	
101-170.262-701.150	SALARIES-PRESIDENTIAL PRIMARY		30,000	54,500	
101-170.262-701.163	SALARIES-EARLY VOTING		24,300	24,300	
101-170.262-706.000	OVERTIME	297	1,000	5,000	
101-170.262-714.000	FICA	1,843	12,240	12,240	
101-170.262-717.000	PENSION	90	7,636	7,636	
101-170.262-717.500	HEALTH CARE SAVINGS PLAN		400		
101-170.262-728.000	OPERATING SUPPLIES	29,346	3,000	46,413	3,000
101-170.262-728.002	Supplies-Aug Election	1,092	33,000	25,000	
101-170.262-728.003	Supplies-Nov Election	1,204	33,000	33,000	
101-170.262-728.004	Supplies-Pres Elec	172	33,000	33,000	
101-170.262-730.000	POSTAGE	2,000	2,000	2,500	2,000
101-170.262-730.002	Postage-Aug Election		2,000	2,049	
101-170.262-730.003	Postage-Nov Elec		2,000	2,000	
101-170.262-730.004	Postage Pres Elec		2,000	2,000	
101-170.262-820.000	CONTRACTUAL SERVICES	3,700	5,000	10,000	5,000
101-170.262-825.000	PROFESSIONAL CONFERENCES/DUES	718		350	500
101-170.262-870.000	MILEAGE		100	700	
101-170.262-936.000	EQUIPMENT MAINTENANCE	17,440	17,500	17,500	17,500
101-170.262-980.000	OFFICE EQUIPMENT & FURNITURE		10,000	10,185	
NET OF REVENUES/APPROPRIATIONS - 170.262 - ELECTIONS		(82,137)	(308,176)	(463,373)	(28,000)
Dept 170.265 - BUILDING MAINTENANCE					
101-170.265-701.000	SALARIES	69,164	72,750	72,750	76,815
101-170.265-702.020	AFTER-HOURS RESPONSE STIPEND	40		80	120
101-170.265-706.000	OVERTIME	3,164	5,000	3,500	3,500
101-170.265-709.000	MERS 457 CONTRIBUTION	232	250	250	250
101-170.265-710.000	LONGEVITY	320	320	320	640
101-170.265-714.000	FICA	6,249	6,400	6,400	6,694
101-170.265-715.000	HEALTH INSURANCE	3,164	1,650	4,650	22,757
101-170.265-715.010	INSURANCE OPT OUT	4,500	4,500	4,500	
101-170.265-716.000	LIFE/DISABILITY INSURANCE	293	430	430	461
101-170.265-717.000	PENSION	16,109	20,668	20,668	17,629
101-170.265-717.500	HEALTH CARE SAVINGS PLAN	1,383	1,550	1,550	1,636
101-170.265-718.000	WORKERS COMPENSATION	2,192	3,360	3,360	3,360
101-170.265-727.000	LICENSES	4,136	4,050	4,050	4,050
101-170.265-728.000	OPERATING SUPPLIES	18,069	12,500	12,500	12,500
101-170.265-760.000	UNIFORMS		200	200	200
101-170.265-761.000	CLOTHING ALLOWANCE	804	750	850	800
101-170.265-819.000	TRAINING	290	1,000	500	500
101-170.265-820.000	CONTRACTUAL SERVICES	250,964	315,000	300,000	300,000
101-170.265-828.000	SOLID WASTE CONTAINER SERVICES	11,692	12,500	12,000	12,000
101-170.265-930.000	BUILDING REPAIRS	23,283	15,000	15,000	15,000
101-170.265-936.000	EQUIPMENT MAINTENANCE	2,730			
101-170.265-937.000	BUILDING MAINTENANCE	14,614	3,000	18,000	18,000
101-170.265-942.000	EQUIPMENT RENTAL	14,960	16,456	16,456	18,102
101-170.265-979.000	MACHINERY AND EQUIPMENT	498	2,500	2,500	2,000
NET OF REVENUES/APPROPRIATIONS - 170.265 - BUILDING MAINTENANCE		(448,850)	(499,834)	(500,514)	(517,014)

Dept 170.270 - ADMIN & HUMAN RESOURCES					
101-170.270-701.000	SALARIES	574,215	596,100	596,100	638,140
101-170.270-701.080	SALARIES - TEMPORARY	7,331			
101-170.270-709.000	MERS 457 CONTRIBUTION	3,169	3,500	3,412	3,485
101-170.270-710.000	LONGEVITY	1,989	1,920	1,143	1,920
101-170.270-714.000	FICA	45,253	46,100	46,100	49,231
101-170.270-715.000	HEALTH INSURANCE	70,825	83,500	83,500	86,230
101-170.270-715.010	INSURANCE OPT OUT	4,500	4,500	4,500	4,500
101-170.270-716.000	LIFE/DISABILITY INSURANCE	2,909	3,180	3,180	3,254
101-170.270-717.000	PENSION	60,701	68,768	68,768	64,141
101-170.270-717.500	HEALTH CARE SAVINGS PLAN	10,527	10,950	10,950	11,172
101-170.270-718.000	WORKERS COMPENSATION	1,545	2,230	2,230	2,252
101-170.270-728.000	OPERATING SUPPLIES	888	1,000	1,000	1,000
101-170.270-809.000	ACTUARIAL SERVICES	27,125	25,000	25,000	25,000
101-170.270-814.000	MEETING EXPENSE	1,322	2,000	500	1,000
101-170.270-819.000	TRAINING	433	30,000	30,000	20,000
101-170.270-820.000	CONTRACTUAL SERVICES	3,750	5,000	3,750	3,750
101-170.270-822.010	EMPLOYEE RECOGNITION	12,882	5,000	5,300	5,000
101-170.270-822.020	INTERVIEW/HIRING EXPENSES	2,750	4,000	4,000	3,000
101-170.270-825.000	PROFESSIONAL CONFERENCES/DUES	8,884	8,000	8,000	6,000
101-170.270-835.000	PHYSICALS	30,957	32,000	32,000	30,000
101-170.270-835.010	EMPLOYEE WELLNESS PROGRAM	6,226	10,000	10,000	7,500
101-170.270-870.000	MILEAGE	145			
101-170.270-942.000	EQUIPMENT RENTAL	21,750	23,925	23,925	26,318
NET OF REVENUES/APPROPRIATIONS - 170.270 - ADMIN & HUMAN RESOURCES		(900,076)	(966,673)	(963,358)	(992,893)
Dept 170.271 - Grounds Maintenance					
101-170.271-701.000	SALARIES	54,390	55,900	55,900	59,800
101-170.271-701.080	SALARIES - TEMPORARY	7,868	12,000	12,000	12,000
101-170.271-702.020	AFTER-HOURS RESPONSE STIPEND		100	100	100
101-170.271-706.000	OVERTIME	2,443	7,000	5,500	5,000
101-170.271-709.000	MERS 457 CONTRIBUTION	232	330	250	250
101-170.271-710.000	LONGEVITY	1,280	1,280	1,280	1,280
101-170.271-714.000	FICA	5,102	6,150	6,150	6,409
101-170.271-715.000	HEALTH INSURANCE	7,084	8,000	8,000	8,198
101-170.271-716.000	LIFE/DISABILITY INSURANCE	399	330	330	359
101-170.271-717.000	PENSION	14,693	20,818	20,818	17,789
101-170.271-717.500	HEALTH CARE SAVINGS PLAN	1,088	1,200	1,200	1,196
101-170.271-718.000	WORKERS COMPENSATION	1,946	3,200	3,200	3,020
101-170.271-727.000	LICENSES	2,786	2,700	2,700	2,700
101-170.271-728.000	OPERATING SUPPLIES	5,692	10,000	7,500	7,500
101-170.271-760.000	UNIFORMS	174	200	200	200
101-170.271-761.000	CLOTHING ALLOWANCE	804	750	750	750
101-170.271-819.000	TRAINING	350	1,000	750	750
101-170.271-820.000	CONTRACTUAL SERVICES	7,448	25,000	25,000	20,000
101-170.271-870.000	MILEAGE	12			
101-170.271-934.000	GROUNDS MAINTENANCE	30,831	35,000	35,000	30,000
101-170.271-936.000	EQUIPMENT MAINTENANCE	518	1,000	1,000	1,000
101-170.271-942.000	EQUIPMENT RENTAL	60,140	66,154	66,154	72,770
101-170.271-979.000	MACHINERY AND EQUIPMENT		1,000	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 170.271 - Grounds Maintenance		(205,280)	(259,112)	(254,782)	(252,071)
Dept 170.272 - ENVIRONMENTAL PROGRAM					
101-170.272-701.000	SALARIES	43,752	45,025	45,025	61,714
101-170.272-709.000	MERS 457 CONTRIBUTION			250	250
101-170.272-710.000	LONGEVITY	640	960	960	960
101-170.272-714.000	FICA	3,354	3,525	3,525	4,814
101-170.272-715.000	HEALTH INSURANCE	6,838	7,875	7,875	22,757
101-170.272-716.000	LIFE/DISABILITY INSURANCE	183	265	265	370
101-170.272-717.000	PENSION	4,375	10,493	10,493	6,171
101-170.272-717.500	HEALTH CARE SAVINGS PLAN	875	900	900	1,234
101-170.272-718.000	WORKERS COMPENSATION	243	295	295	352
101-170.272-728.000	OPERATING SUPPLIES	7	100	100	100
101-170.272-820.000	CONTRACTUAL SERVICES	24,045	24,000	24,000	24,000
101-170.272-870.000	MILEAGE	75			
101-170.272-880.000	COMMUNITY PROMOTION	1,976	2,000	2,000	2,000
101-170.272-880.200	CLIMATE SUSTAINABILITY PROGRAM		30,000	30,000	
101-170.272-880.300	GREEN GRANT PROGRAM		20,000	20,000	20,000
101-170.272-888.500	RECYCLING-SPECIAL PROJECTS	9,815	10,000	10,000	10,000
101-170.272-934.000	GROUNDS MAINTENANCE	9,750	10,000	9,000	16,000
NET OF REVENUES/APPROPRIATIONS - 170.272 - ENVIRONMENTAL PROGRAM		(105,928)	(165,438)	(164,688)	(170,722)
Dept 170.445 - WATERSHED MANAGEMENT					
101-170.445-820.000	CONTRACTUAL SERVICES	25,363	20,000	20,000	20,000

101-170.445-842.000	DRAINS AT LARGE	27,588	95,000	34,436	40,000
101-170.445-842.500	CHAPTER 20 DRAINS		49,580	50,601	291,000
101-170.445-842.501	CHAPTER 20 DRAINS INTEREST			18,579	87,528
101-170.445-843.000	INTERCOUNTY DRAINS - REMY CHANDLI	11,364	11,364	11,364	11,364
101-170.445-843.001	INTERCOUNTY DRAINS - REMY CHANDLI	764	580	573	382
101-170.445-843.500	SPECIAL PROJECT DRAINS - PRINCIPAL	656,408	660,000	656,408	396,408
101-170.445-843.501	SPECIAL PROJECT DRAINS - INTEREST	206,350	210,000	188,914	71,655
NET OF REVENUES/APPROPRIATIONS - 170.445 - WATERSHED MANAGEMENT		(927,837)	(1,046,524)	(980,875)	(918,337)
Dept 170.567 - CEMETERY					
101-170.567-701.000	SALARIES	25,581	24,000	24,000	26,978
101-170.567-702.020	AFTER-HOURS RESPONSE STIPEND			240	240
101-170.567-706.000	OVERTIME	2,757	2,500	2,500	2,500
101-170.567-709.000	MERS 457 CONTRIBUTION	58	70	70	63
101-170.567-710.000	LONGEVITY	240	320	320	320
101-170.567-714.000	FICA	2,074	3,050	3,050	2,313
101-170.567-715.000	HEALTH INSURANCE	3,560	4,100	4,100	4,262
101-170.567-716.000	LIFE/DISABILITY INSURANCE	92	150	150	162
101-170.567-717.000	PENSION	2,757	9,818	9,818	2,891
101-170.567-717.500	HEALTH CARE SAVINGS PLAN	510	550	550	590
101-170.567-718.000	WORKERS COMPENSATION	122	250	250	169
101-170.567-727.000	LICENSES	375	380	375	375
101-170.567-728.000	OPERATING SUPPLIES	882	1,000	1,000	1,000
101-170.567-820.000	CONTRACTUAL SERVICES	37,660	36,400	36,400	48,900
101-170.567-880.000	COMMUNITY PROMOTION		200	200	200
101-170.567-920.000	UTILITIES-ELECTRIC/GAS/WATER	1,535	2,200	2,200	2,000
101-170.567-930.000	BUILDING REPAIRS	251	1,000	1,000	1,000
101-170.567-942.000	EQUIPMENT RENTAL	24,260	26,686	26,686	29,355
101-170.567-974.000	CONSTRUCTION/IMPROVEMENTS				1,600
101-170.567-980.000	OFFICE EQUIPMENT & FURNITURE	160	1,000	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 170.567 - CEMETERY		(102,874)	(113,674)	(113,909)	(125,918)
Dept 300.301 - POLICE					
101-300.301-701.000	SALARIES	2,561,112	2,977,600	3,228,875	3,369,029
101-300.301-701.040	SALARIES-RECORD DIVISION	190,163	224,530	224,530	244,266
101-300.301-701.050	SALARIES-CROSSING GUARDS	28,568	30,000	30,000	30,900
101-300.301-701.170	SALARIES-CADETS	97,071	136,560	136,560	140,657
101-300.301-702.000	SICK LEAVE INCENTIVE PAY	18,310	17,526	19,526	15,803
101-300.301-702.010	HOLIDAY PAYOUT	82,723	108,938	108,938	126,928
101-300.301-706.000	OVERTIME	240,194	150,000	200,000	100,000
101-300.301-706.010	OVERTIME-COURT HEARINGS	15,070	12,000	15,000	15,000
101-300.301-706.030	OVERTIME-RECORDS DIVISION	114	1,000	1,000	1,000
101-300.301-706.040	OVERTIME-SCHOOL SECURITY	44,719	36,000	36,000	30,000
101-300.301-706.050	OVERTIME-CANINE UNIT	4,996	9,200	9,200	9,000
101-300.301-706.060	OVERTIME-TRAINING	20,399	20,000	20,000	15,000
101-300.301-706.070	OVERTIME-HOLIDAY	24,758	28,000	28,000	28,000
101-300.301-709.000	MERS 457 CONTRIBUTION	232	250	250	250
101-300.301-710.000	LONGEVITY	19,543	18,240	18,240	18,240
101-300.301-714.000	FICA	258,606	291,000	309,850	322,323
101-300.301-715.000	HEALTH INSURANCE	502,737	531,630	531,630	548,620
101-300.301-715.010	INSURANCE OPT OUT	55,500	49,500	49,500	49,500
101-300.301-716.000	LIFE/DISABILITY INSURANCE	12,817	18,540	19,850	21,041
101-300.301-717.000	PENSION	2,323,276	2,235,576	2,235,576	2,415,575
101-300.301-717.500	HEALTH CARE SAVINGS PLAN	30,624	63,590	66,550	94,623
101-300.301-718.000	WORKERS COMPENSATION	54,120	87,090	92,450	94,442
101-300.301-720.000	PHYSICAL FITNESS AWARDS	6,000	12,000	12,300	12,300
101-300.301-727.000	LICENSES	12,000	20,000	20,500	20,500
101-300.301-728.000	OPERATING SUPPLIES	11,876	12,000	12,000	10,000
101-300.301-728.020	OPERATING SUPPLIES-BREATHALYZE	695	1,400	1,400	1,500
101-300.301-728.040	OPERATING SUPPLIES-CANINE UNIT	3,485	4,000	4,000	4,000
101-300.301-728.050	OPERATING SUPPLIES-CRIME PREV.	2,720	3,800	3,800	3,800
101-300.301-728.070	OPERATING SUPPLIES-DARE PROG.	3,000	3,000	3,000	3,600
101-300.301-728.300	Operating Costs - Spec Resp Team	1,900	6,000	6,000	6,000
101-300.301-739.000	AMMUNITION	21,337	24,000	24,000	22,000
101-300.301-750.000	PUBLICATIONS	2,248	2,500		
101-300.301-760.000	UNIFORMS	28,805	28,000	32,250	28,000
101-300.301-761.000	CLOTHING ALLOWANCE	2,275	3,500	3,500	3,500
101-300.301-762.000	UNIFORM CLEANING	5,772	8,000	8,000	7,000
101-300.301-764.000	SHOES AND BOOTS	4,039	5,000	5,000	6,000
101-300.301-808.000	LEGAL FEES	2,750	3,000	3,000	3,000
101-300.301-811.000	ACCREDITATION STUDY	1,000	1,000	1,000	1,000
101-300.301-820.000	CONTRACTUAL SERVICES			12,000	7,200
101-300.301-820.035	TOWING SERVICES	2,508	2,500	2,500	2,500
101-300.301-820.040	911 OPERATION		6,000		
101-300.301-820.060	PRINTING CONTRACT	2,203	2,500	2,500	2,500

101-300.301-825.000	PROFESSIONAL CONFERENCES/DUES	4,565	6,000	6,000	7,000
101-300.301-826.000	COMPUTER SERVICES/SUPPLIES	1,374	10,000	10,000	17,000
101-300.301-827.000	RADIO MAINTENANCE	120	3,000	3,000	6,000
101-300.301-831.000	TRAINING	62,399	20,000	42,792	10,000
101-300.301-831.500	TRAINING-REIMBURSABLE	5,000	7,500	7,500	
101-300.301-851.000	COMMUNICATIONS	413	500	500	3,500
101-300.301-870.000	MILEAGE		1,000	1,000	1,000
101-300.301-880.060	SHOP WITH A COP	1,562	1,500	1,500	1,500
101-300.301-936.000	EQUIPMENT MAINTENANCE	5,400	7,000	33,000	37,000
101-300.301-942.000	EQUIPMENT RENTAL	208,625	229,488	229,488	252,436
101-300.301-956.060	BICYCLE PATROL FUND*		500	500	500
101-300.301-979.000	MACHINERY AND EQUIPMENT	29,134	41,900	34,400	41,100
101-300.301-980.000	OFFICE EQUIPMENT & FURNITURE		2,500	2,500	22,000
NET OF REVENUES/APPROPRIATIONS - 300.301 - POLICE		(7,018,857)	(7,525,858)	(7,910,455)	(8,233,633)

Dept 300.336 - FIRE DEPARTMENT

101-300.336-701.000	SALARIES	2,712,116	2,980,554	3,256,278	3,410,497
101-300.336-701.060	SALARIES-PART TIME FIREFIGHTRS	2,107	15,000	15,000	10,000
101-300.336-701.070	SALARIES-ACTING PAY	29,495	25,000	30,000	30,000
101-300.336-702.000	SICK LEAVE INCENTIVE PAY	13,732	12,461	13,391	18,210
101-300.336-702.010	HOLIDAY PAYOUT	112,367	121,361	121,361	144,074
101-300.336-706.000	OVERTIME	240,090	95,000	95,000	95,000
101-300.336-706.060	OVERTIME-TRAINING	16,618	20,000	20,000	20,000
101-300.336-706.070	OVERTIME-HOLIDAY	15,030	12,000	15,000	15,000
101-300.336-709.000	MERS 457 CONTRIBUTION	232	250	250	250
101-300.336-710.000	LONGEVITY	21,094	18,800	18,800	20,800
101-300.336-714.000	FICA	246,357	256,713	277,808	292,251
101-300.336-715.000	HEALTH INSURANCE	480,326	612,845	612,845	600,651
101-300.336-715.010	INSURANCE OPT OUT	30,000	31,500	31,500	31,500
101-300.336-716.000	LIFE/DISABILITY INSURANCE	12,158	17,953	19,607	20,548
101-300.336-717.000	PENSION	2,878,258	2,664,199	2,680,543	2,979,093
101-300.336-717.500	HEALTH CARE SAVINGS PLAN	64,000	88,164	96,477	103,256
101-300.336-718.000	WORKERS COMPENSATION	80,258	147,827	159,942	167,796
101-300.336-720.000	PHYSICAL FITNESS AWARDS	17,250	19,000	19,000	19,000
101-300.336-721.000	FOOD ALLOWANCE	27,326	29,600	28,800	28,800
101-300.336-726.000	SPECIAL EQUIPMENT	64,908	41,650	41,650	40,000
101-300.336-728.000	OPERATING SUPPLIES	11,880	12,500	12,500	12,500
101-300.336-728.090	OPERATING SUPPLIES-AMBULANCE	88,563	80,000	80,000	80,000
101-300.336-732.000	HAZMAT	9,390	9,500	9,500	9,500
101-300.336-750.000	PUBLICATIONS	933	1,200	1,200	1,200
101-300.336-760.000	UNIFORMS	22,948	16,000	16,000	16,000
101-300.336-762.000	UNIFORM CLEANING	94	1,000	1,000	1,000
101-300.336-764.000	SHOES AND BOOTS	7,213	6,650	6,650	6,650
101-300.336-820.000	CONTRACTUAL SERVICES	27,551	29,530	29,530	226,177
101-300.336-823.000	EMERGENCY MEDICAL TRAINING	13,390	11,000	50,003	10,000
101-300.336-825.000	PROFESSIONAL CONFERENCES/DUES	1,159	2,500	2,500	2,500
101-300.336-827.000	RADIO MAINTENANCE	5,108	13,000	13,000	10,000
101-300.336-831.000	TRAINING	23,784	25,000	25,000	25,000
101-300.336-880.000	COMMUNITY PROMOTION	4,178	4,000	4,000	4,000
101-300.336-936.000	EQUIPMENT MAINTENANCE	14,841	18,100	18,100	15,000
101-300.336-942.000	EQUIPMENT RENTAL	282,820	311,102	311,102	342,211
101-300.336-979.000	MACHINERY AND EQUIPMENT	39,943	15,000	15,000	15,000
101-300.336-980.000	OFFICE EQUIPMENT & FURNITURE	5,065			
NET OF REVENUES/APPROPRIATIONS - 300.336 - FIRE DEPARTMENT		(7,622,582)	(7,765,959)	(8,148,337)	(8,823,464)

Dept 600.670 - HUMAN SERVICES

101-600.670-701.000	SALARIES	40,773	40,490	40,490	43,180
101-600.670-701.090	SALARIES-APPOINTED OFFICIALS	788	1,200	1,200	1,200
101-600.670-709.000	MERS 457 CONTRIBUTION			250	250
101-600.670-714.000	FICA	3,494	3,190	3,190	3,414
101-600.670-715.000	HEALTH INSURANCE	7,468	1,650	18,568	22,757
101-600.670-715.010	INSURANCE OPT OUT	4,500	4,500		
101-600.670-716.000	LIFE/DISABILITY INSURANCE	168	230	230	259
101-600.670-717.000	PENSION	3,937	10,016	4,447	4,318
101-600.670-717.500	HEALTH CARE SAVINGS PLAN	788	810	810	864
101-600.670-718.000	WORKERS COMPENSATION	109	150	150	152
101-600.670-728.000	OPERATING SUPPLIES	61	700	700	700
NET OF REVENUES/APPROPRIATIONS - 600.670 - HUMAN SERVICES		(62,086)	(62,936)	(70,035)	(77,094)

Dept 700.701 - DEV. - PLANNING/ADMIN.

101-700.701-701.000	SALARIES	371,231	392,000	392,000	417,127
101-700.701-701.080	SALARIES - TEMPORARY		6,000		7,500
101-700.701-701.090	SALARIES-APPOINTED OFFICIALS	5,580	10,000	7,500	10,000
101-700.701-706.000	OVERTIME	290	1,000	1,000	1,000
101-700.701-709.000	MERS 457 CONTRIBUTION	871	938	938	938

101-700.701-710.000	LONGEVITY	320	320	320	960
101-700.701-714.000	FICA	28,703	31,500	31,500	33,356
101-700.701-715.000	HEALTH INSURANCE	62,144	63,630	63,630	66,336
101-700.701-715.010	INSURANCE OPT OUT	2,250	3,380	3,380	3,375
101-700.701-716.000	LIFE/DISABILITY INSURANCE	1,548	2,280	2,280	2,465
101-700.701-717.000	PENSION	33,895	41,968	41,968	38,187
101-700.701-717.500	HEALTH CARE SAVINGS PLAN	7,421	7,830	7,830	8,343
101-700.701-718.000	WORKERS COMPENSATION	1,612	2,660	2,660	2,116
101-700.701-728.000	OPERATING SUPPLIES		1,500	1,500	1,500
101-700.701-750.000	PUBLICATIONS		250	250	250
101-700.701-821.000	PROFESSIONAL SERVICES	21,819	35,000	55,000	10,000
101-700.701-821.243	PROFESSIONAL SERVICES - BROWNFIELD		5,000		
101-700.701-825.000	PROFESSIONAL CONFERENCES/DUES	2,929	9,500	6,000	6,000
101-700.701-870.000	MILEAGE		300	250	250
101-700.701-880.000	COMMUNITY PROMOTION		2,000	2,000	2,000
101-700.701-942.000	EQUIPMENT RENTAL	4,635	5,099	5,099	5,609
101-700.701-976.500	GRANT EXPENDITURES	35,719			
NET OF REVENUES/APPROPRIATIONS - 700.701 - DEV. - PLANNING/ADMIN.		(580,967)	(622,155)	(625,105)	(617,312)
Dept 700.703 - DEV. - BUILDING DIVISION					
101-700.703-701.000	SALARIES	473,338	503,000	503,000	526,301
101-700.703-701.080	SALARIES - TEMPORARY	1,824	6,000		
101-700.703-702.000	SICK LEAVE INCENTIVE PAY	1,016	980	980	980
101-700.703-706.000	OVERTIME		250		
101-700.703-709.000	MERS 457 CONTRIBUTION	1,219	1,320	1,320	1,313
101-700.703-710.000	LONGEVITY	3,292	3,200	3,200	1,920
101-700.703-714.000	FICA	38,071	39,350	39,350	40,968
101-700.703-715.000	HEALTH INSURANCE	48,765	47,160	47,160	49,147
101-700.703-715.010	INSURANCE OPT OUT	20,250	19,150	19,150	19,125
101-700.703-716.000	LIFE/DISABILITY INSURANCE	1,806	2,580	2,580	2,777
101-700.703-717.000	PENSION	40,582	48,718	48,718	43,334
101-700.703-717.500	HEALTH CARE SAVINGS PLAN	8,597	8,876	8,876	9,278
101-700.703-718.000	WORKERS COMPENSATION	2,378	3,100	3,100	2,890
101-700.703-728.000	OPERATING SUPPLIES	1,343	1,250	2,500	2,000
101-700.703-750.000	PUBLICATIONS		1,000	1,000	
101-700.703-825.000	PROFESSIONAL CONFERENCES/DUES	4,704	7,500	6,000	6,000
101-700.703-826.000	COMPUTER SERVICES/SUPPLIES		15,000	15,000	15,000
101-700.703-942.000	EQUIPMENT RENTAL	23,155	25,471	25,471	28,018
NET OF REVENUES/APPROPRIATIONS - 700.703 - DEV. - BUILDING DIVISION		(670,340)	(733,905)	(727,405)	(749,051)
Dept 750.752 - PARK COMMISSION					
101-750.752-701.090	SALARIES-APPOINTED OFFICIALS	1,500	3,750	3,750	3,750
101-750.752-714.000	FICA	115	290	290	287
101-750.752-718.000	WORKERS COMPENSATION	6	10	10	7
101-750.752-728.000	OPERATING SUPPLIES		1,000	1,000	1,000
101-750.752-825.000	PROFESSIONAL CONFERENCES/DUES	1,155	1,800	1,800	2,200
NET OF REVENUES/APPROPRIATIONS - 750.752 - PARK COMMISSION		(2,776)	(6,850)	(6,850)	(7,244)
Dept 750.753 - PARKS AND RECREATION ADMIN.					
101-750.753-701.000	SALARIES	83,197	120,000	120,000	93,961
101-750.753-701.080	SALARIES - TEMPORARY	9,012	13,440	17,500	15,000
101-750.753-706.000	OVERTIME	9,348	9,000	9,000	9,000
101-750.753-709.000	MERS 457 CONTRIBUTION	116	250	250	250
101-750.753-710.000	LONGEVITY	658		110	
101-750.753-714.000	FICA	8,333	10,465	10,465	9,043
101-750.753-715.000	HEALTH INSURANCE	9,212	21,500	21,500	11,379
101-750.753-716.000	LIFE/DISABILITY INSURANCE	394	690	690	564
101-750.753-717.000	PENSION	7,985	10,000	10,000	7,882
101-750.753-717.500	HEALTH CARE SAVINGS PLAN	1,633	2,290	2,290	1,879
101-750.753-718.000	WORKERS COMPENSATION	1,439	3,100	3,100	2,420
101-750.753-728.000	OPERATING SUPPLIES	2,758	4,000	4,000	3,000
101-750.753-821.000	PROFESSIONAL SERVICES	2,053	6,500		
101-750.753-825.000	PROFESSIONAL CONFERENCES/DUES	485	2,500	2,500	2,500
101-750.753-870.000	MILEAGE	24			
101-750.753-880.000	COMMUNITY PROMOTION	17,785	32,300	32,300	38,300
101-750.753-882.500	Recreation Program Expenses	19,220	35,000	35,000	30,000
NET OF REVENUES/APPROPRIATIONS - 750.753 - PARKS AND RECREATION ADM		(173,652)	(271,035)	(268,705)	(225,178)
Dept 750.754 - Recreation					
101-750.754-701.000	SALARIES	119,175	124,168	124,168	134,694
101-750.754-701.080	SALARIES - TEMPORARY	8,088	10,000	10,000	10,000
101-750.754-706.000	OVERTIME	4,469	5,500	5,500	5,500
101-750.754-709.000	MERS 457 CONTRIBUTION	464	500	500	500
101-750.754-710.000	LONGEVITY	1,280	1,280	1,280	1,280
101-750.754-714.000	FICA	9,251	10,821	10,821	11,626

101-750.754-715.000	HEALTH INSURANCE	7,824	15,727	15,727	16,397
101-750.754-716.000	LIFE/DISABILITY INSURANCE	282	745	745	808
101-750.754-717.000	PENSION	11,912	12,967	12,967	14,019
101-750.754-717.500	HEALTH CARE SAVINGS PLAN	2,382	2,483	2,483	2,694
101-750.754-718.000	WORKERS COMPENSATION	1,530	4,007	4,007	4,201
101-750.754-825.000	PROFESSIONAL CONFERENCES/DUES	1,784	2,900	2,900	2,500
101-750.754-870.000	MILEAGE		100	100	100
101-750.754-882.500	Recreation Program Expenses	17,509	28,000	15,000	30,000
101-750.754-882.501	Sporties for Shorties	1,837	3,000	3,000	3,000
101-750.754-882.506	SNELL TOWAR RECREATION CENTER		5,000	5,000	5,000
101-750.754-882.507	ADULT SPORTS	478	4,000	4,000	4,000
101-750.754-882.601	Oaks Soccer	2,430			
101-750.754-882.602	Oaks Football	1,745			
101-750.754-882.604	SOCCER		17,300	17,300	15,000
101-750.754-882.605	BASEBALL/SOFTBALL		23,600	23,600	20,000
101-750.754-882.606	FOOTBALL		5,800	5,800	5,800
101-750.754-882.607	RECREATION UNIFORMS		16,000	16,000	16,000
101-750.754-882.801	BASKETBALL	7,478	8,000	8,000	8,000
101-750.754-882.802	HYRA Baseball/Softball	55			
101-750.754-882.803	HYRA Flag Football	1,745			
101-750.754-882.804	HYRA Soccer	2,430			
101-750.754-882.805	HYRA - Misc.	8,765			
101-750.754-882.910	YOUTH BASEBALL/SOFTBALL	9,950			
101-750.754-882.950	WILLIAMSTON REC EXPENDITURES	679	7,000	2,000	2,000
101-750.754-955.000	MISCELLANEOUS	17,803	20,000	20,000	20,000
NET OF REVENUES/APPROPRIATIONS - 750.754 - Recreation		(241,345)	(328,898)	(310,898)	(333,119)
Dept 750.758 - Park Maintenance					
101-750.758-701.000	SALARIES	145,895	153,650	153,650	165,612
101-750.758-701.080	SALARIES - TEMPORARY	20,597	20,480	20,480	21,760
101-750.758-702.020	AFTER-HOURS RESPONSE STIPEND	440	400	400	400
101-750.758-706.000	OVERTIME	9,146	6,000	6,000	6,000
101-750.758-709.000	MERS 457 CONTRIBUTION	627	680	680	675
101-750.758-710.000	LONGEVITY	832	1,220	1,220	1,216
101-750.758-714.000	FICA	14,605	14,560	14,560	15,487
101-750.758-715.000	HEALTH INSURANCE	31,175	43,570	43,570	45,917
101-750.758-715.010	INSURANCE OPT OUT	900	900	900	900
101-750.758-716.000	LIFE/DISABILITY INSURANCE	667	930	930	994
101-750.758-717.000	PENSION	15,190	20,218	20,218	16,334
101-750.758-717.500	HEALTH CARE SAVINGS PLAN	2,915	3,080	3,080	3,312
101-750.758-718.000	WORKERS COMPENSATION	3,352	5,480	5,480	5,668
101-750.758-723.000	AUTO ALLOWANCE	7,157			
101-750.758-727.000	LICENSES	6,638	6,380	6,380	6,380
101-750.758-728.000	OPERATING SUPPLIES	37,173	40,000	55,025	50,000
101-750.758-760.000	UNIFORMS	567	800	800	800
101-750.758-761.000	CLOTHING ALLOWANCE	2,009	1,880	1,880	1,875
101-750.758-820.000	CONTRACTUAL SERVICES	59,697	65,000	68,879	70,000
101-750.758-825.000	PROFESSIONAL CONFERENCES/DUES	950	600	600	600
101-750.758-827.000	RADIO MAINTENANCE		700	700	700
101-750.758-828.000	SOLID WASTE CONTAINER SERVICES	521	3,000	3,000	3,000
101-750.758-934.000	GROUNDS MAINTENANCE	4,822	16,000	16,000	16,000
101-750.758-942.000	EQUIPMENT RENTAL	60,150	66,165	66,165	72,782
101-750.758-979.000	MACHINERY AND EQUIPMENT	7,071	26,000	26,000	14,000
NET OF REVENUES/APPROPRIATIONS - 750.758 - Park Maintenance		(433,096)	(497,693)	(516,597)	(520,412)
Dept 750.775 - COMMUNITY ACTIVITIES					
101-750.775-821.000	PROFESSIONAL SERVICES	29,324			
101-750.775-880.000	COMMUNITY PROMOTION	15,800	5,800	5,800	5,800
101-750.775-880.100	COMMUNITY PROMOTION - HEALTH & S/	1,510			
101-750.775-880.110	COMMUNITY PROMOTION - PRIDE EVEN	2,749	1,500	2,500	2,500
101-750.775-883.000	MEALS ON WHEELS		5,000		
101-750.775-886.000	COMMUNITY BAND	1,700	1,700	1,700	1,700
101-750.775-889.000	LAKE LANSING CLEAN UP	10,000	10,000	10,000	10,000
NET OF REVENUES/APPROPRIATIONS - 750.775 - COMMUNITY ACTIVITIES		(61,083)	(24,000)	(20,000)	(20,000)
Dept 750.800 - ASSOCIATIONS AND AUTHORITIES					
101-750.800-825.010	CONVENTION/VISITORS BUREAU	130	150	150	150
101-750.800-825.020	TRI-COUNTY REGIONAL PLANNING	20,185	22,000	22,000	22,000
101-750.800-825.040	CHAMBER OF COMMERCE	446	450	450	450
101-750.800-825.060	MICHIGAN TOWNSHIPS ASSOCIATION	8,378	8,500	8,777	9,000
101-750.800-825.080	MICHIGAN MUNICIPAL LEAGUE	9,225	9,100	9,686	9,750
101-750.800-825.095	LEAP INC	15,000	15,000	15,000	15,000
NET OF REVENUES/APPROPRIATIONS - 750.800 - ASSOCIATIONS AND AUTHORITIES		(53,364)	(55,200)	(56,063)	(56,350)
Dept 750.806 - CABLE TV					

101-750.806-701.000	SALARIES	160,818	170,550	170,550	182,002
101-750.806-701.080	SALARIES - TEMPORARY	14,760	32,500	32,500	32,500
101-750.806-706.000	OVERTIME		2,000	2,000	2,000
101-750.806-709.000	MERS 457 CONTRIBUTION	696	750	750	750
101-750.806-710.000	LONGEVITY	320			320
101-750.806-714.000	FICA	13,797	15,800	15,800	16,644
101-750.806-715.000	HEALTH INSURANCE	24,811	16,200	16,200	16,887
101-750.806-715.010	INSURANCE OPT OUT	5,625	4,500	4,500	4,500
101-750.806-716.000	LIFE/DISABILITY INSURANCE	881	1,035	1,035	1,104
101-750.806-717.000	PENSION	15,866	23,221	23,221	18,400
101-750.806-717.500	HEALTH CARE SAVINGS PLAN	3,173	3,455	3,455	3,680
101-750.806-718.000	WORKERS COMPENSATION	701	920	920	924
101-750.806-728.000	OPERATING SUPPLIES		650	650	500
101-750.806-750.000	PUBLICATIONS	9,392	13,700	13,737	19,000
101-750.806-820.000	CONTRACTUAL SERVICES	65,867	75,090	75,090	71,600
101-750.806-825.000	PROFESSIONAL CONFERENCES/DUES	8,829	13,920	13,920	13,250
101-750.806-870.000	MILEAGE	124	100	100	500
101-750.806-880.000	COMMUNITY PROMOTION	3,176	3,600	3,600	3,000
101-750.806-880.070	PANCAKE BREAKFAST	2,726			
101-750.806-890.000	Special Events	677	3,000	3,000	3,000
101-750.806-936.000	EQUIPMENT MAINTENANCE	202	500	500	500
101-750.806-955.000	MISCELLANEOUS	120	500		
101-750.806-980.000	OFFICE EQUIPMENT & FURNITURE		500	500	500
101-750.806-980.010	VIDEO PRODUCTION EQUIPMENT	26,521	12,000	12,000	
NET OF REVENUES/APPROPRIATIONS - 750.806 - CABLE TV		(359,082)	(394,491)	(394,028)	(391,561)
Dept 900.901 - CAPITAL OUTLAY					
101-900.901-821.000	PROFESSIONAL SERVICES	11,377			
101-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	473,065	220,000	220,000	
101-900.901-980.015	New Computer Workstations		6,000	6,000	9,000
101-900.901-980.020	HARDWARE		75,000	75,000	75,000
101-900.901-980.030	Computer Upgrades		12,900	12,000	12,000
101-900.901-980.050	Server Upgrades		28,000	28,000	27,500
101-900.901-980.070	Mobile Data Units	8,868	22,300	22,300	22,000
101-900.901-980.080	PHONE SYSTEMS		5,500	5,500	7,500
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY		(493,310)	(369,700)	(368,800)	(153,000)
Dept 965.966 - OPERATING TRANSFERS OUT					
101-965.966-995.008	TRANSFER-OUT TO LOCAL ROADS FUNI	280,000	280,000	280,000	
101-965.966-995.009	TRANSFER OUT TO MP FOR POLICE & FI	250,000	127,000	127,000	127,000
101-965.966-995.103	TRANSFER OUT TO PENSION STABLIZA1	2,000,000			
101-965.966-995.401	TRANSFER OUT TO CAPITAL PROJECT F	3,500,000			
NET OF REVENUES/APPROPRIATIONS - 965.966 - OPERATING TRANSFERS OUT		(6,030,000)	(407,000)	(407,000)	(127,000)
ESTIMATED REVENUES - FUND 101		27,953,659	27,225,860	27,817,515	28,351,805
APPROPRIATIONS - FUND 101		30,871,045	27,111,490	28,292,841	28,257,414
NET OF REVENUES/APPROPRIATIONS - FUND 101		(2,917,386)	114,370	(475,326)	94,391
BEGINNING FUND BALANCE		15,269,906	12,352,523	12,352,523	11,877,197
ENDING FUND BALANCE		12,352,520	12,466,893	11,877,197	11,971,588

Fund 103 - PENSION STABILIZATION FUND

Dept 000.000

103-000.000-665.000	INTEREST	99,040	50,000	75,000	50,000
103-000.000-699.101	TRANSFER IN FROM GENERAL FUND	2,000,000			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		2,099,040	50,000	75,000	50,000
ESTIMATED REVENUES - FUND 103		2,099,040	50,000	75,000	50,000
APPROPRIATIONS - FUND 103					
NET OF REVENUES/APPROPRIATIONS - FUND 103		2,099,040	50,000	75,000	50,000
BEGINNING FUND BALANCE			2,099,040	2,099,040	2,174,040
ENDING FUND BALANCE		2,099,040	2,149,040	2,174,040	2,224,040

Fund 204 - LOCAL ROADS					
Dept 000.000					
204-000.000-402.000	CURRENT PROPERTY TAXES	1,010	1,010	1,010	1,010
204-000.000-581.000	OTHER INTRGOVTL REVENUE	335,000	335,000	335,000	335,000
204-000.000-665.000	INTEREST	329,761	300,000	200,000	200,000
204-000.000-676.000	REIMBURSEMENTS	2,375		14,362	
204-000.000-696.000	OTHR FINANCING SRCE-BOND PROCEEDS				10,239,532
204-000.000-699.000	OPERATING TRANSFER IN	280,000	280,000	280,000	
204-000.000-821.000	PROFESSIONAL SERVICES	699,141	595,000	745,000	635,000
204-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	5,031,845	4,765,000	5,115,000	4,800,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		(4,782,840)	(4,443,990)	(5,029,628)	5,340,542
ESTIMATED REVENUES - FUND 204		948,146	916,010	830,372	10,775,542
APPROPRIATIONS - FUND 204		5,730,986	5,360,000	5,860,000	5,435,000
NET OF REVENUES/APPROPRIATIONS - FUND 204		(4,782,840)	(4,443,990)	(5,029,628)	5,340,542
BEGINNING FUND BALANCE		14,574,103	9,791,262	9,791,262	4,761,634
ENDING FUND BALANCE		9,791,263	5,347,272	4,761,634	10,102,176

Fund 208 - PARK MILLAGE

Dept 000.000					
208-000.000-405.030	PARK MILLAGE	1,307,379	1,404,400	1,390,527	1,462,286
208-000.000-412.000	DELINQUENT PROPERTY TAXES	830	250	678	250
208-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHA	7,091	5,600	8,362	6,500
208-000.000-665.000	INTEREST	76,405	35,000	35,000	35,000
208-000.000-667.000	RENTALS	16,975	15,000	20,000	15,000
208-000.000-667.020	HARRIS CENTER	56,995	55,000	55,000	55,000
208-000.000-667.060	DOG PARKS	9,200	8,000	8,000	8,000
208-000.000-674.150	DONATIONS	1,872	500		
208-000.000-675.000	MISCELLANEOUS	4,487			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		1,481,234	1,523,750	1,517,567	1,582,036

Dept 750.753 - PARKS AND RECREATION ADMIN.

