



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
COMMUNICATIONS COMMISSION
REGULAR MEETING
June 14, 2017 6PM



1. CALL MEETING TO ORDER 6:00 pm
2. PUBLIC REMARKS
3. COMMUNICATIONS DIRECTOR REPORT
 - A. Friday Reports to Township Manager, Frank Walsh
4. COMMISSION MEMBERS REPORTS AND ANNOUNCEMENTS
 - A. Chair's Report
 - B. Township Board Liaison's Report
5. APPROVAL OF AGENDA
6. APPROVAL OF MINUTES
 - A. April 12, 2017 Regular Meeting
 - B. May 3, 2017 Special Meeting
7. COMMUNICATIONS/ANNOUNCEMENTS
 - A. Fun In the Sun Day
8. OLD BUSINESS
 - A. Formation of a HOMTV Foundation to Support Alumni Giving Program Memo
 - B. 2018 Recommended Budget Memo
9. NEW BUSINESS
 - A. Equipment Disposal Memo
10. REPORTS
 - A. COMPLIMENTS/COMPLAINTS
 - B. VIDEO SERVICE PROVIDER(S)
Comcast Handout from April 12, 2017 meeting; YouTube Launch on XFINITY1 and XFINITY Mobile
 - C. PROGRAMMING
 - D. PROMOTIONS/VIEWERSHIP
 - E. FINANCE
11. OTHER BUSINESS & ANNOUNCEMENTS
12. PUBLIC REMARKS
13. ADJOURNMENT

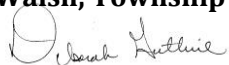
Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

COMMUNICATIONS COMMISSION

**DIRECTOR
REPORT**



3. A

To: Frank Walsh, Township Manager
From: 
Deborah Guthrie, Communications Director/PIO
Date: May 3, 2017
Re: Friday Report - Communications

Branding

As part of the branding process, the mission and vision statement from 2001 were recommended by M3 Group to be updated. A proposed recommendation went before the board on March 17, 2017 with revisions approved by the Board on May 2, 2017. Staff is working on updating collateral pieces to reflect the new mission statement.

Staff is also working on replacing the logos on the Township fleet, digital communications, and other marketing materials. Staff has received their new business cards and ID badges are in the process of being printed.

New Website

Staff has condensed almost 700 pages to 100 pages to be migrated to the new Township website. The contract with Vision Internet includes 200 pages to be migrated. Staff is working with Vision to determine how many calendar items and how many event items will be migrated to the new site. Ten calendar items equal one page. Ten news items equal one page. Documents are not part of the migration process. All documents will need to be migrated by staff. This gives staff a good opportunity to update outdated documents that need to be uploaded to the new site and eliminate those that do not. 20 PDF pages equal 1 page. There are hundreds of PDF pages for agendas, packets and minutes alone. Staff will need to discuss which of those needed to be uploaded to the new site. Staff is being trained on the new site at the end of May. Migration of pages should be begin this week.



CHARTER TOWNSHIP OF MERIDIAN
COMMUNICATIONS COMMISSION REGULAR MEETING – **DRAFT**
5151 Marsh Road, Okemos, MI 48864
Administrative Conference Room
WEDNESDAY, April 12, 2017 6:05 PM

PRESENT: Chair, Walter Benenson; Vice Chair, Patrick Crowley; Commissioner, Tunga Kiyak;
Commissioner, Kevin Thatcher; Alternate Commissioner, Leslie Charles; Alternate
Commissioner, Eric Langdon
ABSENT: Commissioner Andrew Lathrop
STAFF: Deborah Guthrie, Communications Director
TOWNSHIP:
COMCAST: John Gardner, Director of External Affairs

1. CALL MEETING TO ORDER

Chair Benenson called the meeting to order at **6:05 pm**.

2. PUBLIC REMARKS

3. COMMUNICATIONS DIRECTOR REPORT

4. COMMISSION MEMBERS REPORTS AND ANNOUNCEMENTS

5. APPROVAL OF AGENDA

Vice Chair Crowley moved **TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by
Commissioner Kiyak.

VOICE VOTE: Motion carried unanimously.

6. APPROVAL OF MINUTES

Vice Chair Crowley moved **TO APPROVE THE MINUTES OF February 1, 2017**.
Seconded by Commission Kiyak.

VOICE VOTE: Motion carried unanimously.

*Vice Chair Crowley left the meeting at this point.

7. COMMUNICATIONS/ANNOUNCEMENTS

A. Applications for open positions as alternates on the Communications Commission
Vice Chair Crowley moved **TO APPROVE THE NEW COMMISSIONER APPOINTMENT OF
LESLIE CHARLES**. Seconded by Commissioner Kiyak

VOICE VOTE: Motion carried unanimously

Chair Benenson moved **TO APPROVE THE NEW COMMISSIONER APPOINTMENT OF ERIC
LANGDON**. Seconded by Commissioner Crowley

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VOICE VOTE: Motion carried unanimously

Vice Chair Crowley moved **TO RECOMMEND JAMIE WITHERS HILLER IF ONE OF THE PREVIOUS TWO MENTIONED DECLINES THE ALTERNATE COMMISSIONER POSITION.**

Seconded by Commissioner Kiyak

VOICE VOTE: Motion carried unanimously

Commissioners discussed having more communication about which commissioners will be in attendance at each meeting. Commissioners also discussed which alternate commissioners would be able to vote per meeting if needed and will decide at the beginning of each meeting.

9. NEW BUSINESS

A. Memo – Proposed Production Rate Card Changes

Commissioner Kiyak moved **TO ADOPT THE NEW RATE CARD CHANGES.** Seconded by Commissioner Thatcher

VOICE VOTE: Motion carried unanimously

B. Memo – Alumni Giving Program

Commissioner Langdon recommended having an endowment naming opportunity with the Alumni Giving Program. Commissioner Kiyak moved **TO APPROVE AN ENDOWMENT NAMING OPPORTUNITY.** Seconded by Chair Benenson.

VOICE VOTE: Motion carried unanimously

C. Budget Discussion

Commissioners discussed a budget meeting concept.

Commissioner Kiyak moved **TO APPROVE A SPECIAL BUDGET MEETING.** Seconded by Commissioner Thatcher

VOICE VOTE: Motion carried unanimously

Commissioners discussed what to do in the event of Uverse going away, cord cutting, funding sources for future projects, what will happen with millage cuts and total funding needed to stay operational. Commissioners recommended having this presented at a special budget meeting.

10. VIDEO SERVICE PROVIDER (S)

Comcast provided handouts on launching YouTube on XFINITY X1 and XFINITY Mobile

11. ADJOURNMENT

Commissioner Kiyak moved **TO ADJOURN THE MEETING.** Seconded by Commissioner Thatcher

VOICE VOTE: Motion carried unanimously

Chair Benenson adjourned the meeting

11. NEXT MEETING:

The next meeting, Special Budget Discussion meeting, is scheduled for **May 3, 2017** in the Administrative Conference Room.



CHARTER TOWNSHIP OF MERIDIAN
COMMUNICATIONS COMMISSION SPECIAL BUDGET MEETING – **DRAFT**
5151 Marsh Road, Okemos, MI 48864
Administrative Conference Room
WEDNESDAY, May 3, 2017 6:00 PM

PRESENT: Chair, Walter Benenson; Vice Chair, Patrick Crowley; Commissioner, Tunga Kiyak;
Commissioner, Kevin Thatcher; Alternate Commissioner, Leslie Charles; Alternate
Commissioner, Eric Langdon
ABSENT: Commissioner Andrew Lathrop
STAFF: Deborah Guthrie, Communications Director
TOWNSHIP:
COMCAST:

1. CALL MEETING TO ORDER

Chair Benenson called the meeting to order at **6:00 pm**.

2. PUBLIC REMARKS

None

3. APPROVAL OF AGENDA

Commissioner Kiyak moved **TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by
Commissioner Thatcher.

VOICE VOTE: Motion carried unanimously.

4. BUDGET DISCUSSION

A. Communications Budget Memo

Director Guthrie described how PEG fees and Franchise fees are derived and what how they
are designated to be used. Director Guthrie explained the cable TV fund from the budget
packet, summarized the revenue account classifications and explained the fund balance and
expenditures.

Commissioners discussed the need to address AT&T revenue sources and possible decrease in
sources if AT&T were to go away as customers are currently being switched over to Direct TV.

B. Funding Future Projects – Additional Revenue Sources

Commissioners discussed funding future projects to assist in supplementing potential losses in
revenue. Members also discussed researching sources of revenue that could potentially
supplement the entire budget needed to operate the Communications Department.

Alternate Commissioner Charles stated she would look into an Art Endowment Fund. Alternate
Commissioner Langdon stated he would look into the Ingham County Animal Control
Fundraising efforts. Commissioner Kiyak stated that the Commission should look into a Non-
profit status to create a HOMTV Foundation. Commission Chair Benenson suggested a millage

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could be one avenue for a financial resource. Staff provided the Hannah Community Center as a good example of a community arts type center that could create revenue for the department.

5. ADJOURNMENT

Chair Benenson adjourned the meeting

6. NEXT MEETING:

The next meeting is scheduled for **June 14, 2017** in the Town Hall Room.

COMMUNICATIONS COMMISSION

COMMUNICATIONS

COME
ONE



COME
ALL

FUN IN THE SUN Day

at Lake Lansing

Friday, June 16
4 PM - 10 PM

Meridian Township is bringing back the amusement park days as the carousel returns to Lake Lansing South



FREE CAROUSEL RIDES
All weekend long

Celebrate the history of Lake Lansing with family friendly activities including:

Live Music



Gemini 5:30 pm



the new rule. 7 pm

Dunk Tank proceeds go to Meridian Cares

Giant Inflatables

Henna Tattoos

Face Painting

Petting Zoo

Linc & friends

from Capital Area District Libraries

Bubbles from Goldfish Swim

Okemo Mason's BBQ

Lake Lansing Historical Tent

Thank You To Our Sponsors

Ingham County Parks

Friends of Ingham County
Parks

The Meridian Company

Playmakers of Okemos

Al-Lin's Floral and Gifts

Capital Area District Libraries

Goldfish Swim School

Haslett Kiwanis

Old Chicago

Whole Foods

Granger

Okemos Masonic Center

CBRE/ Martin

Q106

HOMTV

All activities will take place at Lake Lansing Park South, 1621 Pike St, Haslett MI
Free event parking. Admission is free and open to the public.



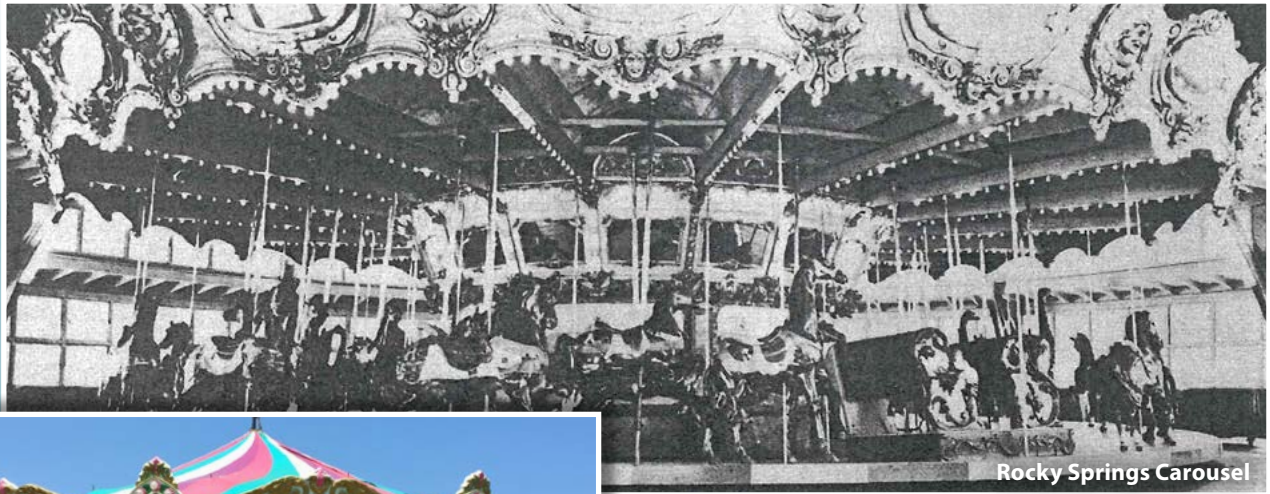


• EST. 1842 •

MERIDIAN
TOWNSHIP



A Prime Community



Rocky Springs Carousel



Carousel Returns to Lake Lansing

Meridian Township and Ingham County Parks Bring Back the Amusement Park Days at Lake Lansing for Meridian Township's 175th Anniversary! Longtime residents will remember the good old amusement park days and want to join the celebration. The long gone, but still fondly remembered amusement park operated from the 1930's until 1974 when it was shut down. One of the major attractions throughout that time period was a carousel.

Summer fun destination seekers are invited to come celebrate with us by reliving the old days of past with a carousel ride! ...

MERIDIAN
MONITOR
Summer 2017

Discover more Meridian inside ...



PRIME EVENTS IN MERIDIAN



Fun in the Sun Day
Friday, June 16
4 pm - 10 pm

Fun In The Sun Day at Lake Lansing



Fun in the Sun Day on Friday, June 16, 2017 at Lake Lansing is a free family-fun event generously sponsored by **The Meridian Company**. Lake Lansing will once again become the area's favorite summer destination as a longtime remembered favorite ride returns. The carousel is being provided by our generous sponsors; **Playmakers of Okemos** and **Al Lin's Floral and Gifts**.

During the event, carousel rides are free for as many times as riders' want! The carousel features 25 animals and a musical calliope with tons of dazzling lights. Each ride is 90 seconds in length. Riders must be 3 feet tall to ride alone. There are no size limitations for children who are smaller if accompanied by an adult.

Fun in the Sun Day is filled with plenty of other activities, including a giant inflatable slide and moonwalk, dunk tank provided by Kiwanis Club of Haslett, a petting zoo and children's games sponsored by Old Chicago and HOMTV, face painting by Hilary, LLC and Henna Tattoos by Anshu.

CADL kicks off their summer reading program at the event with Linc and some of his friends for songs, stories and lots of fun! The evening ends with fantastic musical performances by **Gemini** and **the new rule**.

Parking is free at Lake Lansing. Overflow parking is also free and available at Haslett Village Square provided by CBRE|Martin with free shuttle rides available. Okemos Masons will be grilling up a chicken barbecue fundraiser for the Friends of Ingham County Parks. For lovers of Lake Lansing and Meridian's history, the Friends will host a History of Lake Lansing tent including photos of the past and keepsakes that can be purchased as part of Meridian Township's 175th Anniversary Celebration.

Join the Fun in the Sun Day Celebration at Lake Lansing on Friday, June 16th from 4pm - 10pm! We can't wait to see you there.



ON SALE
\$15

175th Anniversary Special Events

Fun in the Sun Day at Lake Lansing
Friday, June 16th
4 pm - 10 pm
Lake Lansing Park South, 1621 Pike St, Haslett

Free Yoga in the Park
for International Day of Yoga
Wednesday, June 21st
11:30 am - 1 pm
Central Park Soccer Field, Okemos

Celebrate Meridian
Saturday, July 1st
11 am - 11 pm
Meridian Municipal Complex, 5151 Marsh Rd, Okemos

Food Truck Rally
Saturday, July 1st
11 am - 10 pm
Central Park Drive near Meridian Mall, Okemos

Heritage Festival
Saturday, July 1st
11 am - 4 pm
Historical Village, 5151 Marsh Rd, Okemos

Gus Macker Comes to Meridian
Friday - Sunday, July 14th - 16th
Meridian Mall, 1982 West Grand River Ave, Okemos

Turtle Toast Gala
Saturday, July 22nd
5 pm - 8 pm
Harris Nature Center, 3998 Van Atta Rd, Okemos

Rock the Block! at Carriage Hills
Shopping District
Saturday, August 12th
Kids Activities 1 pm - 5 pm
Starfarm 7 pm - 11 pm
Spartan Dance & Fit Center, 6075 N. Hagadorn, EL

Old Pine Lake Tour: Lake Lansing
Sunday, August 20th at 2:30 pm
Lake Lansing South, 1621 Pike St, Haslett

Senior Center Brunch Tribute
August 22nd
1:30 pm
The Willows, 4830 Central Park Dr, Okemos



Celebrate MERIDIAN

Kid's Activities

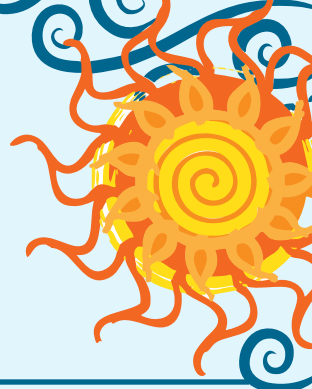


Saturday, July 1st
11 am - 11 pm

Meridian Township Municipal Complex &
Meridian Historical Village
5151 Marsh Road, Okemos

Schedule

Farmers' Market	8am - 2pm	Beer/Wine Tent	11am - 11pm
Heritage Festival	11am - 4pm	Food Vendors	11am - 11pm
Arts and Crafts Fair	11am - 8pm	Car Show Cruise	12pm - 5pm
Business Booth Expo	11am - 8pm	Main Stage:	12pm - 10pm
Children's Activity Area	11am - 10pm	Meridian Community Band	12pm - 2pm
Food Truck Rally	11am - 10pm	Life Support	3pm - 6pm
		Soulstice	7pm - 10pm
		Fireworks Finale!	10:15pm



FOODIE FESTIVAL BRING YOUR APPETITE FOOD TRUCK RALLY

July 1 at 11 am - 10 pm



BBQ RIBS? STREET TACOS? CREPES? WHY CHOOSE!