208-750.753-701.000	SALARIES	92,936	118,323	118,323	104,972
208-750.753-701.080	SALARIES - TEMPORARY		13,440	13,440	13,440
208-750.753-706.000	OVERTIME	291	400	400	400
208-750.753-709.000	MERS 457 CONTRIBUTION	162	175	175	175
208-750.753-710.000	LONGEVITY	658		107	64
208-750.753-714.000	FICA	7,103	10,124	10,124	9,107
208-750.753-715.000	HEALTH INSURANCE	12,276	24,711	24,711	14,789
208-750.753-716.000	LIFE/DISABILITY INSURANCE	590	710	710	630
208-750.753-717.000	PENSION	7,660	10,081	10,081	8,681
208-750.753-717.500	HEALTH CARE SAVINGS PLAN	1,829	2,366	2,366	2,099
208-750.753-718.000	WORKERS COMPENSATION	1,801	3,146	3,146	2,655
208-750.753-728.000	OPERATING SUPPLIES	648	1,200	1,200	1,200
208-750.753-807.000	AUDIT		2,500	3,158	3,000
208-750.753-821.000	PROFESSIONAL SERVICES	2,053	20,000	20,000	100,000
208-750.753-825.000	PROFESSIONAL CONFERENCES/DUES	19	1,700	1,700	1,700
208-750.753-870.000	MILEAGE	302	300	300	300
208-750.753-880.000	COMMUNITY PROMOTION	134	4,000	4,000	4,000
208-750.753-965.000	Property Taxes	1,619	1,700	1,700	1,700
NET OF REVENUES/APPROPRIATIONS - 750.753 - PARKS AND RECREATION ADM		(130,081)	(214,876)	(215,641)	(268,912)

Dept 750.756 - Harris Nature Center

208-750.756-701.000	SALARIES	85,385	89,325	89,325	94,067
208-750.756-701.080	SALARIES - TEMPORARY	29,265	40,000	40,000	40,000
208-750.756-706.000	OVERTIME	4,264	3,500	3,500	3,500
208-750.756-709.000	MERS 457 CONTRIBUTION	325	350	350	350
208-750.756-710.000	LONGEVITY	384	832	832	832
208-750.756-714.000	FICA	9,153	10,260	10,260	10,614
208-750.756-715.000	HEALTH INSURANCE	20,138	22,480	22,480	23,440
208-750.756-715.010	INSURANCE OPT OUT	1,800	1,800	1,800	1,800
208-750.756-716.000	LIFE/DISABILITY INSURANCE	384	540	540	564
208-750.756-717.000	PENSION	8,538	15,020	15,020	9,525
208-750.756-717.500	HEALTH CARE SAVINGS PLAN	1,708	1,790	1,790	1,881
208-750.756-718.000	WORKERS COMPENSATION	1,763	2,880	2,880	2,911
208-750.756-728.000	OPERATING SUPPLIES	17,415	18,000	18,000	18,000
208-750.756-820.000	CONTRACTUAL SERVICES	13,273	15,000	15,000	15,000
208-750.756-825.000	PROFESSIONAL CONFERENCES/DUES	637	2,500	2,500	3,000
208-750.756-870.000	MILEAGE	137	500	500	500
208-750.756-920.000	UTILITIES-ELECTRIC/GAS/WATER	11,360	10,000	10,000	10,000
208-750.756-974.000	CONSTRUCTION/IMPROVEMENTS	12,420	10,000	10,320	
NET OF REVENUES/APPROPRIATIONS - 750.756 - Harris Nature Center		(218,349)	(244,777)	(245,097)	(235,984)

Dept 750.758 - Park Maintenance

208-750.758-701.000	SALARIES	170,624	177,422	177,422	188,568
208-750.758-701.080	SALARIES - TEMPORARY	6,150	10,240	10,240	10,880
208-750.758-706.000	OVERTIME	4,426	6,000	6,000	6,000
208-750.758-709.000	MERS 457 CONTRIBUTION	743	800	800	800
208-750.758-710.000	LONGEVITY	832	900	900	896
208-750.758-714.000	FICA	14,697	15,720	15,720	16,619
208-750.758-715.000	HEALTH INSURANCE	57,287	65,800	65,800	68,613
208-750.758-715.010	INSURANCE OPT OUT	900	900	900	900
208-750.758-716.000	LIFE/DISABILITY INSURANCE	739	1,070	1,070	1,131
208-750.758-717.000	PENSION	9,625	15,824	15,824	10,689
208-750.758-717.500	HEALTH CARE SAVINGS PLAN	3,412	3,550	3,550	3,771
208-750.758-718.000	WORKERS COMPENSATION	3,284	5,550	5,550	5,705
208-750.758-727.000	LICENSES	8,107	7,850	7,850	7,850
208-750.758-728.000	OPERATING SUPPLIES	50,592	60,000	68,040	60,000
208-750.758-761.000	CLOTHING ALLOWANCE	2,411	2,500	2,500	2,250
208-750.758-819.000	TRAINING	1,682	1,000	1,000	1,000
208-750.758-820.000	CONTRACTUAL SERVICES	32,272	100,000	113,000	95,000
208-750.758-820.020	SEWER CLEANING-SANITARY		2,000	2,000	2,000

208-750.758-825.000	PROFESSIONAL CONFERENCES/DUES	9	600	600	600
208-750.758-827.000	RADIO MAINTENANCE	2,531	1,000	2,500	2,500
208-750.758-828.000	SOLID WASTE CONTAINER SERVICES		3,000	3,000	3,000
208-750.758-920.000	UTILITIES-ELECTRIC/GAS/WATER	8,569	2,000	8,500	8,500
208-750.758-934.000	GROUNDS MAINTENANCE	3,835	20,000	20,000	16,000
208-750.758-936.000	EQUIPMENT MAINTENANCE		600	600	600
208-750.758-950.000	Vehicle Charges	75,175	82,693	82,693	90,962
208-750.758-956.095	DOG PARK EXPENSE	5,969	7,500	7,500	6,000
208-750.758-974.000	CONSTRUCTION/IMPROVEMENTS	5,200			
208-750.758-979.000	MACHINERY AND EQUIPMENT	6,415	26,000	26,000	14,000
NET OF REVENUES/APPROPRIATIONS - 750.758 - Park Maintenance		(475,486)	(620,519)	(649,559)	(624,834)
Dept 750.759 - Park Development					
208-750.759-974.000	CONSTRUCTION/IMPROVEMENTS	293,202	492,500	503,712	560,000
NET OF REVENUES/APPROPRIATIONS - 750.759 - Park Development		(293,202)	(492,500)	(503,712)	(560,000)
ESTIMATED REVENUES - FUND 208		1,481,234	1,523,750	1,517,567	1,582,036
APPROPRIATIONS - FUND 208		1,117,118	1,572,672	1,614,009	1,689,730
NET OF REVENUES/APPROPRIATIONS - FUND 208		364,116	(48,922)	(96,442)	(107,694)
BEGINNING FUND BALANCE		871,731	1,235,847	1,235,847	1,139,405
ENDING FUND BALANCE		1,235,847	1,186,925	1,139,405	1,031,711

Fund 211 - PARK RESTRICTED/DESIGNATED

Dept 000.000

211-000.000-647.050	SPONSOR REVENUE	35,154	35,000	40,000	50,000
211-000.000-665.000	INTEREST	7,840	2,000	3,000	3,000
211-000.000-667.020	HARRIS CENTER	35			
211-000.000-667.030	FARM MARKET	41,925	20,000	20,000	20,000
211-000.000-667.035	MARKET VENDOR REV	59,530	45,000	45,000	50,000
211-000.000-674.100	DONATIONS-HNC	700		1,000	1,000
211-000.000-674.101	DONATIONS - NATIVE PLANT SALE	10,860	6,000	6,000	7,000
211-000.000-674.150	DONATIONS	1,000	1,000		
211-000.000-674.200	DONATIONS - COMPOST	685	200	1,500	1,500
211-000.000-674.210	DONATIONS - SUMMER CONCERT SERIE	8,500	6,000	15,000	15,000
211-000.000-675.050	Heritage Festival Rev	50			
211-000.000-701.010	SALARY - FARM MARKET	18,045	22,032	22,032	22,248
211-000.000-714.000	FICA	1,380	1,685	1,685	1,702
211-000.000-718.000	WORKERS COMPENSATION	108	134	134	125
211-000.000-728.501	OPERATING SUPPLIES - NATIVE PLANT	6,988	6,000	6,000	6,000
211-000.000-821.050	Heritage Festival Exp			500	
211-000.000-886.700	SUMMER CONCERT SERIES EXPENDITU	7,042	6,000	8,000	10,000
211-000.000-892.000	CELEBRATE DOWNTOWN - SPONSORED	27,480	25,000	25,000	30,000
211-000.000-956.080	FARM MARKET	7,850	2,500	20,000	25,000
211-000.000-956.081	FOOD ASSISTANCE REIMBURSEMENTS	33,323	25,000	25,000	25,000
211-000.000-975.000	PARK DEVELOPMENT	2,032	15,000	15,000	15,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		62,031	11,849	8,149	12,425
ESTIMATED REVENUES - FUND 211		166,279	115,200	131,500	147,500
APPROPRIATIONS - FUND 211		104,248	103,351	123,351	135,075
NET OF REVENUES/APPROPRIATIONS - FUND 211		62,031	11,849	8,149	12,425
BEGINNING FUND BALANCE		201,111	263,143	263,143	271,292
ENDING FUND BALANCE		263,142	274,992	271,292	283,717

Fund 214 - FIRE RESTRICTED/DESIGNATED

Dept 000.000

214-000.000-502.000	GRANT REVENUE - FEDERAL	1,298		262,946	
214-000.000-665.000	INTEREST	19	5	15	5
214-000.000-674.035	DONATIONS RESTRIC. FF COMMUNITY C	29			
214-000.000-699.000	OPERATING TRANSFER IN			26,302	
214-000.000-979.000	MACHINERY AND EQUIPMENT			288,290	
214-000.000-979.500	EQUIPMENT - GRANT FUNDED	955			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		391	5	973	5
ESTIMATED REVENUES - FUND 214		1,346	5	289,263	5
APPROPRIATIONS - FUND 214		955		288,290	
NET OF REVENUES/APPROPRIATIONS - FUND 214		391	5	973	5
BEGINNING FUND BALANCE		1,677	2,069	2,069	3,042
ENDING FUND BALANCE		2,068	2,074	3,042	3,047

Fund 216 - PEDESTRIAN BIKEPATH MILLAGE

Dept 000.000

216-000.000-403.000	BIKE PATH COLLECTIONS	655,834	704,727	697,716	732,602
216-000.000-412.000	DELINQUENT PROPERTY TAXES	416	100	251	350
216-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHA	3,556	3,500	4,193	3,750
216-000.000-581.000	OTHER INTRGOVTL REVENUE	712,500	540,000		2,025,000
216-000.000-629.000	PYMNT IN LIEU OF CONSTRUCTION	67,000			
216-000.000-665.000	INTEREST	123,052	60,000	60,000	75,000
216-000.000-676.000	REIMBURSEMENTS			3,055	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		1,562,358	1,308,327	765,215	2,836,702

Dept 440.450 - PEDESTRIAN BIKEPATH

216-440.450-701.000	SALARIES	48,113	49,858	49,858	52,722
216-440.450-701.080	SALARIES - TEMPORARY	10,955	20,480	20,480	21,760
216-440.450-706.000	OVERTIME	2,160	2,000	2,000	2,000
216-440.450-709.000	MERS 457 CONTRIBUTION	151	163	163	163
216-440.450-710.000	LONGEVITY	784	832	832	832
216-440.450-714.000	FICA	4,882	5,746	5,746	6,353
216-440.450-715.000	HEALTH INSURANCE	9,055	10,776	10,776	11,235
216-440.450-715.010	INSURANCE OPT OUT	675	675	675	675
216-440.450-716.000	LIFE/DISABILITY INSURANCE	227	311	311	338
216-440.450-717.000	PENSION	8,757	14,693	14,693	10,256
216-440.450-717.500	HEALTH CARE SAVINGS PLAN	962	997	997	1,054
216-440.450-718.000	WORKERS COMPENSATION	1,227	2,163	2,163	2,325
216-440.450-727.000	LICENSES	5,104	1,400	5,200	5,200
216-440.450-728.000	OPERATING SUPPLIES	1,540	1,500	1,500	1,500
216-440.450-761.000	CLOTHING ALLOWANCE	402	375	500	375
216-440.450-807.000	AUDIT		2,500	3,158	3,500
216-440.450-820.000	CONTRACTUAL SERVICES	45,863	60,000	60,000	60,000
216-440.450-950.000	Vehicle Charges	63,675	70,043	70,043	77,047
216-440.450-957.000	ADMINISTRATIVE	40,000	40,000	40,000	99,175
216-440.450-974.000	CONSTRUCTION/IMPROVEMENTS	1,218,950	410,000	750,000	2,700,000
NET OF REVENUES/APPROPRIATIONS - 440.450 - PEDESTRIAN BIKEPATH		(1,463,482)	(694,512)	(1,039,095)	(3,056,510)

ESTIMATED REVENUES - FUND 216

APPROPRIATIONS - FUND 216

NET OF REVENUES/APPROPRIATIONS - FUND 216

BEGINNING FUND BALANCE

ENDING FUND BALANCE

ESTIMATED REVENUES - FUND 216	1,562,358	1,308,327	765,215	2,836,702
APPROPRIATIONS - FUND 216	1,463,482	694,512	1,039,095	3,056,510
NET OF REVENUES/APPROPRIATIONS - FUND 216	98,876	613,815	(273,880)	(219,808)
BEGINNING FUND BALANCE	2,407,481	2,506,356	2,506,356	2,232,476
ENDING FUND BALANCE	2,506,357	3,120,171	2,232,476	2,012,668

Fund 217 - LAND PRESERVATION MILLAGE

Dept 000.000

217-000.000-408.000	Land Preservation Millage	200,688	215,508	213,341	221,383
217-000.000-412.000	DELINQUENT PROPERTY TAXES	127	100	90	100
217-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHA	1,075	1,000	1,267	1,000
217-000.000-665.000	INTEREST	199,713	50,000	100,000	100,000
217-000.000-669.000	Unrealized invest gain/loss	3,168			
217-000.000-701.000	SALARIES	65,670	80,654	97,994	100,834
217-000.000-701.080	SALARIES - TEMPORARY				7,000
217-000.000-706.000	OVERTIME	480	1,000	1,000	1,000
217-000.000-709.000	MERS 457 CONTRIBUTION	197	213	213	213
217-000.000-710.000	LONGEVITY	48	64	64	320
217-000.000-714.000	FICA	4,895	6,268	7,594	7,831
217-000.000-715.000	HEALTH INSURANCE	12,023	13,164	13,164	13,725
217-000.000-715.010	INSURANCE OPT OUT	225	225	225	225
217-000.000-716.000	LIFE/DISABILITY INSURANCE	352	282	282	299
217-000.000-717.000	PENSION	4,345	10,665	10,665	4,981
217-000.000-717.500	HEALTH CARE SAVINGS PLAN	869	939	939	996
217-000.000-718.000	WORKERS COMPENSATION	1,138	1,547	1,653	1,676
217-000.000-728.000	OPERATING SUPPLIES	28,258	44,000	44,000	45,000
217-000.000-807.000	AUDIT		2,500	3,158	3,158
217-000.000-808.000	LEGAL FEES	3,136	5,000		5,000
217-000.000-821.000	PROFESSIONAL SERVICES	16,776	66,000	66,000	66,000
217-000.000-825.000	PROFESSIONAL CONFERENCES/DUES	(293)	1,000	1,000	1,000
217-000.000-870.000	MILEAGE		500	500	500
217-000.000-934.000	GROUNDS MAINTENANCE	9,577	500	500	500
217-000.000-965.000	Property Taxes	766	800	800	800
217-000.000-971.000	LAND ACQUISITION	63,444			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		192,865	31,287	64,947	61,425
ESTIMATED REVENUES - FUND 217		404,771	266,608	314,698	322,483
APPROPRIATIONS - FUND 217		211,906	235,321	249,751	261,058
NET OF REVENUES/APPROPRIATIONS - FUND 217		192,865	31,287	64,947	61,425
BEGINNING FUND BALANCE		4,017,928	4,210,793	4,210,793	4,275,740
ENDING FUND BALANCE		4,210,793	4,242,080	4,275,740	4,337,165

Fund 218 - LAND PRESERVATION RESERVE FUND

Dept 000.000

218-000.000-665.000	INTEREST	80,281	40,000	50,000	60,000
218-000.000-669.000	Unrealized invest gain/loss	53,043			
218-000.000-934.000	GROUNDS MAINTENANCE	361	400	400	400
NET OF REVENUES/APPROPRIATIONS - 000.000 -		132,963	39,600	49,600	59,600
ESTIMATED REVENUES - FUND 218		133,324	40,000	50,000	60,000
APPROPRIATIONS - FUND 218		361	400	400	400
NET OF REVENUES/APPROPRIATIONS - FUND 218		132,963	39,600	49,600	59,600
BEGINNING FUND BALANCE		3,136,275	3,269,237	3,269,237	3,318,837
ENDING FUND BALANCE		3,269,238	3,308,837	3,318,837	3,378,437

Fund 223 - SENIOR CENTER MILLAGE					
Dept 000.000					
223-000.000-409.000	Community Services Millage	164,561	176,633	175,075	184,026
223-000.000-412.000	DELINQUENT PROPERTY TAXES	104	100	75	100
223-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHA	893	800	1,053	1,050
223-000.000-665.000	INTEREST	24,062	12,000	17,000	15,000
223-000.000-820.000	CONTRACTUAL SERVICES	114,269	133,000	140,000	140,000
223-000.000-980.000	OFFICE EQUIPMENT & FURNITURE	8,833	15,000	15,000	15,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		66,518	41,533	38,203	45,176
ESTIMATED REVENUES - FUND 223		189,620	189,533	193,203	200,176
APPROPRIATIONS - FUND 223		123,102	148,000	155,000	155,000
NET OF REVENUES/APPROPRIATIONS - FUND 223		66,518	41,533	38,203	45,176
BEGINNING FUND BALANCE		394,077	460,595	460,595	498,798
ENDING FUND BALANCE		460,595	502,128	498,798	543,974

Fund 230 - CABLE TV			
Dept 000.000			
230-000.000-477.500	CABLE PEG FEES		125,000
230-000.000-665.000	INTEREST	6,967	3,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		2,000	4,000
		6,967	128,000
Dept 750.806 - CABLE TV			
230-750.806-974.000			
230-750.806-980.010	CONSTRUCTION/IMPROVEMENTS	13,366	
	VIDEO PRODUCTION EQUIPMENT	6,407	12,000
NET OF REVENUES/APPROPRIATIONS - 750.806 - CABLE TV		(19,773)	(32,434)
			(12,000)
ESTIMATED REVENUES - FUND 230		6,967	128,000
APPROPRIATIONS - FUND 230		19,773	12,000
NET OF REVENUES/APPROPRIATIONS - FUND 230		(12,806)	116,000
BEGINNING FUND BALANCE		153,667	112,428
ENDING FUND BALANCE		140,861	228,428

Fund 232 - POLICE RESTRICTED/DESIGNATED

Dept 000.000

232-000.000-502.000	GRANT REVENUE - FEDERAL	6,683	5,000	5,000	4,000
232-000.000-665.000	INTEREST	1,990	500	750	500
232-000.000-674.040	DONATIONS - POLICE DESIGNATED	2,000	1,000	1,000	1,000
232-000.000-674.050	POLICE TRAINING PA 302	11,969	7,000	7,969	7,000
232-000.000-674.055	MCOLES CPE			16,500	40,000
232-000.000-760.000	UNIFORMS	3,651	5,000	5,000	4,000
232-000.000-956.040	POLICE TRAINING FUND PA 302	12,599	7,000	7,969	7,000
232-000.000-956.090	POLICE DESIGNATED FUND			2,384	
232-000.000-979.081	MACHINERY AND EQUIPMENT NAROTIC:	16,687	42,000	20,856	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		(10,295)	(40,500)	(4,990)	41,500
ESTIMATED REVENUES - FUND 232		22,642	13,500	31,219	52,500
APPROPRIATIONS - FUND 232		32,937	54,000	36,209	11,000
NET OF REVENUES/APPROPRIATIONS - FUND 232		(10,295)	(40,500)	(4,990)	41,500
BEGINNING FUND BALANCE		65,304	55,009	55,009	50,019
ENDING FUND BALANCE		55,009	14,509	50,019	91,519

Fund 242 - LOCAL BROWNFIELD REVOLVING FUND

Dept 000.000

242-000.000-699.243 TRANSFER IN FROM BRA FUND

NET OF REVENUES/APPROPRIATIONS - 000.000 -

34,029	23,595	39,691
34,029	23,595	39,691

ESTIMATED REVENUES - FUND 242

APPROPRIATIONS - FUND 242

NET OF REVENUES/APPROPRIATIONS - FUND 242

BEGINNING FUND BALANCE

ENDING FUND BALANCE

34,029	23,595	39,691
34,029	23,595	39,691
34,029	34,029	57,624
34,029	34,029	57,624
34,029	34,029	57,624
34,029	34,029	97,315

Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND

Dept 000.000

243-000.000-402.000	CURRENT PROPERTY TAXES	420,216	625,701	951,314
NET OF REVENUES/APPROPRIATIONS - 000.000 -		420,216	625,701	951,314

Dept 000.003 - BRA - ELEVATION AT OKEMOS POINTE

243-000.003-402.000	CURRENT PROPERTY TAXES		350,000	
243-000.003-820.000	CONTRACTUAL SERVICES		315,000	
NET OF REVENUES/APPROPRIATIONS - 000.003 - BRA - ELEVATION AT OKEMOS POINTE			35,000	

Dept 700.707 - BROWNFIELD REDEVELOPMENT

243-700.707-801.000	DEVELOPER REIMBURSEMENT	495,543	578,511	871,931
243-700.707-820.000	CONTRACTUAL SERVICES	32,189	7,500	7,500
NET OF REVENUES/APPROPRIATIONS - 700.707 - BROWNFIELD REDEVELOPMENT		(527,732)	(586,011)	(879,431)

Dept 965.966 - OPERATING TRANSFERS OUT

243-965.966-995.242	TRANSFER OUT TO LBRF	34,029	23,595	39,691
NET OF REVENUES/APPROPRIATIONS - 965.966 - OPERATING TRANSFERS OUT		(34,029)	(23,595)	(39,691)

ESTIMATED REVENUES - FUND 243

APPROPRIATIONS - FUND 243		420,216	350,000	625,701	951,314
NET OF REVENUES/APPROPRIATIONS - FUND 243		561,761	315,000	609,606	919,122
BEGINNING FUND BALANCE		(141,545)	35,000	16,095	32,192
ENDING FUND BALANCE		208,306	66,761	66,761	82,856
		66,761	101,761	82,856	115,048

Fund 244 - ECONOMIC DEVELOPMENT FUND

Dept 000.000

244-000.000-647.060	SPONSOR REVENUE	5,256			
244-000.000-665.000	INTEREST	206	100	116	100
244-000.000-698.000	BOND ISSUE COSTS	10,000	10,000	10,000	10,000
244-000.000-880.000	COMMUNITY PROMOTION	11,804	24,600	24,600	25,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		3,658	(14,500)	(14,484)	(14,900)
ESTIMATED REVENUES - FUND 244		15,462	10,100	10,116	10,100
APPROPRIATIONS - FUND 244		11,804	24,600	24,600	25,000
NET OF REVENUES/APPROPRIATIONS - FUND 244		3,658	(14,500)	(14,484)	(14,900)
BEGINNING FUND BALANCE		55,279	58,937	58,937	44,453
ENDING FUND BALANCE		58,937	44,437	44,453	29,553

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.000					
248-000.000-402.000	CURRENT PROPERTY TAXES	57,753	38,000	33,770	52,281
248-000.000-540.100	STATE GRANT REVENUE	25,000			25,000
248-000.000-665.000	INTEREST	2,127			
248-000.000-728.000	OPERATING SUPPLIES	436	3,000	3,000	3,000
248-000.000-820.000	CONTRACTUAL SERVICES		5,000	5,000	5,000
248-000.000-825.000	PROFESSIONAL CONFERENCES/DUES		125	125	125
248-000.000-880.000	COMMUNITY PROMOTION		20,000		
248-000.000-922.000	UTILITIES-STREET LIGHTS		1,800	1,800	1,800
248-000.000-974.000	CONSTRUCTION/IMPROVEMENTS		7,500	7,500	7,500
248-000.000-976.600	GRANT EXPENDITURES - MATCH ON MA	27,500	5,000	5,000	35,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		56,944	(4,425)	11,345	24,856
ESTIMATED REVENUES - FUND 248		84,880	38,000	33,770	77,281
APPROPRIATIONS - FUND 248		27,936	42,425	22,425	52,425
NET OF REVENUES/APPROPRIATIONS - FUND 248		56,944	(4,425)	11,345	24,856
BEGINNING FUND BALANCE		103,103	160,048	160,048	171,393
ENDING FUND BALANCE		160,047	155,623	171,393	196,249

Fund 252 - CORRIDOR IMPROVEMENT AUTHORITY

Dept 000.000

252-000.000-402.000	CURRENT PROPERTY TAXES	27,196	54,935
252-000.000-820.000	CONTRACTUAL SERVICES	20,000	20,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		7,196	34,935

ESTIMATED REVENUES - FUND 252

APPROPRIATIONS - FUND 252

ESTIMATED REVENUES - FUND 252		27,196	54,935
APPROPRIATIONS - FUND 252		20,000	20,000
NET OF REVENUES/APPROPRIATIONS - FUND 252		7,196	34,935

BEGINNING FUND BALANCE			7,196
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ENDING FUND BALANCE		7,196	42,131
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Fund 271 - LIBRARY MILLAGE

Dept 000.000

271-000.000-665.000 INTEREST

NET OF REVENUES/APPROPRIATIONS - 000.000 -

674	100	400	250
674	100	400	250

ESTIMATED REVENUES - FUND 271

APPROPRIATIONS - FUND 271

NET OF REVENUES/APPROPRIATIONS - FUND 271

BEGINNING FUND BALANCE

ENDING FUND BALANCE

674	100	400	250
674	100	400	250
13,603	14,276	14,276	14,676
14,277	14,376	14,676	14,926

Fund 272 - COMMUNITY NEEDS FUND

Dept 000.000

272-000.000-606.300	FUNDRAISER	300			
272-000.000-665.000	INTEREST	3,021	1,000	1,028	1,000
272-000.000-674.060	DONATIONS - HRC EMER SERVICES	23,640	15,000	20,847	15,000
272-000.000-674.065	DONATIONS - REDI-RIDE	1,548	1,200	1,200	1,200
272-000.000-674.075	DONATIONS-BACK TO SCHOOL	2,500		5,000	2,500
272-000.000-674.076	DONATIONS-HOLIDAY BASKETS	17,000		2,000	2,000
272-000.000-674.077	DONATIONS -DESCHAINE MEMORIAL FUND			255	250
272-000.000-674.078	DONATIONS - KNOB HILL FIRE	5,236			
272-000.000-728.000	OPERATING SUPPLIES			40	50
272-000.000-880.050	FUNDRAISER			300	300
272-000.000-956.070	EMERGENCY FUND	41,797	40,000	42,895	40,000
272-000.000-956.071	EMERGENCY FUND-OTHER	4,135			
272-000.000-956.072	BACK TO SCHOOL SUPPLIES	2,507		2,500	2,500
272-000.000-956.073	HOLIDAY BASKETS	11,774		12,000	12,000
272-000.000-956.075	REDI-RIDE	1,200	1,200	1,700	1,700
272-000.000-956.078	KNOB HILL FIRE	298		851	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		(8,466)	(24,000)	(29,956)	(34,600)
ESTIMATED REVENUES - FUND 272		53,245	17,200	30,330	21,950
APPROPRIATIONS - FUND 272		61,711	41,200	60,286	56,550
NET OF REVENUES/APPROPRIATIONS - FUND 272		(8,466)	(24,000)	(29,956)	(34,600)
BEGINNING FUND BALANCE		95,863	87,398	87,398	57,442
ENDING FUND BALANCE		87,397	63,398	57,442	22,842

Fund 275 - REVOLVING ENERGY FUND

Dept 000.000

275-000.000-665.000	INTEREST	2,662	1,000	1,500	1,500
275-000.000-820.000	CONTRACTUAL SERVICES		5,000	5,000	5,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		2,662	(4,000)	(3,500)	(3,500)
ESTIMATED REVENUES - FUND 275		2,662	1,000	1,500	1,500
APPROPRIATIONS - FUND 275			5,000	5,000	5,000
NET OF REVENUES/APPROPRIATIONS - FUND 275		2,662	(4,000)	(3,500)	(3,500)
BEGINNING FUND BALANCE		53,921	56,583	56,583	53,083
ENDING FUND BALANCE		56,583	52,583	53,083	49,583

Fund 277 - LAW ENFORCEMENT GRANTS

Dept 000.000				
277-000.000-502.000	GRANT REVENUE - FEDERAL		696	
277-000.000-665.000	INTEREST	3,740	1,000	2,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		3,740	1,000	2,696
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Dept 300.301 - POLICE				
277-300.301-706.310	OT-OHSP TRAFFIC GRANT	696		1,384
277-300.301-714.000	FICA	53		105
NET OF REVENUES/APPROPRIATIONS - 300.301 - POLICE		(749)		(1,489)
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ESTIMATED REVENUES - FUND 277		3,740	1,000	2,696
APPROPRIATIONS - FUND 277		749		1,489
NET OF REVENUES/APPROPRIATIONS - FUND 277		2,991	1,000	1,207
BEGINNING FUND BALANCE		76,783	79,774	79,774
ENDING FUND BALANCE		79,774	80,774	80,981
				82,481

Fund 284 - OPIOID SETTLEMENT FUND

Dept 000.000

284-000.000-665.000	INTEREST	1,164	600	750	750
284-000.000-685.000	OPIOID SETTLEMENT REVENUE	30,561		40,408	15,869
284-000.000-760.000	UNIFORMS			2,000	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		31,725	600	39,158	16,619
ESTIMATED REVENUES - FUND 284		31,725	600	41,158	16,619
APPROPRIATIONS - FUND 284				2,000	
NET OF REVENUES/APPROPRIATIONS - FUND 284		31,725	600	39,158	16,619
BEGINNING FUND BALANCE			31,724	31,724	70,882
ENDING FUND BALANCE		31,725	32,324	70,882	87,501

Fund 285 - AMERICAN RESCUE PLAN ACT - FUNDS

Dept 000.000					
285-000.000-528.000	OTHER FEDERAL GRANTS	1,499,660	612,903	640,396	503,486
285-000.000-665.000	INTEREST	90,922	50,000	50,000	15,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		1,590,582	662,903	690,396	518,486
Dept 900.901 - CAPITAL OUTLAY					
285-900.901-821.000	PROFESSIONAL SERVICES	3,268	350,000	70,207	
285-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	980,247		91,041	646,893
285-900.901-979.000	MACHINERY AND EQUIPMENT		262,903	214,677	
285-900.901-980.040	Network Upgrades	216,145		264,471	
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY		(1,199,660)	(612,903)	(640,396)	(646,893)
Dept 965.966 - OPERATING TRANSFERS OUT					
285-965.966-995.101	TRANSFER OUT TO GENERAL FUND	300,000			
285-965.966-995.214	TRANSFER OUT TO FIRE RESTRICTED			26,302	
NET OF REVENUES/APPROPRIATIONS - 965.966 - OPERATING TRANSFERS OUT		(300,000)		(26,302)	
ESTIMATED REVENUES - FUND 285		1,590,582	662,903	690,396	518,486
APPROPRIATIONS - FUND 285		1,499,660	612,903	666,698	646,893
NET OF REVENUES/APPROPRIATIONS - FUND 285		90,922	50,000	23,698	(128,407)
BEGINNING FUND BALANCE		13,787	104,709	104,709	128,407
ENDING FUND BALANCE		104,709	154,709	128,407	

Fund 288 - CATA Millage					
Dept 000.000					
288-000.000-407.000	CATA MILLAGE	392,154	420,000	417,193	438,000
288-000.000-412.000	DELINQUENT PROPERTY TAXES	248	100	203	100
288-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHA	2,126	1,500	2,507	1,500
288-000.000-665.000	INTEREST	12,242	1,000	1,000	250
288-000.000-813.000	CATA Services	385,000	420,000	420,000	471,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		21,770	2,600	903	(31,150)
ESTIMATED REVENUES - FUND 288		406,770	422,600	420,903	439,850
APPROPRIATIONS - FUND 288		385,000	420,000	420,000	471,000
NET OF REVENUES/APPROPRIATIONS - FUND 288		21,770	2,600	903	(31,150)
BEGINNING FUND BALANCE		8,536	30,305	30,305	31,208
ENDING FUND BALANCE		30,306	32,905	31,208	58

Fund 310 - ROADS DEBT RETIREMENT FUND

Dept 000.000

310-000.000-405.090	ROAD DEBT MILLAGE COLLECTION	3,881,193	4,146,309	4,136,589	4,331,569
310-000.000-412.000	DELINQUENT PROPERTY TAXES	2,459	1,000	1,762	1,000
310-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHA	20,885	11,000	24,710	11,000
310-000.000-665.000	INTEREST	85,259	10,000	10,000	10,000
310-000.000-992.200	PRINCIPAL EXPENSE	3,165,000	3,415,000	3,415,000	3,625,000
310-000.000-993.000	DEBT SERVICE-INTEREST	727,917	518,000	518,000	347,250
NET OF REVENUES/APPROPRIATIONS - 000.000 -		96,879	235,309	240,061	381,319
ESTIMATED REVENUES - FUND 310		3,989,796	4,168,309	4,173,061	4,353,569
APPROPRIATIONS - FUND 310		3,892,917	3,933,000	3,933,000	3,972,250
NET OF REVENUES/APPROPRIATIONS - FUND 310		96,879	235,309	240,061	381,319
BEGINNING FUND BALANCE		2,119,189	2,216,069	2,216,069	2,456,130
ENDING FUND BALANCE		2,216,068	2,451,378	2,456,130	2,837,449

Fund 372 - FIRE STATION DEBT SERVICE

Dept 000.000

372-000.000-405.070	FIRE STATION MILLAGE COLLECTION	399,473	426,816	425,762	139,033
372-000.000-412.000	DELINQUENT PROPERTY TAXES	253	100	207	100
372-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHA	1,238	1,100	1,571	1,100
372-000.000-665.000	INTEREST	3,865	500	600	200
372-000.000-992.200	PRINCIPAL EXPENSE	240,000	245,000	245,000	450,000
372-000.000-993.000	DEBT SERVICE-INTEREST	19,233	13,960	13,960	5,600
NET OF REVENUES/APPROPRIATIONS - 000.000 -		145,596	169,556	169,180	(315,167)
ESTIMATED REVENUES - FUND 372		404,829	428,516	428,140	140,433
APPROPRIATIONS - FUND 372		259,233	258,960	258,960	455,600
NET OF REVENUES/APPROPRIATIONS - FUND 372		145,596	169,556	169,180	(315,167)
BEGINNING FUND BALANCE		1,851	147,448	147,448	316,628
ENDING FUND BALANCE		147,447	317,004	316,628	1,461

Fund 401 - CAPITAL PROJECT FUND					
Dept 000.000					
401-000.000-665.000	INTEREST	126,494	60,000	75,000	50,000
401-000.000-699.101	TRANSFER IN FROM GENERAL FUND	3,500,000			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		3,626,494	60,000	75,000	50,000
Dept 900.901 - CAPITAL OUTLAY					
401-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	1,077,456	68,445	419,445	725,000
401-900.901-979.000-SIREN 2024	MACHINERY AND EQUIPMENT		120,000	120,000	
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY		(1,077,456)	(188,445)	(539,445)	(725,000)
ESTIMATED REVENUES - FUND 401		3,626,494	60,000	75,000	50,000
APPROPRIATIONS - FUND 401		1,077,456	188,445	539,445	725,000
NET OF REVENUES/APPROPRIATIONS - FUND 401		2,549,038	(128,445)	(464,445)	(675,000)
BEGINNING FUND BALANCE			2,549,038	2,549,038	2,084,593
ENDING FUND BALANCE		2,549,038	2,420,593	2,084,593	1,409,593

Fund 446 - TIRF				
Dept 000.000				
446-000.000-474.000	PENALTIES	429	26	
446-000.000-665.000	INTEREST	90,744	35,000	84,000
446-000.000-665.040	INTEREST - SPECIAL ASSESSMENTS	58,243	55,000	88,000
446-000.000-675.000	MISCELLANEOUS	1		
446-000.000-677.000	SPECIAL ASSESSMENTS	321,849	750,000	322,000
446-000.000-972.020	LAKE LANSING WATERSHED	111,971	90,000	90,000
446-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	36,639	60,000	9
NET OF REVENUES/APPROPRIATIONS - 000.000 -		322,656	690,000	404,017
				334,000
ESTIMATED REVENUES - FUND 446		471,266	840,000	494,026
APPROPRIATIONS - FUND 446		148,610	150,000	90,009
NET OF REVENUES/APPROPRIATIONS - FUND 446		322,656	690,000	404,017
BEGINNING FUND BALANCE		1,851,978	2,174,633	2,174,633
ENDING FUND BALANCE		2,174,634	2,864,633	2,578,650
				2,912,650

Fund 590 - SEWER FUND

Dept 000.000

590-000.000-595.000	Capital Contributions	307,598			
590-000.000-617.000	PUBLIC WORKS SERVICES	20,000	20,000	20,000	20,000
590-000.000-630.110	BILLING CHARGES-SEWER	326,070	390,000	330,000	855,000
590-000.000-631.000	SEWER CHARGES	6,290,735	7,090,000	6,550,000	7,500,000
590-000.000-631.010	LIFT STATION FEES	6,966	5,500	6,966	6,966
590-000.000-632.000	WATER AND SEWER PENALTIES	35,863	26,000	40,000	35,000
590-000.000-634.010	SEWER BENEFITS	3,090	8,000	3,300	3,300
590-000.000-635.000	SEWER INSPECTIONS	7,865	7,500	8,000	7,500
590-000.000-636.000	SEWER LICENSES	200	125	200	200
590-000.000-644.000	CONNECTION FEES	108,992	130,000	150,000	150,000
590-000.000-645.000	ENGINEERING FEES	19,197	25,000	25,000	25,000
590-000.000-645.010	Inspection Charges	44,665	45,000	150,000	75,000
590-000.000-665.000	INTEREST	347,094	150,000	275,000	250,000
590-000.000-675.000	MISCELLANEOUS	1,328	500	1,500	1,500
590-000.000-717.600	PENSION EXPENSE - GASB 68	(9,066)			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		7,528,729	7,897,625	7,559,966	8,929,466

Dept 440.441 - WATER/SEWER ADMINISTRATION

590-440.441-701.000	SALARIES	117,404	121,007	121,007	124,422
590-440.441-706.000	OVERTIME	72			
590-440.441-709.000	MERS 457 CONTRIBUTION	232	250	380	250
590-440.441-710.000	LONGEVITY	1,408	1,280	1,280	640
590-440.441-714.000	FICA	9,079	9,374	9,374	9,586
590-440.441-715.000	HEALTH INSURANCE	13,272	15,282	15,282	26,856
590-440.441-715.010	INSURANCE OPT OUT	2,250	2,250	2,250	
590-440.441-716.000	LIFE/DISABILITY INSURANCE	407	726	726	747
590-440.441-717.000	PENSION	20,724	29,610	29,610	20,275
590-440.441-717.500	HEALTH CARE SAVINGS PLAN	2,331	2,420	2,420	2,488
590-440.441-718.000	WORKERS COMPENSATION	407	621	621	589
590-440.441-807.000	AUDIT	8,000	8,000	10,107	11,500
590-440.441-820.000	CONTRACTUAL SERVICES	14,628	16,000	16,000	16,000
590-440.441-825.000	PROFESSIONAL CONFERENCES/DUES	1,157	1,000	2,000	2,000
590-440.441-957.000	ADMINISTRATIVE	525,000	525,000	525,000	525,000
590-440.441-964.000	REFUNDS	75,000	75,000	75,000	75,000
NET OF REVENUES/APPROPRIATIONS - 440.441 - WATER/SEWER ADMINISTRATI		(791,371)	(807,820)	(811,057)	(815,353)