Try a variety of foods as part of the Celebrate Meridian event. Choose from more than 60 food trucks, located along Central Park Drive just north of the Meridian Mall.



Heritage Festival
11 am - 4 pm



Family
Fun

#CelebrateMeridian



WHILE FAMILIES MAY
BE MILES APART
SHARING
ADVENTURES
IS ONLY A POST AWAY



SHARING TIPS

1. **SELFIES** - When taking selfies, position with enough distance away from the background, so the image is behind you and in the picture. Shoot at angles!
2. **SNAPCHAT** - Use filters to snap events and moments in time. Create a story of your day!
3. **CONNECT** - visit our website and connect to all the fun www.meridian.mi.us

Save the Date! Meridian Township offers PRIME Events All Summer Long

Rock the Block!
with Hairstyles Through the Decades
Saturday, August 26th
Evening Gala
Douglas J Salon & Spa, 4663 Ardmore Ave, Okemos

Village of Hamilton Walking Tour
Sunday, September 17th at 2:30 pm
Okemos Community Church, 4734 Okemos Rd, Okemos

Rock the Block! Zumbathon
with Curves of Haslett
Saturday, October 14th
2 pm - 4 pm
Haslett Shoptown Neighborhood Center Parking lot
SE corner of Haslett Rd and Marsh Rd, Haslett

Old Okemos Cemetery Guided Tour
Sunday, October 29th at 2:30 pm
Riverside Cemetery, 2451 Small Acres Ln, Okemos

Poor Farm Cemetery Guided Tour
Sunday, October 29th
3:30 pm
Ingham County, 3860 Dobie Rd, Okemos

Christmas in the Village
Sunday, December 10th
2 pm - 4 pm
Meridian Historical Village, 5151 Marsh Rd, Okemos

FIND DETAILS AT
WWW.MERIDIANCELEBRATES175.COM



PRIME TRAILS IN MERIDIAN

Trails of Meridian

Meridian Township provides a park or natural area within a 15-20 minute walk of every Township resident. That is approximately 2000 steps (on your pedometer) closer to a healthier lifestyle. With over 900 acres of land on 29 park properties with 20 miles of trails and 76 miles of pedestrian/bicycle pathways, we have numerous opportunities for you and your family to enjoy getting to your destination of choice along the Trails of Meridian.

76 TOTAL MILES OF MAINTAINED PAVED PATHWAYS	3.8 Miles of Off Road Pathways 1.8 Miles of Interurban Pathways 70.6 Miles of Pathway Along Roads
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#meridiantrails

19.3 Miles of Natural Trails in the Parks ½ Mile at Harris Nature Center .37 Mile Wonch Park Loop Trail	20 MILES OF TRAILS THROUGH THE PARKS
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Trails and pathways are funded through the Park Millage and Pedestrian/Bicycle Pathway Millage and are maintained by the Township's Parks and Grounds Maintenance staff.

Top 10 Staycation Spots

All roads lead to Meridian Township; A Prime Community for a Staycation. Leave the keys behind and get out your walking shoes or dust off that bicycle seat and discover Prime Staycations in Meridian Township.

1. Relax along the beach at Lake Lansing Park South
2. Go back in time at the Meridian Historical Village
3. Discover Local Landmarks with these 4 great walking tours: (see events section for details)
Old Pine Lake Tour along Native American Trails
Village of Hamilton Tour and Okemos Days of Old
Poor Farm Cemetery Guided Tour and Bodies Sold for Research
Riverside Cemetery Guided Tour and Earliest Settlers
4. Check out the area's largest farmer's market at the Meridian Farmers' Market
5. Tantalize your taste buds with our Taste of Meridian Tour
6. Discover Sounds of Summer Friday nights at the Lake Lansing Band Shell
7. Experience the 4.8 mile, 3 hour journey along the Red Cedar River Water Trail
8. Enjoy the Seasons of Meridian along our 20 miles of trails & 29 parks
9. Celebrate Meridian with Special Events Happening all Summer Long
10. Explore your love of nature at Harris Nature Center & Nature Exploration Area

Tasting Trails of Meridian



As part of Meridian Township's 175th Anniversary, 15 restaurants in Meridian have agreed to celebrate with us by being part of our Taste of Meridian program this year. It's easy to participate:

1. Pick up a stamp card at any participating location or at Meridian Township Municipal Building
2. Visit each participating restaurant location and have your server sign the card
3. Mail or drop off your filled out card to Meridian Township to receive your free participation gift at the Meridian Township Municipal Building 5151 Marsh Road, Okemos, MI 48864

Asian Buffet
Burgdorf's Winery
Cancun Mexican Grill
Coral Gables
Dusty's Cellar
Dusty's Tap Room
Ellison Brewery
Henry's Place

Maru Sushi
Mayfair Bar
New Thai Kitchen
Oscar's Bistro
Red Haven
Tannin
Watershed Tavern & Grill

Meridian Offers Pavilion Rentals

Central Park
5151 Marsh Road, Okemos, MI

Nancy Moore Park
1960 Gaylord C. Smith Court, Haslett, MI

Hartrick Park
3685 Hulett Road, Okemos, MI

Wonch Park
4555 Okemos Road, Okemos, MI

Contact the Parks and Recreation Department for reservations at 517.853.4600 or faust@meridian.mi.us



Summer Gatherings in Meridian Parks are a special time for families. Meridian Township has four (4) pavilions available for rent at a rate of \$60/4 hours for Township residents and \$120/4 hours for non-residents for picnics, parties and family gatherings. Bathrooms, picnic tables, grills, trash cans and parking are available.

Dogs are welcome in all Township Parks and trails but are required to be on a leash and dog waste removed. Pavilions may be reserved up to one year in advance.





Since opening its doors, the center has had over 260,000 visitors and program participants



Harris Nature Center's 20 YEAR ANNIVERSARY

History of the Harris Nature Center

July 22, 2017 Turtle Toast Gala 20 Year Celebration

The Harris Nature Center (HNC) opened its doors to the public in 1997. Situated along the Red Cedar River and nestled between Eastgate Park and Legg Park within Meridian Riverfront Park, its focus is on protecting, promoting and interpreting the Red Cedar River through educational opportunities.

Meridian Township purchased the HNC property with Land and Water Conservation funds in 1986 from Paul and Vila Allen for \$240,000. One tenet of that grant was the intent to turn the 65-year old house located on the property into a public nature center. Ten years later, on June 8, 1996, the Township broke ground for the renovations to convert the house into a nature center building. On July 22, 1997, HNC officially opened and began offering environmental activities and outdoor recreation opportunities to the public.

A 1/2 mile paved trail was added in July of 1999 to provide access for everyone to enjoy the woods, meadows and riverside viewing.

The HNC is home to a multitude of Michigan wildlife, and may be seen as you walk on the trails. Other animals are part of exhibits in and around the building. These animals are either temporary residents or they are permanently injured in some way and cannot be released back into the wild. HNC is the only nature center in Mid-Michigan dedicated to the preservation of the Red Cedar River. It is also the only center in the Lansing Area to house Red-tailed Hawks. HNC features animal exhibits, interpretive displays, a Nature Exploration Area and Red Cedar River Overlook.

Over the years, HNC enhanced exhibits and nature programs, and added features such as the river overlook deck, fishing dock and canoe launch for visitors to use. In 2012 they launched the Nature Exploration Area with its first feature, a turtle sculpture. That was followed with the log jam, sticks and stones, Haslett-Okemos Rotary Club gathering circle, spider web climber and Michigan fossil dig. The project is financed by the Harris Nature Center Foundation with support from a multitude of local businesses, service clubs and individuals. More features will be added in the future with the beaver lodge currently in progress.

HNC offers a wide variety of events and programs to the public. The largest events offered each year include Winter Wonderland, Nature Connection Day Camps and Halloween Adventures. Throughout the year guided walks, campfire programs, family nature programs, adult classes, stewardship opportunities and much more are offered.

All HNC programs are listed on the Meridian Township website www.meridian.mi.us

Turtle Toast Gala

with Jazz Performer
RANDY SCOTT

Harris Nature Center
3998 Van Atta Road
Okemos, MI



**Saturday,
July 22nd**

**Wine Tasting & Tapas Stations
5 pm – 8 pm**

**Jazz Performance by Randy Scott
5:30 pm – 6:15 pm**

**Recognition Ceremony
6:45 pm**

**Live Auction
7:15 pm**

**Ticket Prices: \$20 in advance
\$25 at the door (if available)**

This special evening celebrates HNC's 20th Anniversary. Admission includes heavy hors d'oeuvres and two glasses of wine in a commemorative glass.

Price of ticket goes to support HNC Foundation's many enhancement projects.