Dept 440.447 - ENGINEERING

590-440.447-701.000	SALARIES	227,796	223,514	223,514	238,911
590-440.447-702.000	SICK LEAVE INCENTIVE PAY		959	959	548
590-440.447-706.000	OVERTIME	708	500	500	750
590-440.447-709.000	MERS 457 CONTRIBUTION	662	700	713	713
590-440.447-710.000	LONGEVITY	960	1,440	1,440	960
590-440.447-714.000	FICA	17,616	17,374	17,374	18,504
590-440.447-715.000	HEALTH INSURANCE	36,568	34,649	34,649	41,404
590-440.447-715.010	INSURANCE OPT OUT	2,250	2,250	2,250	2,250
590-440.447-716.000	LIFE/DISABILITY INSURANCE	1,031	1,266	1,266	1,334
590-440.447-717.000	PENSION	21,095	27,468	27,468	22,330
590-440.447-717.500	HEALTH CARE SAVINGS PLAN	4,219	4,221	4,221	4,448
590-440.447-718.000	WORKERS COMPENSATION	1,164	1,312	1,312	1,279
590-440.447-728.000	OPERATING SUPPLIES	159	500	500	500
590-440.447-819.000	TRAINING	714	1,000	2,000	2,000
590-440.447-821.000	PROFESSIONAL SERVICES		20,000	20,000	20,000
590-440.447-825.000	PROFESSIONAL CONFERENCES/DUES	87	750	100	750
590-440.447-950.000	Vehicle Charges	15,335	16,869	16,869	18,556
NET OF REVENUES/APPROPRIATIONS - 440.447 - ENGINEERING		(330,364)	(354,772)	(355,135)	(375,237)

Dept 440.527 - SEWAGE TREATMENT

590-440.527-820.000	CONTRACTUAL SERVICES	1,964,095	2,500,000	2,500,000	2,500,000
NET OF REVENUES/APPROPRIATIONS - 440.527 - SEWAGE TREATMENT		(1,964,095)	(2,500,000)	(2,500,000)	(2,500,000)

Dept 440.538 - SEWER MAINTENANCE

590-440.538-701.000	SALARIES	262,363	264,637	264,637	311,459
590-440.538-701.080	SALARIES - TEMPORARY		5,000	5,000	8,000
590-440.538-702.020	AFTER-HOURS RESPONSE STIPEND	5,483	6,500	6,500	6,500
590-440.538-706.000	OVERTIME	11,123	12,500	12,500	12,500
590-440.538-709.000	MERS 457 CONTRIBUTION	987	1,063	1,063	1,313
590-440.538-710.000	LONGEVITY	880	1,200	1,200	1,600
590-440.538-714.000	FICA	21,450	22,879	22,879	27,157
590-440.538-715.000	HEALTH INSURANCE	79,895	91,380	91,380	118,049
590-440.538-716.000	LIFE/DISABILITY INSURANCE	1,102	1,588	1,588	1,869
590-440.538-717.000	PENSION	27,702	43,852	43,852	32,174
590-440.538-717.500	HEALTH CARE SAVINGS PLAN	5,029	5,293	5,293	6,229

590-440.538-718.000	WORKERS COMPENSATION	3,075	3,977	3,977	4,344
590-440.538-727.000	LICENSES	13,893	11,675	11,675	16,375
590-440.538-728.000	OPERATING SUPPLIES	7,044	8,000	25,000	25,000
590-440.538-760.000	UNIFORMS	1,369	1,500	1,500	1,500
590-440.538-761.000	CLOTHING ALLOWANCE	3,215	3,000	3,000	3,750
590-440.538-806.000	CLAIM REIMBURSEMENT		2,000	2,000	2,000
590-440.538-819.000	TRAINING	3,861	10,000	5,000	5,000
590-440.538-820.000	CONTRACTUAL SERVICES	83,829	80,000	230,000	230,000
590-440.538-820.020	SEWER CLEANING-SANITARY		1,000		
590-440.538-820.030	SEWER CLEANING-STORM		1,000		
590-440.538-825.000	PROFESSIONAL CONFERENCES/DUES	375	1,200	1,200	1,200
590-440.538-827.000	RADIO MAINTENANCE	4,567	7,400	5,000	5,000
590-440.538-920.000	UTILITIES-ELECTRIC/GAS/WATER	89,700	100,000	110,000	115,000
590-440.538-931.000	LIFT STATION REPAIRS	16,773	120,000	20,000	120,000
590-440.538-932.000	SEWER LINE REPAIRS	29,157	50,000	10,000	50,000
590-440.538-936.000	EQUIPMENT MAINTENANCE	927	7,000	1,000	2,500
590-440.538-950.000	Vehicle Charges	118,695	130,565	130,565	143,622
590-440.538-968.000	DEPRECIATION	1,436,138			
590-440.538-979.000	MACHINERY AND EQUIPMENT	6,193	25,000	10,000	10,000
NET OF REVENUES/APPROPRIATIONS - 440.538 - SEWER MAINTENANCE		(2,234,825)	(1,019,209)	(1,025,809)	(1,262,141)
Dept 900.901 - CAPITAL OUTLAY					
590-900.901-974.000	CONSTRUCTION/IMPROVEMENTS		3,200,000	2,500,000	2,300,000
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY			(3,200,000)	(2,500,000)	(2,300,000)
Dept 905.906 - DEBT SERVICE					
590-905.906-993.000	DEBT SERVICE-INTEREST	813,098	700,000	850,000	850,000
NET OF REVENUES/APPROPRIATIONS - 905.906 - DEBT SERVICE		(813,098)	(700,000)	(850,000)	(850,000)
ESTIMATED REVENUES - FUND 590		7,519,663	7,897,625	7,559,966	8,929,466
APPROPRIATIONS - FUND 590		6,124,687	8,581,801	8,042,001	8,102,731
NET OF REVENUES/APPROPRIATIONS - FUND 590		1,394,976	(684,176)	(482,035)	826,735
BEGINNING FUND BALANCE		28,904,075	30,299,054	30,299,054	29,817,019
ENDING FUND BALANCE		30,299,051	29,614,878	29,817,019	30,643,754

Fund 591 - WATER FUND

Dept 000.000				
591-000.000-595.000	Capital Contributions	518,733		
591-000.000-617.000	PUBLIC WORKS SERVICES	20,000	20,000	20,000
591-000.000-630.000	WATER SALES	5,917,680	6,547,000	7,856,400
591-000.000-630.100	BILLING CHARGES	330,960	385,000	855,000
591-000.000-632.000	WATER AND SEWER PENALTIES	30,184	27,500	33,000
591-000.000-633.000	CUSTOMER INSTALLATION	44,170	50,000	50,000
591-000.000-634.000	WATER BENEFITS	6,131	15,000	10,000
591-000.000-635.100	Water Inspection	3,290	4,000	4,000
591-000.000-644.000	CONNECTION FEES	69,626	75,000	75,000
591-000.000-645.000	ENGINEERING FEES	19,197	25,000	25,000
591-000.000-645.010	Inspection Charges	44,165	45,000	45,000
591-000.000-665.000	INTEREST	141,582	110,000	110,000
591-000.000-665.040	INTEREST - SPECIAL ASSESSMENTS	593		
591-000.000-667.100	RENTAL INCOME-ANTENNAS	31,797	30,574	32,000
591-000.000-669.000	Unrealized invest gain/loss	68,000		
591-000.000-675.000	MISCELLANEOUS	22,579	12,000	25,000
591-000.000-675.001	MISC-POOL FILL	178		
591-000.000-675.002	Misc-Construction meters	13,877	13,000	10,000
591-000.000-676.000	REIMBURSEMENTS	279	500	500
591-000.000-677.000	SPECIAL ASSESSMENTS	2,473		2,473
591-000.000-692.000	GAIN FROM JOINT VENTURE	993,301		
591-000.000-717.600	PENSION EXPENSE - GASB 68	26,714		
NET OF REVENUES/APPROPRIATIONS - 000.000 -		8,252,081	7,359,574	9,153,373

Dept 440.441 - WATER/SEWER ADMINISTRATION				
591-440.441-701.000	SALARIES	116,542	121,100	124,422
591-440.441-706.000	OVERTIME	72		
591-440.441-709.000	MERS 457 CONTRIBUTION	232	250	250
591-440.441-710.000	LONGEVITY	1,408	1,280	640
591-440.441-714.000	FICA	9,014	9,374	9,586
591-440.441-715.000	HEALTH INSURANCE	13,272	15,282	26,856
591-440.441-715.010	INSURANCE OPT OUT	2,250	2,250	2,250
591-440.441-716.000	LIFE/DISABILITY INSURANCE	407	726	747
591-440.441-717.000	PENSION	20,724	29,610	20,275
591-440.441-717.500	HEALTH CARE SAVINGS PLAN	2,331	2,420	2,488
591-440.441-718.000	WORKERS COMPENSATION	407	621	589
591-440.441-728.000	OPERATING SUPPLIES	45	150	150
591-440.441-807.000	AUDIT	8,000	8,000	11,000
591-440.441-820.000	CONTRACTUAL SERVICES	15,251	14,000	16,000
591-440.441-825.000	PROFESSIONAL CONFERENCES/DUES	34,654	30,000	30,000
591-440.441-955.000	MISCELLANEOUS	68	5,000	5,000
591-440.441-957.000	ADMINISTRATIVE	525,000	525,000	525,000
591-440.441-968.000	DEPRECIATION	823,994		
NET OF REVENUES/APPROPRIATIONS - 440.441 - WATER/SEWER ADMINISTRATI		(1,573,671)	(765,063)	(775,253)

Dept 440.447 - ENGINEERING				
591-440.447-701.000	SALARIES	210,569	222,714	238,661
591-440.447-702.000	SICK LEAVE INCENTIVE PAY	2,004	959	548
591-440.447-706.000	OVERTIME	708	1,300	1,000
591-440.447-709.000	MERS 457 CONTRIBUTION	662	700	713
591-440.447-710.000	LONGEVITY	960	1,440	960
591-440.447-714.000	FICA	16,448	17,374	18,504
591-440.447-715.000	HEALTH INSURANCE	36,705	34,649	41,404
591-440.447-715.010	INSURANCE OPT OUT	2,250	2,250	2,250
591-440.447-716.000	LIFE/DISABILITY INSURANCE	1,031	1,266	1,334
591-440.447-717.000	PENSION	21,057	27,165	22,330
591-440.447-717.500	HEALTH CARE SAVINGS PLAN	4,211	4,221	4,448
591-440.447-718.000	WORKERS COMPENSATION	1,167	1,312	1,279
591-440.447-727.000	LICENSES	95	1,000	1,000
591-440.447-728.000	OPERATING SUPPLIES	275	1,500	1,500
591-440.447-819.000	TRAINING	1,353	1,800	1,800
591-440.447-825.000	PROFESSIONAL CONFERENCES/DUES	754	1,000	1,000
591-440.447-950.000	Vehicle Charges	15,335	16,869	18,556
NET OF REVENUES/APPROPRIATIONS - 440.447 - ENGINEERING		(315,584)	(337,519)	(357,287)

Dept 440.530 - WATER SUPPLY					
591-440.530-820.000	CONTRACTUAL SERVICES	3,660,475	4,253,753	4,306,538	4,759,535
NET OF REVENUES/APPROPRIATIONS - 440.530 - WATER SUPPLY		(3,660,475)	(4,253,753)	(4,306,538)	(4,759,535)
Dept 440.537 - WATER MAINTENANCE					
591-440.537-701.000	SALARIES	491,501	485,500	485,500	518,732
591-440.537-701.080	SALARIES - TEMPORARY		5,000	5,000	8,000
591-440.537-702.020	AFTER-HOURS RESPONSE STIPEND	14,769	15,000	15,000	15,000
591-440.537-706.000	OVERTIME	37,274	50,000	35,000	50,000
591-440.537-709.000	MERS 457 CONTRIBUTION	1,915	2,138	2,138	2,138
591-440.537-710.000	LONGEVITY	5,680	6,000	6,000	6,400
591-440.537-714.000	FICA	42,202	44,402	44,402	47,284
591-440.537-715.000	HEALTH INSURANCE	144,332	164,712	164,712	171,761
591-440.537-716.000	LIFE/DISABILITY INSURANCE	2,079	2,911	2,911	3,112
591-440.537-717.000	PENSION	113,363	114,840	114,840	130,382
591-440.537-717.500	HEALTH CARE SAVINGS PLAN	9,548	9,704	9,704	10,375
591-440.537-718.000	WORKERS COMPENSATION	11,729	17,769	17,769	18,336
591-440.537-727.000	LICENSES	28,460	26,075	30,000	26,825
591-440.537-728.000	OPERATING SUPPLIES	83,891	100,000	20,000	75,000
591-440.537-761.000	CLOTHING ALLOWANCE	6,429	6,000	6,000	6,000
591-440.537-819.000	TRAINING	7,297	7,000	7,000	7,000
591-440.537-820.000	CONTRACTUAL SERVICES	291,935	160,000	160,000	180,000
591-440.537-825.000	PROFESSIONAL CONFERENCES/DUES	3,902	3,500	4,000	5,000
591-440.537-827.000	RADIO MAINTENANCE	2,782	4,250	4,250	4,250
591-440.537-920.000	UTILITIES-ELECTRIC/GAS/WATER	13,402	7,000	7,000	7,000
591-440.537-936.000	EQUIPMENT MAINTENANCE	51	2,000	2,000	2,000
591-440.537-950.000	Vehicle Charges	162,620	178,882	178,882	196,770
591-440.537-972.000	CUSTOMER INSTALLATION - WATER	(87,259)	350,000	70,000	70,000
591-440.537-979.000	MACHINERY AND EQUIPMENT	10,832	40,000	5,000	40,000
NET OF REVENUES/APPROPRIATIONS - 440.537 - WATER MAINTENANCE		(1,398,734)	(1,802,683)	(1,397,108)	(1,601,365)
Dept 900.901 - CAPITAL OUTLAY					
591-900.901-974.000	CONSTRUCTION/IMPROVEMENTS		1,250,000	1,250,000	1,000,000
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY			(1,250,000)	(1,250,000)	(1,000,000)
ESTIMATED REVENUES - FUND 591		8,278,795	7,359,574	6,937,163	9,153,373
APPROPRIATIONS - FUND 591		6,975,178	8,409,018	8,037,300	8,493,440
NET OF REVENUES/APPROPRIATIONS - FUND 591		1,303,617	(1,049,444)	(1,100,137)	659,933
BEGINNING FUND BALANCE		30,960,215	32,263,834	32,263,834	31,163,697
ENDING FUND BALANCE		32,263,832	31,214,390	31,163,697	31,823,630

Fund 661 - MOTOR POOL

Dept 000.000

661-000.000-665.000	INTEREST	39,464	20,000	26,500	26,500
661-000.000-667.000	RENTALS	1,151,330	1,266,467	1,266,467	1,393,114
661-000.000-667.500	RENTALS - PUBLIC SAFETY VEHICLES	250,000	127,000	127,000	127,000
661-000.000-673.000	VEHICLE SALES	44,818		30,000	55,000
661-000.000-698.000	INSURANCE RECOVERIES	10,430		44,877	10,000
661-000.000-701.000	SALARIES	120,353	182,408	182,408	192,899
661-000.000-702.020	AFTER-HOURS RESPONSE STIPEND	80	320	100	200
661-000.000-706.000	OVERTIME	3,355	3,500	3,500	3,500
661-000.000-709.000	MERS 457 CONTRIBUTION	290	563	563	563
661-000.000-710.000	LONGEVITY	560	880	880	960
661-000.000-714.000	FICA	9,290	15,118	15,118	15,835
661-000.000-715.000	HEALTH INSURANCE	19,022	36,380	36,380	43,641
661-000.000-716.000	LIFE/DISABILITY INSURANCE	716	1,094	1,094	1,157
661-000.000-717.000	PENSION	18,862	26,457	26,457	24,125
661-000.000-717.500	HEALTH CARE SAVINGS PLAN	2,379	3,648	3,648	3,858
661-000.000-717.600	PENSION EXPENSE - GASB 68	(521)			
661-000.000-718.000	WORKERS COMPENSATION	3,209	5,342	5,342	5,515
661-000.000-727.000	LICENSES	4,869	8,000	5,000	7,575
661-000.000-728.101	Vehicle Repair parts	61,040	75,000	85,000	85,000
661-000.000-728.102	Vehicle Accessories	2,518	15,000	15,000	15,000
661-000.000-728.103	Veh Supplies-outside services	108,492	100,000	105,000	105,000
661-000.000-728.104	Tires/Tire Services	34,998	30,000	30,000	35,000
661-000.000-728.105	Batteries/Electrical	875	2,000	2,000	2,000
661-000.000-728.106	Tools	2,437	2,000	2,000	2,000
661-000.000-728.107	Fasteners	3,596	3,000	3,000	3,000
661-000.000-728.108	Solvents	1,625	2,000	2,000	2,000
661-000.000-760.000	UNIFORMS	2,078	2,500	3,500	3,750
661-000.000-761.000	CLOTHING ALLOWANCE	1,036	1,500	1,500	1,500
661-000.000-807.000	AUDIT		2,500	3,158	3,500
661-000.000-812.000	INSURANCE	74,471	85,000	97,554	110,000
661-000.000-819.000	TRAINING	60	2,000	2,000	2,000
661-000.000-820.000	CONTRACTUAL SERVICES	58,758	50,000	50,000	50,000
661-000.000-865.000	GASOLINE	191,466	215,000	170,000	200,000
661-000.000-936.000	EQUIPMENT MAINTENANCE	6,619	6,000	6,000	6,000
661-000.000-968.000	DEPRECIATION	698,350			
661-000.000-979.000	MACHINERY AND EQUIPMENT	268	2,500	2,500	2,500
661-000.000-981.000	VEHICLES	11,127	1,020,500	656,000	1,099,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		53,764	(486,743)	(21,858)	(415,464)
ESTIMATED REVENUES - FUND 661		1,496,042	1,413,467	1,494,844	1,611,614
APPROPRIATIONS - FUND 661		1,442,278	1,900,210	1,516,702	2,027,078
NET OF REVENUES/APPROPRIATIONS - FUND 661		53,764	(486,743)	(21,858)	(415,464)
BEGINNING FUND BALANCE		4,187,856	4,241,622	4,241,622	4,219,764
ENDING FUND BALANCE		4,241,620	3,754,879	4,219,764	3,804,300

ESTIMATED REVENUES - ALL FUNDS	63,400,256	55,321,787	55,089,513	71,372,680
APPROPRIATIONS - ALL FUNDS	62,144,893	60,162,308	61,940,901	65,145,276
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	1,255,363	(4,840,521)	(6,851,388)	6,227,404
BEGINNING FUND BALANCE - ALL FUNDS	109,747,604	111,002,979	111,002,979	104,151,591
ENDING FUND BALANCE - ALL FUNDS	111,002,967	106,162,458	104,151,591	110,378,995



To: Township Board

From: Timothy R. Schmitt, AICP, Interim Township Manager and Director of Community Planning and Development

Date: August 29, 2024

Re: Special Use Permit #24-17 – Haslett Gallery – 2119 Haslett Road, Suite A – Recreational Marijuana Retailer

Haslett Gallery has requested special use permit approval to build out an approximately 1,600 square foot recreational marijuana retailer in the existing space 2119A Haslett Road, Haslett, MI 48840. The Subject Property is approximately 1.92 acres in size, is zoned C-1 – Commercial, and is located within the Marijuana Business Overlay District. The site was in the original overlay area for potential medical marijuana licenses and is still in the amended overlay districts that were approved by the Township Board.

The Planning Commission held a public hearing on the proposal at its meeting on June 24, 2024 and received no input from the general public. The Planning Commission further discussed the matter at their July 8, 2024 meeting and voted unanimously to approve the Special Use Permit to operate a recreational marijuana retailer. The Township Board reviewed the request at their August 20th meeting and raised no substantial concerns, nor was there any public comment.

As a reminder, Staff is providing the Special Use Permit criteria for direct review by the Board members. There are no additional review criteria under the Zoning Ordinance for the matter in question.

Sec. 86-126 Review Criteria

Applications for special use permits shall be reviewed for compliance with the following standards and requirements, where applicable. An application for a special use permit that complies with all the following standards and requirements in this chapter may be approved. The applicant shall assure that:

- (1) The project is consistent with the intent and purposes of this chapter.
- (2) The project is consistent with applicable land use policies contained in the Township's comprehensive development plan of current adoption.
- (3) The project is designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the same area.
- (4) The project will not adversely affect or be hazardous to existing neighboring uses.
- (5) The project will not be detrimental to the economic welfare of surrounding properties or the community.
- (6) The project is adequately served by public facilities, such as existing roads, schools, stormwater drainage, public safety, public transportation, and public recreation, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide any such service.
- (7) The project is adequately served by public sanitation facilities if so designed. If on-site sanitation facilities for sewage disposal, potable water supply, and stormwater

Special Use Permit 24-17 – Recreational Marijuana Retailer
Haslett Gallery – 2119 Haslett Road

are proposed, they shall be properly designed and capable of handling the long term needs of the proposed project.

- (8) The project will not involve uses, activities, processes, materials, and equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.
- (9) The project will not directly or indirectly have a substantial adverse impact on the natural resources of the Township, including, but not limited to, prime agricultural soils, water recharge areas, lakes, rivers, streams, major forests, wetlands, and wildlife areas.

Staff has identified no concerns in reviewing the Special Use Permit criteria, based on the application submitted and the previously reviewed licensing information, and would **recommend approval** of the Special Use Permit.

Township Board Options

The Township Board may approve or deny the proposed special use permit for the proposed recreational marijuana retailer. Staff would offer the following motion for the Township Board's use in discussing the matter. The Township Board should explicitly outline their reasons for approval or denial, based on the SUP standards outlined previously in this memo.

Move to adopt the resolution approving Special Use Permit 24-17, a request from Haslett Gallery Inc. to establish a recreational marijuana retailer at 2119 Haslett Road, Suite A (Parcel Id No 33-02-02-09-427-027). The subject property is zoned C-1, Commercial, and the property is located within the Marijuana Business Overlay District.

Attachments

1. Resolution for Approval of SUP #24-17
2. Township Board Packet Information from August 20, 2024 meeting

RESOLUTION TO APPROVE

**Special Use Permit #24-17
Haslett Gallery LLC – 2119 Haslett Road
Recreational Marihuana Retailer**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, MI 48864 on the 3rd day of September 2024, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Haslett Gallery LLC has submitted a request to establish an approximately 1,600 square foot adult use marihuana retailer in an existing commercial center located at 2119 Haslett Road, Suite A, identified as Parcel I.D.# 33-02-02-09-427-027; and

WHEREAS, the Township Board adopted standards to allow adult use marihuana retailers in designated overlay areas throughout the Township at its meeting on July 11, 2023; and

WHEREAS, the subject site is located entirely within Overlay Area 1 and is appropriately zoned C-1 (Commercial), which allows adult use marihuana retailers by special use permit; and

WHEREAS, the Township Board approved the permit for an adult use marihuana conditional license on the subject property at its meeting on April 16, 2024; and

WHEREAS, the overlay areas adopted by the Township Board allow one adult use marihuana retailer in each one of five overlay areas, subject to the approval of a special use permit reviewed by the Planning Commission and approved by the Township Board; and

WHEREAS, the applicant was required to submit for Special Use Permit approval within 60 days of the Board’s approval of their conditional license, which the applicant did; and

WHEREAS, the Township Planning Commission held a public hearing on the Special Use Permit application at their regular meeting on June 24, 2024 and recommended approval to the Township Board at their meeting on July 8, 2024; and

WHEREAS, the Township Board reviewed the request at their August 20, 2024 meeting; and

WHEREAS, the proposed adult use marihuana retailer will not adversely affect adjacent land uses or the health, safety, and general welfare of the community; and

WHEREAS, the proposed project meets the operational requirement for marihuana establishments found in Section 40-71 of the Code of Ordinances.

**Resolution to Approve
SUP #24-17 (Haslett Gallery LLC)
Page 2**

WHEREAS, the proposed project is consistent with the general standards for granting a special use permit found in Section 86-126 of the Code of Ordinances.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Special Use Permit #24-17, subject to the following conditions:

1. Approval is in accordance with the site plan prepared by LSG Engineers and Surveyors. dated November 15, 2019.
2. Approval is in accordance with the floor plans prepared by the Peabody Group, Copyrighted 2019.
3. Approval is subject to the applicant receiving approval of an Adult Use Marihuana Facility permit by the Director of Community Planning and Development.
4. Approval is subject to the applicant receiving Final Approval for an adult use marihuana license from the State of Michigan, Department of Licensing and Regulatory Affairs.
5. The applicant shall obtain and maintain any and all other applicable permits, licenses, and approvals necessary to operate the proposed commercial medical marihuana retailer from the State of Michigan, Township, and any other applicable agencies. Copies of all permits, licenses, and approvals shall be submitted to the Department of Community Planning and Development.
6. Any proposed future expansion, additions, or revisions to the proposed tenant space, building, or site, will require an amendment to Special Use Permit #24-17.
7. All applicable conditions from previous approvals for the construction of the shopping center shall remain in effect.
8. A sign permit shall be required to install a wall sign on the building.
9. The retailer shall remain in compliance with the operational requirements established in Section 40-31 of the Code of Ordinances.
10. The special use permit shall be revoked if the applicant fails to maintain a valid Adult Use Marihuana Facility permit from the Township and Facility License from the State of Michigan.

ADOPTED: YEAS: _____

NAYS: _____



PREVIOUS PACKET INFORMATION

To: Board Members

From: Timothy R. Schmitt, *AICP*, Interim Township Manager and
Community Planning and Development Director

Date: August 9, 2024

Re: Special Use Permit #24-17 – Haslett Holdings Inc. – 2119A Haslett Road –
Recreational Marijuana Retailer

Haslett Holdings Inc. has submitted a Special Use Permit (SUP) application for the construction of a 4,000 square foot adult use marijuana retailer at 2119A Haslett Road, Haslett, MI 48840. The Subject Property is approximately 1.92 acres in size and is zoned C-1 – Commercial. The property is located on the southeast corner of Okemos and Haslett Roads. The site was in the original overlay area for potential medical marijuana licenses and is still in the amended overlay districts that were approved by the Township Board for recreational marijuana. Other tenants in the commercial center include Custom Quilts & Sewing Center, Encore Salon, Vivian Nails & Spa, and the Refresh IV Bar. This special use permit application follows the Township Board’s approval of the adult use marijuana conditional license on April 16, 2024.

The Planning Commission held a public hearing on the proposal at its meeting on June 24, 2024 and received no input from the general public. The Planning Commission further discussed the matter at their July 8, 2024 meeting and voted unanimously to approve the Special Use Permit to operate an recreational marijuana retailer.

Staff memorandums outlining the SUP request and minutes from the Planning Commission meetings at which the request was discussed are attached for the Board’s review.

Township Board Options

The Township Board may approve or deny the proposed special use permit. If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution will be provided at a future meeting.

Attachments

1. Application Information
2. Staff memorandums dated June 24, 2024 and July 8, 2024
3. Planning Commission resolution recommending approval
4. Planning Commission minutes dated June 24, 2024 (Public Hearing) and July 8, 2024 (Recommendation)

**CHARTER TOWNSHIP OF MERIDIAN
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT
5151 MARSH ROAD, OKEMOS, MI 48864
PLANNING DIVISION PHONE: (517) 853-4560, FAX: (517) 853-4095**

SPECIAL USE PERMIT APPLICATION

Before submitting this application for review, an applicant may meet with the Director of Community Planning and Development to discuss the requirements for a special use permit and/or submit a conceptual plan for review to have preliminary technical deficiencies addressed prior to submittal of the application. If the property or land use is located in the following zoning districts RD, RC, RCC, RN then the applicant must meet with the Planning Director to discuss technical difficulties before filing a formal application.

Part I

- A. Applicant Haslett Gallery Inc.
 Address of Applicant 334 E. Washington Ann Arbor, MI 48104
 Telephone - Work 734.474.5881 Home _____ Fax _____ Email james@arborholdings.com
 Interest in property (circle one): Owner _____ Tenant _____ Option _____ Other _____
 (Please attach a list of all persons with an ownership interest in the property.)
- B. Site address / location / parcel number 2119A Haslett Rd. Haslett, MI 48840
 Legal description (please attach if necessary) Please see Attached Site Plan - Attachment A
 Current zoning C-1 Commercial
 Use for which permit is requested / project name Medical Marhuana Provisioning Center
 Corresponding ordinance number Charter Township Of Meridian, Code of Ordiances, Chapter 40
- C. Developer (if different than applicant) N/A
 Address _____
 Telephone – Work _____ Home _____ Fax _____
- D. Architect, Engineer Planner or Surveyor responsible for design of project if different from applicant:
 Name LSG Engineers & Surveyors, INC.
 Address 3135 Pine Tree Road, Suite D, Lansing MI 48911
 Telephone – Work 517.393.2902 Home _____ Fax 517.393.2608
- E. Acreage of all parcels in the project: Gross 1.92 Net 1.92
- F. Explain the project and development phases: This project encompasses doing a slight renovation on a current 1,510 sq ft suite located in the 16,617 sq ft building in order to open a licensed medical marihuana provisioning center.
- G. Total number of: The answers to G and H encompass the entire building and site
 Existing: structures 1 bedrooms 0 offices 7 parking spaces 87 carports 0 garages 0 Type text here
 Proposed: structures 0 bedrooms 0 offices 0 parking spaces 0 carports 0 garages 0
- H. Square footage: existing buildings 16,617 proposed buildings 0
 Usable Floor area: existing buildings 16,617 proposed buildings N/A
- I. If employees will work on the site, state the number of full time and part time employees working per shift and hours of operation: Please see Attached Employment chart - Attachment B
- J. Existing Recreation: Type N/A Acreage 0
 Proposed Recreation: Type N/A Acreage 0
 Existing Open Space: Type Green Area Acreage .36
 Proposed Open Space: Type N/A Acreage 0

- M. Any other information specified by the Director of Community Planning and Development which is deemed necessary to evaluate the application.
- N. In addition to the above requirements, for zoning districts, **RD, RC, RCC, RN, and CV** and **Group Housing Residential Developments** the following is required:
1. Existing and proposed contours of the property at two foot intervals based on United States Geological Survey (USGS) data.
 2. Preliminary engineering reports in accordance with the adopted Township water and sewer standards, together with a letter of review from the Township Engineer.
 3. Ten copies of a report on the intent and scope of the project including, but not limited to: Number, size, volume, and dimensions of buildings; number and size of living units; basis of calculations of floor area and density and required parking; number, size, and type of parking spaces; architectural sketches of proposed buildings.
 4. Seven copies of the project plans which the Township shall submit to local agencies for review and comments.
- O. In addition to the above requirements, a special use application in zoning district **RP** requires the following material as part of the site plan:
1. A description of the operations proposed in sufficient detail to indicate the effects of those operations in producing traffic congestion, noise, glare, air pollution, water pollution, fire hazards or safety hazards or the emission of any potentially harmful or obnoxious matter or radiation.
 2. Engineering and architectural plans for the treatment and disposal of sewerage and industrial waste tailings, or unusable by-products.
 3. Engineering and architectural plans for the handling of any excessive traffic congestion, noise, glare, air pollution, or the emission of any potentially harmful or obnoxious matter or radiation.
- P. In addition to the above requirements, a special use application for a use in the Floodway Fringe of zoning district **CV** requires the following:
1. A letter of approval from the State Department of Environmental Quality.
 2. A location map including existing topographic data at two-foot interval contours at a scale of one inch representing 100 feet.
 3. A map showing proposed grading and drainage plans including the location of all public drainage easements, the limits, extent, and elevations of the proposed fill, excavation, and occupation.
 4. A statement from the County Drain Commissioner, County Health Department, and Director of Public Works and Engineering indicating that they have reviewed and approved the proposal.
- Q. In addition to the above requirements, a special use application for a use in the Groundwater Recharge area or zoning district **CV** requires the following:
1. A location map including existing topographic data at two-foot interval contours.
 2. A map showing proposed grading and drainage plans including the location of all public drainage easements, the limits and extent of the proposed fill, excavation, and occupation.
 3. A statement from the County Drain Commissioner, County Health Department, and Director of Public Works and Engineering indicating that they have reviewed and approved the proposal.
- R. In addition to the above requirements, the Township Code of Ordinances, Article VI, should be reviewed for the following special uses: group housing residential developments, mobile home parks, nonresidential structures and uses in residential districts, planned community and regional shopping center developments, sand or gravel pits and quarries, sod farms, junk yards, sewage treatment and disposal installations, camps and clubs for outdoor sports and buildings greater than 25,000 square feet in gross floor area.

Part II

SUP REQUEST STANDARDS

PLEASE see Attachment G

Township Code of Ordinances, Section 86-126

PLEASE see Attachment G

Applications for Special Land Uses will be reviewed with the standards stated below. An application that complies with the standards stated in the Township Ordinance, conditions imposed pursuant to the Ordinance, other applicable Ordinances, and State and Federal statutes will be approved. Your responses to the questions below will assist the Planning Commission in its review of your application.

- (1) The project is consistent with the intent and purposes of this chapter.
- (2) The project is consistent with applicable land use policies contained in the Township's Master Plan of current adoption.
- (3) The project is designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the same area.
- (4) The project will not adversely affect or be hazardous to existing neighboring uses.
- (5) The project will not be detrimental to the economic welfare of surrounding properties or the community.
- (6) The project is adequately served by public facilities, such as existing roads, schools, stormwater drainage, public safety, public transportation, and public recreation, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide any such service.
- (7) The project is adequately served by public sanitation facilities if so designed. If on-site sanitation facilities for sewage disposal, potable water supply, and storm water are proposed, they shall be properly designed and capable of handling the longterm needs of the proposed project.
- (8) The project will not involve uses, activities, processes, materials, and equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.
- (9) The project will not directly or indirectly have a substantial adverse impact on the natural resources of the Township, including, but not limited to, prime agricultural soils, water recharge areas, lakes, rivers, streams, major forests, wetlands, and wildlife areas.

Part III

I (we) hereby grant permission for members of the Charter Township of Meridian's Boards and/or Commissions, Township staff member(s) and the Township's representatives or experts the right to enter onto the above described property (or as described in the attached information) in my (our) absence for the purpose of gathering information including but not limited to the taking and the use of photographs.

Yes No (Please check one)

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate

Signature of Applicant
James Daly

5/23/24

Date

Type/Print Name

Fee: _____

Received by/Date: _____

**Special Use Permit Application Attachment
Site Plan Requirements Per Section 86-124(c)(4)**

Please see Attachment A

A site plan, drawn to a legible scale, containing the following information where applicable:

- a. Boundaries of the subject property.
- b. Total area of the subject property.
- c. Location of all existing and proposed structures.
- d. Approximate location and distance of all structures within 100 feet of the subject property.
- e. Uses of existing and proposed buildings, on the subject site.
- f. Proposed means of vehicular and pedestrian ingress and egress to the subject property.
- g. Public and private roads and streets, rights-of-way, and easements, indicating names and widths, which abut or cross the site.
- h. Existing and proposed parking spaces, and vehicular and pedestrian circulation patterns.
- i. The buildable area of the subject property indicating all required setbacks, yards and open space.
- j. Zoning classification of the subject and adjacent properties.
- k. Existing and proposed fencing, screening, landscaping, and buffers.
- l. Location and sizes of existing utilities including power lines and towers, both above and below the ground.
- m. Amount and location of all impervious surfaces.
- n. The verified boundaries of all natural water features and required setback lines.

Attachment A

LEGAL DESCRIPTION:

PARCEL A (TAX ID 33-02-09-427-026)
 LOT 42 AND LOT 43, EXCEPT THE SOUTH 156 FEET,
 PLEASANT ACRES, AS RECORDED IN LIBER 13 OF PLATS,
 PAGE 50, INGHAM COUNTY RECORDS

PARCEL B (TAX ID 33-02-09-427-027)
 LOT 44, EXCEPT THE WEST 45 FEET OF THE SOUTH 156'
 AND EXCEPT THE EAST 70 FEET OF THE SOUTH 129.5 FEET,
 PLEASANT ACRES, AS RECORDED IN LIBER 13 OF PLATS,
 PAGE 50, INGHAM COUNTY RECORDS

PARCEL C (TAX ID 33-02-09-427-028)
 LOT 45, EXCEPT THE SOUTH 129.5 FEET, PLEASANT ACRES,
 AS RECORDED IN LIBER 13 OF PLATS, PAGE 50, INGHAM
 COUNTY RECORDS

GENERAL NOTES:

- 1) A current Title Commitment and Schedule B Section II Supportive Documentation has not been furnished. The effect of easements upon this parcel, other than indicated, are unknown.
- 2) Base drawing information obtained from LSG Project No. 00.1236, dated January 22, 2003.
- 3) The location of certain improvements, including sidewalks along Haslett Road and Okemos Road and general revisions are the result of Google Earth aerial imagery and field observations.
- 4) Per internet search, there are no public or private K-12 schools within 1,000 feet or any known churches, places of worship or other religious facilities, libraries, preschools, or licensed childcare centers within 500 feet of the subject property.

SITE DATA

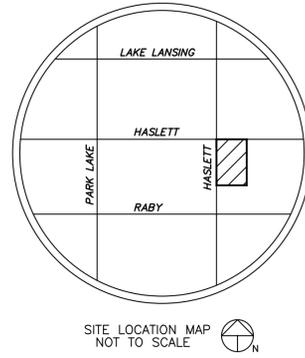
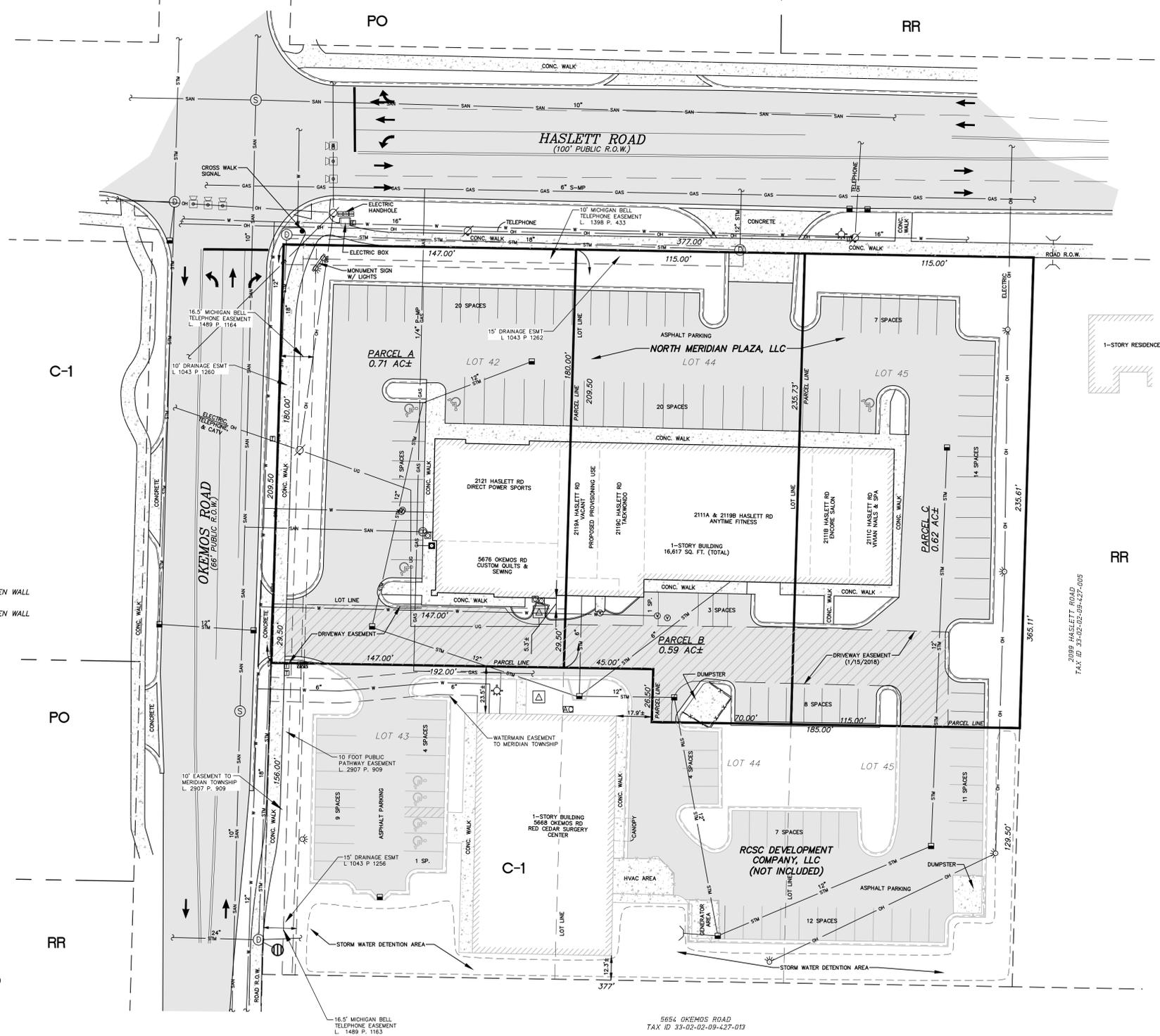
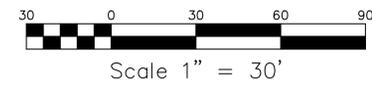
TOTAL SITE AREA: 1.92 AC / 83,804 SQ. FT.