Turtle Toast



PRIME SERVICES IN MERIDIAN

EMS/FIRE AND POLICE Protection Millage Tuesday, August 8 Ballot Proposal Request

At the April 5, 2017 Township Board meeting, the Meridian Township Board approved the following ballot language for Meridian Township voters to consider on Tuesday, August 8, 2017:

“CHARTER TOWNSHIP OF MERIDIAN POLICE AND FIRE PROTECTION MILLAGE

Shall the Charter Township of Meridian impose an increase of up to 1.483 mills (\$1.483 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution and levy it for ten (10) years, 2017 through 2026 inclusive, to provide police and fire protection, which increase would raise an estimated \$2,497,738 in 2017?”

The estimated millage that will be levied for the proposed EMS/Fire and Police Protection Millage in 2017, under current law, is a proposal to increase 1.483 mill tax (\$1.483 for every \$1000 taxable value) towards the Fire/EMS and Police Protection Services for a period of ten years, 2017 to 2026. Estimated revenue that the Township would collect from this millage comes to \$2.5 million in the first year.

Millage Quick Facts

Ballot Millage Question Voting Date:

Tuesday, August 8, 2017

Length of the Millage:

10 years

Years of the Millage: If approved, the 2017 – 2026 millage will appear on the winter tax bill starting with the 2017 winter tax bill and ending with the 2026 winter tax bill.

Millage Amount Requested:

1.483 mills

Cost to \$200k Market Value Homeowner: \$12.36 per month
\$148.32 per year

Total Millage Amount Collected: The millage amount collected will be almost \$2.5 million annually over a ten-year period based on today’s current taxable value with an estimated growth rate of 1.75%.

The Proposed August 8, 2017 Millage for EMS/Fire and Police Protection Includes:

- Providing two additional EMS/Firefighters
- Providing two additional Police Officers
- Operating, maintaining, equipping and replacement of ambulances, police vehicles and fire equipment including replacement of a \$1.2 million dollar 18-year-old ladder truck
- Eliminating long-term pension liability for EMS/Fire and Police

Why is a Millage Being Proposed? EMS/Fire and Police protection services are underfunded relative to the current property tax revenue. To protect the community on an annual basis, it costs Meridian Township just over \$10 million each year including pension costs. The current EMS/Fire and Police Protection Millages generate slightly over \$2 million annually.

What are the Current EMS/Fire and Police Protection Millage Amounts?

EMS/Fire Protection Millage (2004) .6385 mills **expires December 2019**

Police Protection Millage (2004) .6061 mills **expires December 2019**

VOTER INFORMATION

Special Election August 8, 2017

CHARTER TOWNSHIP OF MERIDIAN POLICE AND FIRE PROTECTION MILLAGE

Polls open: 7 am

Polls close: 8 pm

Last Day to register to vote: July 10

Last Day to request an Absentee Ballot:

August 7 at 4 pm

For information on absentee ballots, voting precincts, voter registration, and ballot language call the Clerk’s office 517.853.4300, visit www.meridian.mi.us or michigan.gov/vote



Mt. Hope Road Construction

The ½ mile of pathway along the south side of Mt. Hope Road between Maumee Drive and Okemos Road will be complete in the summer of 2017. This project closes the only remaining gap along the south side of Mt. Hope Road.

In 1974 the Pedestrian/Bicycle Pathway Millage was passed by voters to approve a greater walkable community. This project is fully funded through the Township Pathway Millage at \$227,000. Since the program began, Meridian Township has paved 76 miles of pathway across the Township, creating greater connectivity between businesses, neighborhoods, schools and the park system.



DON'T PUT A STRAIN ON YOUR DRAIN

NO Fats Oils Grease

Keep Pipes Clear

Pouring fats, oils and grease (FOG) down your drain can cause significant damage to the pipes in your home and the Township sanitary sewer system. When residents and businesses pour fats, oils and grease down sinks or floor drains, these substances can build up in pipes which can ruin plumbing and prevent wastewater from moving through sanitary sewer pipes to the treatment plant.

When wastewater is unable to move through sewer pipes, raw sewage can back up into homes or overflow into local streets and streams. FOG can also increase the cost of operating and maintaining sanitary sewer pipes and treatment plants.

When hamburger meat, bacon grease, oils, butter and other FOG products are poured down the drain, FOG can cool and accumulate on the inside of your pipes. Over time, this accumulation of FOG restricts water flow and causes blockages in the sewer which can result in overflowing manholes or basement backups.

How to Avoid Costly Clogs

- Don't put oil, grease or food scraps down the drain. Instead, place them into trash bins or covered collection containers like cans.
- Don't run hot water over greasy dishes, pans or fryers. Wipe the grease off with a paper towel before washing dishes by hand or in the dishwasher.
- Don't rely on a garbage disposal. Instead, use a strainer in the sink to collect excess food particles.
- Don't use chemicals to remove grease clogs; they can damage the piping system.
- Pour, scrape, or otherwise dispose of fats, oils, or grease into cans.
- Collect fryer oil and store in barrels for recycling.
- Do not put food (including liquid food) like milk shake syrups, batters and grease down the drain

Proper Disposal of Yard Waste

Promotes a Greener Environment

Meridian Township and Reclaimed by Design provides residents with a Trash & Recycling Center for dropping off yard waste and contributing to a healthier Meridian. Yard waste is not allowed in waste bins, trash bags thrown in waste bins or recycle bins. Disposing of yard waste in parks or land preservation property could be subject to a fine.

Rates:

- \$2.00 per 30 gallon bio-degradable brown bag
- \$15.00 per cubic yard (3ft x 3ft x 3ft)
- \$20.00 per typical level truck bed (6ft x 5ft 1.5ft)

Restrictions:

- Please **NO** building wood or trash
- Please trim limbs to at least 4 foot length and 10 inches thick
- Please pay **BEFORE** dumping
- Please dump in correct marked area (leaves/branches)
- **NO** plastic bags

Hours of Operation:

- Monday and Friday: 2pm – 6pm
- Tuesday – Wednesday: 10am – 6pm
- Saturday: 10am – 5pm

Location:

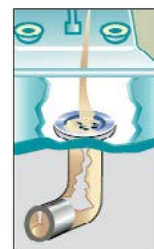
5976 E. Lake Drive, Haslett, MI

For more information:

517.703.4498



By putting fats, oils and grease down the drain...



FOG builds up inside pipes and can cause a complete blockage.



Clogged pipes overflow in your home and in the environment,



resulting in increased cost to residents due to repair and maintenance costs.



5151 Marsh Road
Okemos, MI 48864

Gus Macker Comes to Meridian July 14th - 16th

Meridian Mall
1982 West Grand River Avenue, Okemos



As part of Meridian Township's continued celebration of our 175th Anniversary year, for the first time, we are bringing the Gus Macker Tournament to the Township. Get Ready for a fun filled weekend and intense competition with Gus Macker's 3-on-3 basketball tournament! This weekend will be packed with good old fashion streetball competition, family-fun kid zone with inflatables, celebrity appearances and more.

Location: Along Central Park Drive between Marsh Road and Okemos Road, just north of Meridian Mall

- Celebrity Gus Macker Game:** Friday, July 14, 7 pm
- Tournament Game Dates:** Saturday, July 15 and Sunday, July 16
- Registration Deadlines:**
 - Mail in Registration due:** Friday, June 23
 - Online Registration due:** Monday, June 26
- www.macker.com/local/okemos-mi

Proceeds from the event will benefit the Haslett Public Schools and Okemos Public Schools Athletic Boosters. Proceeds will also benefit Meridian Township children in need. For questions or information on activities please contact the Communications Department at 517.853.4370 or visit www.facebook.com/MeridianCelebrates175Years

MERIDIAN FARMERS' MARKET

MAY 6 - JUNE 24
Saturdays only:
8 am - 2 pm

JULY 1 - OCTOBER 28
Wednesdays:
8 am - 2 pm
Saturdays:
8 am - 2 pm



Central Park Pavilion

www.facebook.com/MeridianTownshipFarmersMarket

MERIDIAN ARTS & CRAFTS MARKETPLACE

4TH SUNDAY
OF THE MONTH
11 am - 4 pm

June 25, July 23
Aug 27, Sept 24

CENTRAL PARK
PAVILION



www.facebook.com/meridianartsandcraftsmarketplace



Tuesday, August 1, 6 - 9 pm

Questions: Contact your community police officer at 517.853.4800 or Asst. Chief Ken Plaga at plaga@meridian.mi.us

www.facebook.com/MeridianTwpPD
www.twitter.com/MeridianTwpPD

Meridian Township Police Offer Citizens' Academy 19th Annual Free Program Offers Hands-On Instruction

Each year the Meridian Township Police Department offers an academy for community members to participate and gain knowledge about the criminal justice system and the Department's role in the community. Topics include uniform patrol functions, criminal investigations and CSI, arrest law and use of force, traffic and OWI, accident investigations, narcotics, community policing and code enforcement, criminal law and the Michigan court system, K9 presentation, 911 Dispatch Center Tour and firearms training simulator.