PARKING PROVIDED:
 REGULAR SPACES: 83 SPACES
 ADA SPACES: 4 SPACES
 TOTAL PROVIDED: 87 SPACES

SETBACKS: FRONT: 100'
 REAR: 50' WHERE ADJACENT TO RESIDENTIAL
 35' ADJACENT TO RESIDENTIAL W/ SCREEN WALL
 SIDE: 50' WHERE ADJACENT TO RESIDENTIAL
 35' ADJACENT TO RESIDENTIAL W/ SCREEN WALL
 15,330 SQ. FT. / 0.36 AC

OPEN SPACE: 67,954 SQ. FT. / 1.56 ACRES

ZONING CLASSIFICATION: C-1



LEGEND:

- ⊕ = STORM MANHOLE
- ⊕ = CATCHBASIN
- STM — = STORM LINE
- ⊕ = SANITARY MANHOLE
- SAN — = SANITARY EASEMENT
- ⊕ = SANITARY LINE
- ⊕ = ELECTRIC MANHOLE
- ⊕ = UTILITY POLE
- OH — = GUY WIRE
- OH — = OVERHEAD UTILITY LINE
- UG — = UNDERGROUND UTILITY LINE
- ⊕ = TRANSFORMER
- ⊕ = AC-UNIT
- ⊕ = TELEPHONE MANHOLE
- ⊕ = ROOF DRAIN
- ⊕ = TELEPHONE PEDESTAL
- ⊕ = ELECTRIC PEDESTAL
- ⊕ = ELECTRIC METER
- ⊕ = LIGHT POLE
- ⊕ = SIGN
- ⊕ = MONUMENT SIGN
- ⊕ = WATER MANHOLE
- ⊕ = WELL
- ⊕ = WATER LINE
- ⊕ = WATER VALVE
- ⊕ = FIRE HYDRANT
- ⊕ = MONITORING WELL
- ⊕ = GAS METER
- ⊕ = GAS VALVE
- ⊕ = GAS LINE
- X — X — = FENCE LINE
- ⊕ = DECIDUOUS TREE
- ⊕ = CONIFEROUS TREE
- ⊕ = CURB AND GUTTER
- ⊕ = TREE LINE
- ⊕ = SET IRON & CAP #31603
- ⊕ = FOUND IRON AS NOTED
- ⊕ = SECTION CORNER
- ⊕ = DISTANCE NOT TO SCALE
- ⊕ = YARDBASIN
- ⊕ = POST INDICATOR VALVE
- ⊕ = WALL HYDRANT
- ⊕ = MAIL BOX
- ⊕ = SATELLITE DISH
- ⊕ = ASPHALT
- ⊕ = CONCRETE
- ⊕ = RECORDED
- ⊕ = MEASURED

DATE	DESCRIPTION	REVISIONS
11/13/2019	SUP SITE PLAN	
7/29/2019	ADDED EASEMENTS AT HASLETT & OKEMOS ROADS, PARKING LOT LIGHT POLES AND GENERAL REVISIONS	
7/22/2019	FIELD UPDATE	
1/18/2018	ADDED DRIVEWAY EASEMENT	
1/12/2018	REVISED PARCEL LINES	

LSG
 Engineers & Surveyors

DOUGLAS K. RICHARDSON
 PROFESSIONAL SURVEYOR
 No. 31603

3135 PINE TREE ROAD
 SUITE D
 LANSING, MI 48911
 PH. (517) 393-2902
 FAX (517) 393-2608
 www.lsg-es.com

HASLETT GALLERY, INC.
 106 N 4TH AVENUE
 ANN ARBOR, MICHIGAN 48104

SUP SITE PLAN
 OF
MERIDIAN PLAZA
 MERIDIAN TOWNSHIP, INGHAM COUNTY, MI

MISS DIG
811
 Know what's below.
 Call before you dig.

FILE	SUP.dwg
FIELD WORK	N/A
DRAWN BY	WSF
CHECKED BY	DKR
DATE OF PARCEL SURVEY	8/11/2017
SCALE	1" = 30'
HOR.	N/A
VERT.	N/A
PROJECT NO.	2003
SHEET NO.	1 OF 1

FILE: L:\2003 (SOUTH MERIDIAN PLAZA, HASLETT)\2019 SUP SITE PLAN\SUP.DWG - PLOT DATE: 11/15/2019 8:49 AM BY: Joseph Lev SCALE: 1:1

Attachment B

Attachment B – Employment and Hours of Operation

Employment

Due to our currently operating provisioning center, HG has a comprehensive understanding of staffing needs at this location. The table below shows average daily staffing along with total staff anticipated. HG will not be working in shifts, however staffing needs will be different depending on the time of day. Finally, HG anticipates hiring full, rather than part, time employees for all positions.

Position	FTE's			
	Avg. Daily Staffing	Morning/Afternoon Shift	Afternoon/Evening Shift	Avg. Total Staff
C-Level Executives	1	0-1	0-1	2
Managers	2	1	1-2	4
Consultants	4	2	4	8
Receptionists	1.5	1	2	2
Total	8.5	5	9	16

Hours of Operation

HG will operate from 8 am to 5 pm weekdays, and limited hours on weekends.

Day of Week	Hours of Operation
Monday	9:00 am to 8:00 pm
Tuesday	9:00 am to 8:00 pm
Wednesday	9:00 am to 8:00 pm
Thursday	9:00 am to 8:00 pm
Friday	9:00 am to 8:00 pm
Saturday	9:00 am to 8:00 pm
Sunday	9:00 am to 8:00 pm

Attachment C

LEASE AGREEMENT

THIS LEASE, is made this 1st day of September 2018, by and between **North Meridian Plaza LLC**, a Michigan Limited Liability Company (hereafter referred to as "Landlord") and **Meridian RE Ventures LLC**, a Michigan Limited Liability Company (hereafter referred to as "Tenant")

WITNESSETH:

ARTICLE 1 - LEASED PREMISES

SECTION 1.01 **LEASED PREMISES:** Landlord, in consideration of the rents to be paid and the covenants to be performed by Tenant, does hereby demise and lease unto Tenant, and Tenant hereby leases from Landlord, subject to all the terms and conditions of this Lease including the Rules and Regulations in Exhibit C and all other reasonable rules and regulations as prescribed from time to time by Landlord, those certain premises described in Section 2.01 and 2.02, and shown on the floor plan marked Exhibit "A" attached hereto and made a part hereof (the "Leased Premises") together with the right to used in common with others entitled thereto, the Common Areas (as hereinafter defined). The term "Property" as used herein refers to the development commonly known by the "Property Names" and located at the "Property Address" specified in Section 2.01 together with the land on which the development is situated and any other improvements now or hereafter located thereon. The term "Building" as used herein refers to the building containing the Leased Premises.

ARTICLE 2 - BASIC LEASE PROVISIONS

The Section in this Article 2 that furnish data to be incorporated in other Sections of this Lease shall be deemed part of the context of this Lease when considered together with the further definitions, explanations and provisions of the applicable Sections in this Lease.

SECTION 2.01 **LOCATION of LEASED PREMISES:**
Property Address: 2119 Haslett Rd, Haslett MI 48840
Municipality: Meridian Township
Suite Address: A

SECTION 2.02 **LEASED AREA: 1600 square feet (approximate measurement)**

SECTION 2.03 **LEASE TERM: 6 Years**

SECTION 2.04 **COMMENCEMENT DATE: December 1st 2018**

SECTION 2.05 **EXPIRATION DATE: November 31st 2023**

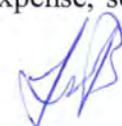
SECTION 2.06 **RENEWAL OPTION:** 3 - 5 Year options. Provided the Tenant has not been in any material default at any time during the Lease' the Tenant shall have the option to renew this Lease upon written notifications to Landlord at least 180 days prior to the expiration of the preceding lease period for three (3) additional five (5) year terms upon the same terms and conditions, except for a 3% annual increase in rent.

SECTION 2.07 **MINIMUM BASE RENT:** \$ 4,000.00 per month / \$ 48,000.00 annually with 3% annual increases.
2nd yr \$ 4,120.00 per month / \$ 49,440.00
3rd yr \$ 4,243.60 per month / \$ 50,923.20
4th yr \$ 4,370.90 per month / \$ 52,450.90
5th yr \$ 4,502.03 per month / \$ 54,024.42
6th yr \$ 4,637.09 per month / \$ 55,645.15

SECTION 2.08 **CONSUMER PRICE INDEX ADJUSTMENT: N/A**

SECTION 2.09 **UTILITIES:** Upon Possession of the Premises, Tenant shall pay all utilities used or consumed in the Leased Premises or furnished thereto.

SECTION 2.10 **JANITORIAL:** Tenant shall, at Tenant's sole cost and expense, self-clean the Leased Premises.



50

SECTION 2.11 **NET CHARGES:** Tenant shall pay Tenant's proportionate share of the "Net Charges" defined in Article 6, which include, without limitation: real estate taxes, insurance, common area utilities and common area maintenance. **Net charges are estimated at \$4.00 PSF for a total of \$ 533.33 per month in addition to the base rent.**

SECTION 2.12 **SECURITY DEPOSIT:** \$ 4,000.00

SECTION 2.13 **PERMITTED USE:** Properly licensed cannabis facility as approved by the State of Michigan and Meridian Township for a medical marihuana provisioning center and/or recreational use contemplated by Initiated Law 1 of 2018 The Michigan Regulation and Taxation of Marihuana Act (MRTMA) but not for processing, growing or storage for transport as contemplated by the MRTMA or Act 281 of 2016 (Medical Marihuana Facilities Licensing Act).

SECTION 2.14 **TENANT'S INSURANCE:** The limits of liability under the insurance required to be carried by Tenant shall not be less than One Million Dollars (\$1,000,000.00) Combined Single Limit for both bodily injury and property damage for each occurrence.

SECTION 2.15 **RENT CHECK PAYEE:** All rent and other payments required to be made by Tenant to Landlord shall be made payable to the order of: North Meridian Plaza LLC Automatic withdrawals starting on January 1, 2019

SECTION 2.16 **ADDRESS FOR PAYMENTS and NOTICES:**

A. Landlord copies to:

1. North Meridian Plaza LLC
c/o Luigi G. & Irene L. Baldino
1812 N. College Rd Mason, MI 48854

B. Tenant copies to:

1. Meridian RE Ventures LLC
c/o James F. Daly
201 S 1st St Apt 701
Ann Arbor, MI 48104
2. Benjamin D. Joffe PLLC
106 N. Fourth Ave. Ste. 302
Ann Arbor, MI 48104

SECTION 3.01 **ARTICLE 3 - SPECIAL LEASE PROVISIONS**

CANCELATION OF LEASE BY TENANT: If the Tenant, within 18 months of the "Commencement Date" which is defined as December 1, 2018, is unable to procure the proper approvals, permits, licenses or other necessities in order to conduct a cannabis provisioning center, he shall have the option to cancel and terminate the lease at any time during the 18 months, including all covenants, obligations, and promises contained therein, with no other penalties, upon providing written notice and proof of denial to the Landlord.

ARTICLE 4 - TERM and POSSESSION

SECTION 4.01 **TERM:** The term of this Lease shall be the period of time specified in Section 2.03 (the "Original Term"), commencing on the date specified in Section 2.04 (the "Commencement Date") and ending on the date specified in Section 2.05 (the "Expiration Date"). As used in this Lease, "Lease Term" shall include the Original Term and any renewal or extension thereof.

SECTION 4.02 **TENANT IMPROVEMENTS:** Landlord agrees, at Tenant's cost and expense, that Tenant may perform and complete the Tenant Improvements, if any, in the Leased Premises as set generally forth in Exhibit B subject to, i) architectural plans showing all contemplated work



which shall be subject to Landlord's approval which shall not be unreasonably be withheld; and, ii) Tenant obtaining all governmental approvals for the work. Approval of plans and obtaining of permits is not a condition precedent to the effectiveness of this Lease. Said approvals, permits and construction activity is the sole and exclusive responsibility of Tenant.

SECTION 4.03 **TENANT'S ACCEPTANCE OF THE LEASED PREMISES:** Except for those Tenant Improvements, if any, set forth in Exhibit B of this Lease, Tenant hereby accepts the Lease Premises in the present "AS IS" condition, with all faults and defects; provided, however, if Tenant discovers a latent defect at any time during the Lease Term, then Tenant shall notify Landlord, in writing, of such defect, and Landlord shall cause same to be repaired. Should such defect be the result of action or inaction on the part of Tenant, Tenant's agents or assigns, all such costs of repair shall be borne by Tenant. Tenant's taking possession of the Leased Premises shall be conclusive evidence as against Tenant that the Leased Premises were in satisfactory condition when Tenant took possession.

SECTION 4.04 **SURRENDER of the PREMISES:** Upon the expiration or other termination of this Lease, or upon the exercise by Landlord of its right to re-enter the Leased Premises without terminating this Lease, Tenant shall immediately surrender the Leased Premises to Landlord together with all alterations, improvements, additions, fixtures and appurtenances thereto, in broom-clean condition and in good order, condition and repair (ordinary wear and tear excepted), failing which Landlord may restore the Leased Premises to such condition at Tenant's expense. Tenant shall also surrender all keys to the Leased Premises to Landlord at the place then established for the payment of rent. Upon or prior to the expiration or other termination of this Lease or of Landlord taking possession of the Leased Premises, Tenant shall remove Tenant's equipment, furniture, trade fixtures and all other items of property on the Leased Premises (including all exterior and interior signs) not belonging to landlord. Tenant shall, at Tenant's expense, promptly repair any damage caused by any such removal, and shall restore the Leased Premises to the condition existing prior to the installation of the items so removed. If Tenant shall fail or refuse to remove any such property from the Leased Premises pursuant to this Section, Tenant shall be conclusively presumed to have abandoned the same, and title thereto shall thereupon pass to Landlord without any cost to Landlord either by set off, credit, allowance or otherwise, and Landlord may, at Landlord's option, accept title to such property, and, whether or not Landlord accepts such title, Landlord may at Tenant's expense (i) remove the same or any part in any manner that Landlord shall choose, repairing any damage caused by such removal, and (ii) store, destroy or otherwise disposed the same without incurring liability to Tenant or any other person.

SECTION 4.05 **HOLDING OVER:** Should Tenant or any party claiming under Tenant hold over and retain possession of the Leased Premises or any part thereof after the expiration or termination of this Lease or of Tenant's right of possession, whether by lapse of time or otherwise, such holding over shall not be deemed to extend the Lease Term or renew this Lease, and such holding over shall be an unlawful detainer and such parties shall be subject to immediate eviction and removal. On the first day of each month or portion thereof for which Tenant hold over, Tenant shall pay to Landlord as liquidated damages, a sum equal to 125% of the Minimum Base Rent in effect for the last full month of the Lease term, and Tenant shall also pay all cost incurred and damages sustained by Landlord, whether direct or consequential, on account of such holding over. At the option of Landlord, expressed in written notice to Tenant and not otherwise, such holding over shall constitutes a tenancy from month to month on the terms and Tenant shall vacate and surrender the Lease Premises to Landlord upon Tenant being given effect for the last full month of Lease Term and Tenant shall vacate and surrender the Lease Premises to Landlord upon Tenant being given thirty (30) days prior written notice from Landlord to vacate. Notwithstanding the foregoing provision, no holding over by Tenant or acceptance of rent by Landlord after such expiration or termination shall operate to extend or renew this Lease. The foregoing provisions of this Section are in addition to and do not affect Landlord's right of re-entry or any other rights of Landlord hereunder or as otherwise provided by law.

ARTICLE 5 - RENT

SECTION 5.01 **PAYMENT of RENT:** The term "rent as used in this Lease shall mean and include all Minimum Base Rent, Additional Rent and all other payments required under this Lease. Tenant shall pay to Landlord as Minimum Base Rent for the Leased Premises the total sum specified in Section 2.07, payable in consecutive monthly installments as specified in





Section 2.07. The monthly installments of Minimum Base Rent shall be paid, in advance, in lawful money of the United States of America, without any prior demand therefore and without any deduction or setoff whatsoever, on the Commencement Date and continuing thereafter on or before the first day of each and every calendar month during the Lease Term. All rent shall be paid by Tenant to Landlord payable to the order of the payee specified in Section 2.16 and delivered or mailed to Landlord at the address specified in Section 2.17 A, or any other address and payee Landlord may specify from time to time by written notice to Tenant. If the Commencement Date of this Lease shall be other than the first day of a calendar month or the Expiration Date of this Lease shall be a day other than the first day of a calendar month, then the monthly rent for such first or last fractional month shall be prorated on the basis of the number of days during the month this Lease is in effect in relation to the total number of days in such month.

SECTION 5.02 **ADDITIONAL RENT:** "Additional Rent" includes all other sums of money or other charges of whatever nature required to be paid by Tenant under this Lease, including the Exhibits hereto, together with all interest and charges which may be added for nonpayment or late payment of rent: and shall, unless some other pattern of payment is specified in writing by Landlord, be due and payable upon demand without any deductions or setoff whatsoever, at the place where Minimum Base Rent is payable.

SECTION 5.03 **LATE CHARGES:** In the event Tenant fails to pay any rent or any other sum or charge required to be paid by Tenant to Landlord under this Lease within five (5) days after the same is due, the amount unpaid shall be subject to a late payment charge in each instance equal to the greater of (i) One Hundred Dollars and 00/100 (\$100.00), or (ii) five percent (5%) of the unpaid amount. This obligation to pay late charges shall neither excuse nor cure any default and will exist in addition to and not in place of any and all other rights and remedies provided under this Lease or at law. Further, there shall be a \$25.00 charge for any check returned to Landlord unpaid for any reason and Tenant shall thereafter pay the rent only with money orders, bank cashier's checks or certified checks.

SECTION 5.04 **HABITUAL LATE PAYMENT:** Habitual Late Payment of rent or other charges due hereunder shall constitute a breach of this Lease by Tenant. Such a breach shall be adequate grounds from termination of this Lease by Landlord, at Landlord's option. Landlord's right to terminate pursuant to this section shall not be construed as limiting Landlord rights under any other Section of this Lease. "Habitual Late Payment" is hereby defined as three (3) or more instances of failure by Tenant to pay its rent or other charges due hereunder in full within five (5) days after the same is due within a 12 month period. These instances need not necessarily be consecutive. Landlord's decision to terminate pursuant to this section shall be a remedy supplementary to Landlord's remedies under Section 5.03 and not an election between the two Sections. Landlord's forbearing from exercising its rights pursuant to this Section shall not be deemed to be a waiver and Landlord may invoke its rights at any time thereafter at Landlord's sole discretion.

ARTICLE 6 - RECOVERY of EXPENSES

SECTION 6.01 **TENANT'S PROPORTIONATE SHARE:** Whenever used in this Lease, "proportionate share" shall (unless otherwise defined) mean the fraction (expressed a percentage) determined from time to time by dividing the number of square feet of leasable space in the Leased Premises by the total number of square feet of leasable space in the Property. Tenant's proportionate share as determined by Landlord is subject to change from time to time as the total leasable space the Property increases or decreases due to additions or subtractions thereto, reconfiguration of walls, remeasurement of otherwise provided, however, the computation of Tenant's obligation for any charge or expense shall be based on Tenant's proportionate share on the date of said computation and any fluctuations in Tenant's proportionate share prior to or after the date of said computation shall have no bearing on Tenant's obligation therefore. If any part of the Property is separately billed and the expense relating thereto is paid directly by the occupant thereof, then such part of the Property shall be excluded from computation of Tenant's proportionate share. Tenant's proportionate share is 10%.

SECTION 6.02 **PAYMENT of TENANT'S PROPORTIONATE SHARE:** Tenant shall pay to Landlord as Additional Rent for the Lease Premises Tenant's proportionate share of the expenses specified in the Article 6 (the "Net Charges"), in advance, in an amount estimated by Landlord, payable in consecutive monthly installments beginning on the Commencement

Date and continuing thereafter on or before the first day of each and every calendar month during the Lease Term (which includes all renewal and extension periods). Landlord shall notify Tenant in writing of Landlord's estimate, that shall break down all components, of Tenant's monthly installments due hereunder. After each calendar year-end and upon receipt of all applicable bills attributable to such calendar year during the Lease Term, Landlord shall furnish Tenant with a written statement of the actual amount of Tenant's Proportionate share for such year. Tenant shall have the right to request and review all bills and other components of the proportionate share payments. If the total amount paid by Tenant under this Section for any calendar year during the Lease Term is less than the actual amount due from Tenant for such year as shown on such statement, Tenant shall pay to Landlord such deficiency upon demand therefore by landlord; and, if the total amount paid by Tenant hereunder for any such calendar year shall exceed such actual amount due from Tenant for such calendar year, such excess shall be credited against payments hereunder next due, or if no payments are next due, refunded to Tenant. All amount of Additional Rent payable pursuant to this Section shall be payable in the manner set forth in Section 5.01. For the calendar years in which this Lease commences and terminates, the provisions of the Section shall apply and Tenant's proportionate share for such years shall be prorated on the basis of the number of days during the calendar year this Lease was in effect in relation to the total number of days in such year. Landlord's and Tenant's obligations under this Section shall survive the expiration or termination of this Lease.

SECTION 6.03

TAXES: Tenant agrees to pay to Landlord as Additional Rent in the manner set forth in Section 6.02, Tenant's proportionate share of all general and special taxes and assessments, which have been or may be levied or assessed by any lawful authority, against the land and improvements that presently and/or at any time compromise the Property (as defined in Section 1.01). In the event Landlord is required under any mortgage or land contract covering the Property to escrow real estate taxes, Landlord may, but shall not be obligated to, use the required escrow amount as a basis for Landlord's estimate of the monthly installment due from Tenant hereunder. If any part of the Property is separately assessed and the real estate taxes and assessments relating thereto are paid directly by the occupant thereof, then such part of the Property shall be excluded from the computation of Tenants proportionate share. Tenant shall further pay as Additional Rent all rental or rental used taxes related to the Lease Premises assessed by any governmental authority whether measured by Tenant's gross rental payments or otherwise, and whether charged against Tenant or Landlord (but not including income or franchise taxes or any other taxes imposed upon or measured by Landlord's net income, profits or net worth unless the same shall be imposed in lieu of real estates taxes).

SECTION 6.04

INSURANCE: Tenant agrees to pay to Landlord as Additional Rent in the manner set forth in Section 6.02, Tenant's proportionate share of all insurance premiums charged to Landlord for any and all insurance covering the Property of which the Leased Premises are a part, including the Common Areas. Such insurance may include, but not be limited to, liability, property damage, fire, extended coverage, flood, rent loss, malicious mischief, vandalism, and any other casualty and liability insurance.

SECTION 6.05

COMMON AREA UTILITIES: Tenant agrees to pay to Landlord as Additional Rent in the manner set forth in Section 6.02, Tenant's proportionate share of all charges for gas, electricity, water, sewer and any other utility service used or consumed in the Common Areas or furnished thereto.

SECTION 6.06

COMMON AREA MAINTENANCE: Tenant agrees to pay to Landlord as additional Rent in the manner set forth in Section 6.02, Tenants proportionate share of Common Area Maintenance including but not limited to management & administrative fees, snow removal, landscaping, grounds, parking lot repair, and trash removal.

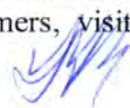
ARTICLE 7 - USE and OCCUPANCY

SECTION 7.01

PURPOSE and USE: Tenant shall use and occupy the Leased Premises, at all times during the Lease Term, solely and exclusively for the purpose set forth in Section 2.13 and shall not used the Leased Premises for any other purpose except with the prior written consent of Landlord.

SECTION 7.02

COMMON AREAS: The term "Common Areas", as used in the Lease, refers to the areas of the Property designed and intended for used in common by all Tenants of the Property and their respective employees, agents, customers, visitors, invitees and others, and

includes, by ways of illustration and not limitation: vehicle parking areas and driveways; sidewalks; delivery areas; landscaped areas; and other areas as may be designed by Landlord as part of the Common Areas of the Property. Tenant shall have the non-exclusive right, in common with others, to the use of the Common Areas, subject to rules and regulations as may be adopted by Landlord including those set forth in this Article 7 and Exhibit "C" of this Lease.

SECTION 7.03

TENANT USE COVENANTS: In connection with Tenant's use of the Leased Premises, Tenant agrees to do the following:

A. Tenant shall not commit or permit any waste or damage to or deface the Leased Premises.

B. If any governmental license or permit shall be required for the proper and lawful conduct of Tenant's business or other activity carried on in the Leased Premises or if failure to procure such a license or permit might or would in any way affect Landlord or the Property, then Tenant at Tenant's expense shall duly procure and thereafter maintain such license or permit and make the same available to Landlord for inspection. Tenant at Tenant's expense shall at all times comply with the requirements of each such license or permit.

C. Tenant shall not use or permit the Leased Premises to be used for any unlawful, , or immoral purpose or act, under local or state laws, nor will Tenant sell or permit to be sold or stored therein any controlled substances except those customarily used in the course of Tenant's business as permitted by local or state law. Tenant shall not sell or consume or allow the sale or consumption of alcoholic beverages on the Leased Premises, unless the same is included in the Permitted Use and appropriate licenses and insurance coverage has been secured.

D. Tenant shall, at Tenant's expense, at all times comply with and obey all laws, regulations and orders of any governmental local or state authority or agency, and keep and maintain the Leased Premises in a clean, sanitary and safe condition in accordance with the laws of the State of Michigan and in accordance with all directions, rules and regulations of the health officer, fire marshal, building inspector or other proper officials of the governmental agencies having jurisdiction.

E. Tenant shall not allow any loitering or gathering in the Common Areas by any of Tenant's visitors, invitees, customers, employees, agents and any other person(s) whose presence at the Property is due to Tenant's occupancy thereof. Tenant agrees not to advertise for laborers giving an address at the Property or Leased Premises.

F. Tenant shall not inscribe, paint, affix or display any signs, advertisements or notices on the Building or Property, except for such Tenant identification information as Landlord permits by prior written approval. Landlord may remove any and all such matter or signs placed in violation hereof, without notice to Tenant and at Tenant's expense.

G. Tenant shall not overload the floors in the Leased Premises. Safes, equipment and other bulky or heavy articles shall be moved into or out of the Leased Premises only with the prior written consent of Landlord, and then only in the manner and at such time as Landlord may direct. Safes and other heavy articles shall be placed by Tenant only in such places and in a manner as shall be first specified by Landlord, and Tenant shall be liable for and save Landlord harmless from any damage to the Building or Property, or property of other Tenants, or others, or injuries sustained by any person whomsoever, caused by or resulting from the moving of such articles in or out of the Leased Premises or from the Leased Premises or from overloading a floor.

H. Tenant shall not use the Leased Premises, or allow the Leased Premises to be used, for any purpose or in any manner which would, in Landlord's opinion, invalidate any policy of insurance now or hereafter carried on the Property or increase the rate of premiums payable on any such insurance policy. Should Tenant fail to comply with this covenant, Landlord may, at its option, require Tenant to stop engaging in such activity or to reimburse Landlord, as Additional Rent, for any increase in premiums charged during the Lease Term on the insurance carried by Landlord on the Leased Premises and attributable to the use being made of the Leased Premises by Tenant, but such payment shall not constitute in any

manner a waiver by Landlord of Landlord's rights to enforce all of the covenants and provisions of this Lease.

I. Tenant shall not do or permit anything to be done in or about the Leased Premises or Common Areas which will in any way create nuisance or disturbance, or obstruct, annoy, injure or interfere with the rights of any other Tenants or occupants of the Property or surrounding buildings, or those having business with them. Tenant shall not make, or permit to be made, in the Leased Premises or in the Common Areas, any unseemly or disturbing noises, vibrations or odors emanating from the Leased Premises, or require Tenant to make such modifications as Landlord considers to be reasonably necessary; the cost of all such modifications shall be entirely borne by Tenant, and Tenant shall reimburse Landlord for the same (or any portion thereof paid by Landlord) as Additional Rent. Such modifications may include, but are not limited to, soundproofing walls and ceilings, and improving or altering the ventilation/exhaust system.

SECTION 7.04 LANDLORD'S RIGHTS REGARDING USE: In addition to the rights specified elsewhere in this Lease, Landlord shall have the following rights regarding the used of the Leased Premises or the Common Areas by Tenant, Tenant's employees, agents, customers, visitors and invitees, each of which may be exercised without notice or liability to Tenant:

A. Landlord may install such signs, advertisements, notice or Tenant identification as Landlord shall deem necessary or proper anywhere on the Property, including on or near Tenant access doors, but not on the storefront doors or windows of the Leased Premises.

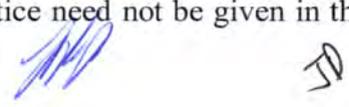
B. Landlord shall approve or disapprove, prior to installation, all types of drapes, shades and other window coverings used in the Leased Premises, and my control all internal lighting and signs that may be visible from outside the Leased Premises.

C. Landlord is currently in litigation involving a separate unit and tenant of the Property. Upon resolution of this litigation and subject to terms that would not violate any resolution, Landlord will prepare and sign an addendum granting Tenant the exclusive right to conduct a cannabis business on or in the Property.]

D. Landlord shall have the right to control the Common Areas in such manner as Landlord deems necessary or proper, including by way of illustration and not limitation, the right to do the following: to police the Common Areas and exclude or expel any peddler, solicitor or loud and unruly person from the Property any other person who creates a disturbance or nuisance; utilize the Common Areas for carnival type shows, rides and entertainment, outdoor shows, displays, automobile and other product shows, sale of Christmas trees, the leasing of kiosks or such other uses which in Landlord's judgment tend to attract the public; change or reduce the area, level, location, size and arrangement of parking areas and other Common Areas and facilities; restrict parking by tenants, their officers, agents and employees to parking areas designated by Landlord; to closed all or any portion of the Common Areas to such extent as may, in the opinion of Landlord's counsel, be legally sufficient to prevent a dedication thereof or the accrual of any rights to any person or the public therein; to erect improvements or buildings on parking areas and other Common Areas; require all persons entering or leaving the Property to identify themselves and their business therein; close or limit access to the Property or any part thereof, including building entrances/exits, corridors, and elevators, during times of emergency or repairs; and to do and perform such other acts in and to the Common Areas as, in the used of good business judgment, Landlord shall determine to be advisable to improve the convenience and use thereof by tenants of the Property, their officers, agents, employees and customers; provided that no such changes shall deny or materially interfere with reasonable visibility of, ingress to egress from the Lease Premises.

ARTICLE 8 - ACCESS by LANDLORD

SECTION 8.01 ACCESS by LANDLORD: Landlord, Landlord's employees and agents, and any mortgagee or other secured party of the Property shall have the right to enter any part of the Leased Premises at all reasonable times within the regulations surrounding a marihuana facility, with notice, for the purposes of examining or inspecting the same, showing the same to prospective purchasers, mortgagees or Tenants and making such repairs, alterations, additions or improvements to the Leased Premises or the Building as Landlord may deem necessary or desirable, provided, however, in each instance Tenant shall be given no less than 24 hour prior notice, but notice need not be given in the event of any



emergency while keeping within the regulations surrounding a marihuana facility. If representatives of Tenant shall not be present to open and permit such entry into the Leased Premises at any time when such entry is necessary or permitted hereunder, Landlord and Landlord's employees and agents may enter the Leased Premises by means of a master or passkey or otherwise while keeping within the regulations surrounding a marihuana facility. Landlord shall incur no liability to Tenant for such entry, nor shall such entry constitute an eviction of Tenant or a termination of this Lease, or entitle Tenant to any abatement of rent therefore unless damages arise out of Landlord neglect including a breach of the regulations surrounding a marihuana facility. Landlord shall be allowed to take all materials into and upon the Leased Premises that may be required to make said repairs, alterations, additions or improvements without in any being deemed or held guilty of an eviction of Tenant; and the rent stipulated to be paid in no way abate while good faith, necessary and timely repairs, alterations, additions or improvements are getting made; nor shall Tenants be entitled to maintain a setoff or counter claim for damages against Landlord by reason of loss or interruption to Tenant's business because of the performance of any such good faith, necessary and timely work as long as such work being done is within the regulations surrounding a marihuana facility. All such work shall be done during ordinary working hours, or if any such work is, at the request of Tenant, to be done during any other hours, Tenant shall pay for any extra cost incurred because of such request. Landlord's right to exhibit, show or advertise the Leased Premises for Lease is continuously reserved at all times during the Lease Term, and during the two (2) months prior to the expiration of the Lease Term, or earlier if the Leased Premises are vacated or abandoned, Landlord may place interior window "For Lease" signs upon the Leased Premises, which signs Tenant shall permit to remain thereon without molestation.

ARTICLE 9 - UTILITIES and OTHER SERVICES

SECTION 9.01

UTILITY SERVICE: Tenant shall be solely responsible for and promptly pay when due all charges for heat, air-conditioning, gas, electricity, water, sewer and any other utility service used or consumed in the Leased Premises or furnished thereto. In the event separate bills are not obtainable for any such expense, tenant shall pay Tenant's proportionate share of such charges and expenses (subject to adjustment based on any extraordinary use or disproportionate consumption of any utility by any Tenant) to Landlord as Additional Rent. Tenant's obligation to pay for such utilities shall commence as of the date on which possession of the Leased Premises is delivered to Tenant without regard to any free rent period or formal commencement date of the Lease. In the Event such charges are not paid when due, Landlord shall have the right to pay same, which amount to paid is hereby declared to be Additional Rent due on demand. At all Tenant's used of electric current shall never exceed the capacity of the feeders to the Building or the risers or wiring installation. If Landlord determines that the electricity used by Tenant exceeds the designed load capacity of the Building's electrical system or is in any way incompatible therewith, then Landlord shall have the right to make such modifications (at Tenant's sole cost and expense) to the electrical system or other parts of the Property or Leased Premises, or to require Tenant to make such modifications to Tenant's machines and equipments, as Landlord considers to be reasonably necessary. The cost of any such modifications shall be borne by Tenant, and Tenant shall reimburse Landlord for the same (or any portion thereof paid by Landlord) as Additional Rent.

SECTION 9.02

TELEPHONE: Tenant shall be solely responsible for making all arrangements for the hookup and installation of Tenant's telephone lines, telephones and telephone equipment, and for the payment of all costs and expenses related thereto.

SECTION 9.03

JANITORIAL: Responsibility for janitorial service in the Leased Premises is set forth in Section 2.10. Notwithstanding the janitorial services, if any, provided by Landlord, Tenant shall, at Tenant's sole cost and expense, do whatever else is prudent and necessary to keep the Leased Premises orderly, neat, safe, clean and free from rubbish and dirt at all times. All trash and rubbish shall be disposed of only in areas so designated by Landlord. If Tenant fails to keep the Leased Premises in the aforesaid condition, Landlord may enter upon and clean the Leased Premises and have all rubbish, dirt, trash and garbage removed, in which event Tenant agrees to pay all charges incurred by Landlord as Additional Rent plus fifteen percent (15%) of the cost thereof to reimburse Landlord for all overhead and other costs or expenses arising from the involvement of Landlord or Landlord's agents with such work.

- SECTION 9.04** **INTERRUPTION of SERVICES:** Landlord shall not be liable for damages nor shall the rent be abated for failure or delay in furnishing utility or janitorial service when such failure or delay is caused by necessary repairs or casualty whatsoever or by the act or default of the Tenant or other parties; or by any caused beyond the control of Landlord; nor shall Landlord be liable for the any unauthorized acts of Landlord's employees. Such failure or delay in furnishing utility or janitorial service whether supplied by Landlord or Tenant, shall not be construed as an act of eviction against the Tenant by Landlord, nor shall such failure or delay in any way operate as a release from the prompt and punctual performance of Tenant's agreements hereunder.
- SECTION 9.05** **LIGHTING:** Tenant shall replace and maintain, at Tenant's sole cost and expense, all electric light bulbs, fluorescent tubes, ballasts, starters and all other items related to the electrical lighting in the Leased Premises and shall be liable for any damage from overloading of any of the lighting circuits leading to or in the Leased Premises.
- SECTION 9.06** **ADDITIONAL SERVICE:** If Tenant used or requests any utilities or services (including janitorial service, if applicable) in frequency, scope, quality or quantity substantially greater than those which Landlord determines are normally required by other tenants in the Property for general retail or office used, then Landlord shall used reasonable efforts to attempt to furnish Tenant with such additional utilities or services, the costs therefore shall be borne by Tenant, and Tenant shall reimburse Landlord for the same as Additional Rent.

ARTICLE 10 - MAINTENANCE; TENANT ALTERATIONS and FIXTURES

- SECTION 10.01** **LANDLORD'S OBLIGATION for MAINTENANCE:** Landlord shall, at Landlord's expense, make or cause to be made all necessary repairs to the exterior walls, foundation, and roof of the Property, and maintain the same in good condition and repair. Landlord shall not be required to commence any such repair until ten (10) days after written notice from Tenant that the same is necessary. If any of the aforesaid work is made necessary by the acts, omissions, negligence, misuse, or default of Tenant or Tenant's employees, agents, customers, contractors, licensees, visitors or invitees, then the cost of such repairs shall be borne by tenant; Landlord shall have no obligation to Tenant for interference with Tenant's business arising from the making of any repairs, alterations or improvements in or to any portion of the Property or the Leased Premises or in or to any fixtures, appurtenances and equipment therein or thereon. Landlord shall perform the repairs in a timely and workmanlike manner. The provisions of this Section shall not apply in the case of damage or destruction by fire or other casualty or a taking under Condemnation, in which events the obligations of Landlord shall be controlled by the Sections of this Lease dealing therewith.
- SECTION 10.02** **TENANT'S OBLIGATION for MAINTENANCE:** Tenant shall, at Tenant's sole cost and expense, keep and maintain the Leased Premises in good order, condition and repair at all times during the Lease Term, and Tenant shall promptly and adequately repair all damage to the Leased Premises and repair or replace all damaged or broken fixtures and appurtenances, including, without limitation: Interior surfaces of demising walls; non-demising walls and partitions; wall covering/paint on all walls; all doors, door glass, locks and frames, including exterior doors to the Leased Premises; window and plate glass, window moldings and frames; lighting; fire sprinkler and detection system; all plumbing and sewage facilities within the Leased Premise; water heater that exclusively serves the Leased Premises; floors, carpet and other floor covering; ceilings (except water damage caused from roof problems); appliances; equipment; heating and cooling equipment; and all other fixtures and appurtenances within the Leased Premises, subject to the approval, rules, regulations and requests of Landlord, and under Landlord's supervision if Landlord so elects, and within any reasonable period of time specified by Landlord, provided, however, Tenant shall not be responsible for damage to the Leased Premises caused by Building defects for which Landlord is obligated to repair pursuant to Section 10.01 and Section 4.03, or costs to exceed \$2,500 for any single instance involving any one of the above named items.

If said HVAC unit malfunctions or otherwise requires maintenance or repair, Tenant shall notify Landlord immediately and Landlord shall promptly arrange for the performance of the required work. Landlord shall utilize all applicable warranties in arranging for said HVAC maintenance and repair work performed on the HVAC unit. Tenant shall pay for an annual inspection and cleaning of the HVAC unit that exclusively serves the Leased Premises and for any repairs. Tenant shall pay for the repair of any roof leaks around or

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in the vicinity of any roof penetrations made to the Leased Premises because of Tenant's occupancy thereof. The outside areas immediately adjoining the Leased Premises, including, but not limited to, the sidewalk, shall be kept clean and free from snow, ice, dirt, stains and rubbish by Tenant, at Tenant's expense, to the satisfaction of Landlord. Tenant, at Tenant's expense, shall install and maintain fire extinguisher and other fire protection and detection devices as may be required from time to time by any agency having jurisdiction thereof and by the insurance underwriters insuring the Building in which the Leased Premises are located.

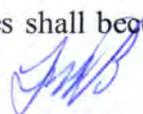
If Tenant does not promptly commence and thereafter diligently make the repairs, replacements and maintenance, Landlord may, upon ten (10) days prior written notice to Tenant (except that Landlord shall not be required to give Tenant notice or an opportunity to make such repairs, replacements or maintenance in the event of an emergency while keeping within the regulations surrounding a marijuana facility), but need not, make such repairs, replacements and maintenance, and Tenant shall pay to Landlord as Additional Rent the cost thereof plus fifteen percent (15%) of the cost thereof to reimburse Landlord for all overhead, general conditions, fees and other costs or expenses arising from involvement of Landlord or Landlord's agents with such work. Landlord may enter the leased Premises at all reasonable times to make such repairs while keeping within the regulations surrounding a marijuana facility, alterations, improvements and additions to the Leased Premises or to the Building or to any equipment located in the Building as Landlord shall desire or deem necessary or as Landlord may be required to do by governmental authority or court order or decree. No such entry or repairs by Landlord with reasonable notice (except in the event of an emergency, in which event no notice shall be required) shall be deemed or construed to constitute an eviction of Tenant or a termination of this Lease, or entitle Tenant to any abatement of rent therefore. Upon expiration of this Lease or upon termination as a result of other provisions in this Lease, Tenant shall yield and deliver the Leased Premises to Landlord in broom-clean condition and in good order, condition and repair (ordinary wear and tear excepted).