Thursdays, September 7 - November 9
6:30 - 8:30 pm
Public Safety Building
5151 Marsh Road, Okemos

For all inquiries and to enroll contact Sergeant Scott Dawson at 517.853.4800 or policeacademy@meridian.mi.us



Be an informed voter by watching "Open Line: Meridian Township Police and Fire Protection Millage" LIVE Thursday, June 29th 7pm-8pm. Participate in the democratic process, call-in with questions 517.349.1232 or tweet @homtv

From: Haimerl, Amy [mailto:haimerla@msu.edu]
Sent: Tuesday, April 25, 2017 12:36 PM
To: Brandie Yates <yates@meridian.mi.us>
Subject: Re: End-of-semester review of your MSU intern

That's everybody. Thank you, Brandie. **I very much appreciate the experience you and HOMTV give our students. It's very powerful.**

Amy

On Apr 25, 2017, at 12:26 PM, Brandie Yates <yates@meridian.mi.us> wrote:

Amy,
I have submitted forms for the following interns:

- Amber Woods
- Deja Green
- Caitlin DeLuca
- Sierra Searcy

Am I missing anyone? Please let me know if you need anything else from me.

Thank you,

<image002.png>**Brandie Yates**
Executive Producer/Internship Coordinator
yates@meridian.mi.us
W 517.853.4208 | F 517.853.4096
5151 Marsh Road | Okemos, MI 48864
homtv.net

From: Haimerl, Amy [mailto:haimerla@msu.edu]
Sent: Tuesday, April 18, 2017 1:42 PM
To: Amy Haimerl <amy.haimerl@gmail.com>
Subject: End-of-semester review of your MSU intern

Employers:

Thank you so much for hosting our students this semester. I know that they have grown exponentially because of the mentoring and guidance you have offered them. We appreciate what you do and the opportunities you provide to push them professionally and personally.

I hope that this has been a positive experience for you.

As the semester wraps up, I need each of you to take five minutes to fill out a final evaluation of your intern. Please be candid; it helps us assess where students strengths and weaknesses might be -- and how we can better prepare them for the future.

You can find the form here:

https://docs.google.com/forms/d/e/1FAIpQLSev941u6ml9Fc-gltbOOCp3v-GLujZ_WQlue6ReYvBWGYOY0A/viewform

The password for both boxes is: jrnintern

Deadline: I need this no later than May 1 by midnight. Otherwise your student cannot pass this course or receive credit.

Additionally, if you are willing to review our program as compared to other schools, we'd be grateful.

https://docs.google.com/forms/d/e/1FAIpQLSfIDukwlbhE0jx2xI0PnsHYRUyJAB32j_KyfYDchNnY3FCypQ/viewform?fbzx=-1687551755052895094

Password: jrnintern

Thank you, again, for all of your time and involvement.

Amy Haimerl

--

amy haimerl

professor/Michigan State University

author/[Detroit Hustle: A Memoir](#)

journalist/NYTimes, Fortune, Reuters

amyhaimerl.com

tel: 917-847-3006

twitter: @haimerlad

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amy haimerl

professor | Michigan State University

author | Detroit Hustle: A Memoir

journalist | NYTimes, Fortune, Reuters

amyhaimerl.com

917-847-3006 | @haimerlad

From: Lori Lanspeary [mailto:llanspeary@lansing.org]
Sent: Monday, June 05, 2017 11:34 AM
To: Brandie Yates <yates@meridian.mi.us>
Subject: RE: HOMTV Be A Tourist Event

Wow! That's great to hear, Brandie!

I'm just about to send out a group email to all the attractions that participated, so you can either ignore it, or maybe if you think of anything, shoot me another email.

LORI LANSPEARY, CTA / Manager, Social Media & Leisure Marketing
Greater Lansing Convention & Visitors Bureau
500 E. Michigan Ave., Suite 180, Lansing, MI 48912
e: llanspeary@lansing.org t: 517.377.1423 w: www.lansing.org
[linkedin](#) | [facebook](#) | [twitter](#) | [youtube](#)

From: Brandie Yates [<mailto:yates@meridian.mi.us>]
Sent: Monday, June 05, 2017 11:32 AM
To: Lori Lanspeary <llanspeary@lansing.org>
Subject: HOMTV Be A Tourist Event

Hi Lori,

I just wanted to give you an update on our attendance from the HOMTV Studio Tours for the Be A Tourist In Your Own Town event.

For our first event, I thought the turnout was great! We had about 14 groups of people stop by which totaled to 47 people.

Thank you,

Brandie Yates
Executive Producer/Internship Coordinator
yates@meridian.mi.us
W 517.853.4208 | F 517.853.4096

From: Max&Louis Boyang [mailto:boyangtwins@gmail.com]
Sent: Friday, June 02, 2017 9:40 AM
To: Brandie Yates <yates@meridian.mi.us>
Cc: Lynette Hoy <lynette@firetalkerpr.com>
Subject: Re: Interview Request for HOMTV's "HOM Entertainment" Show

Brandie,

Thank you very much for everything! We can't wait to see the show! :)

We will keep you updated if there is any thing new with the boys. We are so grateful for all the opportunity, support and encouragement that the boys got.

Heidi

COMMUNICATIONS COMMISSION

**OLD
BUSINESS**



8. A

To: Communications Commission

From: *Brandie Yates*

Brandie Yates, HOMTV Executive Producer/Internship Coordinator

Date: June 7, 2017

Re: Formation of a HOMTV Foundation to Support Alumni Giving Program

Communications Director, Deborah Guthrie and I met with Township Treasurer Julie Brixie on April 20, 2017 to discuss the ability of the Communications Department and Communications Commission to develop a HOMTV Alumni Giving Scholarship Program to financially assist new and returning HOMTV interns as introduced at the April 12, 2017 Communications Commission meeting. Creating an endowment fund to support the scholarship program was discussed by commissioners at the meeting. Treasurer Brixie confirmed that in order to move forward with a scholarship program or endowment fund, a foundation for HOMTV would have to be created to oversee this type of program and handle the financial responsibilities. At the May 3, 2017 Communications Commission Special Budget Meeting, forming a foundation was discussed by commissioners.

Creating a HOMTV Foundation would not only support the proposed HOMTV Alumni Giving Scholarship Program, but it could assist with finding additional revenue sources to financially support the operations of HOMTV in the forms of donations, sponsorships, fundraisers, grants, etc.

Proposed Projects for the HOMTV Foundation once established:

- Develop and initiate HOMTV Alumni Giving Scholarship Program - reach out to alumni members for financial donations and the creation of an endowment fund to financially support scholarships for new and returning interns.
- Develop and initiate Intern Scholarship requirements to distribute funds from the HOMTV Alumni Giving Scholarship Program to new and returning interns.
- Organize and implement fundraising campaigns and events to help financially support the operations of HOMTV - telethons, program sponsorships, alumni/community donations, naming of the HOMTV Control Room, charge fees for community workshops and summer camps for kids, etc.
- Search for grant opportunities and assist the Communications Department and Communications Commission with grant writing and applications. Additionally, if funds are awarded, the Foundation would assist with overseeing the criteria needed to be met for grant funding use.

Staff is requesting that the Commission MOVE TO APPROVE THE FORMATION OF A HOMTV FOUNDATION TO SUPPORT AN ALUMNI GIVING SCHOLARSHIP PROGRAM AND/OR

Memo to Communications Commission

June 7, 2017

Re: Formation of a HOMTV Foundation to Support Alumni Giving Program

Page 2

ENDOWMENT FUND AS A MEANS OF FINANCIALLY ASSISTING NEW AND RETURNING INTERNS, AS WELL AS FINDING ADDITIONAL REVENUE SOURCES FOR THE OPERATION OF THE STATION.



To: Board Members
From: Deborah Guthrie
Deborah Guthrie, Communications Director
Date: June 9, 2017
Re: 2018 Budget Recommendation

The projected 2017 total revenue budget is \$880,500. Of the total revenue received, \$680,000 is expected from Franchise Fees and \$200,000 is expected from PEG Fees. Please refer to the 2017 revenue section of the summary attached. At the time of this memo, the 2018 cable TV Fund Summary has not been created. Meridian Township receives quarterly payments for Franchise Fees and PEG Fees. The total 2017 first quarter Franchise Fees and PEG Fees received is 216,608.87. If the remaining quarterly payments received are at or below the first quarter payment, total revenue expected to be received in 2017 will be nearly \$14,000 less than projected.