SECTION 10.03

ALTERATIONS by TENANT: Tenant shall not make or cause to be made any alterations, additions or improvements to the Leased Premises, or install or cause to be installed any exterior signs, floor covering, interior or exterior lighting, plumbing fixtures, shades, canopies or awnings, or make any changes to the mechanical, electrical or sprinkler systems without the prior written approval of Landlord. Such approval will not be unreasonably withheld. Tenant shall present to Landlord plans and specifications for such work at the time approval is sought. If Landlord allows Tenant to make any such alterations, additions or improvements, Tenant shall, at Tenant's sole cost and expense, make the same in accordance with all applicable laws and building codes, in a good and workmanlike manner and in quality equal to or better than the original construction of the Building and shall comply with such requirements as Landlord considers necessary or desirable, including without limitation, requirements as to the manner in which and the times at which such work shall be done, the contractor or subcontractors to be selected to perform such work and the adequacy of insurance coverage for liability and workman's compensation. Tenant shall promptly pay all costs attributable to such alterations and improvements, and promptly repair any damage to the Leased Premises, Building or Property caused by virtue of any such alterations or improvements. Tenant shall be responsible for and shall pay to Landlord as Additional Rent, the entire amount of any real estate taxes attributable to any alterations, additions or improvements made by Tenant pursuant to this Section. All alterations, additions and improvements to the Leased Premises shall become a part of the Building and the property of Landlord, and shall not be removed by Tenant. Tenant shall be solely responsible for all the repair and maintenance of, related to or made necessary by Tenant's alterations, additions or improvements.

SECTION 10.04

TRADE FIXTURES: Tenant shall not cause any equipment or trade fixtures to be affixed or attached to the Leased Premises without the prior written consent of Landlord. Any trade fixtures installed on the Leased Premises by Tenant at Tenant's expense, such as movable partitions, equipment, counters, shelving, showcases, mirrors and the like, may (provided Tenant is not then in default), and shall, at the request of Landlord, be removed on the expiration or earlier termination of this Lease. Tenant shall bear the cost of such removal, and Tenant shall repair at Tenant's own expense any and all damage to the Leased Premises, Building and Property resulting from such removal. If Tenant fails to remove any and all such trade fixtures from the Leased Premises on the expiration or earlier termination of this Lease, all such trade fixtures shall become the property of Landlord

unless Landlord elects to require their removal, in which case, said trade fixtures shall be removed at Tenant's expense and all damage resulting from such removal shall be repaired at Tenant's expense.

SECTION 10.05

SIGNS: Tenant is required, at Tenant's expense, to place a sign on the exterior of the Leased Premises, provided, however, all interior signs visible from outside the Leased Premises and all exterior signs shall be subject to the prior written approval of Landlord, and shall be in compliance with all applicable laws and ordinances. Tenant shall, at Tenant's expense, maintain in good condition and repair any such sign. Tenant agrees to hold Landlord harmless from any loss, cost, or damage, and to repair any damage to the Property, resulting from the erection, maintenance, existence, or removal of Tenant's signs. Prior to vacating the Leased Premises, Tenant agrees, at Tenant's sole cost and expense, to remove all signs and repair all damage caused by such removal.

ARTICLE 11 - LIENS

SECTION 11.01

LIENS: If, because of any act or omission of Tenant or any person claiming by, through, or under Tenant, any mechanic's lien or other lien shall be filed against the Leased Premises or the Property or against other property of Landlord (whether or not such lien is valid or enforceable as such), Tenant shall, at Tenant's expense, cause the same to be discharged of record within ten (10) days after the date of filing thereof, and shall also indemnify Landlord and hold Landlord harmless from any and all claims, losses, damages, judgments, settlements, costs and expenses (including attorneys' fees) resulting therefrom or by reason thereof. Landlord may, but shall not be obligated to, pay the claim upon which such lien is based so as to have such lien released of record; and, if Landlord does so, then Tenant shall pay to Landlord, as Additional Rent, the amount of such claim, plus all costs and expenses incurred in connection therewith (including attorneys' fees).

ARTICLE 12 – TENANT'S TAXES; LOSS and DAMAGE; INDEMNIFICATION

SECTION 12.01

TENANT'S TAXES: Tenant shall pay before delinquency any and all taxes, assessments, fees or charges, including any sales, gross income, rental, business occupation or other taxes, levied or imposed upon Tenant's business operations in the Leased Premises and any personal property or similar taxes levied or imposed upon Tenant's trade fixtures, leasehold improvements or personal property located within the Leased Premises. In the event any such taxes, assessments, fees or charges are charged to the account of, or are levied or imposed upon the property of Landlord, Tenant shall reimburse Landlord for the same as Additional Rent.

SECTION 12.02

LOSS and DAMAGE: All property of Tenant, or others, kept upon or in the Leased Premises shall be so kept or stored at the sole risk of Tenant, and Tenant shall hold Landlord harmless from any claims arising out of damages to the same, including subrogation claims by Tenant's insurance carrier(s), unless such damage shall be caused by willful neglect on the part of Landlord. Landlord shall not be liable for any damage either to person or property sustained by Tenant or other persons, or for damage of loss suffered by the business or occupation of Tenant or arising from any acts or neglect of other Tenants or occupants of the Property or of other persons, or from bursting, stoppage, overflowing or leaking of water, sewer, gas or steam pipes, or from the heating or plumbing fixtures, or from electric wires, or from gas or odors, or caused in any other manner whatsoever except in the case of willful neglect on the part of Landlord.

ARTICLE 13 - INSURANCE

SECTION 13.01

REQUIRED TENANT INSURANCE COVERAGE: Tenant shall carry and maintain, at all times during the Lease Term, at Tenant's sole cost and expense, comprehensive public liability insurance, including property damage or destruction, insuring Landlord and Tenant against liability for injury to persons or property occurring in or about the Leased Premises or arising out of the tenancy, use, maintenance, or occupancy of the Leased Premises. The limits of liability under such insurance shall not be less than the coverage specified in Section 2.15, and said limits shall be increased and additional risks insured from time to time as reasonably requested by Landlord or any mortgagee or other secured party of the Leased Premises. Such insurance policy or policies shall name Landlord and any other parties in interest designated by Landlord as additional insured, and shall provide that the policies may not be canceled or changed without first giving interest designated by Landlord as additional insured, and shall provide that the policies may not be canceled or

changed without first giving Landlord at least thirty (30) days prior written notice. The insurance shall be issued by one or more insurance companies acceptable to Landlord, and Tenant shall, prior to the Commencement Date of this Lease, furnish Landlord with Certificates of Insurance evidencing such coverage, together with evidence of the payment of all premiums therefore, and Tenant shall, within thirty (30) days prior to the expiration of any such insurance, deliver Certificates of Insurance evidencing the renewal or replacement of such insurance together with evidence of the payment of all premiums therefore. Should Tenant fail to carry such insurance or fail to furnish Landlord with such Certificates of Insurance or evidence of premium payment after request to do so, then in any of said events, Landlord, at Landlord's option, but with no obligation to do so, may, procure such insurance and collect the cost thereof from Tenant as Additional Rent. Tenant indemnifies and holds harmless Landlord's agents, and the property of Landlord from any and all damage, claims, suits, demands, and actions resulting from the Leased Premises of Tenant's occupancy or use thereof, irrespective of insurance coverage.

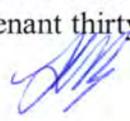
SECTION 13.02 **WAIVER of SUBROGATION:** Each party does hereby remise, release, and discharge the other party hereto, and any officer, agent, employee or representative of such party, of and from any liability whatsoever hereafter arising from, loss damage or injury caused by fire or other casualty for which insurance (permitting waiver of liability and containing a waiver of subrogation) is carried by the injured party at the time of such loss, damage or injury to the extent of any recovery by the insured party under such insurance.

ARTICLE 14 - FIRE or OTHER CASUALTY

SECTION 14.01 **DESTRUCTION of LEASED PREMISES:** If the Leased Premises are totally or partially damaged or destroyed by fire or other casualty or occurrence covered by insurance, the damage shall be repaired and the Leased Premises restored to the same condition immediately before such damage or destruction, by Landlord at Landlord's expense to the extent of insurance recovery; provided, however, in the event (i) such damage results from a cause not insured, or (ii) the cost of repair or restoration exceeds the amount of insurance proceeds received by Landlord and available for restoration of the Leased Premises, Landlord may elect to either repair/restore the Leased Premises or to terminate this Lease upon giving notice of such election in writing to Tenant within sixty (60) days after the occurrence of the event causing the damage. If Landlord terminates this lease under this section, and the Special Use is still connected to the property, Tenant shall have a right of first refusal to lease any newly constructed premises, of a comparable space to its current leased space. Tenant shall maintain this right of first refusal under this section for the earlier of 1) the remainder of the time the Special Use remains with the property or, 2) the expiration of this Lease.

If Landlord elects to rebuild, Landlord shall rebuild within 120 days after the casualty (subject to causes of the type set forth in Section 21.03 and delays in the adjustment of insurance) only that part of the Leased Premises originally provided by Landlord at Landlord's expense, and Landlord shall have no responsibility to rebuild or restore any portion of the Leased Premises constructed by Tenant at Tenant's expense. If Landlord is required or elects to repair or rebuild the Leased Premises as herein provided, Tenant shall, at Tenant's expense, repair or replace Tenant's merchandise, trade fixtures, furnishings and equipment in a manner and to at least a condition equal to that prior to the damage or destruction, provided, however, Tenant may terminate this Lease if Landlord fails to rebuild the Leased Premises within 120 days after the casualty (subject to causes of the type set forth in Section 21.03 and delays in the adjustment of insurance). The rent herein provided shall abate (i) entirely if the entire Leased Premises are untenable, or (ii) prorated for the portion rendered untenable if only a part is untenable, until the same shall be restored to a Tenable condition; provided, however, if Tenant shall fail to adjust Tenant's own insurance or to remove Tenant's damaged goods, wares, equipment or property within a reasonable time and as a result thereof the repairing and restoration is delayed, there shall be no abatement of rental during the period of such resulting delay, and provided further that there shall be no abatement of rental if such fire or other cause damaging or destroying the Leased Premises shall result from the negligence or willful act of Tenant, or Tenant's agents, employees, or invitees.

SECTION 14.02 **DESTRUCTION of PROPERTY:** In the event that fifty percent (50%) or more of the leasable area of the Property is damaged or destroyed by fire or other cause, notwithstanding that the Leased Premises may be unaffected by such fire or other cause, Landlord may terminate this Lease by giving Tenant thirty (30) days prior written notice

of Landlord's election to terminate, which notice shall be given within the first sixty (60) days following the date of said fire or other cause. If Landlord terminates this lease under this section, and the Special Use is still connected to the property, Tenant shall have a right of first refusal to lease any newly constructed premises, of a comparable space to its current leased space. Tenant shall maintain this right of first refusal under this section for the earlier of 1) the remainder of the time the Special Use remains with the property

ARTICLE 15 - CONDEMNATION

SECTION 15.01 **TOTAL CONDEMNATION of PREMISES:** If the whole of the Leased Premises shall be taken or condemned either permanently or temporarily for any public or quasi-public use or purpose by any competent authority in appropriation proceedings or by any right of eminent domain or by agreement or conveyance in lieu thereof (each of the foregoing being hereinafter referred to as "Condemnation"), this Lease shall terminate as of the date possession shall be taken by such authority, and Tenant shall pay rent and perform all of Tenant's other obligations under this Lease up to such date with a proportionate refund by Landlord of any rent which shall have been paid in advance for periods subsequent to such date. Tenant shall receive a proportionate share of any condemnation award to the Landlord that considers the value of Tenant's ongoing business in the basis for award.

SECTION 15.02 **PARTIAL CONDEMNATION of PREMISES:** If less than all but more than twenty-five percent (25%) of the leasable space in the Leased Premises is taken by Condemnation, or if (regardless of the percentage of leasable space in the Leased Premises which is taken) the Leased Premises or the remainder thereof can not be used or Tenant's continued use or occupancy for Tenant's business, then in either such event Tenant shall have the right to terminate this Lease upon notice to the Landlord within sixty (60) days after possession is taken by such Condemnation. If this Lease is so terminated, it shall terminate as of the date possession shall be so taken, and Tenant shall pay rent and perform all other of Tenant's obligations under this Lease up to such date with a proportionate refund by Landlord of any rent which shall have been paid in advance for periods subsequent to such date, and thereafter the Minimum Base Rent shall be reduced in direct proportion to the amount of leasable space of the Leased Premises taken and the computation of all other amounts due from Tenant shall likewise be adjusted, and Landlord agrees, at Landlord's cost and expense, as soon as reasonably possible to restore the remainder of the Leased Premises to a complete unit of similar quality and character as existed prior to such taking (to the extent possible): provided that Landlord shall not be required to expend more on such restoration than an amount equal to the condemnation award received by Landlord (less all expenses, costs and legal fees incurred by Landlord in connection with such award and less the portion of the award reasonably determined by Landlord to be attributable to any unimproved vacant land taken) multiplied by a fraction the numerator of which is the number of leasable space in the Leased Premises so taken and the denominator of which is the number of square feet of leasable space in the Property so taken.

ARTICLE 16 - ASSIGNMENT and SUBLETTING; ENCUMBRANCE

SECTION 16.01 **ASSIGNMENT and SUBLETTING:** Tenant may not assign this Lease or sublet the Leased Premises or any part thereof without written consent of the Landlord which shall not be unreasonably withheld. In the event of a permitted assignment or subletting, Tenant shall nevertheless at all times remain fully responsible and liable for the payment of rent and the performance and observance of all obligations of Tenant under the terms, conditions and convenience of this Lease unless the Landlord also approves all guarantors of the assignee or sub-tenant in which event Tenant would be released from liability and obligations under the Lease. The approval of the guarantors shall be based upon guarantors having a net worth and liquidity sufficient to pay all obligations under the Lease as they come due over the entire term of the Lease in the same manner a commercial lender would require for an equivalent obligation. The consent of Landlord to any one assignment or sublease pursuant hereto shall not be deemed to be a waiver of the provision of this Section with respect to any subsequent assignment or sublease. No assignment or subletting of the Leased Premises of any part thereof shall be binding upon Landlord unless such assignee or subtenant shall deliver to Landlord an instrument (in recordable form, if requested) containing an agreement of assumption of all of Tenant's obligations under this Lease. The assignee or sub-lessee shall be required to make all payments to Landlord and Landlord shall thereafter, in a prompt manner, remit to Tenant any amounts that may be due Tenant. Tenant, shall, concurrently with the execution and delivery of any such permitted assignment or sublease, deliver a duplicate original thereof to Landlord. A change in the

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beneficial or record ownership of any class of capital stock of Tenant, a transfer of partnership interests of the beneficial interest in Tenant, and a sale of substantially all of Tenant's assets to one purchaser, shall all be treated as and deemed to be an event to assignment of this Lease within the foregoing provisions of this Section, if the effect of same shall be to result in a change of management or control of Tenant. Landlord has retained the prior right of consent to proposed assignment or sublease for several substantial business and equity reasons which were as an inducement to Landlord to lease to Tenant.

Landlord may refuse, for good and reasonable business reasons, to give its consent to any proposed assignment or sublease for any reason, including, but not limited to Landlord's determination that Landlord's interest in the Lease or the Leased Premises would be adversely affect by: (i) the financial condition, credit worthiness or business reputation of the Proposed assignee or subtenant, (ii) the proposed use of the Leased Premises by, or business of, the proposed assignee or subtenant, and (iii) the ability and likelihood of the proposed assignee or subtenant to pay all rents and other amount due hereunder.

SECTION 16.02 **ENCUMBRANCE:** Neither this Lease nor the Lease Term shall be mortgaged, pledged or encumbered by Tenant, nor shall Tenant mortgage, pledge or encumber the interest of Tenant in and to any sublease of the Leased Premises or the rental payable hereunder, without the prior written consent of Landlord, which consent may be granted or withheld in the sole discretion of Landlord, and Tenant shall not allow or permit any transfer of this Lease or any interest hereunder by operation of law. Any such mortgage, pledge, encumbrance, sublease or assignment made in violation of this Section shall be void. The voluntary or there surrender of this Lease by Tenant, or a mutual cancellation thereof, shall not work a merger and shall at the option of Landlord terminate all other existing franchises, concessions, licenses, permits, subleases, sub-tenancies, departmental operating arrangements or the like, or may at the option of Landlord operate as an assignment to Landlord of the same.

ARTICLE 17 - TRANSFERS by LANDLORD

SECTION 17.01 **SALE and CONVEYANCE of the PROPERTY :** Landlord shall have the right to sell and convey the Property at any time during the Lease Term, subject only to the rights of Tenant hereunder; and such sale conveyance shall operate to release Landlord from liability hereunder after the date of such conveyance as provided in Section 18.05.

SECTION 17.02 **SUBORDINATION:** Tenant's rights under this Lease are and shall always be subordinate to the operation and effect of any mortgage, deed of trust, land contract, ground lease or master lease now or hereafter placed by Landlord upon or governing the Property (which includes the tract of land described herein, or any part or parts thereof. This clause shall be self-operative, and no further instrument of subordination shall be required. Tenant agrees that upon the request of Landlord, any mortgagee, trustee or other secured party, Tenant shall execute whatever instruments may be required to confirm the subordination of this Lease. Notwithstanding the foregoing, no default by Landlord under any such mortgage, deed of trust, land contract, ground lease or master lease shall affect Tenant's right hereunder so long as Tenant is not in default under this Lease. In exchange for such subordination all mortgages, now or hereafter placed on Landlord's interest in the Premises and on the land on which the Premises are a part or upon any buildings hereafter placed upon the land of which the leased Premises form a part, the mortgagee will agree not to disturb or otherwise terminate the Tenant's leasehold interest provided the Tenant is not in default under the Lease beyond applicable cure periods. The refusal of a mortgagee to provide a non-disturbance or non-termination agreement shall not be considered a default under this Lease. However, if mortgagee elects to declare a default of its mortgage, Landlord shall have 120 days following the declaration of default to cure said default or obtain a discharge of the mortgage.

SECTION 17.03 **ATTORNMEN****T:** In the event any proceedings are brought for the foreclosure of, or in the event of the conveyance by deed in lieu of foreclosure of, or in the event of exercise of the power of sale under, any mortgage or land contract made by Landlord covering the Leased Premises, Tenant hereby attorns to and covenants and agrees to execute an instrument in writing reasonably satisfactory to the new owner whereby Tenant attorns to such successor in interest and recognizes such successor as the Landlord under this Lease.



SECTION 17.04

ESTOPPEL CERTIFICATE: Tenant shall, within ten (10) days following receipt of a written request from Landlord, execute, acknowledge and deliver to Landlord or to any lender, purchaser, prospective purchaser, or other party designated by Landlord, a written statement certifying (if true), including without limitation, the following: (a) that Tenant is in full and complete possession of the Leased Premises, such possession having been delivered by Landlord and accepted by Tenant; (b) that any improvements required to be furnished by Landlord by the terms of this Lease have been completed in all respects to the satisfaction of Tenant; (c) that this Lease is in full force and effect and has not been amended, modified, supplemented or superseded except as specifically noted; (d) that there is not existing default on the part of Landlord in the performance of any covenant, agreement or condition contained in the Lease to be performed by Landlord; (e) that Tenant does not have any actual or pending claim against Landlord; (f) that no rents or other charges have been prepaid by Tenant; (g) that the addressee of said certificate may rely on the representations therein made by Tenant; and (h) certifying as to the dates of commencement and termination of the Lease Term, the date on which rents commence to accrue under this Lease, and the date through which rents and other charges hereunder have been paid. Tenant's failure to deliver such statement within such period shall be an event of default by Tenant under this Lease and shall be conclusive evidence that (i) this Lease is in full force and effect and unmodified, (ii) that there are no uncured defaults in Landlord's performance hereunder, and (iii) that not more than one month's rent has been paid in advance; and Tenant shall be estopped from asserting any defaults known to Tenant at that date.

SECTION 17.05

MODIFICATION of LEASE: If any lender requires that certain modifications be made to this Lease, which modifications will not require Tenant to pay any additional amounts or otherwise change materially the rights or obligations of Tenant hereunder, Tenant shall, upon Landlord's request, execute appropriate instruments affecting such modifications.

ARTICLE 18 - DEFAULTS and REMEDIES

SECTION 18.01

DEFAULTS by TENANT: The occurrence of any one or more of the following events shall be a default under and breach of this Lease by Tenant:

A. Tenant (i) fails to pay, within ten (10) days after the same is due, any monthly installment of Minimum Base Rent or any other amount due Landlord from Tenant as Additional Rent, rent or otherwise,; (ii) Tenant fails to pay its rent or other charges due hereunder in full within ten (10) days after the same is due (these instances need not necessarily be consecutive).

B. Tenant fails to perform or observe any term, condition, covenant or obligation required to be performed or observed by Tenant under this Lease for a period of thirty (30) days after notice thereof from Landlord; provided, however, that if the term, condition covenant or obligation to be performed by Tenant is of such nature that the same can not reasonably be performed within such thirty-day period, such default shall be deemed to have been cured if Tenant commences such performance within said thirty-day period and thereafter diligently undertakes to complete the same and does so complete the required action within a reasonable time not to exceed ninety (90) days after said notice.

C. Tenant abandons the Leased Premises for any period during the Lease Term; or fails to take possession of the Leased Premises when possession is tendered by landlord; or fails to submit plans or other information necessary for Landlord to compete the Tenant Improvements set forth in Exhibit "B".

D. A trustee or receiver is appointed to take possession of substantially all of Tenant's assets in, on or about the Leased Premises or of Tenant's interest in this Lease; or Tenant makes an assignment for the benefit of creditors; or substantially all of Tenant's assets in, on or about the Leased Premises or Tenant's interest in this Lease are attached or levied under execution.

E. A petition in bankruptcy, insolvency, or for reorganization or arrangement is filed by or against Tenant pursuant to any federal or state statute.

F. Any forfeiture, civil asset forfeiture or similar proceeding becomes imminent or is commenced by any governmental entity against the property of Tenant or Landlord which

is based upon or arises out the activities of the Tenant, in which event the Landlord is entitled to immediate possession of Leased Premises.

SECTION 18.02

REMEDIES of LANDLORD: Upon the occurrence of any event of default set forth in Section 18.01, Landlord shall have the following rights and remedies, in addition to those allowed by law, any one or more of which may be exercised without further notice or to demand upon Tenant:

A. Landlord may apply the Security Deposit or re-enter the Leased Premises and cure any default to Tenant, in which event Tenant shall reimburse Landlord as Additional Rent for any costs and expenses which Landlord may incur to cure such default; and Landlord shall not be liable to Tenant for any loss or damage which Tenant may sustain by reason of Landlord's action, regardless of whether caused by Landlord's negligence or otherwise.

B. Landlord may sue for injunctive relief or to recover damages for any loss resulting from Tenant's default.

C. 1. Landlord may terminate this Lease as of the date of such default, in which event (i) neither Tenant nor any person claiming under or through Tenant shall thereafter be entitled to possession of the Leased Premises, and Tenant shall immediately thereafter surrender the Leased Premises to Landlord; (ii) Landlord may re-enter the Leased Premises and dispossess Tenant or any other occupants of the Leased Premises by any means permitted by law, and may remove their effects, without prejudice to any other remedy which Landlord may have for possession or arrearages in rent; and (iii) notwithstanding the termination of this Lease, Landlord may declare all rent which would have been due under this Lease for the balance of the Lease Term to be immediately due and payable, whereupon Tenant shall be obligated to pay the same to Landlord, together with all loss or damage which Landlord may sustain by reason of such termination, it being expressly understood and agreed that the liabilities and remedies specified in the Subsection C.1. of Section 18.02 shall survive the termination of this Lease; or

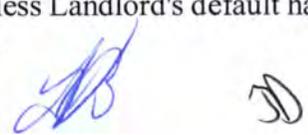
2. Landlord may, without terminating this Lease, re-enter the Leased Premises and re-let all or any part of the Leased Premises for a term different from that which would otherwise have constituted the balance of the Lease Term and for rent and on terms and conditions different from those contained herein, whereupon Tenant shall be obligated to pay to Landlord as liquidated damages the difference between the rent provided herein and that provided for in any lease covering a subsequent re-letting of the Leased Premises, for the period which would otherwise have constituted the balance of the Lease Term, together with all of Landlord's reasonable costs and expenses for preparing the Leased Premises for re-letting, including all repairs, tenant finish improvements, brokers' and attorneys' fees, and all loss or damage which Landlord any sustain by reason of such re-entry and re-letting. Re-entry or taking possession of the Leased Premises by Landlord pursuant to this Subsection C.2. of Section 18.02 shall not be construed as an election to terminate this Lease unless written notice of such intention is given to Tenant or decreed by a court of competent jurisdiction. Notwithstanding any re-letting without termination by Landlord because of Tenant default, Landlord may at any time after such re-letting elect to terminate this Lease for such default.

SECTION 18.03

CUMULATIVE REMEDIES: All rights and remedies of Landlord shall be cumulative, and none shall be exclusive of any other rights or remedies allowed by law, in equity, by statute, or by the terms of this Lease.

SECTION 18.04

LANDLORD DEFAULT and TENANT'S REMEDIES: It shall be a default under and breach of this Lease by Landlord if Landlord shall fail to perform or observe any term, condition, covenant or obligation required to be performed or observed by Landlord under this Lease for a period of thirty (30) days after notice thereof from Tenant; provided, however, that if the term, condition, covenant or obligation to be performed by Landlord is of such nature that the same cannot reasonably be performed within such thirty-day period, such default shall be deemed to have been cured if Landlord commences such performance within said thirty-day period and thereafter diligently undertakes to complete the same. Upon the occurrence of any such default, Tenant may sue for injunctive relief or to recover damages for any loss resulting from the breach, but Tenant shall not be entitled to terminate this Lease or withhold or abate any rent due hereunder, unless Landlord's default has caused an injury, interruption, or diminution of Tenants business.



SECTION 18.05 **LIMITATION of LANDLORD'S LIABILITY:** In the event of a sale or transfer of such interest (except a mortgage or other transfer as security for a debt), the "Landlord" named herein, or, in the case of a subsequent transfer, the transferor, shall, after the date of such transfer as security for a debt), the "Landlord" named herein, or in the case of subsequent transfer, the transfer, shall, after the date of such transfer, be automatically released from all personal liability for the performance or observance of any term, condition, covenant or obligation required to be performed or observed by Landlord hereunder; and the transferee shall be deemed to have assumed all of such terms, conditions, covenants and obligations.

SECTION 18.06 **LEGAL EXPENSES:** In the event a party defaults in the performance or observance of any of the terms, conditions, covenants or obligation contained in this Lease and the other party employs attorneys to enforce all or any part of this Lease, the prevailing party shall be entitled to recover all reasonable and necessary costs and attorney fees incurred directly or indirectly, arising out of said default. Said costs and attorney fees include but are not limited to pre or post litigation and collection efforts post litigation. The definition of "prevailing party" is the same definition used by the Michigan Court Rules when determining the obligation for paying costs.

SECTION 18.07 **PAYMENTS AFTER TERMINATION:** No payment of money by Tenant to Landlord after the termination of this Lease, in any manner, or after the giving of any notice by Landlord to Tenant, shall reinstate, continue or extend the terms of this Lease or affect any notice given to Tenant prior to the payment of such money, it being agreed that after the service of notice or the commencement of a suit to after final judgment granting Landlord possession of the Leased Premises, Landlord may receive and collect any sums of rent due or any other sums of money due under the terms of this Lease, and the payment of such sums of money, whether as rent or otherwise, shall not waive said notice or in any manner affect any pending suite and judgment therefore obtained.

ARTICLE 19 -TENANT'S RIGHT TO RELOCATE

SECTION 19.01 **TENANT'S OBLIGATION TO RELOCATE:** If the space at 2121 Haslett Rd. Haslett MI 48840 ("2121 Haslett") should become available for rental as a result of a termination of the Lease for 2121 Haslett Rd in a manner acceptable to Landlord in its sole and exclusive discretion, and available for occupancy during the period in which Tenant is leasing the space at 2119 Haslett, Rd. Haslett MI 48840 ("2119 Haslett"), Tenant is obligated to rent 2121 Haslett on the same terms and conditions as for 2119 Haslett, with rents, net charges, and proportionate share, increased in proportion to the increase in the leased area. The parties stipulate and agree 2121 Haslett is 3,200 square feet. Tenant's rent, net charges, and proportionate share for 2121 Haslett is agreed to as being twenty percent. Landlord shall give 30 days written notice of 2121 Haslett becoming available and upon the expiration of said 30 days, Tenant's obligation to pay rent and all other charges for 2121 Haslett shall commence, irrespective of whether Tenant has taken occupancy of 2121 Haslett.

SECTION 19.02 **MONTH TO MONTH RENTAL OF 2119 HASLETT.** Should Tenant become obligated to rent 2121 Haslett pursuant to Section 19.01, Tenant may continue to rent 2119 Haslett consistent with the terms of this Lease on a month to month basis and Tenant may terminate its obligations for 2119 Haslett by giving 60 days written notice to Landlord and actually vacating during said 60 day period. Failure to vacate within said 60 days shall result in a continuation of the lease obligations for 2119 Haslett until another 60 notice is given and said property is vacated within said 60 day period.

SECTION 19.03 **BUILD OUT OF 2121 HASLETT.** In the event Tenant rents 2121 Haslett, it shall be the obligation of Tenant to perform, at its cost, all build out of 2121 Haslett subject to the obligations and limitations contained in this Lease.

SECTION 19.04 **INTENTION OF THE PARTIES.** It is the intention of the parties that should Tenant relocate or expand into 2121 Haslett from 2119 Haslett, except as specifically modified by this Article 19, that all terms, rights and obligations of all types and nature set forth in this Lease shall be equally applicable to both locations with the exception that rental, Net Charges and any other financial obligation will be adjusted to reflect the property actually rented by Tenant whether that be 2119 Haslett, 2121 Haslett or both locations.

ARTICLE 20 - HAZARDOUS MATERIALS

SECTION 20.01

HAZARDOUS MATERIALS: Tenant shall not use, maintain or allow the use or maintenance of the Leased Premises or any part thereof to treat, store, generate, transfer, dispose of, release, convey or recover hazardous, toxic or infectious waste on or about the Leased Premises; provided, however, any toxic material lawfully permitted and generally recognized as necessary and appropriate for the permitted use set forth in Section 2.13 may be stored and used on the Leased Premises so long as (i) such storage and use is in the ordinary course of Tenant's business permitted under this Lease; (ii) such storage and use is performed in compliance with all applicable Laws and in compliance with the highest standards prevailing in the industry for the storage and use of such materials; (iii) Tenant delivers prior written notice to Landlord of the identity of and information regarding such materials as Landlord may require; and (iv) Landlord consents thereto.

Hazardous, toxic or infectious waste shall mean any solid, liquid or infectious waste, substance or emission or any combination thereof which may (i) cause or significantly contribute to an increase in mortality or in serious illness, (ii) pose the risk of a substantial present or potential hazard to human health, to the environment or otherwise to animal or plant life, or (iii) any substances of which the manufacture, use, treatment, storage, transportation, or disposal is regulated by any Laws, and shall include without limitation hazardous substances and materials described in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended; the Resource Conservation and Recovery Act; the Toxic Substances Control Act; the Federal Water Pollution Control Act; the Clean Air Act; the Michigan Water Resources Commission Act; and any other applicable federal, state or local Laws.

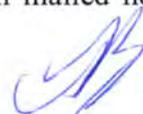
Tenant shall immediately notify Landlord of the presence or suspected presence of any hazardous, toxic or infectious waste on or about the Leased Premise and shall deliver to Landlord any notice received by Tenant relating thereto. Tenant shall promptly supply to Landlord a copy of the reports of any environmental audit or investigation undertaken on the Leased Premises, all notices, demands, inquiries or claims received from any person or entity as a result of contamination from hazardous substances alleged to be on or emanating from the Leased Premises, and any reports or applications for licenses, permits, or approvals affecting the Leased Premises submitted by or on behalf of Tenant to any environmental regulatory agency. Landlord and its agents shall have the right to immediately enter upon the Leased Premises to remedy any contamination found thereon. In exercising its rights herein, Landlord shall use reasonable efforts to minimize interference with Tenant's business but such entry shall not constitute an eviction of Tenant, in whole or in part, and Landlord shall not be liable for any interference, loss, or damage to Tenant's property or business caused thereby. If any lender or governmental agency shall ever require testing to ascertain whether there has been a release of hazardous materials, then the reasonable costs thereof shall be reimbursed by Tenant to Landlord upon demand as Additional Rent if such requirement arose in whole or in part because of Tenant's use of the Leased Premises.

Tenant shall indemnify and hold Landlord harmless from any and all claims, judgments, penalties, fines, loss, liability, costs, damages, expenses, attorneys' fees and any other charges incurred by Landlord in connection with any breach by Tenant of Tenant's obligations under this Section (including, without limitation, the cost of redemption, investigation, monitoring, removal, or restoration required). The convenience and obligations of Tenant hereunder, including Tenant's indemnification of Landlord hereunder, shall survive the expiration or earlier termination of this Lease.

ARTICLE 21 - MISCELLANEOUS GENERAL PROVISIONS

SECTION 21.01

NOTICES: Any notice required or permitted to be given under this Lease or by law shall be deemed to have been given if it is written and delivered in person, or mailed by first class U. S. mail with postage prepaid, and shall be addressed (a) if to Landlord, at the address specified in Section 2.17 A or at such other address as Landlord shall designate by written notice, and (b) if to Tenant, at the address specified in Section 2.17B or at the Leased Premises (if different from the address specified in Section 2.17B) or at such other address as Tenant shall designate by written notice, and notice need be sent to only one Tenant if Tenant is more than one person. All mailed notices shall be effective when mailed.



- SECTION 21.02** **QUIET ENJOYMENT:** Upon payment by Tenant of the rents herein provided and upon the observance and performance of all the convenience, terms and conditions on Tenant's part to be observed and performed, Tenant shall peaceably and quietly hold and enjoy the Leased Premises for the term herein stipulated without hindrance or interruption by Landlord or any other person or persons lawfully or equitably claiming by, through or under Landlord, subject nevertheless to the terms and conditions of this Lease and any mortgages or other matters to which this Lease is subordinate.
- SECTION 21.03** **EXCUSE OF PERFORMANCE:** In the event that either party hereto shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason of strikes, lockouts, labor troubles, inability to procure materials, adverse weather conditions, failure of power or other utility, restrictive governmental laws or regulations, riots, civil disturbances, picketing, demonstrations, insurrection, war or other reason of a like nature not the fault of the party delayed in performing work or doing acts required under the terms of this Lease, then performance of such act shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay. The party entitled to such extension hereunder shall give written notice as soon as possible to the other party hereto of its claim of right to such extension and the reason(s) therefore. Provided however, the provisions of this Section shall not operate to excuse Tenant from prompt payment of Minimum Base Rent, Additional Rent or any other payments required by the terms of this Lease.
- SECTION 21.04** **Deleted.**
- SECTION 21.05** **LAW:** This Lease shall be governed by and construed pursuant to the laws of the State of Michigan.
- SECTION 21.06** **TIME:** Time is of the essence of this Lease, and all provisions herein relating thereto shall be strictly construed.
- SECTION 21.07** **PARTIAL INVALIDITY:** If any provision of this Lease or the application thereof to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this Lease shall not be affected thereby and each provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.
- SECTION 21.08** **RELATIONSHIP BETWEEN LANDLORD and TENANT:** Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or of partnership or of joint venture between the parties hereto, it being understood and agreed that neither the computation of rent nor any other provision contained herein nor any of the acts of the parties herein shall be deemed to create any relationship between the parties hereto other than the relationship of Landlord and Tenant.
- SECTION 21.09** **HEADINGS and NUMBERS:** The article, section and subsection headings and numbers appearing in this Lease are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or intent of such Sections of this Lease nor in any way affect this Lease.
- SECTION 21.10** **MEASUREMENT of LEASED AREA:** The square footage specified in Section 2.02 is an approximate measurement and is not intended to be exact precise, and is measured from the exterior face of exterior walls and the center line of any demising walls shared in common with other tenants, and includes any interior construction or equipment and all vertical penetrations located within the Leased Premises, including, but not limited to, stairways, elevators, vertical ducts and columns.
- SECTION 21.11** **USE of PRONOUNS:** The words "Landlord" and "Tenant" as used herein shall include the plural as well as the singular, and the masculine gender shall include the feminine and neuter genders.
- SECTION 21.12** **SUCCESSORS and ASSIGNS:** All of the terms, conditions and covenants to be observed and performed by the parties hereto shall be applicable to and binding upon their several heirs, executors administrators, successors, legal representatives, and, except as otherwise provided in this Lease, their assigns.

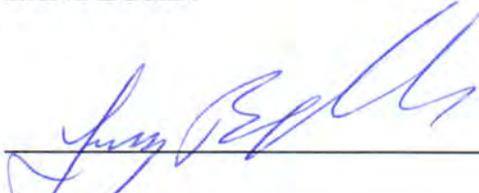
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- SECTION 21.13** **JOINT and SEVERAL LIABILITY:** If this Lease is executed on behalf of Tenant by more than one person, then the liability of the persons so signing shall be joint and several, and a judgment entered against one shall be no bar to an action against the others.
- SECTION 21.14** **SURVIVAL:** Any provision of this Lease which obligates the Landlord or Tenant to pay an amount of perform an obligation before the commencement of the Lease Term or after the expiration of the Lease Term shall be binding and enforceable notwithstanding that payment or performance is within the Lease Term, and the same shall survive.
- SECTION 21.15** **CORPORATE AUTHORITY:** If the Tenant or co-Tenant hereunder is a corporation, each individual executing this Lease on behalf of said corporation represents and warrants the he/she is duly authorized to execute and deliver this Lease on behalf of said corporation in accordance with a duly adopted resolution of the Board of Directors of said corporation, and that this Lease is binding upon said corporation. Said corporation shall, within sixty (60) days after execution of this Lease, deliver to Landlord a certified copy of a resolution of the Board of Directors of said corporation authorizing or ratifying the execution of this Lease, and all of said directors shall be current elected directors duly authorized to authorize said corporation's entry into this Lease.
- SECTION 21.16** **RULES and REGULATIONS:** Tenant agrees to comply with and observe all of the Rules and Regulations established by Landlord attached hereto as Exhibit "C" and hereby made a part of this Lease, and as amended by Landlord from time to time. Landlord reserves the right to make such other further and reasonable rules and regulations as, in Landlord's judgment, may be necessary or desirable for the operation and management of the Leased Premises and Property, and all such rules and regulations and all amendments thereto shall become a part of this Lease at such time as they are prescribed or issued by Landlord. Tenant shall comply with all rules and regulations, except for those which contradict or abrogate any right or privilege herein expressly granted to Tenant. Tenant's failure to keep and observe said rules and regulations within thirty (30) days after written notice to Tenant specifying the nature of such failure shall constitute a breach of the terms of this Lease in the manner as if the same were contained herein as covenants.
- SECTION 21.17** **EXAMINATION of LEASE:** The submission of this Lease for examination does not constitute a reservation of or option for the Leased Premises and this Lease shall become effective as a lease only upon execution and delivery thereof by Landlord and Tenant.
- SECTION 21.18** **ENTIRE AGREEMENT:** This Lease and the Exhibits attached hereto and forming a part hereof, set forth all the covenants, promises, agreements, conditions and understandings between Landlord and Tenant and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between Landlord and Tenant other than are herein set forth. No prior agreement, understanding or representation pertaining to any matter covered or mentioned in the Lease shall be effective for any purpose. No alteration, amendment, change or addition to this Lease shall be binding upon Landlord or Tenant unless reduced to writing and signed by each party.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed by their respective duly authorized representatives as of the day and year first above written.

LANDLORD:

TENANT:



 By: _____
 Its: _____



 By: James Daly
 Its: Member

EXHIBIT "A"

FLOOR PLAN

EXHIBIT "B"

TENANT IMPROVEMENTS

EXHIBIT "C"

RULES and REGULATIONS

1. The sidewalks, doorways, passages, vestibules, corridors or halls shall not be obstructed or used for any purpose other than ingress and egress. Tenant shall not go upon the roof of the Building without Landlord's prior written consent.
2. No awnings, canopy or other projections shall be attached to the outside walls of the Building. No curtains, blinds, shades or screens shall be attached to or hung in, or used in connection with, any window or door of the Leased Premises without Landlord's prior written approval. All electric light fixtures within the Leased Premises must be of a quality, type, design and bulb color approved by Landlord. Neither the interior nor the exterior of any windows shall be coated or otherwise sun-screened without the prior written consent of Landlord.
3. No sign, picture, advertisement, notice, "For Rent" signs, flags, barber poles, statuary or any advertising device of any kind whatever may be displayed by Tenant outside the Leased Premises, or within the Leased Premises, without Landlord's prior express written approval. All signs must comply with the regulations and ordinances of the local governmental unit having jurisdiction over such items. All necessary permits, licenses, inspection fees, or any costs whatsoever in connection therewith shall be at Tenant's sole expense. Landlord may remove any and all such matter, materials, appliances and signs placed in violation hereof with notice to Tenant and at Tenant's expense. Any newspaper, magazine or other advertising done from the Leased Premises or referring to the Leased Premises which, in the opinion of Landlord, is objectionable, shall be immediately discontinued upon notice from Landlord. Tenant shall hold Landlord harmless from any injury to person or property resulting from Tenant's erection, maintenance or removal of Tenant's sign(s).
4. No additional locks or bolts of any kind shall be placed upon any of the doors or windows of the Leased Premises or Building, nor shall any changes be made in existing locks or the mechanism thereof other than those changes that Tenant must make in order to comply with rules and regulations surrounding his business. If any such changes result in a change to the mechanism to open a lock or mechanism, Tenant will supply Landlord with the ability (in the form of a key, code, key card, etc.) to access the premises and those locked areas immediately upon making any such change. Tenant, upon termination of this Lease, shall surrender or deliver to Landlord all keys to the Leased Premises, the Building, storage rooms and restrooms, which were furnished to or are in the possession of Tenant or Tenant's agents, employees or other permitted by Tenant to occupy the Leased Premises. In the event of the loss of keys, Tenant shall pay to Landlord the cost of replacing the same or of changing the lock or locks opened by such lost key(s).
5. Sinks, toilets, urinals, water fountains and other plumbing fixtures shall not be used for any purpose other than those for which they were constructed, and no sweepings, rubbish, rags, or other substances shall be thrown therein. All damages resulting from any misuse of the fixtures shall be borne by the tenant who caused the same.
6. Tenant shall not install any radio or television antenna, loudspeaker or other similar device on the roof, exterior walls of the Building or anywhere outside the Leased Premises without the prior written consent of Landlord. Any devices so installed without such written consent shall be subject to removal without notice at any time.
7. No animals or birds of any kind shall be brought into or kept in or about the Leased Premises or Property.
8. The Leased Premises shall not be used for manufacturing or for the storage of merchandise except as such storage and/or manufacturing may be incidental to the permitted use of the Leased Premises. Tenant shall not occupy or permit any portion of the Leased Premises to be occupied for the manufacture or sale of liquor, narcotics (other than those narcotics that Tenant maintains a proper licensing, permitting and/or certification to possess), or tobacco in any form, or as a classroom or school, or as an employment bureau without the express prior written consent of Landlord. The Leased Premises shall not be used for lodging

or sleeping or for any immoral, illegal or unsafe purpose, or for any business or activity other than the permitted use specified in this Lease.

9. Unless by express permission from Landlord, all doors to be kept closed at all times except when in actual used for entrance to or exit from the Leased Premises.
10. Tenant shall not at any time bring or keep upon the Leased Premises any inflammable, combustible or explosive fluid, chemical or substance.
11. Landlord reserves the right to exclude from the Building all safes, freight or other heavy and bulky articles.
12. Landlord shall have the right to prohibit any advertising by Tenant which, in Landlord's opinion tends to impair the reputation of the Property or its desirability as an office or retail location, and upon written notice from Landlord, Tenant shall refrain from or discontinue such advertising.
13. All equipment of any electrical or mechanical nature shall be placed by Tenant in the Leased Premises in settings which will, to the maximum extent possible, absorb or prevent any vibration, noise and annoyance.
14. Tenant shall not use or install any method of heating or air-conditioning other than that supplied by Landlord, without Landlord's prior written consent.
15. The scheduling of Tenant move-ins and move-outs shall be subject to the reasonable discretion of Landlord.
16. Landlord and Landlord's agents may retain a passkey to the Leased Premises and shall have the right to enter the Leased Premises at any and all times, while keeping within the regulations surrounding a marihuana facility, for the purpose of inspecting, serving, repairing and examining the same and for all other purposes provided in the Lease with 24 hour notice in a non-emergency situation.
17. Landlord reserves the right to select the name of the Property and the buildings therein, and to make such change or changes of name as Landlord any deem appropriate from time to time, and Tenant shall not refer to the Property by any name other than (i) the names as selected by Landlord, or (ii) the postal address approved by the United States Post Office. Tenant shall not used the name of the Property in any respect other than as an address of Tenant's business in the Property without the prior written consent of Landlord.
18. Landlord may direct the use of all pest extermination and scavenger contractors at such intervals in the Leased Premises as Landlord may require after consulting with Tenant and ensuring that such work will not lead to damage of Tenant's inventory or interruption in its business, and such work shall be at Tenant's expense if the pest problem is determined to have been caused by Tenant.
19. Tenant and Tenant's employees shall park their cars only in those portions of the parking area designated for the purpose by Landlord.
20. Tenant shall keep the Leased Premises at a temperature sufficiently high to prevent freezing of water in pipes and fixtures.
21. All loading and unloading of merchandise, rubbish, supplies and materials and delivery of same to the Leased Premises shall be made only through such entry ways and at such times as Landlord shall designate. In its use of the loading areas, Tenant shall not obstruct or permit the obstruction of said loading areas and at not time shall Tenant park vehicles therein except for loading and unloading.
22. Except with the prior consent of Landlord, Tenant shall not sell or permit the sale of merchandise or services on the Property outside the Leased Premises, including any adjacent sidewalks.

23. Landlord may waive any one or more of these Rules and Regulations for the benefit of any particular tenant or tenant, but no such waiver by Landlord shall be construed as a waiver of these Rules and Regulations in favor of any other tenant or tenants nor prevent Landlord from thereafter enforcing any such Rules and Regulations against any or all of the tenants in the Building.
24. Wherever the word "Tenant" occurs in these Rules and Regulations, it is understood and agreed that it shall mean Tenant's subtenants, assignees or any of Tenant's servants, employees, agents, customers, invitees, visitors or licensees.
25. These Rules and Regulations are in addition to and shall not be construed in any way to modify, alter or amend in whole or in part, the terms, covenants, agreements and conditions of the Lease.
26. Landlord reserves the right to make such other and further rules and regulations as in Landlord's judgment may from time to time be necessary and proper, and upon delivery of notice thereof to Tenant, such rules shall become binding upon the parties hereto.

In the event any violation of any of the above Rules and Regulations continues after five (5) days following notice to Tenant of such violation, beginning on such fifth day Tenant shall, in addition to any and all other remedies of Landlord provided in this Lease for default by Tenant, liquidated damages of Fifty Dollars (\$50.00) per day for each such violation for each day such violation continues.



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EXHIBIT D

Guaranty

In consideration of and as an inducement for the execution of a certain Lease dated September 12th, 2019 (the "Lease"), between North Meridian Plaza, as Landlord ("Landlord"), and Meridian PE Plaza, as Tenant ("Tenant"), the undersigned, James Daly (hereinafter collectively referred to as the "Guarantor"), irrevocably guarantee; the Landlord the full and prompt payment when due and at all times thereafter of all Base Rent, Additional Rent (as defined in the Lease), Operating Costs and Taxes (as defined in the Lease), and liabilities of every nature and kind, now or hereafter owing from Tenant to Landlord, pursuant to said Lease and all interest and late charges thereon (the "Indebtedness"), Guarantor further guarantees the full and timely performance and observance of all the covenants, terms, conditions and agreements that Tenant, its successors and assigns must perform pursuant to the Lease (the "Obligations"). The term "Lease" as used in this Guaranty shall include the Lease and all renewals, extensions, addenda, amendments and modifications thereof.

Guarantor guarantees that if Tenant, its successors or assigns shall for any reason default under the Lease, including in the payment of Base Rent, Additional Rent, Operating Costs and Taxes, late charges, or the performance of Obligations, Guarantor shall forthwith, without further action by Landlord against Tenant, pay such Base Rent, Additional Rent, late charges or indebtedness and arrears thereof to Landlord, and faithfully perform and fulfill all Obligations of Tenant. Guarantor further guarantees to pay Landlord all damages, including, without limitation, all attorneys' fees and expenses that may arise in consequence of any default by Tenant, its successors or assigns under the Lease, and/or by the enforcement of this Guaranty.

Without affecting Guarantor's obligations to Landlord hereunder, Guarantor consents that Landlord may, in its sole discretion and without notice to Guarantor, renew, extend or modify the Lease at any time. Guarantor waives: (a) notice of acceptance of this Guaranty by Landlord; and (b) notice of presentment, demand for payment, protest, or of action of any nature on any default under the Lease, including the right to require Landlord to sue or otherwise to enforce payment of Base Rent, Additional Rent, Operating Costs and Taxes, late charges or Indebtedness or the performance of Obligations under the Lease.

All of the Landlord's rights and remedies under the Lease and/or under this Guaranty are intended to be distinct, separate and cumulative, and no such right or remedy therein or herein mentioned, whether exercised by Landlord or not, is intended to be in exclusion or a waiver of any of the others. This Guaranty represents the entire agreement between Guarantor and Landlord with respect to the subject matter hereof and can only be modified, waived or terminated by a writing signed by Landlord. This Guaranty shall be construed according to the laws of the State of Michigan that are applied to guarantees made and to be performed in that State.

If the Guarantor is more than one person, the liability of the undersigned hereunder is joint and several. This Guaranty shall be binding upon the Guarantor, the Guarantor's heirs, executors, administrators, legal representatives, successors and assigns, and shall inure to the benefit of Landlord, its successors and assigns.

THE UNDERSIGNED ACKNOWLEDGES HAVING READ ALL OF THE PROVISIONS OF THIS GUARANTY.

WITNESS

GUARANTOR(S):

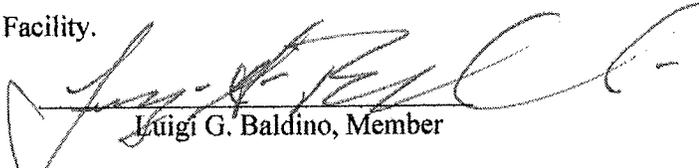
 _____ James Daly

AFFIDAVIT OF LUIGI G. BALDINO

STATE OF Florida)
COUNTY OF Hillsborough)
:SS

The undersigned, Luigi G. Baldino, an individual residing at 1812 N. College Road in Mason, Michigan 48854, and makes this his statement and General Affidavit upon oath and affirmation of belief and personal knowledge that the following matters, facts, and assertions set forth are true and correct to the best of his knowledge:

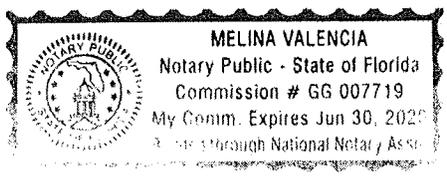
I, **Luigi G. Baldino**, Member of **North Meridian Plaza, LLC**, a Michigan Limited Liability Company registered at 1812 N. College Road in Mason, Michigan 48854 (**the "Company"**) who is the owner of the real property located on the south east corner of Haslett Road and Okemos Road, ("Property") and referenced in Meridian Township's Overlay Area #2 updated 5-16-19 and hereby authorize, **James Daly**, individually in his capacity as a Member of **Meridian RE Ventures, LLC**, a Michigan Limited Liability Company registered at 106 N. Fourth Avenue, Suite 302, in Ann Arbor, Michigan 48104, and in his capacity as President of **CannArbor, Inc.**, a Michigan Corporation registered at 106 N. Fourth Avenue, Suite 302, in Ann Arbor, Michigan 48104 (**collectively, the "Lessee"**), or one of the Lessee's assigns, affiliates, or subsidiaries, to use the Property, as a Commercial Medical Marihuana Facility.

Date: 8-2-2019

Luigi G. Baldino, Member

Subscribed and sworn to me, a notary public, by Luigi G. Baldino, for and on behalf of North Meridian Plaza, LLC,

Melina Valencia, Notary Public
Hillsborough County, State of Florida

My commission expires _____



OPTION TO SUBLEASE

This option agreement (Agreement) is made on August 7, 2019, by Haslett Gallery Inc., located at 106 N. Fourth Ave. Ste. 302 Ann Arbor, MI 48104 (Sublessee), and Meridian RE Ventures LLC located at 106 N. Fourth Ave. Ste. 302 Ann Arbor, MI 48104 (Sublessor), for the purpose of providing an option to Sublessee to lease the real property located at 2119 Haslett Rd., Haslett MI 48840 (the Premises), from Sublessor, on the terms and conditions set forth below.

1. **Term of the option.** The option created by this Agreement shall stay in effect for one year from the date of execution upon which it shall automatically terminate unless it has been exercised by Sublessee as required by this Agreement.
2. **Exercise of the option.** At any time during the term of this Agreement, Sublessee may exercise this option by delivering to Sublessor, personally or by certified mail (return receipt requested), written notice of the exercise of the option. The exercise of the option shall be effective when Sublessor receives the written notice.
3. **Consideration.** Concurrently with the signing of this Agreement, Sublessee has paid Sublessor One Dollars (\$1.00) as consideration for the option. If Sublessee exercises the option, this amount shall be applied to the first rental payment (or payments) to come due under the lease.
4. **Lease terms.** Five (5) Years
5. **Title.** Sublessor warrants that it has a Lease to the Premises and is able to sublease the Premises to Sublessee and provide Sublessee with quiet enjoyment of the Premises during the term of the lease.
6. **Condition of Premises.** Sublessor makes no warranties regarding the condition of the Premises. The Sublessee shall be solely responsible for doing any investigation and due diligence it wishes of the Premises before entering into a lease. If the Sublessee exercises its option to lease the Premises it shall be in "as is" condition without warranty or representation from the Sublessor.
7. **Form of Lease.** Lease shall be prepared using the Sublessor's form of lease.

8. Possession Date. Upon written notice from Sublessee that Sublessor has received approval from Meridian Township for use as a medical marijuana provisioning center.

9. Security Deposit. Sublessee shall pay to Sublessor, upon execution of the Lease Agreement a security deposit equal to the combined amount of the last and first months' rental amounts.

10. Taxes and assessments. Sublessor shall pay all taxes and assessments on the Premises that are billed or become a lien before or as of the closing date. Sublessee shall pay all real property taxes and assessments that arise after the closing date.

11. Tenant Improvements. The Tenant shall not make any alterations, additions or improvements to said Premises without the Landlord's written consent, and all alterations, additions or improvements made by the Tenant upon the Premises, except moveable office furniture and trade fixtures put in at the expense of the Tenant, shall be the property of the Landlord, and shall remain upon and be surrendered with the Premises at the termination of this lease, without molestation or injury.

12. Default. Any breach in the timely performance of any obligation in this Agreement shall constitute a default, entitling the party not in default to rescind this Agreement and to pursue any other legal and equitable remedies that are available under Michigan law. Time is of the essence in the performance of the provisions of this Agreement. If Sublessor fails to meet its obligations under this Agreement, Sublessee may demand the return of the consideration and pursue any legal and equitable remedies that are available to Sublessee, including, but not limited to, the recovery of damages and specific performance of this Agreement. If the transaction contemplated by this Agreement does not close because a condition of this Agreement is not met, without the fault of Sublessor or Sublessee, Sublessor shall return the consideration to Sublessee and neither party shall have any further obligations under this Agreement.

13. Eminent domain. Sublessor shall notify Sublessee within two days after receiving notice that the Premises or any portion of the Premises are to be taken or are threatened to be taken through the exercise of eminent domain. On receiving notice from Sublessor, Sublessee shall have the right to terminate this Agreement and have any payments made under this Agreement returned to Sublessee. If Sublessee elects to terminate this Agreement, all proceeds of the taking shall become Sublessor's property. If Sublessee elects to exercise the option, the proceeds of the taking shall be paid to the Sublessor and Sublessee in accordance with their respective interests in the Premises.

14. Entire agreement. This Agreement contains the entire agreement of the parties regarding its subject matter. All prior and contemporaneous negotiations are merged into the terms of this Agreement. This Agreement may be modified only by a written document signed by the parties to this Agreement.

15. Successors and assigns. This Agreement binds and benefits the parties and their successors and assigns. Either party may assign its rights under this Agreement.

16. **Legal fees.** If either party brings an action against the other to enforce this Agreement, the party in whose favor a final judgment is entered shall be entitled to recover court costs and reasonable attorney fees from the other party.

17. **Notices.** All notices required under this Agreement shall be in writing. A notice shall be complete when it is delivered personally to the other party or two business days after it is mailed to the other party by certified mail, with a return receipt requested, at the address shown above or at a subsequent address given by the party under this notice provision.

18. **Jurisdiction and venue.** This Agreement shall be governed by and interpreted and construed in accordance with the laws of the state of Michigan and venue for any disputes shall lie in Washtenaw County, Michigan.

19. **Time of the essence.** Time is of the essence in this Agreement.

20. **Effective date.** The parties have caused this Agreement to be signed, and it shall be effective as of the day and year first above written.

21. **Recording.** Either party may record this document.

SUBLESSEE
Haslett Gallery Inc.

By: _____
James F. Daly
Its: President

SUBLESSOR
Meridian RE Ventures LLC

By: _____
James F. Daly
Its: Member/Manager

Drafted by: Benjamin D. Joffe
106 N. Fourth Ave. Ste.302
Ann Arbor, MI 48104

Return to: Haslett Gallery Inc.
c/o Benjamin D. Joffe PLLC
106 N. Fourth Ave. Ste.302
Ann Arbor, MI 48104

Attachment D

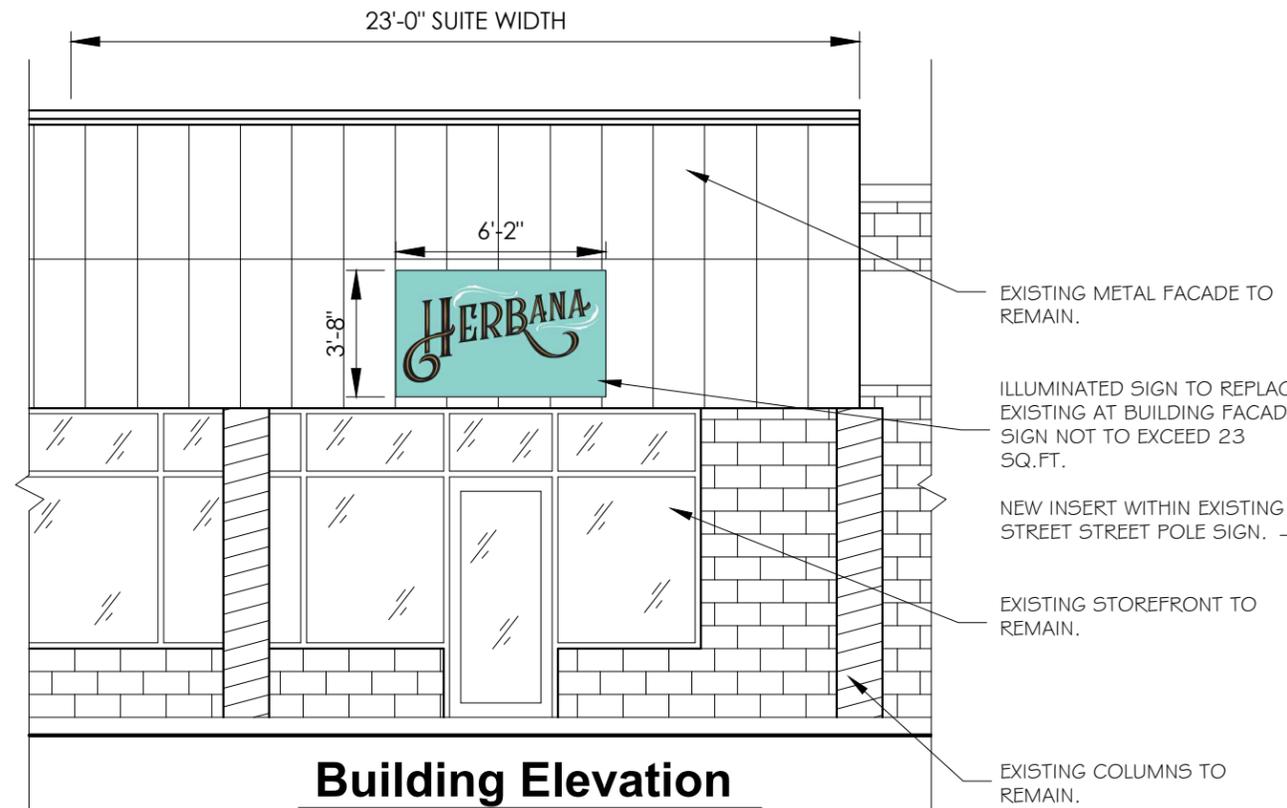
Haslett Gallery, Inc.

2119 Haslett Road., Suite 'A' - Signage



4740 Marsh Road
Okemos, Michigan 48864
Phone: (517) 349-0902
Cell: (586) 243-5945

www.tpgarch.com
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Building Elevation



Partial Building Facade



Street Pole Sign

Haslett Gallery, Inc.

2119 Haslett Road., Suite 'A'



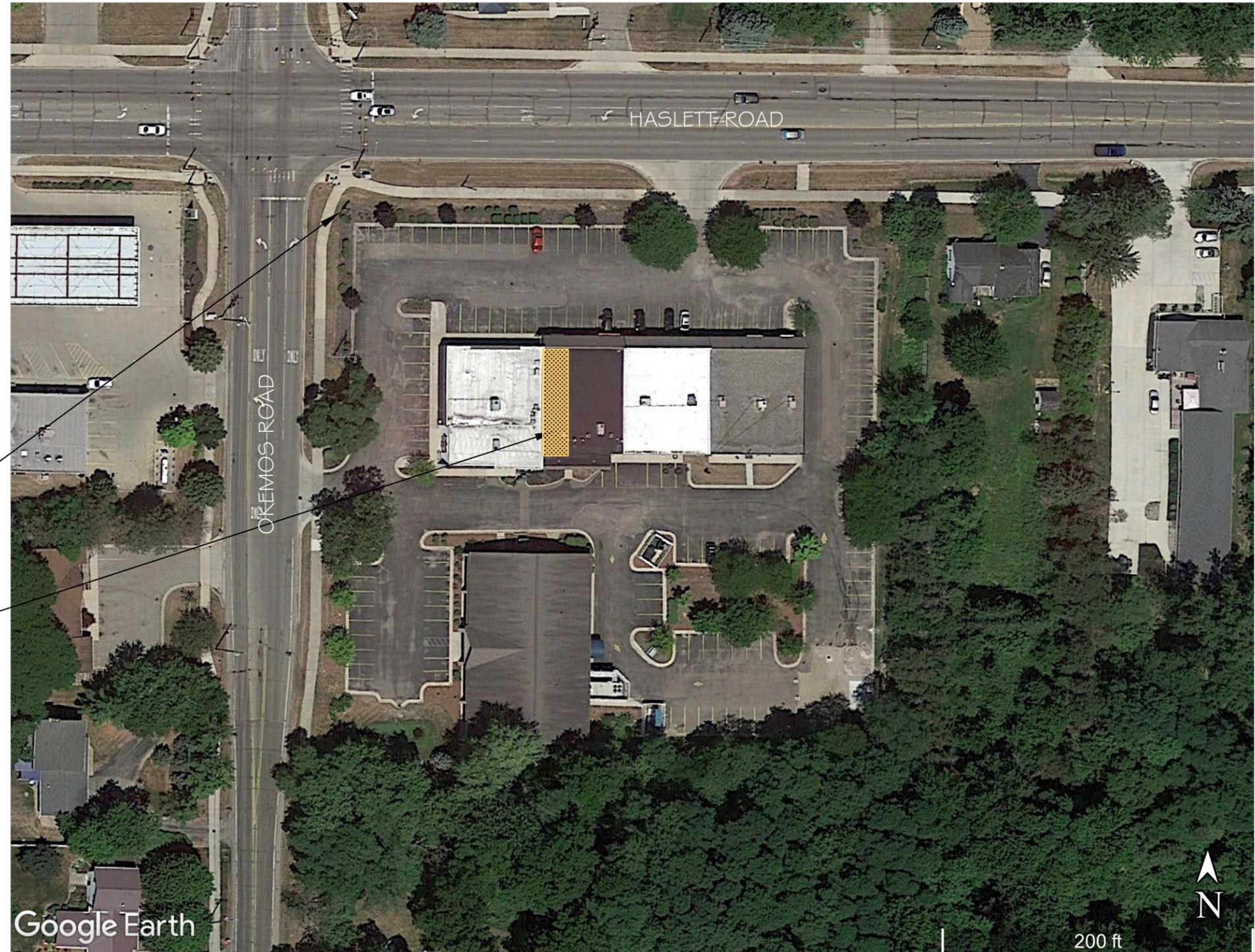
4740 Marsh Road
Okemos, Michigan 48864
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Cell: (586) 243-5945

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LOCATION OF EXISTING POLE SIGN

LOCATION OF LEASE SPACE WITHIN EXISTING
RETAIL CENTER.

SITE OVERVIEW



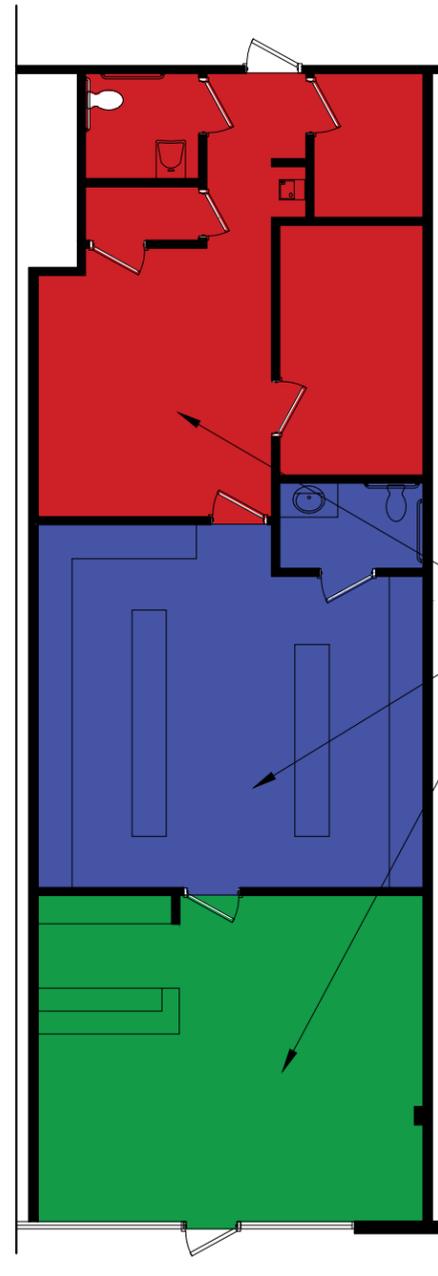
Haslett Gallery, Inc.

2119 Haslett Road., Suite 'A'



4740 Marsh Road
Okemos, Michigan 48864
Phone: (517) 349-0902
Cell: (586) 243-5945

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RESTRICTED ACCESS AREAS.
LIMITED ACCESS AREAS
PATIENT ACCESS AREAS

INSTALL NEW 22 GA. MTL. STUDS, WITH DRYWALL AT ALL NEW WALL LOCATIONS. TYP.

INSTALL NEW RESTROOM, RUNNING REQUIRED PIPING TO LOCATION.

NEW CABINETS FOR DISPLAY AND TRANSACTION PURPOSES.

NEW SOLID CORE DOOR SET IN H.M. DOOR FRAME, MATCH EXISTING.

NEW CABINETS FOR DISPLAY AND TRANSACTION PURPOSES.

DASHED LINES DENOTE WALLS AND OTHER ITEMS TO BE REMOVED OR MODIFIED.

EXISTING RECEPTION COUNTER TO REMAIN, MODIFY AS DEPICTED.

FROST EXISTING GLASS FOR OPAQUE FINISH.

GENERAL PROJECT DATA

BUILDING DESCRIPTION: EXISTING LEASE SPACE WITHIN COMMERCIAL BUILDING TO BE REMODELED, NO AUTOMATIC FIRE SUPPRESSION SYSTEM.

ZONING: C-2
CONSTRUCTION TYPE: 5-B
OCCUPANCY TYPE: M (MERCANTILE)

BUILDING AREA:
PROVISIONING CENTER (USE GROUP M)

TOTAL LEASE SPACE AREA (INSIDE EXTERIOR WALLS PER CODE): 1,510 SQ.FT.
TOTAL NET RENTABLE: 1,510 X 90% = 1,359 SQ.FT.
BUILDING HEIGHT: ONE STORY AND 16'-0" +/-

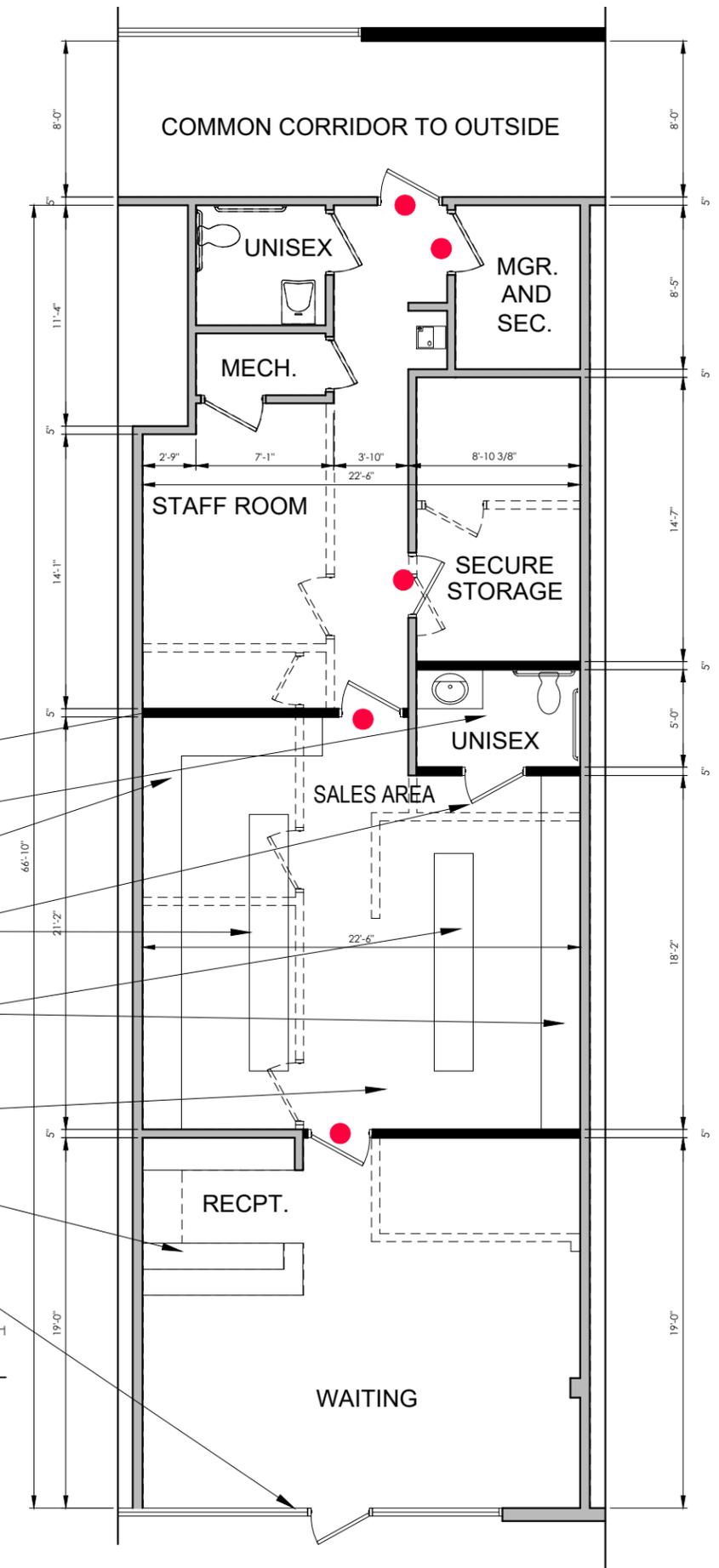
OCCUPANT LOAD: SALES - 872 / 60 = 16 PERSONS
OTHER AREAS - 909 / 300 = 2 PERSONS
TOTAL OCCUPANT LOAD = 18 PERSONS

FLOOR PLAN

SCALE: 1/8" = 1'-0"



- SECURE ACCESS LOCATIONS.
- NEW MTL. STUD AND DRYWALL WALLS.
- EXISTING WALLS TO REMAIN.



Attachment E

**Traffic Engineering
Associates, Inc.**
517/627-6028 FAX: 517/627-6040

PO Box 100
Saranac, Michigan 48881

Mr. James Daly
Haslett Gallery INC
106 N 4th Ave Suite 302
Ann Arbor, MI 48104

November 19, 2019

Dear Mr. Daly:

Traffic Engineering Associates, Inc. (TEA) conducted a trip generation comparison for the proposed Marijuana Dispensary which will be located at 2119 Haslett Road, Unit A, Meridian Charter Township, Ingham County, Michigan.

PROJECT DESCRIPTION

The proposed Marijuana Dispensary will be using an existing 1600 square foot building that was previously occupied by a State Farm Insurance agent.

TRAFFIC ANALYSIS

Existing Use

For this analysis, trip generation rates were derived from the ITE TRIP GENERATION MANUAL (10th edition). The ITE trip generation rates for Small Office Building (Land Use Code 712) were selected as representing the existing land use for the 1600 square foot office building. The ITE description of Small Office Building is as follows:

A small office building houses a single tenant and is less than or equal to 5,000 gross square feet in size. It is a location where affairs of business, commercial or industrial organization, or professional person or firm are conducted.

It is projected that the existing land use generates 3 vehicle trips during the AM peak hour, 4 vehicle trips during the PM peak hour, and a weekday (24-hour) total of 26 vehicle trips.

Existing Vehicle Trips

Land Use	Size	AM Peak Hour			PM Peak Hour			Weekday
		In	Out	Total	In	Out	Total	
Small Office Building, Land Use Code 712	1,600 Sq. ft.	2	1	3	1	3	4	26



Proposed Use

For this analysis, trip generation rates were derived from the ITE TRIP GENERATION MANUAL (10th edition). The ITE trip generation rates for Marijuana Dispensary (Land Use Code 882) were selected as representing the proposed 1,600 square foot building. The ITE description of Marijuana Dispensary is as follows:

A marijuana dispensary is a standalone facility where cannabis is sold to patients or consumers in a legal manner.

It is projected that the proposed land use would generate 17 vehicle trips during the AM peak hour, 35 vehicle trips during the PM peak hour, and a weekday (24-hour) total of 404 vehicle trips.

Proposed Vehicle Trips

Land Use	Size	AM Peak Hour			PM Peak Hour			Weekday
		In	Out	Total	In	Out	Total	
Marijuana Dispensary, Land Use Code 882	1,600 Sq. ft.	10	7	17	17	18	35	404

COMPARISON

A comparison of the site traffic generated from the existing office building versus the proposed dispensary development shows that the proposed development is expected to generate 14 more vehicle trips during the AM peak hour, 31 more vehicle trips during the PM peak hour, and 378 more vehicle trips during the 24-hour weekday.

Comparison of Vehicle Trips

Description	AM Peak Hour			PM Peak Hour			Weekday
	In	Out	Total	In	Out	Total	
Existing Site	2	1	3	1	3	4	26
Proposed Site	10	7	17	17	18	35	404
Difference	+8	+6	+14	+16	+15	+31	+378



FINDINGS

In accordance with the guidelines set forth in "Evaluating Traffic Impact Studies, A Recommended Practice for Michigan Communities," sponsored by the Tri-County Regional Planning Commission and the Michigan Department of Transportation, if a proposed site is expected to generate at least 100 directional trips during the peak hour or at least 750 trips during an average day, a traffic impact statement is required. If the traffic generated by the site is expected to be between 50 and 99 directional trips during a peak hour, a traffic impact assessment shall be required.

Using the Evaluating Traffic Impact Studies, A Recommended Practice for Michigan Communities guideline, neither a traffic assessment nor a traffic impact statement would be required for this development based on projected volumes.

If you have any questions, please write or call.

Sincerely,



Heather L. Zull, PE



Attachment F

Attachment E – Natural Features Assessment

7a. There will be no changes to the natural features on the parcel. Due to this circumstance this question is not applicable to this application. Natural features are also included on the site plan

7b. There will be no changes to the natural features on the parcel and therefore there will be no impacts on the natural features.

7c. There will be no changes to the natural features on the parcel and no mitigation will need to take place to shield the natural features

Attachment G

Attachment G – SUP Request Standards

1. A provisioning center at the proposed location aligns with the intent and purposes of Meridian Township Code of Ordinances Chapter 86. Among the Chapter 86 listed and applicable purposes to this project are fostering "harmonious relationships among land uses" , and promote stability of the townships commercial areas; this project does both. The project is a consumer facing business which anticipates interactions with customers can take around 10 minutes, similar to those interaction times that are taking place at other nearby businesses including salons, professional services, and targeted retail establishments. This project is the exact same type of land use as the current retailers in this area and its addition will promote stability in the area by adding an anchor type consumer serving business to the corner mall. Finally, the planning commission and township board have endorsed the location by including this parcel as part of the medical marihuana overlay district.
2. The project is consistent with the Meridian Master Plan. The project is in a commercially zoned parcel of a Mixed-Use Core Area with multiple types of available transportation. It promotes pedestrian use as it is situated on the Haslett Road bike lane (road diets) portion with an existing pedestrian pathway. There is also public transit located on the adjacent roadway. This project, along with the surrounding businesses, is accessible by foot and vehicular traffic, which will help create a small community of consumer facing businesses for the nearby residents of the municipality.
3. This will have no change on the existing or intended character of the general vicinity because the project contains minimal changes to the parcel's currently constructed building. It is appropriate to conclude that the area's essential character will remain unchanged.
4. The project will compliment existing neighboring uses. The project includes a small consumer facing business consistent with those types of organizations in the immediate vicinity. The project also includes a robust surveillance system addressing the interior and exterior of the project. The addition of exterior surveillance cameras results in additional security for surrounding organizations and a potential resource for local authorities. Finally, the project also includes odor mitigation elements to make sure there is no potential nuisance to the surrounding neighbors. *See Legalizing Marijuana Could Give Michigan Home Values A Boost, available at <https://www.forbes.com/sites/alyyale/2018/12/06/legalizing-marijuana-could-give-michigan-home-values-a-boost/#17ac9d5140e4> and Contact High: The External Effects of Retail Marijuana Establishments on House Prices, available at: https://papers.ssrn.com/sol3/papers.cfm?abstract_id=2885017*
5. This project will likely increase the economic welfare of the surrounding properties and community. The type of project contemplated for this parcel has been shown to

increase property prices of neighboring and closely situated parcels. Additionally, the existence of a type of business that has never been in the current property will increase adjacent business opportunities for new customers that would not ordinarily visit the area.

6. The public facilities adequately serve the current buildings on the parcel as there is little to no change in the intensity of the use. There is little to no-change in the building presented in the project and therefore the building will continue to be adequately served by the public facilities.
7. The public sanitation facilities adequately serve the current buildings on the parcel. There is little to no-change in the parcel presented in the project and therefore the parcel will continue to be adequately served by the public sanitation facilities.
8. This project will not affect the general welfare of those individuals and entities close to, or adjacent, to the proposed facility. There is currently no, and due to the lack of changes there will not be, any uses, activities, processes, materials, and equipment or conditions of the operation. Specifically, there will be no packaging on site, this activity is the number 1 cause of odor and by not doing such on site, we can anticipate no odor. However, the organization will continue to put other odor mitigating procedures in place, including placing carbon air filters and maintaining negative air pressure in the facility.
9. This project will have limited to zero impact on the surrounding areas due to the minimal changes to the premises as espoused in this application.

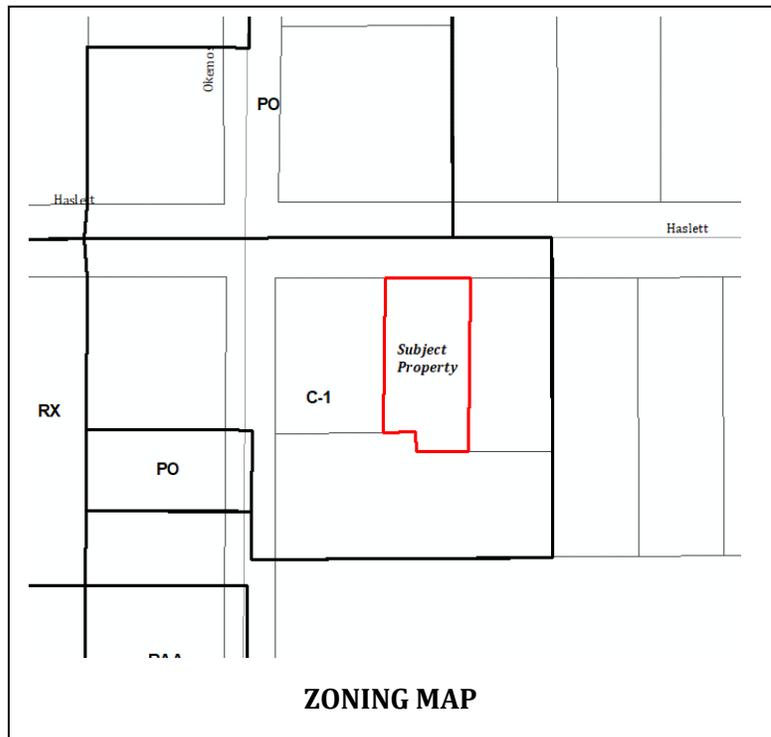


To: Planning Commission
From: Brian Shorkey, Principal Planner
Date: June 24, 2024
Re: Special Use Permit #24017 (Herbana), to construct an adult use marijuana provisioning center at 2119A Haslett Road, Haslett, MI 48840.

Haslett Holdings Inc. (Applicant) has submitted a Special Use Permit (SUP) application for the construction of a 4,000 square foot adult use marijuana retailer at 2119A Haslett Road, Haslett, MI 48840 (Subject Property). The Subject Property is approximately 1.92 acres in size and is zoned C-1 – Commercial. Other tenants in the commercial center include Custom Quilts & Sewing Center, Encore Salon, Vivian Nails & Spa, and the Refresh IV Bar. This SUP application follows the Board of Trustees’ approval of the adult use marijuana conditional license on April 16, 2024 and is similar to a medical marijuana SUP application on the same site that was approved by the Township in 2023.