With projected revenues expected to continue to decline, staff has proposed a lean 2018 Equipment/Software Budget proposal:

2018 Equipment/Software Budget		
Items	New/Replacement	Total
P2 Small Camera system	Replacement	\$6,000
MAC Editing Computer	Replacement	\$5,000
3 Soft Boxes and Stands	Replacement	\$700
3 camera lights and batteries	Replacement	\$500
P2 cards (2)	Replacement	\$1,000
Total Field/Editing Equipment		\$13,200
Xpression Switcher Software	Upgrade	\$56,000
Talk Show by NewTek	Upgrade	\$4,000
Archive System	Replace/Upgrade	\$75,000
Total Control Room Equipment		\$135,000
Total Equipment/Software/Services Budget		\$148,200

The proposed 2018 budget is part of the Communications Departments formal equipment replacement plan which strives to maintain a cycle of upgrading, migrating, salvaging, donating and/or replacing HOMTV Field/Editing Equipment and HOMTV Control Room Equipment.

Memo to Communications Commission
June 9, 2017
Re: 2018 Equipment Budget Recommendation
Page 2

Currently, the department has 7 P2 Field Camera systems. These cameras are shared by 22 HOMTV Interns and 2 Production Staff members for field productions. Staff is requesting to replace one (1) camera system as part of the managed equipment replacement plan.

Currently, the department has 8 Edit Bays shared by 22 interns. Three (3) of the Edit Bays are currently nonfunctioning. Staff is requesting to replace one (1) of the nonfunctioning bays.

The Xpression Switcher Graphics Software is a component of the Inception news upgrade that was conducted in 2017. This software will be integrated into the control room switching system. This software replaces the RapidCG software system. RapidCG has become obsolete and is not compatible with Inception. The XPression graphics systems is a clip server, provides workflow tools, and is used for news, elections, sports, entertainment, branding, touchscreen, social media, virtual sets, and more that staff utilizes in everyday work processes.

Talk Show by NewTek is a live Skype production tool. This tool would integrate into the switcher system, potentially eliminating extraneous field equipment such as our current LiveU system which costs \$6,000 per year. This system enhances video and audio quality with live, full HD interviews.

Both systems provide a better and enhanced workflow for staff and interns with the production of election programming, news programming, and other live and post produced studio productions.

The Communications Commission moves to **MAKE A RECOMMENDATION TO THE MERIDIAN TOWNSHIP BOARD TO APPROVE THE RECOMMENDED CAPITAL ITEM EQUIPMENT PURCHASES FOR THE 2018 CABLE TV FUND.**

Staffing:

In 2017, staff levels remained the same. HOMTV Intern levels reduced from 40 to 22. Staff recommends that the Communications Assistant part-time staff position become full-time in 2018. Currently this position works 29 hours per week. The duties and requirements necessary by this position is considered a full time work load. The absence is felt by full time staff members who fulfill those duties. The current staffing level for this position is the same today as was years ago even though the workload has significantly increased to include publishing and marketing, brand management and township promotions, campaign strategies, content management of two township websites and social media management.

The Communications Commission moves to **APPROVE DIRECTOR GUTHRIE WORK WITH THE FINANCE DIRECTOR TO BUDGET AN INCREASE OF ONE PART-TIME STAFF MEMBER TO FULL-TIME STAFF MEMBER. IF THE BUDGET ALLOWS, MAKE A RECOMMENDATION TO THE TOWNSHIP BOARD TO INCREASE PART-TIME STAFF TO FULL-TIME STAFF.**

CABLE TV FUND

Narrative: The highest priority of the Communications Department is to provide residents with an increased access to transparency in governance with relevant information and in a timely fashion. A diverse means of methods through the utilization of current and best communication practices is used to provide information to residents and neighboring municipalities. An advisory board, the Cable Communications Commission, approves operating policies and makes recommendations concerning fiscal matters to the Township Board. Operating funds are primarily generated from franchise fees and peg fees derived from cable service providers according to Public Act 480.

REVENUE SUMMARY				
<u>Account Classification</u>	2015 <u>Actual</u>	2016 <u>Original Budget</u>	2016 <u>Projected Total</u>	2017 <u>Budget</u>
Franchise Fees-Cable TV	\$680,960	\$680,000	\$680,000	\$680,000
PEG Fees	145,555	200,000	200,000	200,000
Miscellaneous Revenue	29,530	200	800	500
Donations/Agency Fees	0	0	0	0
Grant Revenue	0	0	0	0
	<u>\$856,045</u>	<u>\$880,200</u>	<u>\$880,800</u>	<u>\$880,500</u>

Franchise Fees - Cable TV: The revenues from Cable Franchise Fees are received from the 5% Franchise Fee that is charged on the annual gross revenues of Comcast Cable Services and AT&T Uverse Services for use of the public rights of way.

PEG Fees: Cable PEG Fee revenues are received from AT&T Uverse at 3.36% and Comcast at 1% of their annual gross revenues as support for the cost of public, education, and government access facilities and services.

Donations/Agency Fees: Includes the programming application fees, municipal shared services fees, and sponsor revenues for CAMTV.

STATEMENT OF FUND BALANCE		
	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2015 (per audit)	\$5,277	\$382,483
Anticipated Operating Surplus (Deficit) for 2016	<u>(5,277)</u>	<u>(73,052)</u>
Estimated Available Fund Balance as of December 31, 2016	0	309,431
Anticipated Operating Surplus (Deficit) for 2017	<u>0</u>	<u>5,768</u>
Estimated Available Fund Balance as of December 31, 2017	<u>\$0</u>	<u>\$315,199</u>

CABLE TV FUND

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2015 Actual</u>	<u>2016 Original Budget</u>	<u>2016 Projected Total</u>	<u>2017 Budget</u>
Personnel Costs	\$419,050	\$409,348	\$420,007	\$447,813
Operating Costs	156,262	164,784	170,272	203,500
Outside Services	90,087	81,574	70,000	86,569
Capital Items	98,701	297,150	298,850	136,850
	<u>\$764,100</u>	<u>\$952,856</u>	<u>\$959,129</u>	<u>\$874,732</u>

Personnel Costs: Includes a wage increase and 5 full-time employees and 1 part-time employee at 29 hours. Professional TV talent, paid interns, and freelancers are also utilized throughout the year. In addition, approximately 30 unpaid student interns are accepted into the internship program and trained each year for television production, reporting, promotions, and social media marketing.

Capital Items: Production equipment.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Communications Director	1.0	1.0	1.0
Senior Production Manager	2.0	2.0	2.0
Production Manager	1.45	1.45	1.75
Administrative Assistant II	1.0	1.0	1.0
	<u>5.45</u>	<u>5.45</u>	<u>5.75</u>
Interns and Freelancers	40	40	40

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ADOPTED BUDGET	2016 PROJECTED ACTIVITY	2017 RECOMMENDED BUDGET
Fund 230 - CABLE TV					
ESTIMATED REVENUES					
Dept 000.000					
230-000.000-604.000	FRANCHISE FEES - CABLE TV	680,960	680,000	680,000	680,000
230-000.000-604.500	CABLE PEG FEES	145,555	200,000	200,000	200,000
230-000.000-646.000	CABLE MISCELLANEOUS REVENUE	25,855	200	700	500
230-000.000-665.000	INTEREST	180		100	
230-000.000-697.000	INSURANCE RECOVERIES	3,495			
Totals for dept 000.000-		856,045	880,200	880,800	880,500
TOTAL ESTIMATED REVENUES		856,045	880,200	880,800	880,500
APPROPRIATIONS					
Dept 750.806-CABLE TV					
230-750.806-701.000	SALARIES	268,874	275,498	266,035	288,192
230-750.806-701.080	SALARIES - TEMPORARY	47,273	40,000	50,000	50,000
230-750.806-702.000	SICK LEAVE INCENTIVE PAY	1,647			1,781
230-750.806-706.000	OVERTIME	11,288	2,000	6,000	3,000
230-750.806-709.000	ICMA CONTRIBUTION		750	1,000	1,000
230-750.806-710.000	LONGEVITY	1,280	1,280	1,600	1,600
230-750.806-714.000	FICA	25,757	24,444	26,520	26,436
230-750.806-715.000	HEALTH INSURANCE	25,658	27,294	25,000	28,388
230-750.806-715.010	FLEXIBLE BENEFIT	8,625	9,000	10,125	13,500
230-750.806-716.000	LIFE/DISABILITY INSURANCE	985	1,325	1,392	1,528
230-750.806-717.000	PENSION	21,864	21,933	26,100	25,083
230-750.806-717.500	VantageCare	4,701	4,418	4,460	5,094
230-750.806-718.000	WORKERS COMPENSATION	1,098	1,406	1,775	2,211
230-750.806-728.000	OPERATING SUPPLIES	4,582	7,000	7,000	7,000
230-750.806-750.000	PUBLICATIONS	8,721	13,200	13,200	15,000
230-750.806-808.000	LEGAL FEES	40,043	10,000	10,000	10,000
230-750.806-820.000	CONTRACTUAL SERVICES	50,044	71,574	60,000	76,569
230-750.806-825.000	PROFESSIONAL CONFERENCES/DUES	9,936	13,500	13,500	17,000
230-750.806-870.000	MILEAGE	732	1,000	1,000	1,000
230-750.806-880.000	COMMUNITY PROMOTION	3,501	5,000	7,072	35,000
230-750.806-890.000	Special Events	4,039	1,000	4,000	4,000
230-750.806-921.000	UTILITIES-TELEPHONE & DATA SERVICES		684		
230-750.806-936.000	EQUIPMENT MAINTENANCE	1,663	2,000	2,000	2,000
230-750.806-955.000	MISCELLANEOUS	3,088	1,400	2,500	2,500
230-750.806-957.000	ADMINISTRATIVE	120,000	120,000	120,000	120,000
230-750.806-978.000	SOFTWARE	6,918	16,850	16,850	35,700
230-750.806-980.000	OFFICE EQUIPMENT & FURNITURE	1,057	3,000	4,000	1,150
230-750.806-980.010	VIDEO PRODUCTION EQUIPMENT	90,726	277,300	278,000	100,000
Totals for dept 750.806-CABLE TV		764,100	952,856	959,129	874,732
TOTAL APPROPRIATIONS		764,100	952,856	959,129	874,732
NET OF REVENUES/APPROPRIATIONS - FUND 230		91,945	(72,656)	(78,329)	5,768
BEGINNING FUND BALANCE		295,815	387,760	387,760	309,431
ENDING FUND BALANCE		387,760	315,104	309,431	315,199