Zoning and Future Land Use

The Subject Property is located in the C-1 – Commercial zoning district. The same zoning designation applies to the adjacent properties and the west, east, and south. The property to the north is zoned PO – Professional Office. The property to the east of the commercial strip center is zoned RR – Rural Residential. The C-1 district requires a minimum of 50 feet of lot frontage and 4,000 square feet of lot area. The parcel is approximately 0.6 acres in size (25,867 square feet) and has approximately 115 feet of frontage along Haslett Road.

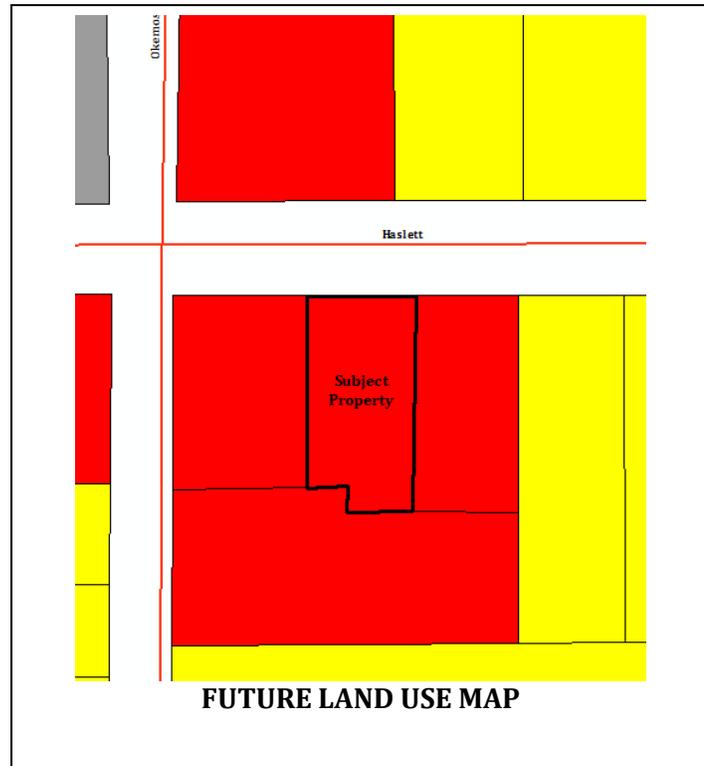


The Future Land Use Map from the 2023 Master Plan designates the subject site in the Commercial category. This is likewise true for all adjacent properties.

Staff Analysis

Applications for special land use permits are reviewed under Sec. 86-126 in the Zoning Ordinance. Based on that review, Staff has the following comments:

1. The Subject Property lies within Adult Use Marijuana Overlay Area 1. This has been approved of one of only five areas in the Township where adult use marijuana retailers are allowed. An adult use retail permit has been approved for the site.
2. The project is consistent with the intent and purposes of this chapter and the proposed adult use marijuana retailer conforms with the Subject Property's zoning and Future Land Use designations.
3. The project is consistent with applicable land use policies contained in the Township's comprehensive development plan of current adoption.
4. The project is designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that such a use will not change the essential character of the same area.
5. The project will not adversely affect or be hazardous to existing neighboring uses.
6. The project will not be detrimental to the economic welfare of the surrounding properties or the community.
7. The project is adequately served by public facilities, such as existing roads, schools, stormwater drainage, public safety, public transportation, and public recreation, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide any such service.
8. The project is adequately served by public sanitation facilities if so designed. If on-site sanitation facilities for sewage disposal, potable water supply, and stormwater are proposed, they shall be properly designed and capable of handling the long term needs of the proposed project.



9. The project will not involve uses, activities, processes, materials, and equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.
10. The project is not expected to directly or indirectly have a substantial adverse impact on the natural resources of the Township, including, but not limited to, prime agricultural soils, water recharge areas, lakes, rivers, streams, major forests, wetlands, and wildlife areas.
11. The material attached to the medical marijuana application, approved on January 23, 2023, detailed the safety and odor control that was being proposed by the Applicant. The safety and odor control systems meet the Township's requirements.
12. The Subject Property is adequately served by water and sewer. An attached traffic assessment verifies that the existing roads are capable of handling the traffic and no traffic study is required.
13. A sign plan was submitted as required by Sec. 40-30. The proposed signage meets the requirements of the Township sign ordinance.

Based on the information provided by the Applicant, Staff has identified no major concerns that would negatively impact surrounding properties or the Township at large while reviewing the proposed Special Use Permit. If the project is approved by the Planning Commission and the Township Board, the applicant will be required to submit for Site Plan Review and/or any required building permits prior to beginning operations.

Recreational Marijuana Approval Process

Applicants for a Recreational Marijuana Facility must go through various steps in order to establish a facility within Meridian Township, including securing local and state approval. Applications are submitted to the Director of Community Planning and Development for review. All inspections, review, processing, and competitive review, if necessary, shall be completed within 90 days of a complete application. A completed application is forwarded to the Township Board, who must approve or deny the application within 120 days of a completed application and fees. If the application is approved, then the Applicant shall receive a conditional approval, the conditions of which must be met for the Applicant to receive a Permit as the Permit Holder. If the Township Board issues conditional approval, then the Applicant must submit their SUP application to the Planning Commission within 60 days. Recreational Marijuana permits are reviewed for renewal or amendment, but the SUP does not require annual renewal. If the applicant maintains a valid State license and remains in good standing with both the State and Township a renewal will be granted for another one year period.

Planning Commission Options

The Planning Commission may recommend approval, approval with conditions, or denial of the proposed special use permit. A resolution will be provided at a future meeting.

Attachments

1. Special use permit application
2. Attachment A: Site plan prepared by LSG Engineers and Surveyors. dated January 3, 2018 and received by the Township on May 23, 2024.

3. Attachment B: Employment and Hours of Operation
4. Attachment C: Lease Agreement
5. Attachment D: Sign Plan and Floor Plan, prepared by the Peabody Group and received by the Township on May 23, 2024.
6. Attachment E: Traffic Assessment prepared by Traffic Engineering Associates, Inc., dated November 19, 2019 and received by the Township on May 23, 2024.
7. Attachment F: Natural Features Assessment
8. Attachment G: SUP Request Standards writeup



To: Planning Commission

From: Brian Shorkey, Principal Planner

Date: July 8

Re: **Special Use Permit #24017 (Haslett Gallery, Inc.), to construct an adult use marijuana provisioning center at 2119A Haslett Road, Haslett, MI 48840.**

Haslett Holdings Inc. (Applicant) has submitted a Special Use Permit (SUP) application for the construction of a 4,000 square foot adult use marijuana retailer at 2119A Haslett Road, Haslett, MI 48840 (Subject Property). The Subject Property is approximately 1.92 acres in size and is zoned C-1 - Commercial. Other tenants in the commercial center include Custom Quilts & Sewing Center, Encore Salon, Vivian Nails & Spa, and the Refresh IV Bar. This SUP application follows the Board of Trustees' approval of the adult use marijuana conditional license on April 16, 2024 and is similar to a medical marijuana SUP application on the same site that was approved by the Township in 2023.

A public hearing for this application was held at the Planning Commission's regular meeting on Monday, June 24, 2024. After a brief discussion with the Applicant, the Planning Commission agreed to consider a resolution to approve the special use permit at its next meeting.

Planning Commission Options

The Planning Commission may approve, approve with conditions, or deny the special use permit. A resolution to approve the request is provided. Staff **recommends approval** of Special Use Permit #24017 for the construction of an adult use marijuana provisioning center at 2119A Haslett Road, with the conditions listed in the resolution.

Staff would offer the following motion for the Planning Commission to consider during their review of the proposed rezoning request. Should the Planning Commission have additional reasons for supporting the recommendation, they can be added to the end of the motion.

Move to adopt the resolution to recommend approval of SUP #24017 to construct an adult use marijuana provisioning center at 2119A Haslett Road, Haslett, MI 48840, for the following reasons:

- The proposed project conforms with the Township Master Plan and the Future Land Use map.
- The proposed project conforms with the Adult Use Marijuana regulations that have been adopted by the Township.
- The proposed project that would result fits the character of the area.

Attachments

1. Resolution to approve SUP #24017.
2. April 24, 2023 meeting packet.

RESOLUTION TO APPROVE

**Special Use Permit #24017
(Haslett Gallery, Inc.)**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of July, 2024 at 6:30 p.m., Local Time.

PRESENT: Chair Shrewsbury, Commissioners Rombach, Brooks, Scales, McConnell, and Blumer

ABSENT: Vice-Chair Snyder

The following resolution was offered by Commissioner Brooks and supported by Commissioner Scales.

WHEREAS, Haslett Gallery, Inc. has submitted a request to establish a 1,510 square foot adult use marihuana retailer in an existing commercial center located at 2119 Haslett Road; and

WHEREAS, the Township Board adopted both zoning and non-zoning ordinances allowing commercial medical marihuana facilities in designated overlay areas throughout the Township at its meeting on May 21, 2019; and

WHEREAS, Township Board adopted standards to allow adult use marihuana retailers in designated overlay areas throughout the Township at its meeting on July 11, 2023; and

WHEREAS, the overlay areas adopted by the Township Board allow one adult use marihuana retailer in each one of five overlay areas, subject to the approval of a special use permit reviewed by the Planning Commission and approved by the Township Board; and

WHEREAS, the subject site is located entirely within Overlay Area 1 and is appropriately zoned C-2 (Commercial), which allows adult use marihuana retailers by special use permit; and

WHEREAS, the applicant was required to submit for Special Use Permit approval within 60 days of the Board's approval of their permit; and

WHEREAS, the applicant has submitted for Special Use Permit approval as required by the Township's adult use marihuana ordinances; and

WHEREAS, the Township Planning Commission held a public hearing on the Special Use Permit application at their regular meeting on June 24, 2024; and

WHEREAS, the proposed adult use marihuana retailer meets the required setbacks from any public or private K-12 school, church, place of worship or other religious facility, library, preschool, or child care center established in Section 40-31 of the Code of Ordinances; and

WHEREAS, the proposed adult use marihuana retailer will not adversely affect adjacent land uses or the health, safety, and general welfare of the community; and

**Resolution to Approve
SUP #24017 (Haslett Gallery, Inc.)
Page 2**

WHEREAS, the proposed project is consistent with the general standards for granting a special use permit found in Section 86-126 of the Code of Ordinances.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Special Use Permit #24017, subject to the following conditions:

1. Approval is in accordance with the site plan prepared by LSG Engineers & Surveyors dated January 3, 2018 (revision date July 29, 2019) and received by the Township on January 10 2023.
2. Approval is in accordance with the floor plan prepared by The Peabody Group Architects & Designers dated April 30, 2020 and received by the Township on January 10, 2023.
3. Approval is in accordance with the sign program prepared by the Peabody Group Architects & Designers dated April 30, 2020 and received by the Township on January 10, 2023.
4. Approval is subject to the applicant receiving approval of a Commercial Adult Use Marihuana Facility permit by the Director of Community Planning and Development.
5. Approval is subject to the applicant receiving Final Approval for a adult use marihuana license from the State of Michigan, Department of Licensing and Regulatory Affairs.
6. The applicant shall obtain and maintain any and all other applicable permits, licenses, and approvals necessary to operate the proposed commercial adult use marihuana provisioning center from the State of Michigan, Township, and any other applicable agencies. Copies of all permits, licenses, and approvals shall be submitted to the Department of Community Planning and Development.
7. Any proposed future expansion, additions, or revisions to the proposed tenant space, building, or site, will require an amendment to Special Use Permit #24017.
8. All applicable conditions from previous approvals for the construction of the shopping center shall remain in effect.
9. A sign permit shall be required to install the proposed tenant wall sign.
10. The retailer shall remain in compliance with the operational requirements established in Section 40-31 of the Code of Ordinances.
11. The special use permit shall be revoked if the applicant fails to maintain a valid Adult Use Marihuana Facility permit from the Township and Facility License from the State of Michigan.

ADOPTED: YEAS: Chair Shrewsbury, Commissioners Romback, Brooks, Scales, McConnell, and Blumer

NAYS: None

STATE OF MICHIGAN)

) ss

Resolution to Approve
SUP #24017 (Haslett Gallery, Inc.)
Page 3

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Chairperson of the Planning Commission of the Charter Township Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 8th day of July, 2024.

A handwritten signature in black ink, appearing to read 'Alisande Shrewsbury', written over a horizontal line. The signature is cursive and extends to the right with a long, thin flourish.

Alisande Shrewsbury
Planning Commission Chairperson

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING PLANNING COMMISSION
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
Monday, June 24, 2024, 6:30 pm

PRESENT: Chair Shrewsbury, Vice-Chair Snyder, Commissioners Brooks, McConnell, Romback, and Scales

ABSENT: Commissioner Blumer

STAFF: Principal Planner Brian Shorkey

1. CALL MEETING TO ORDER
Chair Shrewsbury called the June 24, 2024, regular meeting for the Meridian Township Planning Commission to order at 6:52 pm.

2. ROLL CALL
Chair Shrewsbury called the roll of the Board. All board members were present except Commissioner Blumer.

3. PUBLIC REMARKS
Chair Shrewsbury opened public remarks at 6:53 pm

Wayne Popard, Township resident, spoke in opposition to REZ #24013.

Joel Major, Township resident, spoke in opposition to REZ #24013.

Deborah Major, Township resident, spoke in opposition to REZ #24013.

David Kloc, Township resident, spoke in opposition to REZ #24013.

Kris Kloc, Township resident, spoke in opposition to REZ #24013.

Michael McIntosh, Township resident, spoke in opposition to REZ #24013.

Jeanette Feintuch, Township resident, spoke in opposition to REZ #24013.

Bradley Shaw, Township resident, spoke in opposition to REZ #24013.

4. APPROVAL OF AGENDA
Commissioner Scales moved to approve the June 24, 2024, regular Planning Commission meeting agenda. Seconded by Vice-Chair Snyder. Motion passed unanimously.

5. APPROVAL OF MINUTES
Commissioner Brooks moved to approve the Minutes of the June 10, 2024, Planning Commission Regular Meeting as amended with the corrected typos. Seconded by Commissioner McConnell. Motion passed unanimously.

6. COMMUNICATIONS

- A. Gia McIntosh re: REZ #24013
- B. Dave Bueche re: REZ #24013 (email)
- C. Guy Davis re: REZ #24013 (email)
- D. Bob Westrate re: REZ #24013 (email)

7. PUBLIC HEARINGS

Principal Planner Shorkey gave an overview of the Public Hearing process.

- A. REZ #24015 – Copper Creek Phase 5

Chair Shrewsbury opened the Public Hearing.

Principal Planner Shorkey explained the project submitted for REZ

Joseph Schroeder, representative for the applicant, answered the Commissioner's questions.

Robert Barkham, Williamstown Township resident, spoke

Chair Shrewsbury closed the public hearing. By voice vote, the Planning Commission indicated support for the application.

- B. SUP #24017 – Herbana Adult Use Marijuana

Chair Shrewsbury opened the public hearing.

Principal Planner Shorkey explained the project submitted for SUP.

Ben Joffe, representative for the applicant, answered the Commissioner's questions.

Chair Shrewsbury closed the public hearing. By voice vote, the Planning Commission indicated support for the application.

8. UNFINISHED BUSINESS

- A. TA #24313 – Sec. 36-377 – RN – Village of Nemoka Ordinance Update

Principal Planner Shorkey gave an overview of the process that has occurred regarding this Text Amendment.

Commissioner Brooks asked that the resolution language be corrected to reflect the current Supervisor's name.

Commissioner McConnell moved to adopt the resolution recommending approval of Zoning Amendment #2024-06 in accordance with the revised draft ordinance language. Supported by Vice-Chair Snyder. Motion passed unanimously.

B. SUP #24012 – Consumers Transfer Station (Rutherford Drive)

Principal Planner Shorkey gave an overview of the process that has occurred regarding this permit to date and stated that this will proceed to site plan approval.

Vice-chair Snyder moved to adopt the attached resolution approving Special Use Permit #24012, a request to construct a natural gas regulator station on the property on the northeast corner of Lake Lansing Road and Rutherford Drive. Supported by Commissioner McConnell. Motion passed unanimously.

9. OTHER BUSINESS

A. Resolution of Appreciation – James McCurtis

Commissioner Scales read the Resolution of Appreciation for Commissioner James McCurtis for Outstanding Public Service.

Commissioner Scales moved to approve the Resolution of Appreciation for Commissioner James McCurtis for Outstanding Public Service. Supported by Vice-Chair Snyder. Motion passed unanimously.

B. Corridor Approval Authority Appointment

Commissioner Brooks explained the functions of the Corridor Approval Authority and the expectations of the Planning Commission Liaison to that board.

Commissioners discussed the appointment and decided to postpone the selection until the next meeting.

10. REPORTS AND ANNOUNCEMENTS

A. Township Board Update

Principal Planner Shorkey reported that the Township Board approved the marijuana retail permit for DVNK in the Zone 3 Recreational overlay area.

B. Liaison Reports

Commissioner Scales reported that he attended the Juneteenth Celebration.

11. PROJECT UPDATES

A. Project Report

Principal Planner Shorkey had no changes to the report.

Principal Planner Shorkey informed the Commission that there were no new applications for the July 22nd regular meeting. Principal Planner Shorkey asked the Commission if they wanted a meeting to discuss planning topics or if they would like to cancel the meeting.

After discussion, the Planning Commission indicated that they would like to schedule a discussion meeting. Chair Shrewsbury said that she would appreciate the opportunity and asked Commissioners to share topics to discuss with Principal Planner Shorkey.

12. PUBLIC REMARKS

Chair Shrewsbury opened public remarks at 8:36

Chair Shrewsbury closed public remarks at 8:36

13. COMMISSIONER COMMENTS

Commissioner McConnell summarized the comments regarding REZ #24013 and spoke about the historical land use of the property. Commissioner McConnell elaborated that the parcel was likely well drained in the first place and suitable for building upon. Chair Shrewsbury clarified that property owners are permitted to develop their property in accordance to the zoning regulations. Commissioner Scales reminded the Commissioners that they are permitted to discuss resident concerns with property owners who are planning developments.

Vice-chair Snyder and Commissioner Brooks asked staff for a synopsis of discussions regarding REZ #24013.

Commissioner Brooks asked staff if there is a plan that addresses walkability and sidewalk maintenance. Principal Planner Shorkey clarified that Township-owned sidewalks are classified as pathways and that there is a map that shows existing and proposed Pathway routes. Principal Planner Shorkey said that the map could be part of a new Bike Plan and that neighborhood sidewalks are not necessarily part of the Pathway system.

Commissioner Brooks asked staff for more information regarding the ratio of rental-occupied to owner-occupied properties. Principal Planner Shorkey stated that he will look for information for the Commission.

14. ADJOURNMENT

Chair Shrewsbury called for a motion to adjourn the meeting at 8:59 pm

Commissioner Brooks moved to adjourn the June 24, 2024 regular meeting of the Planning Commission. Seconded by Commissioner Scales. Motion passed unanimously.

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING PLANNING COMMISSION
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
Monday, July 8, 2024, 6:30 pm

PRESENT: Chair Shrewsbury, Commissioners Blumer, Brooks, McConnell, Rombach, and Scales

ABSENT: Vice-Chair Snyder,

STAFF: Principal Planner Brian Shorkey

1. CALL MEETING TO ORDER

Chair Shrewsbury called the July 8, 2024, regular meeting for the Meridian Township Planning Commission to order at 6:31 pm.

2. ROLL CALL

Chair Shrewsbury called the roll of the Board. All board members were present except Vice-Chair Snyder.

3. PUBLIC REMARKS

Chair Shrewsbury opened public remarks at 6:32 pm

Greg Fedewa, representative for Fedewa Holdings, spoke in support of REZ #24013.

John Leone, Township resident, spoke in opposition to REZ #24013.

David Fedewa, representative for Fedewa Holdings, spoke in support of REZ #24013.

Wayne Popard, Township resident, spoke in opposition to REZ #24013.

Joel Major, Township resident, spoke in opposition to REZ #24013.

Cecelia Kramer, representative for Faith Lutheran Church, spoke in support of REZ #24013.

Chris Kloc, Township resident, spoke in opposition to REZ #24013.

Debra Major, Township resident, spoke in opposition to REZ #24013.

David Kloc, Township resident, spoke in opposition to REZ #24013.

Peggy Anderson, Township resident, spoke in opposition to REZ #24013.

Jerry Fedewa, representative for Fedewa Holdings, spoke in support of REZ #24013.

Michael McIntosh, Township resident, spoke in opposition to REZ #24013.

Chair Shrewsbury closed public remarks at 7:07

4. APPROVAL OF AGENDA

Commissioner Scales moved to approve the July 8, 2024, regular Planning Commission meeting agenda. Seconded by Commissioner Blumer. Motion passed unanimously.

Commissioner McConnell asked that discussion regarding sidewalk master plan and ratio of rental to owner occupied be added to item 8.A. Chair Shrewsbury determined that such discussion can be included with 8.A and does not need to be a separate agenda item

5. APPROVAL OF MINUTES

Commissioner Scales moved to approve the Minutes of the June 24, 2024, Planning Commission Regular Meeting as amended. Seconded by Commissioner McConnell. Motion passed, Commissioner Blumer abstaining.

Chair Shrewsbury asked that the spelling of a name on the communications section be verified and that the amendment to the minutes be clarified.

6. COMMUNICATIONS

- A. David Kloc re: REZ #24013
- B. Debra Major re: REZ #24013
- C. Ray and Trish Ugorowski re: REZ #24013
- D. Michael McIntosh re: REZ #24013 (email)
- E. Brad Shaw re: REZ #24013 (email)
- F. Cecelia Kramer re: REZ #24013 (handout)
- G. Bob Westrate re: REZ #24013 (email)
- H. Kristina Kloc re: REZ #24013 (email)

7. PUBLIC HEARINGS

NONE

8. UNFINISHED BUSINESS

- A. REZ #24013 – Fedewa Holdings (Dobie Road)

Principal Planner Shorkey reviewed the discussion that has occurred to date regarding this agenda item and highlighted the information included in this packet that the Commissioners requested at the previous meeting. Principal Planner Shorkey pointed out that the Planning Commission’s decision was a recommendation and that the final decision of the application would come from the Board. Principal Planner Shorkey pointed out the options that the Planning Commission had and that there were resolutions to recommend approval and denial in the packet.

Commissioner Romback disclosed a concern about potential conflict of interest and asked the Commission for their opinion. Commissioners thanked Commissioner Romback for his transparency and determined that there is no conflict of interest.

Commissioner Blumer moved to allow Commissioner Romback to participate in the decision of this matter. Seconded by Commissioner Scales. Motion passed 4 to 1, Commissioner Brooks voting against and Commissioner Romback abstaining.

Commissioner Scales asked staff for detail for how this grew from the Master Plan land use discussion. Commissioner Scales asked the applicant what sort of development changes he would suggest given the opposition from the neighborhood and recommended that the applicant meet with the neighborhood. Jerry Fedewa, applicant, approached the podium to answer that he could downsize to 8 units per acre and add fencing and trees to the property line to diffuse noise and lighting. Commissioner Scales stated that based on the 2019 decision by the Board, he would not recommend this decision because density seems to be an issue.

Commissioner Romback asked staff for details about the traffic study and its connection to the current state of the property. Commissioner Romback asked the applicant how he proposed speaking with potential tenants as indicated in the letter the applicant sent to the Commission. Mr. Fedewa acknowledged that it would be difficult to speak with potential tenants because tenants typically need a place to live on a shorter timeline than a proposed rental unit could be built, but that this type of development is sought after and the location offers many attractive amenities.

Commissioner McConnell asked for clarity regarding the ratio of owner occupied to rental homes and asked if this portion of Dobie Road is part of the Pathway Master Plan.

Principal Planner Shorkey explained the 2019 rezoning request, the 2022-2023 update of the Master Plan and a subsequent land division application for the 4.3 acres that met the zoning ordinance. Principal Planner Shorkey stated that the traffic study is based on the allowed density and current zoning, not the current state of the property. Principal Planner Shorkey stated that the ratio of owner occupied to rental homes is taken from the latest US Census data and clarified that the applicant would be required to meet the Pathway requirements if the property does not currently meet them.

Commissioner Blumer moved to adopt the resolution to recommend denial of Rezoning #24013 to rezone approximately 4.28 acres located on Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre), because the proposed rezoning does not match the character of adjacent residential neighborhoods to the west. Supported by Commissioner Scales. Motion passed 4 to 1, Commissioner McConnell voting against and Commissioner Romback abstained.

At 8:27, Chair Shrewsbury called for a 10-minute recess.

At 8:40, the Commission reconvened.

B. REZ #24015 – Copper Creek Phase 5

Principal Planner Shorkey reviewed the agenda item.

Commissioner McConnell moved to adopt the resolution to recommend approval of Rezoning #24015 to rezone the Subject Property of Haslett Road from RR (Rural Residential) to RA (Single-family residential). Supported by Commissioner Scales. Motion passed unanimously.

C. SUP #24017 – Herbana Adult Use Marijuana

Principal Planner Shorkey reviewed the agenda item.

Commissioner Brooks moved to adopt the resolution to recommend approval of SUP #24017 to construct an adult use marijuana retailer at 2119A Haslett Rd, Haslett, MI 48840. Supported by Commissioner Scales. Motion passed unanimously.

9. OTHER BUSINESS

A. Corridor Approval Authority Appointment

Principal Planner Shorkey informed the Commission that it is not mandated that a Planning Commissioner sit on the Corridor Approval Authority, it is instead at the discretion of the Planning Commission to seat someone on that Board.

Chair Shrewsbury asked that staff include her on the agenda distribution list so that she can arrange to have a Commissioner attend if there is an agenda item that the Commission feels the need to address.

10. REPORTS AND ANNOUNCEMENTS

A. Township Board Update

Principal Planner Shorkey had nothing to report

B. Liaison Reports

Commissioner Scales asked Principal Planner Shorkey to ensure that the Brownfield Redevelopment Authority include him in communications.

Commissioner Brooks reported that the Zoning Board of Appeals approved the items presented to them at the June 26th meeting.

11. PROJECT UPDATES

A. Project Report

Principal Planner Shorkey highlighted the updates to the report.

Commissioner Scales asked for the status of the Village of Okemos development. Principal Planner Shorkey answered that it is still under site plan review.

12. PUBLIC REMARKS

Chair Shrewsbury opened public remarks at 8:53

Debra Major, Township resident, thanked the Commission for their consideration of public comments regarding REZ #24013.

Chair Shrewsbury closed public remarks at 8:54

13. COMMISSIONER COMMENTS

Commissioner Blumer and Commissioner McConnell thanked the community for their thoughtful input on the issue of REZ #24013. Commissioner McConnell also stated that character attacks aimed at applicants are inappropriate in discussions; Chair Shrewsbury concurred.

Commissioner Scales announced the Meridian Pride event on August 10th. Commissioner Scales also commented that there is a transparency issue surrounding discussions involving all sides of an issue and that the Commission should make efforts to invite all parties.

14. ADJOURNMENT

Chair Shrewsbury called for a motion to adjourn the meeting at 9:02 pm

Commissioner McConnell moved to adjourn the July 8, 2024 regular meeting of the Planning Commission. Seconded by Commissioner Brooks. Motion passed unanimously.



To: Board Members
From: Michael Hamel, Fire Chief
Date: August 28, 2024
Re: Assistance to Firefighters Grant Approval

In February 2024 the Meridian Township Board approved a Memorandum of Understanding to submit an Assistance to Firefighters Grant (AFG) for a new Cascade SCBA fill station and compressor for a region comprising East Lansing, NIESA, Delhi Township, and Meridian Township. The region was awarded the AFG for the total requested amount of \$60,440.80. Meridian Township Fire Department is the lead agency for this grant and will be responsible for storing and maintaining the new Cascade SCBA fill station and compressor and supplying the matching funds amount of \$5494.62. The fire department intends to use 2024 cost recovery funds to cover the matching amount.

The price of the Cascade SCBA fill station and compressor has increased by 1.6% since the AFG application was submitted in early 2024. The current price is now \$61,379.59. The fire department intends to use 2024 cost recovery funds to cover the \$938.79 increase.

Motion for Township Board Consideration:

MOVE TO AUTHORIZE THE FIRE DEPARTMENT TO ACCEPT THE ASSISTANCE TO FIREFIGHTERS GRANT FOR \$60,440.80 AND USE COST RECOVERY FUNDS FOR THE REQUIRED MATCHING AMOUNT OF \$5,494.62 AND THE PRICE INCREASE OF \$938.79.

Attachment: AFG Award Letter

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 07/08/2024



Michael Hamel
MERIDIAN TWP FIRE DEPARTMENT
5151 MARSH RD
OKEMOS, MI 48864

EMW-2023-FG-00084

Dear Michael Hamel,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2023 Assistance to Firefighters Grant (FG) Grant funding opportunity has been approved in the amount of \$54,946.18 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$5,494.62 for a total approved budget of \$60,440.80. Please see the FY 2023 FG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2023 FG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in blue ink that reads "P.S. Williams".

PAMELA WILLIAMS
Assistant Administrator, Grant Programs



To: Board Members

From: Timothy R. Schmitt, *AICP*, Interim Township Manager & Director of Community Planning and Development

Date: August 29, 2024

Re: Ordinance 2024-06 – rezone vacant 4.28 acre parcel north of 4515 Dobie Road from RAA, Single Family Low Density Residential, to RC, Multiple Family

Fedewa Holdings (Applicant) has requested the rezoning of a property approximately 4.28 acres in size located directly to the north of 4515 Dobie Road from RAA, Single Family-Low Density, to RC, Multiple Family, maximum 14 dwelling units per acre. The property was previously a part of the Faith Lutheran Church property and was subdivided off and sold in late 2023. The property under review is vacant. The Future Land Use Map was changed in the 2023 update the majority of the property to Multiple Family Residential, from the previous designation of Institutional.

The surrounding properties are a mix of land uses. Arrowtree Apartments are located to the northeast, with single family homes located to the southeast. Directly to the south is Faith Lutheran Church. Immediately to the west are single-family homes. And to the north is Chief Okemos Circle, home to a number of multi-family buildings.

The Planning Commission held a public hearing on June 10, 2024 and received a great deal of feedback from the neighborhood to the west opposed to the proposed. The Planning Commission again reviewed the matter on July 8, 2024 and recommended denial to the Township Board by a vote of 4-1 to deny, due to concerns raised by the neighborhood. The applicant subsequently offered to meet with the neighbors to discuss concerns and that meeting was held on August 22nd.

The Planning Commission packet from the July 8, 2024 meeting is attached to this memo, with the entire Staff analysis. Staff looks forward to discussing this matter with the Board.

Attachments:

1. Ordinance 2024-06 – Rezone vacant Dobie Road property
2. Rezoning Application and Attached Information
3. Planning Commission information from July 8, 2024 Meeting
4. Planning Commission minutes from July 8, 2024 Meeting
5. Planning Commission minutes from June 10, 2024

ORDINANCE NO. 2024-06
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #24013

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RAA, Single Family Low Density Residential symbol and indication as shown on the Zoning District Map, for Parcel #33-02-02-22-454-003, land legally described as:

PART OF THE SE 1/4 OF SEC 22 T4N R1W DESC AS: COM AT S 1/4 COR OF SD SEC 22 - N00°03'21"E ALNG N-S 1/4 LN OF SD SEC 22 385.60 FT TO POB - N00°03'21"E CONT ALNG SD N-S 1/4 LN 297.20 FT TO S LN OF "CHIEF OKEMOS" - S89°56'32"E ALNG SD S LN 627.69 FT TO C/L OF DOBIE RD - S00°00'01"E ALNG SD C/L 297.20 FT - N89°56'32"W PLL WITH S SEC LN OF SD SEC 22 627.98 FT TO POB 4.28 A M/L

to that of RC, Multiple Family.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Scott Hendrickson, Township Supervisor

Deborah Guthrie, Township Clerk

**CHARTER TOWNSHIP OF MERIDIAN
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT
5151 MARSH ROAD, OKEMOS, MI 48864
PHONE: (517) 853-4560, FAX: (517) 853-4095**

REZONING APPLICATION

Part I, II and III of this application must be completed. Failure to complete any portion of this form may result in the denial of your request.

Part I

- A. Owner/Applicant Fedewa Holdings
Address of applicant 1640 Haslett Rd. Suite 7A Haslett MI 48840
Telephone: Work (517)719-6300 Home _____
Fax _____ Email Greg@fedewahomes.com Jerry@jerryfedewahomes.com
If there are multiple owners, list names and addresses of each and indicate ownership interest. Attach additional sheets if necessary. If the applicant is not the current owner of the subject property, the applicant must provide a copy of a purchase agreement or instrument indicating the owner is aware of and in agreement with the requested action.
- B. Applicant's Representative, Architect, Engineer or Planner responsible for request:
Name / Contact Person _____
Address _____
Telephone: Work _____ Home _____
Fax _____ Email _____
- C. Site address/location Dobie Rd. Okemos MI. 48864
Legal description (Attach additional sheets if necessary) Attached
Parcel number 33-02-02-22-454-003 Site acreage 4.28
- D. Current zoning RAA Requested zoning RC
- E. The following support materials must be submitted with the application:
1. Nonrefundable fee.
 2. Evidence of fee or other ownership of the subject property.
 3. A rezoning traffic study prepared by a qualified traffic engineer based on the most current edition of the handbook entitled *Evaluating Traffic Impact Studies: A Recommended Practice for Michigan Communities*, published by the State Department of Transportation, is required for the following requests:
 - a. Rezoning when the proposed district would permit uses that could generate more than 100 additional directional trips during the peak hour than the principal uses permitted under the current zoning.
 - b. Rezoning having direct access to a principal or minor arterial street, unless the uses in the proposed zoning district would generate fewer peak hour trips than uses in the existing zoning district.
(Information pertaining to the contents of the rezoning traffic study will be available in the Department of Community Planning and Development.)
 4. Other information deemed necessary to evaluate the application as specified by the Director of Community Planning and Development.

Part II REASONS FOR REZONING REQUEST

Respond only to the items which you intend to support with proof. Explain your position on the lines below, and attach supporting information to this form.

1. Reasons why the present zoning is unreasonable:

1) There is an error in the boundaries of the Zoning Map, specifically:

2) The conditions of the surrounding area have changed in the following respects:

3) The current zoning is inconsistent with the Township's Master Plan, explain:

The parcel is listed as multi-family on the Future Land Use Map. See attached.

4) The Township did not follow the procedures that are required by Michigan laws, when adopting the Zoning Ordinance, specifically:

5) The Township did not have a reasonable basis to support the current zoning classification at the time it was adopted; and the zoning has exempted the following legitimate uses from the area:

This parcel was apart of the Faith Luther Church parcel and zoned RAA. During their most recent update of the Future Land Use Map, the Planning Commission designated this newly separated parcel as Multi Family. If this parcel was originally separated it would have been zoned RC and not a stand-alone residential lot between a multifamily development and the church.

6) The current zoning restrictions on the use of the property do not further the health safety or general welfare of the public, explain:

2. Reasons why the requested zoning is appropriate:

1) Requested rezoning is consistent with the Township's Master Plan, explain: __

This parcel is noted as multi family on the Future Land Use Map.

2) Requested rezoning is compatible with other existing and proposed uses surrounding the site, specifically:

I've attached a map showing the zoning categories of the surrounding properties. There are several multi-family parcels to the north and to the east.

3) Requested rezoning would not result in significant adverse impacts on the natural environment, explain: ____

This would be a great infill project. The land is currently vacant and mostly cleared.

4) Requested rezoning would not result in significant adverse impacts on traffic circulation, water and sewer systems, education, recreation or other public services, explain:

The change in zoning did not create enough directional trips during peak hours to require a traffic study. All public utility connections are in front of the parcel and would not have adverse impacts on the water and sewer system. There is also a bus stop near the property.

5) Requested rezoning addresses a proven community need, specifically:

When working on updating the Future Land Use Map one of the goals was to expand residential opportunities. We intend to build attached single family townhomes each with their own front entrance. This project will provide a much needed housing option in the community.

6) Requested rezoning results in logical and orderly development in the Township, explain: __

As shown on the map provided, this property has multi family adjacent to the north. If this was originally a separate parcel it would have been zoned RC because the township wouldn't have placed a single residential lot between a multifamily development and a church.

7) Requested rezoning will result in better use of Township land, resources and properties and therefore more efficient expenditure of Township funds for public improvements and services, explain:

This would be a great infill project with public utilities in front of the parcel. There's no need for extending service boundaries, utilities, streets, or bus lines.

I (we) hereby grant permission for members of the Charter Township of Meridian's Boards and/or Commissions, Township staff member(s) and the Township's representatives or experts the right to enter onto the above described property (or as described in the attached information) in my (our) absence for the purpose of gathering information including but not limited to the taking and the use of photographs.

Yes No (Please check one)

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate



Signature of Applicant

5/10/2024

Date

Gerald Fedewa

Type/Print Name

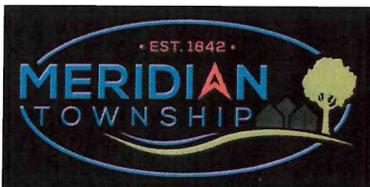
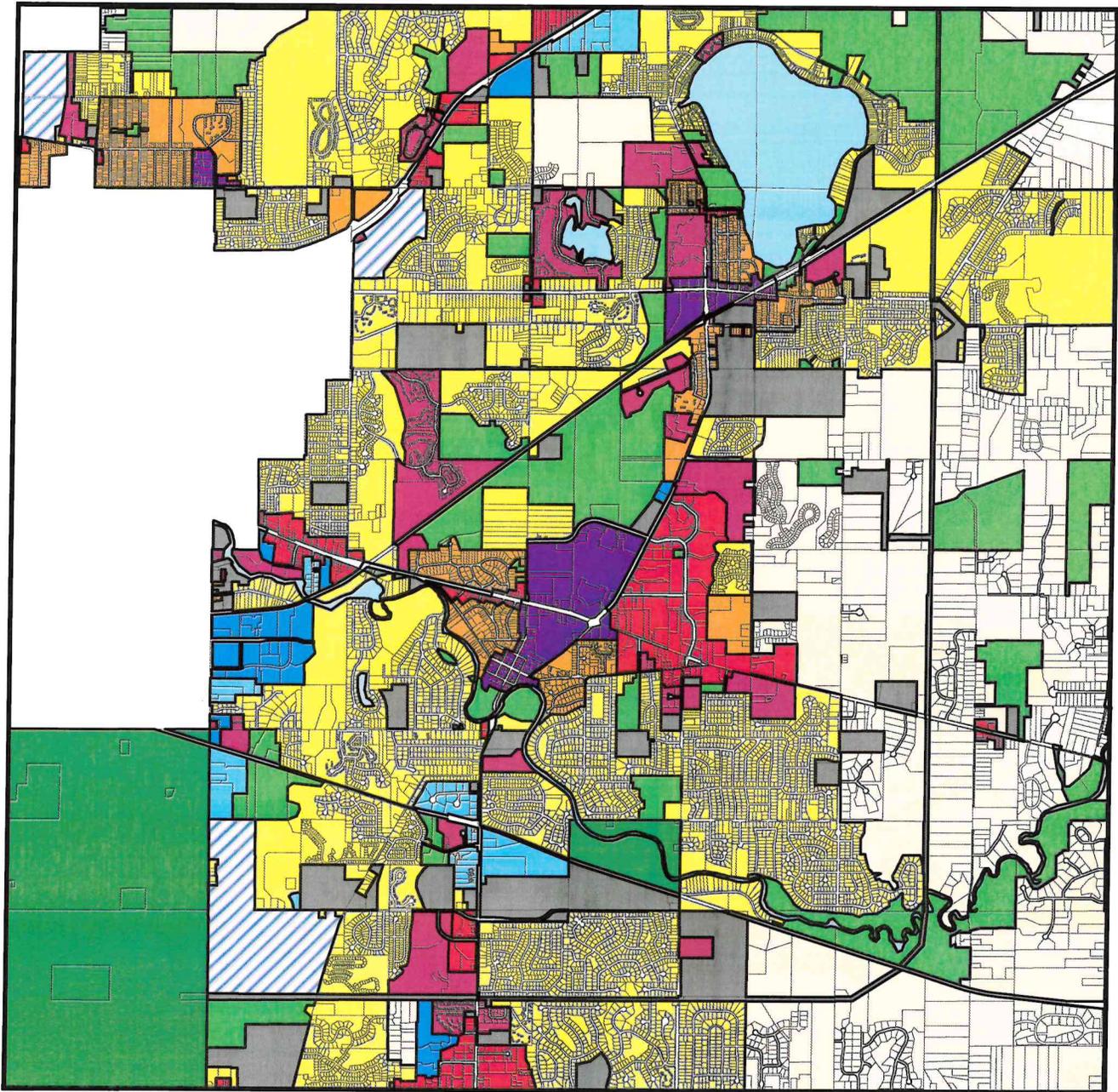
Fee: \$800.00

Received by/Date: _____

Legal Description

PART OF THE SE 1/4 OF SEC 22 T4N R1W DESC AS: COM AT S 1/4 COR OF SD SEC 22 -
N00°03'21"E ALNG N-S 1/4 LN OF SD SEC 22 385.60 FT TO POB - N00°03'21"E CONT ALNG SD N-S
1/4 LN 297.20 FT TO S LN OF "CHIEF OKEMOS" - S89°56'32"E ALNG SD S LN 627.69 FT TO C/L OF
DOBIE RD - S00°00'01"E ALNG SD C/L 297.20 FT - N89°56'32"W PLL WITH S SEC LN OF SD SEC 22
627.98 FT TO POB 4.28 A M/L

2023 Future Land Use



Future Land Use Categories

2020 FLU

- Business/Technology
- Commercial
- Cooperative Agreement
- Institutional
- Multiple Family Residential
- Michigan State University
- Mixed Use
- PICA
- Greenspace
- Rural Residential
- Suburban Residential
- Transitional Residential
- Water

1:180,000

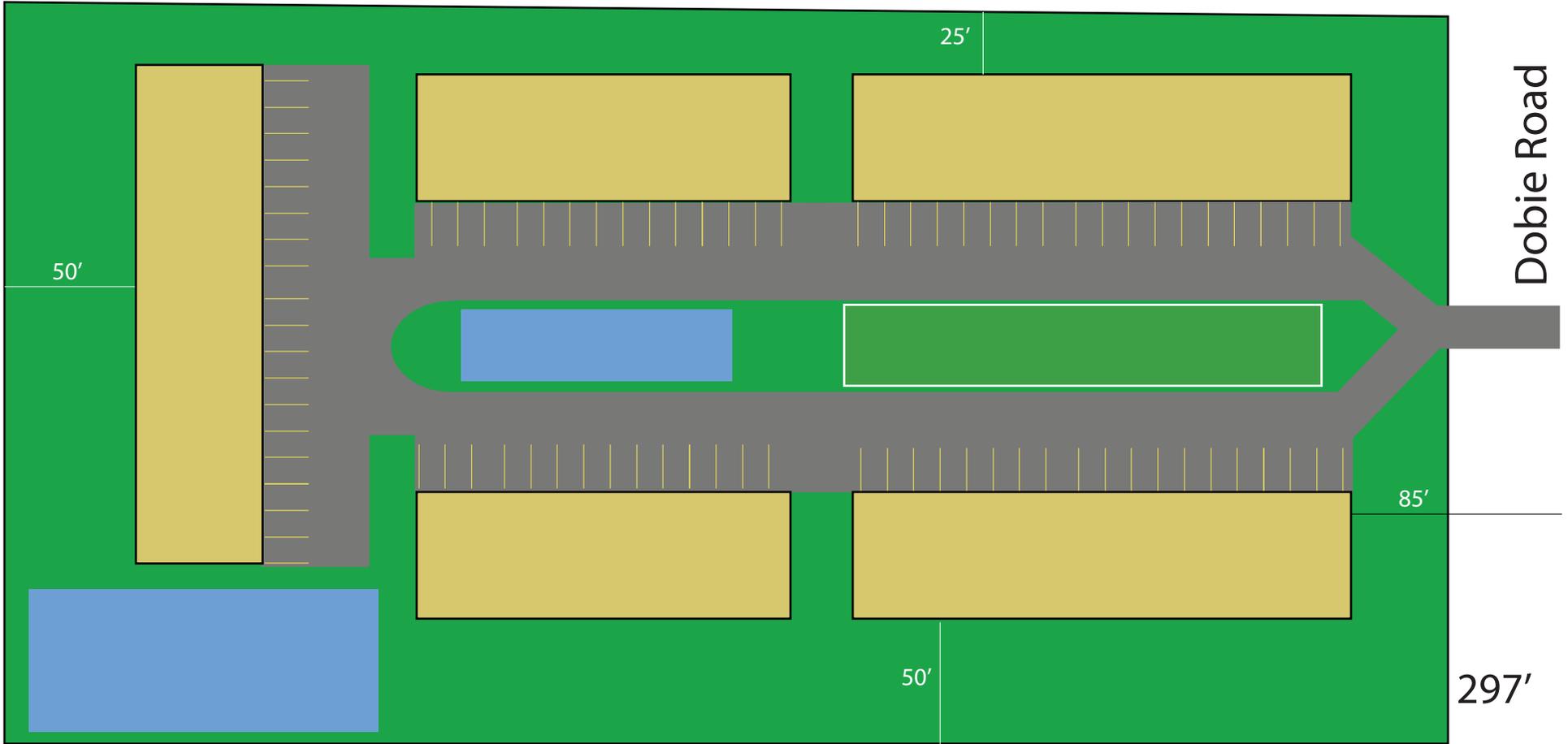


Zoomed in view of the parcel on the 2023 Future Land Use Map.