COMMUNICATIONS COMMISSION

**NEW
BUSINESS**



9. A

To: Communications Commission

From: *Brandie Yates*

Brandie Yates, HOMTV Executive Producer/Internship Coordinator

Date: June 7, 2017

Re: Disposal of Surplus Equipment

Upgrades to High Definition cameras and signals in 2016 have brought the HOMTV facilities more up to date and have caused a need for us to sell, donate or recycle equipment that is in either in non-working condition or is otherwise out of date with our current equipment such as Standard Definition. More value would be found in the sale or donation of the working equipment to a public, educational or government (PEG) facility in need of production equipment.

In 2012, similar action took place when Meridian Township donated surplus studio production equipment to Williamston High School. Also, in 2005, Comcast purchased new studio cameras for HOMTV; Meridian Township donated the former studio cameras to Haslett Public Schools who continue to utilize said equipment.

In the event that equipment is not sold or taken by other PEG facilities, it will be recycled or, in the case of batteries or other hazardous materials, disposed of properly.

Staff is requesting that the Commission move **TO APPROVE THE SALE OR DONATION OF SURPLUS PRODUCTION EQUIPMENT TO OTHER PUBLIC, EDUCATION OR GOVERNMENT (PEG) FACILITIES AS LISTED IN THE ATTACHED SURPLUS EQUIPMENT DOCUMENT DATED MAY 23, 2017.**

Attachment

HOMTV Surplus Equipment - 5/23/17

Brand Name	Model Number	Serial Number	Qty	Description	Disposal Method
Sony	CXC-D50WS	110496	1	DIGITAL VIDEO CAMERA	SELL OR DONATE
Sony	CXC-D50WS	110484	1	DIGITAL VIDEO CAMERA	SELL OR DONATE
Sony	CXC-D50WS	110472	1	DIGITAL VIDEO CAMERA	SELL OR DONATE
Sony	CXC-D50WS	110471	1	DIGITAL VIDEO CAMERA	SELL OR DONATE
Sony	DXF-51	125704	1	ELECTRONIC VIEWFINDER	SELL OR DONATE
Sony	DXF-52	110878	1	ELECTRONIC VIEWFINDER	SELL OR DONATE
Sony	DXF-53	125705	1	ELECTRONIC VIEWFINDER	SELL OR DONATE
Sony	DXF-54	110876	1	ELECTRONIC VIEWFINDER	SELL OR DONATE
Vinten	3497	3497-8350	1	CAMERA PEDESTAL	SELL OR DONATE
Vinten	3497	3497-8329	1	CAMERA PEDESTAL	SELL OR DONATE
Vinten	3497	NA	1	CAMERA PEDESTAL	SELL OR DONATE
Vinten	3497	3497-8342	1	CAMERA PEDESTAL	SELL OR DONATE
Vinten	3525	3525-05156	1	CAMERA TRIPOD	SELL OR DONATE
Vinten	3525	3525-04829	1	CAMERA TRIPOD	SELL OR DONATE
Vinten	3525	3525-05155	1	CAMERA TRIPOD	SELL OR DONATE
Vinten	3525	3525-05006	1	CAMERA TRIPOD	SELL OR DONATE
Fujinon	A20X8.6BRM SD	13508767	1	CAMERA LENS	SELL OR DONATE
Fujinon	A20X8.6BRM SD	13596724	1	CAMERA LENS	SELL OR DONATE
Fujinon	A20X8.6BRM SD	13508744	1	CAMERA LENS	SELL OR DONATE
Fujinon	A20X8.6BRM SD	13508711	1	CAMERA LENS	SELL OR DONATE
Blackbox Switcher	N/A	N/A	1	CABLE SWICH	SELL OR DONATE
Sony	N/A	N/A	4	CAMERA CABLE 25'	SELL OR DONATE
Sony	N/A	N/A	1	CAMERA CABLE 6'	SELL OR DONATE
Sony	CCU-D50	102583	1	CAMERA CONTROL UNIT	SELL OR DONATE
Sony	CCU-D50	102567	1	CAMERA CONTROL UNIT	SELL OR DONATE
Sony	CCU-D50	102573	1	CAMERA CONTROL UNIT	SELL OR DONATE
Sony	CCU-D50	102577	1	CAMERA CONTROL UNIT	SELL OR DONATE
Belden	N1347A/500	N/A	1	SHIELDED COMPOSITE CABLE EXCESS	SELL OR DONATE
Canare	R380-S	711129	1	CAMERA CABLE AND REEL	SELL OR DONATE
Canare	R380-S	711213	1	CAMERA CABLE AND REEL	SELL OR DONATE
Canare	R380-S	710816	1	CAMERA CABLE AND REEL	SELL OR DONATE
Canare	R380-S	711213	1	CAMERA CABLE AND REEL	SELL OR DONATE
Rosco	8726	N/A	1	CHROMAKEY FLOOR	SELL OR DONATE
Staircase			1	80" ROLLING LADDER	SELL OR DONATE
Panasonic	AG-1980P	A1TC00673	1	S-VHS PLAYER	RECYCLE
Panasonic	AJ-D230HP	ATDA0022	1	DVC PLAYER	RECYCLE
Panasonic	AJ-D650P	17TRA0049	1	DVC PLAYER	RECYCLE
Mac	Powerbook G4	W85500VWSX2	1	LAPTOP	RECYCLE
Panasonic	AGHPX250	J2TCB0169	1	VIDEO CAMERA	RECYCLE
Panasonic	AJ-D650P	17TRA0049	1	DVC PLAYER	RECYCLE
Pioneer	DPS-235		1	TIME BASE CORRECTOR	RECYCLE
Key West			1	DIGITAL VIDEO OVERLAY	RECYCLE
Dell	Power Edge		1	SERVER	RECYCLE

COMMUNICATIONS COMMISSION

**COMPLAINTS/
COMPLIMENTS**

Individual Video Provider Customer Intakes

Complaint Number 2017-002

Date 6/1/2017

Name

Street Address

City / Zip

Work Phone **Ext**

Cell Phone

Home Phone

Email

Best Time to Call

Best Time to Service

Service Provider Comcast

Reason for Calling Complaint

Unburied Cable **Waiting for Service** **Missed Service Call** **Cable Box**
Bad Reception **Cable Out** **Cannot Phone** **Other**
Bad Treatment **Bad Information** **No Response to Request**

Problem Description complaint from a Meridian Township resident regarding Comcast work on his property. Homeowner stated he is not a Comcast subscriber. I spoke with him on the phone today. He stated that Comcast came into his yard unannounced with no prior notification given. He said Comcast knocked on his door and announced to the homeowner (his wife) that they were laying cable down. The homeowner asked why they were doing it and Comcast stated that they had an order to do it. The homeowner tried to call the Comcast number but because he is not a Comcast customer he found it difficult to navigate the Comcast phone navigation system. He wants to know why Comcast was doing work in his yard when they are not Comcast subscribers.

He also found it insulting to leave cigarette butts in his yard and not put the property back to its previous condition (picture attached). He would like someone to contact him regarding how they were treated and why work was done on his property.

Problem Before? No **Ongoing** **MPSC Information**

Assigned Staff Deborah Guthrie

Given

Staff Response

Resolution Comcast

COMMUNICATIONS COMMISSION

**VIDEO SERVICE
PROVIDER(S)**



COMCAST TO LAUNCH YOUTUBE ON XFINITY X1

YouTube Will Be Integrated Into X1 and Made Accessible Via the X1 Voice Remote Later This Year

YouTube Videos Will Be Accessible On X1 Including Music, Gaming, Vlogs, and Entertainment Clips

PHILADELPHIA, PA and SAN BRUNO, CA – February 27, 2017 – Comcast and Google today announced a deal that will launch the YouTube app on Xfinity X1 across the country later this year. X1 customers will be able to easily browse and seamlessly access over the Internet the entire YouTube catalog of billions of videos alongside the live, on demand, DVR and web programming included with their Xfinity TV subscription.