North

627'



Dobie Road

297'

South

Part II

REASONS FOR REZONING REQUEST

Respond only to the items which you intend to support with proof. Explain your position on the lines below, and attach supporting information to this form.

A. Reasons why the present zoning is unreasonable:

- 1) There is an error in the boundaries of the Zoning Map, specifically: _____

- 2) The conditions of the surrounding area have changed in the following respects: _____

- 3) The current zoning is inconsistent with the Township's Master Plan, explain: _____

- 4) The Township did not follow the procedures that are required by Michigan laws, when adopting the Zoning Ordinance, specifically: _____

- 5) The Township did not have a reasonable basis to support the current zoning classification at the time it was adopted; and the zoning has exempted the following legitimate uses from the area: _____

- 6) The current zoning restrictions on the use of the property do not further the health safety or general welfare of the public, explain: _____

B. Reasons why the requested zoning is appropriate:

- 1) Requested rezoning is consistent with the Township's Master Plan, explain: _____

- 2) Requested rezoning is compatible with other existing and proposed uses surrounding the site, specifically: _____

- 3) Requested rezoning would not result in significant adverse impacts on the natural environment, explain: _____

- 4) Requested rezoning would not result in significant adverse impacts on traffic circulation, water and sewer systems, education, recreation or other public services, explain: _____

- 5) Requested rezoning addresses a proven community need, specifically: _____

- 6) Requested rezoning results in logical and orderly development in the Township, explain: _____

- 7) Requested rezoning will result in better use of Township land, resources and properties and therefore more efficient expenditure of Township funds for public improvements and services, explain: _____



To: Planning Commission

From: Brian Shorkey, Principal Planner

Date: July 8, 2024

Re: **Rezoning #24013 (Fedewa Holdings), rezone approximately 4.28 acres located on Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre).**

Fedewa Holdings (Applicant) has requested the rezoning of a property approximately 4.28 acres in size (Subject Property) located adjacent to the north of 4515 Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre). A similar rezoning request for the Subject Property was denied in 2019. Since that time, the Master Plan has been updated and the Future Land Use map designation has been changed from Institutional to Multiple Family Residential for approximately most of the Subject Property.

The Planning Commission held a public hearing for Rezoning #24013 at its June 10, 2024 regular meeting. Several residents spoke about the application and brought up concerns, including comments about traffic and whether or not the proposed development fits with the character of the area. The Planning Commission was divided on the proposal and asked Staff to gather more information.

1. **History**

As noted above, this application is similar to a rezoning request in 2019 for the same general Subject Property (REZ #19070). The Planning Commission unanimously recommended denial of that application at their regular meeting on October 28, 2019, stating the following reasons in their resolution:

- a. The current RAA zoning of the subject property is consistent with the zoning of adjacent properties to the east, west, and south of the site.
- b. The RC zoning proposed by the applicant is inconsistent with the Institutional Future Land Use Map designation in the 2017 Master Plan.
- c. The applicant has not adequately demonstrated why the requested rezoning to RC is appropriate or why the current RAA zoning is unreasonable.
- d. The subject property could be developed as currently zoned.

The Township Board subsequently discussed the application at their regular meeting on January 7, 2020. A motion was made to refer the application back to the Planning Commission after the applicant proposed additional conditions. The motion failed and was followed by a motion to deny the rezoning.

According to the minutes of the January 7, 2020 regular meeting, the rezoning was denied “in order to allow the developer to come up with a new proposal that will provide affordable,

smaller single-family homes in that property that will better match the character of the existing adjacent neighborhoods.”

2. Missing Middle Housing

At the public hearing, the Planning Commission asked Staff for information regarding ‘missing middle’ developments in the recent past. Staff researched this question and has found the following information:

- a. On June 10, 2024, the Planning Commission approved an SUP application for the redevelopment of a current building at 5861 Shaw Street into a 4-unit residential building. The units are expected to be priced at the market rate.
- b. The site plan for Grand Reserve was approved on March 6, 2024 and now Grand Reserve is under construction. Grand Reserve will include the development of 30 duplex units, all of which are expected to be priced at market rate.
- c. The MUPUD for Haslett Village was approved in 2023 and the site plan is now under review. According to the site plan, 28 townhomes are proposed. The townhomes are expected to be priced at the market rate. That project is still in site plan review.
- d. Newton Place is under construction. The final site plan shows that eventually, five 4-unit attached buildings will be constructed. These units are expected to be priced at market rate.

3. Comparison

The Planning Commission asked Staff about differences between this application and the 2019 application. There are main differences in the rezoning applications:

- a. The Future Land Use map for the Subject Property was amended in 2023 from Institutional to Multiple-Family Residential. This change came at the urging of the adjacent Faith Lutheran Church, who attended several meetings during the Master Plan update to discuss the desired change with the Planning Commission. There was no other public comment about this Future Land Use map update and the change was unanimously approved by the Planning Commission and the Township Board.
- b. The Subject Property for the 2019 application was 2.9 acres and was still under the ownership of Faith Lutheran Church. The Subject Property is currently 4.3 acres and has been subdivided from the Faith Lutheran Church property. The resulting parcel has been sold to the Applicant.

4. Master Plan Discussions

During the 2022-2023 Master Plan update, representatives from Faith Lutheran Church attended several meetings. According the minutes between October 10, 2022 and December 11, 2023, Faith Lutheran staff spoke on record three times, on December 12, 2022, January 23, 2023, and March 27, 2023. In all cases, Faith Lutheran staff spoke in favor of changing the Future Land Use designation for the northern portion of Faith Lutheran Church’s property from Institutional to Multiple Family Residential.



**Rezoning #24013 (Fedewa Holdings)
Planning Commission (July 8, 2024)
Page 3**

The original staff report, dated June 10, 2023, is attached. Additional materials from the public hearing may be found at the following link: https://www.meridian.mi.us/government/boards-and-commissions/agendas-packets-and-minutes/-folder-3610#docan5601_5944_42

Planning Commission Options

The Planning Commission may recommend approval or denial of the request, or it may recommend a different zoning designation than proposed by the applicant to the Township Board. To that end, the Planning Commission has three options.

1. Another Option

The Planning Commission may wish to consider recommending that the Subject Property be rezoned to a less dense district than the requested RC district. To that end, the Planning Commission could recommend approval of either the RD district (8 units per acre) or the RDD district (5 units per acre) rather than the RC district (14 units per acre). Either of these districts would comply with the Future Land Use map while limiting the future development of the Subject Property. In addition, either of these districts would provide a transition between the RC zoning to the north and the RAA zoning to the south.

2. Approval

The Planning Commission has asked for resolutions of approval and denial for discussion, which are both attached to this memo.

Staff would offer the following motion for the Planning Commission if they wish to approve the resolution to recommend **approval** of the proposed rezoning request. Should the Planning Commission have additional reasons for supporting the recommendation, they can be added to the end of the motion.

Move to adopt the resolution to recommend approval of Rezoning #24013 to rezone approximately 4.28 acres located on Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre), for the following reasons:

- The proposed RC zoning of the Subject Property is consistent with the zoning of adjacent properties to the north and northeast of the site.
- The RC zoning proposed by the applicant is consistent with the Multiple-Family Residential Future Land Use Map designation in the 2023 Master Plan.
- The proposed development is compatible with existing development to the north and northeast of the Subject Property.

3. Denial

Staff would offer the following motion for the Planning Commission if they wish to approve the resolution to recommend **denial** of the proposed rezoning request. Should the Planning Commission have additional reasons for supporting the recommendation, they can be added to the end of the motion.



Move to adopt the resolution to recommend denial of Rezoning #24013 to rezone approximately 4.28 acres located on Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre), for the following reasons:

- The current RAA zoning of the subject property is consistent with the zoning of adjacent properties to the east, west, and south of the site.
- The proposed rezoning does not match the character of adjacent residential neighborhoods to the west.
- The subject property could be developed as currently zoned.

Attachments

1. Resolution recommending approval of the REZ #24013
2. Resolution recommending denial of the REZ #24013
3. Staff report and attached materials from the public hearing, dated November 13, 2023

RESOLUTION TO RECOMMEND APPROVAL

**Rezoning #24013
Fedewa Holdings**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of July, 2024, at 6:30 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____.

WHEREAS, Fedewa Holdings, the applicant, has requested the rezoning of a property approximately 4.28 acres in size (Subject Property) and adjacent to the north of 4515 Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its regular meeting on June 8, 2024; and

WHEREAS, the requested rezoning is consistent with the Future Land Use Map designation from the 2023 Master Plan of Multiple Family Residential; and

WHEREAS, the proposed rezoning generally fits the character of the development to the north and northeast of the Subject Property; and

WHEREAS, the proposed redevelopment of the existing building complies with Master Plan goals regarding increased housing diversity; and

WHEREAS, the proposed redevelopment would require Special Use Permit and site plan approval after the rezoning.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends **approval** of Rezoning #24013 to rezone the subject property, approximately 4.28 acres in size and adjacent to the north of 4515 Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre).

ADOPTED: YEAS:

NAYS:

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

**Resolution to Recommend Approval
Rezoning #24013 (Fedewa Holdings)
Page 2**

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 8th day of July, 2024.

Alisande Shrewsbury
Planning Commission Chair

RESOLUTION TO RECOMMEND DENIAL

**Rezoning #24013
Fedewa Holdings**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of July, 2024, at 6:30 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____.

WHEREAS, Fedewa Holdings, the applicant, has requested the rezoning of a property approximately 4.28 acres in size (Subject Property) and adjacent to the north of 4515 Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its regular meeting on June 8, 2024; and

WHEREAS, the current RAA zoning of the subject property is consistent with the zoning of adjacent properties to the east, west, and south of the site; and

WHEREAS, the proposed rezoning does not fit the character of the development to the west of the Subject Property; and

WHEREAS, the applicant has not adequately demonstrated why the requested rezoning to RC is appropriate or why the current RAA zoning is unreasonable; and

WHEREAS, the subject property could be developed as currently zoned.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends **denial** of Rezoning #24013 to rezone the subject property, approximately 4.28 acres in size and adjacent to the north of 4515 Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre).

ADOPTED: YEAS:

NAYS:

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true

**Resolution to Recommend Approval
Rezoning #24013 (Fedewa Holdings)
Page 2**

and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 8th day of July, 2024.

Alisande Shrewsbury
Planning Commission Chair



To: Planning Commission

From: Brian Shorkey, Principal Planner

Date: June 10, 2024

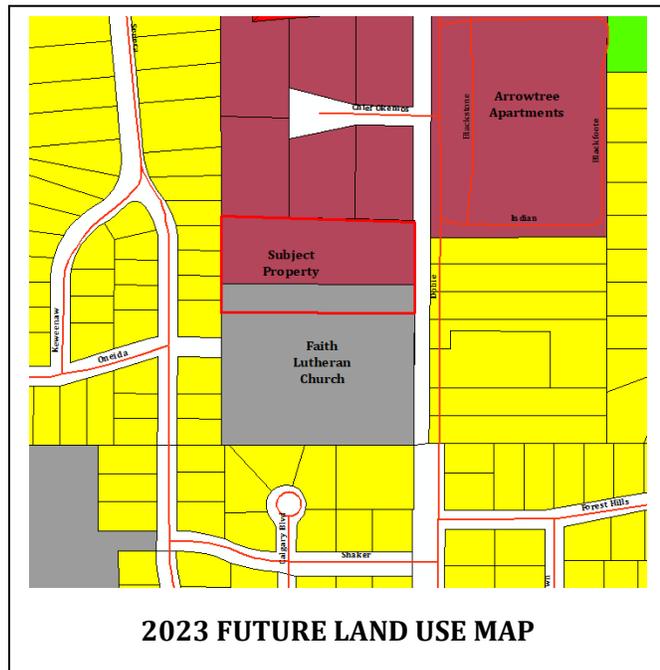
Re: Rezoning #24013 (Fedewa Holdings), rezone approximately 4.28 acres located on Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family).

Fedewa Holdings (Applicant) has requested the rezoning of a property approximately 4.28 acres in size (Subject Property) located adjacent to the north of 4515 Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre). A similar rezoning request for the Subject Property was denied in 2019. Since that time, the Master Plan has been updated and the Future Land Use map designation has been changed from Institutional to Multiple Family Residential for approximately most of the Subject Property. A land division for the Subject Property was approved in 2023 and the resultant parcel conforms to the requested RC zoning district.

Future Land Use

The Future Land Use Map from the 2023 Master Plan designates the northern two thirds of the Subject Property as Multiple Family Residential. This category is intended to support multiple family development in the future and corresponds with the requested RC zoning district. The remainder of the Subject Property is designated as Institutional.

The Multiple Family Residential designation applies to the properties adjacent to the north and northeast. The properties to the west and east are designated as Suburban Residential on the Future Land Use map. The property to the south, Faith Lutheran Church, is designated as Institutional.



2023 FUTURE LAND USE MAP

Zoning

The property is currently zoned RAA (Single Family-Low Density), which requires a minimum of 90 feet of lot width and 13,500 square feet of lot area. This is the same zoning adjacent to the west, south, and east.

The requested RC zoning district requires a minimum of 100 feet of lot width, 11,000 square feet of lot area for duplexes, and no minimum lot area for multiple family. The Subject Property complies with

the RC dimensional requirements. The RC zoning is the same designation as the properties adjacent to the north and northeast.

Physical Features

The Subject Property is undeveloped and vegetated. The Township Wetland Map and the Flood Insurance Rate Map indicate neither wetlands nor floodplain are present on or near the site. The site has no special designation on the Township Greenspace Plan.

Streets & Traffic

The site fronts on Dobie Road, which is a two-lane road without curb and gutter. Dobie Road is classified as a Collector Street on the Street Setbacks and Service Drives Map in the zoning ordinance. A 7-foot pedestrian pathway is located along the Subject Property’s frontage.



The Applicant submitted a traffic assessment prepared by Traffic Engineering Associates, Inc. dated September 2019. The most recent (2018) traffic count information from the Michigan Department of Transportation (MDOT) for this section of Dobie Road showed a total of 10,212 vehicles in a 24-hour period. The traffic assessment estimated future vehicle trips that could potentially be generated by development of the property under the existing RAA and proposed RC zoning. The traffic assessment was updated by Staff to reflect the 4.3-acre size of the Subject Property.

The assessment used data from the Institute of Transportation Engineers (ITE) Trip Generation Manual, 10th edition to estimate trip generation rates. The assessment estimated that 10 units are potentially available under the RAA zoning while the requested RC zoning could yield 45 units. The following table summarizes findings from the submitted traffic assessment.

Land Use	Size	AM Peak Hour			PM Peak Hour			Weekday
		In	Out	Total	In	Out	Total	
Existing Zoning (RAA)	10 Units	3	9	12	7	4	11	126
Proposed Zoning (RC)	45 units	6	17	23	18	11	29	295
Difference		+3	+8	+11	+11	+7	+18	+169

A traffic impact study is required for developments that are expected to generate more than 250 additional directional trips during the peak hour. Based on the findings of the traffic assessment, a

traffic impact study is not required. Note that this project will have to be reviewed and approved by the ICRD during Site Plan approval.

Utilities

Municipal water and sanitary sewer are available to serve the subject site. The location and capacity of utilities for any proposed development will be reviewed in detail by the Department of Public Works and Engineering at the time of a development submittal.

Staff Analysis

The applicant has requested the rezoning of an approximately 4.28-acre parcel on Dobie Road from RAA to RC. When evaluating a rezoning request, the Planning Commission should consider all uses permitted by right and by special use permit in the current and proposed zoning districts, as well as the reasons for rezoning listed on page two of the rezoning application (attached). Based on this, Planning Staff has the following comments:

1. This rezoning application is similar to one made in 2019 for, generally, the same property. The 2019 application was denied, primarily based on the fact that the requested RC zoning did not agree with the Future Land Use map. The Future Land Use map for 2.9 acres of the 4.3-acre Subject Property was updated during the 2023 Master Plan update to reflect Multiple Family Residential. This was done at the request of Faith Lutheran Church, who owned the Subject Property at that time, and had no opposition from the Township Planning Commission or Board of Trustees.
2. A land division application for the 4.3-acre Subject Property was approved in 2023. The new parcel was subsequently sold to the Applicant. The new parcel is 1.4 acres larger than the area that was changed from Institutional to Multiple Family Residential on the updated Future Land Use map.
3. The main issue facing the development of the Subject Property is potential increased traffic. Based on the 2019 traffic assessment, the proposed rezoning is not expected to have adverse effects on the surrounding traffic rising to the level of a traffic impact study. This finding will be required to be confirmed by the Ingham County Road Department before site plan approval can be granted. The Applicant will be required to construct any required road improvements in order to mitigate the increased traffic.
4. The concept plan shows five potential buildings on the Subject Property. The setbacks appear to comply with the zoning requirements within the RC zoning district. According to the Applicant, the intent of the rezoning is to construct 35 townhomes, which will require a Special Use Permit and site plan approval.

Planning Commission Options

The Planning Commission may recommend approval or denial of the request, or it may recommend a different zoning designation than proposed by the applicant to the Township Board. A resolution will be provided at a future meeting.

Attachments

1. Rezoning application and attached materials, dated May 10, 2024 and received by the Township

**Rezoning #24013 (Fedewa Holdings)
Planning Commission (June 10, 2024)
Page 4**

- on May 14, 2024.
2. Property concept plan, received by the Township on June 5, 2024.
 3. Rezoning criteria.

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING PLANNING COMMISSION
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
Monday, July 8, 2024, 6:30 pm

PRESENT: Chair Shrewsbury, Commissioners Blumer, Brooks, McConnell, Rombach, and Scales

ABSENT: Vice-Chair Snyder,

STAFF: Principal Planner Brian Shorkey

1. CALL MEETING TO ORDER

Chair Shrewsbury called the July 8, 2024, regular meeting for the Meridian Township Planning Commission to order at 6:31 pm.

2. ROLL CALL

Chair Shrewsbury called the roll of the Board. All board members were present except Vice-Chair Snyder.

3. PUBLIC REMARKS

Chair Shrewsbury opened public remarks at 6:32 pm

Greg Fedewa, representative for Fedewa Holdings, spoke in support of REZ #24013.

John Leone, Township resident, spoke in opposition to REZ #24013.

David Fedewa, representative for Fedewa Holdings, spoke in support of REZ #24013.

Wayne Popard, Township resident, spoke in opposition to REZ #24013.

Joel Major, Township resident, spoke in opposition to REZ #24013.

Cecelia Kramer, representative for Faith Lutheran Church, spoke in support of REZ #24013.

Chris Kloc, Township resident, spoke in opposition to REZ #24013.

Debra Major, Township resident, spoke in opposition to REZ #24013.

David Kloc, Township resident, spoke in opposition to REZ #24013.

Peggy Anderson, Township resident, spoke in opposition to REZ #24013.

Jerry Fedewa, representative for Fedewa Holdings, spoke in support of REZ #24013.

Michael McIntosh, Township resident, spoke in opposition to REZ #24013.

Chair Shrewsbury closed public remarks at 7:07

4. APPROVAL OF AGENDA

Commissioner Scales moved to approve the July 8, 2024, regular Planning Commission meeting agenda. Seconded by Commissioner Blumer. Motion passed unanimously.

Commissioner McConnell asked that discussion regarding sidewalk master plan and ratio of rental to owner occupied be added to item 8.A. Chair Shrewsbury determined that such discussion can be included with 8.A and does not need to be a separate agenda item

5. APPROVAL OF MINUTES

Commissioner Scales moved to approve the Minutes of the June 24, 2024, Planning Commission Regular Meeting as amended. Seconded by Commissioner McConnell. Motion passed, Commissioner Blumer abstaining.

Chair Shrewsbury asked that the spelling of a name on the communications section be verified and that the amendment to the minutes be clarified.

6. COMMUNICATIONS

- A. David Kloc re: REZ #24013
- B. Debra Major re: REZ #24013
- C. Ray and Trish Ugorowski re: REZ #24013
- D. Michael McIntosh re: REZ #24013 (email)
- E. Brad Shaw re: REZ #24013 (email)
- F. Cecelia Kramer re: REZ #24013 (handout)
- G. Bob Westrate re: REZ #24013 (email)
- H. Kristina Kloc re: REZ #24013 (email)

7. PUBLIC HEARINGS

NONE

8. UNFINISHED BUSINESS

- A. REZ #24013 – Fedewa Holdings (Dobie Road)

Principal Planner Shorkey reviewed the discussion that has occurred to date regarding this agenda item and highlighted the information included in this packet that the Commissioners requested at the previous meeting. Principal Planner Shorkey pointed out that the Planning Commission’s decision was a recommendation and that the final decision of the application would come from the Board. Principal Planner Shorkey pointed out the options that the Planning Commission had and that there were resolutions to recommend approval and denial in the packet.

Commissioner Romback disclosed a concern about potential conflict of interest and asked the Commission for their opinion. Commissioners thanked Commissioner Romback for his transparency and determined that there is no conflict of interest.

Commissioner Blumer moved to allow Commissioner Romback to participate in the decision of this matter. Seconded by Commissioner Scales. Motion passed 4 to 1, Commissioner Brooks voting against and Commissioner Romback abstaining.

Commissioner Scales asked staff for detail for how this grew from the Master Plan land use discussion. Commissioner Scales asked the applicant what sort of development changes he would suggest given the opposition from the neighborhood and recommended that the applicant meet with the neighborhood. Jerry Fedewa, applicant, approached the podium to answer that he could downsize to 8 units per acre and add fencing and trees to the property line to diffuse noise and lighting. Commissioner Scales stated that based on the 2019 decision by the Board, he would not recommend this decision because density seems to be an issue.

Commissioner Romback asked staff for details about the traffic study and its connection to the current state of the property. Commissioner Romback asked the applicant how he proposed speaking with potential tenants as indicated in the letter the applicant sent to the Commission. Mr. Fedewa acknowledged that it would be difficult to speak with potential tenants because tenants typically need a place to live on a shorter timeline than a proposed rental unit could be built, but that this type of development is sought after and the location offers many attractive amenities.

Commissioner McConnell asked for clarity regarding the ratio of owner occupied to rental homes and asked if this portion of Dobie Road is part of the Pathway Master Plan.

Principal Planner Shorkey explained the 2019 rezoning request, the 2022-2023 update of the Master Plan and a subsequent land division application for the 4.3 acres that met the zoning ordinance. Principal Planner Shorkey stated that the traffic study is based on the allowed density and current zoning, not the current state of the property. Principal Planner Shorkey stated that the ratio of owner occupied to rental homes is taken from the latest US Census data and clarified that the applicant would be required to meet the Pathway requirements if the property does not currently meet them.

Commissioner Blumer moved to adopt the resolution to recommend denial of Rezoning #24013 to rezone approximately 4.28 acres located on Dobie Road from RAA (Single Family-Low Density) to RC (Multiple Family, maximum 14 dwelling units per acre), because the proposed rezoning does not match the character of adjacent residential neighborhoods to the west. Supported by Commissioner Scales. Motion passed 4 to 1, Commissioner McConnell voting against and Commissioner Romback abstained.

At 8:27, Chair Shrewsbury called for a 10-minute recess.

At 8:40, the Commission reconvened.

B. REZ #24015 – Copper Creek Phase 5

Principal Planner Shorkey reviewed the agenda item.

Commissioner McConnell moved to adopt the resolution to recommend approval of Rezoning #24015 to rezone the Subject Property of Haslett Road from RR (Rural Residential) to RA (Single-family residential). Supported by Commissioner Scales. Motion passed unanimously.

C. SUP #24017 – Herbana Adult Use Marijuana

Principal Planner Shorkey reviewed the agenda item.

Commissioner Brooks moved to adopt the resolution to recommend approval of SUP #24017 to construct an adult use marijuana retailer at 2119A Haslett Rd, Haslett, MI 48840. Supported by Commissioner Scales. Motion passed unanimously.

9. OTHER BUSINESS

A. Corridor Approval Authority Appointment

Principal Planner Shorkey informed the Commission that it is not mandated that a Planning Commissioner sit on the Corridor Approval Authority, it is instead at the discretion of the Planning Commission to seat someone on that Board.

Chair Shrewsbury asked that staff include her on the agenda distribution list so that she can arrange to have a Commissioner attend if there is an agenda item that the Commission feels the need to address.

10. REPORTS AND ANNOUNCEMENTS

A. Township Board Update

Principal Planner Shorkey had nothing to report

B. Liaison Reports

Commissioner Scales asked Principal Planner Shorkey to ensure that the Brownfield Redevelopment Authority include him in communications.

Commissioner Brooks reported that the Zoning Board of Appeals approved the items presented to them at the June 26th meeting.

11. PROJECT UPDATES

A. Project Report

Principal Planner Shorkey highlighted the updates to the report.

Commissioner Scales asked for the status of the Village of Okemos development. Principal Planner Shorkey answered that it is still under site plan review.

12. PUBLIC REMARKS

Chair Shrewsbury opened public remarks at 8:53

Debra Major, Township resident, thanked the Commission for their consideration of public comments regarding REZ #24013.

Chair Shrewsbury closed public remarks at 8:54

13. COMMISSIONER COMMENTS

Commissioner Blumer and Commissioner McConnell thanked the community for their thoughtful input on the issue of REZ #24013. Commissioner McConnell also stated that character attacks aimed at applicants are inappropriate in discussions; Chair Shrewsbury concurred.

Commissioner Scales announced the Meridian Pride event on August 10th. Commissioner Scales also commented that there is a transparency issue surrounding discussions involving all sides of an issue and that the Commission should make efforts to invite all parties.

14. ADJOURNMENT

Chair Shrewsbury called for a motion to adjourn the meeting at 9:02 pm

Commissioner McConnell moved to adjourn the July 8, 2024 regular meeting of the Planning Commission. Seconded by Commissioner Brooks. Motion passed unanimously.

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING PLANNING COMMISSION
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
Monday, June 10, 2024, 6:30 pm

PRESENT: Chair Shrewsbury, Vice-Chair Snyder, Commissioners Blumer, Brooks, McConnell, and Scales

ABSENT: None

STAFF: Principal Planner Brian Shorkey

1. CALL MEETING TO ORDER

Chair Shrewsbury called the June 10, 2024, regular meeting for the Meridian Township Planning Commission to order at 6:31 pm.

2. ROLL CALL

Chair Shrewsbury called the roll of the Board. All board members present.

3. PUBLIC REMARKS

Chair Shrewsbury opened public remarks at 6:32 pm

Trustee James McCurtis thanked the commission for the honor and privilege of serving with them during his term.

Roger Taylor, Township resident, asked the Commission how many dispensaries the Township needs.

Debora Dantus, Township resident, spoke against marijuana dispensaries.

Clara Regal, Township resident, spoke against marijuana dispensaries, specifically the location of one of the dispensaries.

Dr. David Pawsat, Township resident, spoke against marijuana dispensaries.

Jay Meyer, Township resident, spoke against marijuana dispensaries.

4. APPROVAL OF AGENDA

Commissioner McConnell moved to approve the June 10, 2024, regular Planning Commission meeting agenda. Seconded by Commissioner Scales. Motion passed unanimously.

5. APPROVAL OF MINUTES

Chair Shrewsbury asked that the wording of the adjournment of the meeting be changed to reflect the word “adjourn” instead of the word “close.”

Commissioner Scales moved to approve the Minutes of the May 13, 2024, Planning Commission Regular Meeting as amended. Seconded by Commissioner Blumer. Motion passed unanimously as amended.

6. COMMUNICATIONS

- A. Kalyani Vangala re: SUP #24009 (Email)
- B. Mohan Madala, MD re: SUP #24009 (Email)
- C. Soumya Madala re: SUP #24009 (Email)
- D. Liz Kesler re: SUP #24009 (Email)
- E. Judith Leibinger/Richard York re: SUP #24009 (Email)
- F. Seth Kesler re: SUP #24009 (Email)
- G. Ellen Hoekstra re: SUP #24009 (Email)
- H. Satish Udpa re: SUP #24009 (Email)
- I. Xiaoping Li re: SUP #24009 (Email)
- J. Daniel Thompson re: SUP #24009 (Email)
- K. Sonh Su Kim re: SUP #24009 (Email)
- L. Zhichao Cao re: SUP #24009 (Email)
- M. Howard and Marlene Stover re: SUP #24009 (Email)
- N. Williamston Township Intent to Plan (Email)
- O. Alison Kochan re: SUP #24009 (Email)

7. PUBLIC HEARINGS

Principal Planner Shorkey gave an overview of the Public Hearing process. Principal Planner Shorkey noted that, with regards to the rezoning hearing, it is only in regards to the rezoning. The ensuing special use permit will come up for a public hearing in the future if the rezoning is approved.

- A. TA #24010 – Sec. 36-377 – RN – Village of Nemoka Ordinance Update

Chair Shrewsbury opened the Public Hearing at 6:48 pm.

Principal Planner Shorkey explained the project submitted for text amendment.

Chair Shrewsbury closed the public hearing at 6:54 pm. By voice vote, the Planning Commission indicated support for the application.

- B. SUP #24012 – Consumers Transfer Station (Rutherford Drive)

Chair Shrewsbury opened the public hearing at 6:54.

Principal Planner Shorkey explained the project submitted for SUP.

Anthony Stepke and Amy Gilpin, representatives for Consumers Energy, explained the need for the project. The current station provides gas to the neighborhood. It is in the right-of-way and it is outdated, issues that can be corrected if the SUP is approved. Mr. Stepke gave additional details regarding the upgrades that will be provided by creating a new station.

Commissioner McConnell asked for more information about the variance application for the fence. Mr. Stepke explained that a fence height is a requirement for safety, and in this instance part of the fence will be opaque as part of an agreement with the neighboring landowner. Principal Planner Shorkey clarified that concerns about the fence can be directed to the ZBA.

Commissioner Scales asked for the density of the population that the station will serve with regards to consideration of critical infrastructure. Mr. Stepke indicated that he will need to return to the Commission with the number of people served. Mr. Stepke stated that part of the reason for the application is because it serves many people and gave detail about how the station works to regulate gas pressure.

Vice-chair Snyder asked for more details about the appearance. Mr. Stepke gave details about what components will be visible above grade.

Roger Taylor, township resident, asked if a geological survey will be done to assess where rainwater will go with the change in grade and if an environmental survey will be done on the valves that are in the ground.

Chair Shrewsbury closed the public hearing at 7:20 pm. By voice vote, the Planning Commission indicated support for the application.

C. REZ #24013 – Fedewa Holdings (Dobie Road)

Chair Shrewsbury opened the public hearing at 7:20 pm.

Principal Planner Shorkey explained the project submitted for REZ.

Jerry Fedewa, David Fedewa, and Greg Fedewa, representatives for Fedewa Holdings, explained the need for the rezoning. Explained that their plans avoid the need for a variance request.

Commissioner Scales asked for clarity about the number of units. Jerry Fedewa explained that the number is still flexible because he has not spoken with the engineers to get details about the specific needs of the site. Once the details are available, the exact number of units will be determined. Principal Planner Shorkey clarified that if the REZ is approved, the project will need to gather more information to provide specifics when they apply for an SUP.

Chair Shrewsbury asked if affordability was being considered. Jerry Fedewa clarified that affordable units would result in higher density and would not provide garages and commented that there is a need in the community for the planned type of housing.

Joel Major, Township resident, spoke against the application, citing the denial of the 2019 rezoning application.

Michael McIntosh, Township resident, spoke against the application.

Kristina Kloc, Township resident, spoke against the application.

David Kloc, Township resident, spoke against the application.

Cecelia Kramer, Township resident and Faith Lutheran member, spoke in favor of the application. Ms. Kramer clarified that the church will be moving the driveway, not eliminating it.

John McCracken, Faith Lutheran member, spoke in favor of the application. Mr. McCracken stated that the only interest in the property has been multi-family development.

Wayne Popard, Township resident, spoke against the application.

Commissioner Blumer asked the applicant if they had architectural plans. Jerry Fedewa returned to clarify that there are currently no architectural drawings in this preliminary stage. Mr. Fedewa also commented that the Drain Commissioner's Office will require the development have appropriate drainage and that office will need to approve the plan.

Chair Shrewsbury closed the public hearing and opened Board Member comment at 8:03 pm.

Commissioner Blumer spoke in support of the developer but spoke against the application because it is not consistent with the neighborhood regarding density and land use planning. Commissioner Blumer asked if the western-most block of buildings could instead be planted as a buffer for view and traffic for the neighborhood.

Commissioner McConell spoke in support of the application because it is consistent with the Master Plan and in appropriate proximity to amenities but spoke against it because he acknowledges the inconsistency with the neighborhood.

Commissioner Scales acknowledged residents concerns and stated that the application is consistent with the Master Plan and he would like to hear more about the proposed development.

Chair Shrewsbury clarified to residents that this is just one step in a multi-step process and Commission support at this step does not mean the project is approved.

Vice-chair Snyder expressed her concern that this application does not meet the Master Plan goal to increase middle-housing development and does not support the application for this reason. Vice-chair Snyder asked if the Commission could be provided with the number of projects in the last year that cater to the demographic of multi-family housing rented for greater than \$2,000 per month.

Commissioner Brooks expressed concern about drainage from this property and stated that he would like the development to be middle level housing. He asked for more details about the differences this proposal has to the proposal that was rejected in 2019. Principal Planner Shorkey noted that the Master Plan changes are the main difference, and he would have to look deeper to have more specifics.

By voice vote Chair Shrewsbury, Commissioners McConnell and Scales support the project; Vice-chair Snyder and Commissioner Blumer oppose the project; Commissioner Brooks undecided.

8. UNFINISHED BUSINESS

A. SUP #24007 – Lilliac LLC (5681 Shaw)

Principal Planner Shorkey gave an overview of the process that has occurred regarding this permit to date and stated that this would be approval of the permit and it would not go before the Township Board.

Commissioner McConnell moved to adopt the attached resolution approving Special Use Permit #24007, a request to reconstruct an existing building at 5681 Shaw Street into a four-unit residential building. Supported by Commissioner Scales. Motion passed unanimously.

B. SUP #24008 – Radmoor Montessori (2745 Mt. Hope)

Principal Planner Shorkey gave an overview of the process that has occurred regarding this permit to date and stated that this will proceed to site plan approval.

Commissioner Scales moved to adopt the attached resolution approving Special Use Permit #24008, a request to expand the parking lot to add 12 spaces at 2745 Mt Hope Road, known as the Montessori Radmoor School. Supported by Vice-chair Snyder. Motion passed unanimously.

C. SUP #24009 – SANDDS (3520 Okemos Road)

Principal Planner Shorkey gave an overview of the process that has occurred regarding this permit to date and confirmed that the Commission’s recommendation will go before the Township Board.

Commissioner Scales moved to adopt the attached resolution recommending approval of Special Use Permit #24009, a request to establish an adult use recreation marijuana retailer in an existing commercial center located at 3520 Okemos Rd. Supported by Commissioner Blumer. Motion passed unanimously.

9. OTHER BUSINESS

A. Zoning Board of Appeals Appointment

Principal Planner Shorkey outlined the need for a Planning Commissioner to sit on the Zoning Board of Appeals and gave information about the topics reviewed by the Zoning Board of Appeals.

Commissioner Brooks indicated his interest in being the appointee. Commissioners unanimously appointed Commissioner Brooks to the Zoning Board of Appeals

10. REPORTS AND ANNOUNCEMENTS

A. Township Board Update

Principal Planner Shorkey said that there was no report.

B. Liaison Reports

Commissioner McConnell updated the Commission about the applications for Climate Sustainability related funding that the Environmental Commission has reviewed.

Commissioner Scales reminded the community that the EDC has planned a Juneteenth Festival at Lake Lansing South Park.

11. PROJECT UPDATES

A. Project Report

Principal Planner Shorkey briefed the Commission on changes to the project report, highlighted in bold text, and new applications.

12. PUBLIC REMARKS

Chair Shrewsbury opened public remarks at 8:42

Chair Shrewsbury closed public remarks at 8:42

13. COMMISSIONER COMMENTS

Commissioner McConnell complemented the layout of the project report and asked to see an aerial map view of the projects at a future meeting. Commissioner McConnell asked if a column could be added that will indicate the price-point of rental units on the project report.

Commissioner Brooks asked for an outline of how public hearings should be conducted. Chair Shrewsbury concurred and added detail as to what would help the Commission conduct them smoothly.

14. ADJOURNMENT

Chair Shrewsbury called for a motion to adjourn the meeting at 8:48 pm

Commissioner Blumer moved to adjourn the June 10, 2024 regular meeting of the Planning Commission. Seconded by Commissioner Scales. Motion passed unanimously.



To: Board Members
From: Fire Chief Michael Hamel
Date: August 28, 2024
Re: Donation of Fire Equipment

The fire department has received an Assistance to Firefighters Grant to replace a 26-year-old Cascade SCBA fill station and compressor. Dafter Township Fire Department in Chippewa County has expressed interest in obtaining the current Cascade system as a donation after the new Cascade is installed. Dafter Township does not have an in-house Cascade system and must travel up to 45 minutes away from the fire station to refill SCBA bottles. Dafter Township Fire Department is aware of the age of the unit and the costs to maintain it.

We are scheduled to receive two new engines/pumpers in December 2024. Once delivered, our current reserve engine, a 25-year-old Pierce pumper, will be retired as a fire apparatus. Dafter Township Fire Department is interested in obtaining the Pierce pumper as a donation. Their current pumper is from 1985.

If accepting a donation of our Cascade SCBA fill station and compressor and Pierce pumper, Dafter Township would be responsible for transport of the equipment to their desired location.