"We are excited to partner with Google to bring YouTube to X1 and provide our customers easier access to all the content they love in one place," said Sam Schwartz, Chief Business Development Officer, Comcast Cable. "By integrating YouTube into the X1 experience, viewers can simply and effortlessly access videos on any topic, from cooking, to beauty and fitness with just their voice."

X1 customers will be able to access YouTube in the Apps and Networks sections of X1, and via featured YouTube content that will be integrated throughout Xfinity On Demand. And for the first time, YouTube viewers will enjoy universal voice control with the X1 voice remote and be able to access YouTube content in the following ways:

- Launch the YouTube app by simply saying "YouTube" into the X1 voice remote.
- Browse featured YouTube content alongside other On Demand movies and shows.
- Search for movie trailers or TV show clips by saying, "Show me Adam Levine clips from 'The Voice' on YouTube," or "YouTube, find 'The LEGO Movie' trailer."
- Access hundreds of thousands of music videos by saying, "Show me Ariana Grande videos on YouTube," or "Watch Katy Perry's 'Chained to the Rhythm' on YouTube."
- Watch the world's best gamers face off by saying, "YouTube, Launch League of Legends Championship Series."
- Search the latest videos from your favorite personalities by saying, "Show me Ellen Degeneres on YouTube," or "YouTube, Logan Paul videos."
- Or search millions of user-generated videos like dinner recipes and workout routines by saying, "YouTube, show me chicken recipes," or "Find yoga videos on YouTube."

"The YouTube integration on X1 will provide users the ability to seamlessly navigate and access YouTube content alongside their cable service. And by simply using their voice, users can now access diverse videos that creators make every single day," said Robert Kyncl, Chief Business Officer, YouTube.

Once launched, X1 customers will be able to browse and access YouTube's massive collection of digital content, including gaming videos, eSports content, music clips, fitness videos, daily vlogs from YouTube creators, entertainment clips, and real-time trending news, sports and viral videos. Current X1 and YouTube customers will also have the ability to sign in when accessing YouTube on X1 and readily access their personalized settings and subscriptions.

The Emmy-award winning X1 platform is in nearly 50 percent of Comcast video customer homes. For more information about X1, interested customers can visit www.xfinity.com/X1.

About Comcast Cable

Comcast Cable is one of the nation's largest video, high-speed Internet and phone providers to residential customers under the XFINITY brand and also provides these services to businesses. Comcast has invested in technology to build an advanced network that delivers among the fastest broadband speeds, and brings customers personalized video, communications and home management offerings. Comcast Corporation (Nasdaq: CMCSA) is a global media and technology company. Visit www.comcastcorporation.com for more information.

About YouTube

Launched in May 2005, YouTube allows billions of people to discover, watch and share originally-created videos. YouTube provides a forum for people to connect, inform, and inspire others across the globe and acts as a distribution platform for original content creators and advertisers large and small.

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Contacts

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COMCAST INTRODUCES XFINITY MOBILE: COMBINING AMERICA'S LARGEST, MOST RELIABLE 4G LTE NETWORK AND THE LARGEST WI-FI NETWORK

Go Unlimited or Pay By the Gig for Data; Up to Five Lines Included with Unlimited Talk and Text, and No Line Access Fees

Get a Better Wireless Experience For Less Money on the Most Popular Devices

PHILADELPHIA – April 6, 2017 – Comcast (NASDAQ: CMCSA) today introduced [Xfinity Mobile](#), a new wireless service designed for the way people use their phones today, with the internet and data at the center of the experience. Up to eighty percent of smartphone data traffic in the U.S. travels over Wi-Fi,¹ not cellular networks, making Wi-Fi a key solution to today's mobile data consumption. Xfinity Mobile uses America's largest, most reliable 4G LTE network along with Comcast's 16 million Wi-Fi hotspots to provide consumers with a better wireless experience, for less money, on today's most popular devices.

"We're doing mobile differently by bringing our customers the best networks and a product designed to save them money in an increasingly data-driven world," said Greg Butz, president of Comcast Mobile. "Mobility is more important than ever to consumers, so we've designed Xfinity Mobile the way mobile should be – a simple solution for internet and entertainment in and out of the home."

Xfinity Mobile benefits customers by bundling wireless service with Comcast's other Xfinity experiences. With Xfinity Mobile, customers only pay for the gigabytes they use, with the flexibility to easily switch back-and-forth between data options using the Xfinity Mobile app at no cost.

Key benefits and features of Xfinity Mobile include:

- **No Line Access Fees**
 - Get up to five lines automatically included when you add Xfinity Mobile to your Xfinity Internet service, with no line access fees, unlimited talk and text, and your first 100 MB of shared 4G LTE data included – all at no extra cost.
- **Save Money – Pay for Only the Gigabytes (GB) You Use**

The end of the data bucket is near with two straightforward data options available that will save most Xfinity Internet customers money when they add Xfinity Mobile:

 - **Unlimited** – Consume all the cellular data you want for one set price for up to five lines.² \$65 per line on up to five lines with no usage limits, or \$45 per line for our customers with our best X1 packages.
 - **By the Gig** – \$12 per GB of cellular data across all lines on an account each month. Seventy percent of U.S. wireless customers use less than 5 GB of cellular data per month³, so families can share their data across devices and will only pay for what they use.
 - **Flexibility** – Families can mix-and-match on an account so that each person can choose the way to pay for data that makes sense for them.
 - **No Penalties** – Easily switch back-and-forth between data options at no cost. If customers find that they've used more data on a "By the Gig" option one month, they can switch to "Unlimited" for that month, then switch back the next month with no penalties.
- **A Simpler Solution for Entertainment and Internet Both In and Out of the Home**
 - Take the friction out of connecting to Wi-Fi by auto-connecting to Comcast's millions of Xfinity Wi-Fi hotspots and finding the best internet connection at home.

- When using Xfinity Mobile, you're already signed into your other Xfinity apps – whether it's watching up to 200 live TV channels and 40,000 On Demand movies and shows with the Xfinity Stream app, or controlling your home devices from the road with the Xfinity Home app.
- **Digital-First Experience**
 - An intuitive click-and-buy online experience that is credit card billed so customers never forget a payment.
 - 24x7 customer support via text message – designed to support the way customers use their smartphones today.
 - Use the Xfinity Mobile app to view your data use and call logs in real time, manage payment options, switch back-and-forth between data options, order a new device or add additional lines.
 - 24x7 support available from a dedicated Xfinity Mobile call center support team, available to assist with any questions.

With Xfinity Mobile, you will be able to select from the most popular mobile devices, including iPhone 7 and iPhone 7 Plus – including the new iPhone 7 and iPhone 7 Plus (PRODUCT) RED Special Edition – iPhone 6s and iPhone 6s Plus, and iPhone SE.

Xfinity Mobile will also feature the best devices from Samsung and LG.

Sign up [here](#) to receive more information when Xfinity Mobile soon becomes available. For additional details, visit <http://comcastcorporation.com/mobile>. To view the investor presentation, visit www.cmcsa.com.

¹ NPD Group "Smartphone Data Consumption Report, Oct. 2016"

² Reduced speeds after 20 GB of cellular data usage

³ Nielsen

About Xfinity Mobile

Xfinity Mobile is the nation's first wireless service combining America's largest and most reliable 4G LTE network with 16 million Xfinity WiFi hotspots to deliver a better wireless experience, for less money, on the most popular devices. With Xfinity Mobile, customers can choose to pay only for the gigabytes they use with the flexibility to easily switch back-and-forth between data options using the Xfinity Mobile app at no cost. For more information on Xfinity Mobile, go to www.xfinitymobile.com.

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A New Approach to Mobility

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Save Money – Pay for Only the Gigabytes (GB) You Use

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Digital-First Customer Experience

Easy Buying Experience

- Intuitive, click-and-buy online experience.
- Plug-and-play, personalized package that ships directly to the customer's home.
- Credit card billed so customers never forget a payment.

Personalized Customer Support

- 24x7 customer support via text message.
- Hundreds of retail store locations for in-person demo and customer care.
- 24x7 support available from a dedicated Xfinity Mobile call center support team, available to assist with any questions.

App to Easily Manage Your Account

- View data use and call logs in real time.
- Manage payment options, switch back-and-forth between data options, or add additional lines.
- Upgrade, downgrade, or order a new device selecting from the most popular models from Apple, Samsung, and LG at any time from within the Xfinity Mobile app.

1. Reduced speeds after 20 GB of cellular data usage.